

PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)



सत्यमेव जयते

USER MANUAL ON MODIFIED FUNCTIONALITY OF LETTER OF AUTHORIZATION (LOA) ON PFMS

**CONTROLLER GENERAL OF ACCOUNTS
DEPARTMENT OF EXPENDITURE
MINISTRY OF FINANCE
NEW DELHI
Website: www.pfms.nic.in**

October, 2017

MODIFIED PROCESS FLOW OF ISSUE OF LETTER OF AUTHORIZATION (LOA)

Letter of Authorization (LOA) refers to the settlement of inter departmental transactions through book adjustment or without resorting to cash settlement. It relates to the programmes or activities for which one Ministry/Department utilizes the services of another Central Ministry /Department as its Agent for executing the activity.

1. In PFMS, PD of the Functional Ministry will select ***"IntraGovernmentalAuthorization"*** as type of sanction to create a sanction for LOA indicating the Agent Controller, PAO and DDO code.

- LOA can be issued only to single PAO and single DDO of the Agent Ministry.
- LOA cannot be issued for the same controller i.e. in favour of controller who is issuing the LOA.
- LOA can be created only if the budget under the concerned the Functional head is available.
- After the sanction has been created, it will be approved by PD.
- PAO (Pay & Accounts Officer) user in PAO of the Functional Ministry will receive the sanction and forward the same to Pr.A.O.
- Upon issuing the LOA by the PAO of the Functional Ministry the 'available budget' under the concerned Functional head(s) will be reduced for the LOA amount.
- DH in Principal Accounts Office of the Functional Ministry will receive the LOA sanction. He will enter the 'Authorization Number' and 'Authorization Date'.
- 'Authorization Number' cannot be duplicate.
- Thereafter it will be passed by AAO and Pr.A.O. users in Principal Accounts Office of the Functional Ministry.
- To change PAO and DDO code, LOA can be returned to PD by any of the users till PrAO in the Functional Ministry.

2. Upon acceptance of LOA by Pr.AO of the Functional Ministry, it will be available in Principal Accounts Office of the Agent Ministry.

- The LOA in the Agent Ministry will be processed at all the three levels viz DH, AAO and Pr.A.O.

- The DH in Pr.A.O. of the Agent Ministry will receive the LOA forwarded by the Functional Ministry.
 - PAO code and DDO code entered by the PD of the Functional Ministry can be edited by the DH user in the Pr.AO of the Agent Ministry. However, Number, date and amount of LOA cannot be edited.
 - DH in Pr.AO will pass IGA to AAO, who will further pass it to Pr.AO.
 - In case editing is required in PAO/DDO code, Pr.A.O. can return the IGA sanction to DH for updation.
 - In case the IGA sanction is required to be cancelled, Pr.A.O of the Agent Ministry can return the same to issuing Pr.A.O (i.e. Pr.A.O. of the Functional Ministry). On cancellation of IGA sanction, budget at the end of Functional Ministry will be updated automatically.
 - Upon accepting the LOA by the Pr.A.O. user in Principal Accounts Office of the Agent Ministry, the said LOA will be forwarded to the concerned PAO of the Agent Ministry.
 - PAO of the Agent Ministry can edit DDO code but cannot edit the LOA number, date and its amount.
 - In case LOA does not pertain to receiving PAO or no action is to be taken on received LOA due to certain administrative reasons, PAO user can return the same to Pr.AO of Agent Ministry.
 - Upon acceptance of LOA by PAO it will be visible to all PDs mapped with the concerned DDO under whom budget have been allocated.
3. The LOA can be accepted/rejected.
- The rejection of LOA will also be processed at all the three levels viz DH, AAO and Pr.AO.
 - After LOA is rejected by PrAO, LOA will get cancelled and budget at Functional Ministry will be updated for the rejected amount.
4. The PD of the Agent Ministry will create the sanction against the LOA in usual manner.
- No budget overriding is allowed at the time of creation of sanction.
 - Expenditure in respect of amount of sanction as authorized by the Functional Ministry through “Letter of Authorization” may be incurred fully or partially, as the case may be.

- There is a validation in system for not allowing PD of Executing/Agent Ministry/Department to create a sanction against an IGA (Intra Governmental Authorization) for amount exceeding the total of IGA amount.
- The sanction against LOA can be created only for the Functional head indicated in the LOA.
- Only those LOAs which have been Passed/Finalized by PAO of Agent Ministry will be visible to the PD for creating sanction against LOA.
- The LOA Functional head for which budget is available will be allowed to be operated in the following forms:
 - a) LOP form
 - b) Transfer Entry form.
 - c) COMPACT uploading form.
 - d) Challan Entry form.

5. Surrender of LOA:

- Surrender of LOA could be for complete unutilized amount or for partial unutilized amount.
- Only those LOAs will appear in the 'Surrender LOA' form wherein any unspent amount (either sanction has not been processed at all or has been processed for partial amount) is available.
- The said unspent amount can be returned to the Functional Ministry.
- Surrender will be done LOA wise.
- The 'surrender LOA' form will be operated at all the three levels viz DH, AAO and Pr.A.O. user in Principal Accounts Office of the Agent Ministry. The 'returning of unutilized LOA' process will be initiated by the DH and thereafter processed by AAO and Pr.A.O. user.
- Upon acceptance of the surrender request by Pr.A.O. of the Agent Ministry, the budget of the Functional Ministry will be increased for the returned amount and will be available for utilization.

PROCESSING OF LOA

STEPS TO BE FOLLOWED BY FUNCTIONAL MINISTRY/DEPARTMENT

1. CREATION OF SANCTION BY PD
2. APPROVAL OF SANCTION BY PD
3. RECEIVING OF SANCTION BY PAO USER IN PAO
4. PASS/RETURN IGA SANCTION BY PAO USER TO Pr.A.O.
5. PASS/RETURN IGA SANCTION BY DH USER TO AAO USER IN Pr.A.O.
6. PASS/RETURN IGA SANCTION BY AAO USER TO Pr.A.O USER IN Pr.A.O.
7. PASS/RETURN IGA BY Pr.A.O. USER IN Pr.AO

STEPS TO BE FOLLOWED BY EXECUTING/AGENT MINISTRY/DEPARTMENT

8. PASS/RETURN IGA SANCTION BY DH USER TO AAO USER IN Pr.A.O.
9. PASS/RETURN IGA SANCTION BY AAO USER TO Pr.A.O USER IN Pr.A.O.
10. PASS IGA TO PAO BY Pr.A.O. USER IN Pr.AO TO PAO USER IN PAO
11. FINALIZATION OF IGA BY PAO
12. CREATE SANCTION AGAINST IGA BY PD
13. APPROVAL OF IGA SANCTION BY PD
14. RECEIVING OF SANCTION BY DDO
15. GENERATION OF BILL BY DDO
16. RECEIVING OF BILL BY DH IN PAO
17. PASS/RETURN OF BILL BY DH IN PAO
18. PASS/RETURN OF BILL BY AAO IN PAO
19. PASS/RETURN OF BILL BY PAO
20. DIGITALLY SIGN PAY FILE
21. DIGITAL SIGN BATCH

SURRENDER OF LOA

STEPS TO BE FOLLOWED FOR SURRENDER OF LOA BY AGENT MINISTRY:

1. INITIATION OF RETURN OF UNUTILIZED LOA BY DH USER IN PRINCIPAL ACCOUNT.
2. FORWARDING OF RETURN IGA SANCTION BY DH TO AAO USER
3. FORWARDING OF RETURN IGA SANCTION BY AAO TO PRAO USER

4. PASSING OF SURRENDER REQUEST BY PRAO OF AGENT MINISTRY TO FUNCTIONAL MINISTRY

STEPS TO BE FOLLOWED BY FUNCTIONAL MINISTRY/DEPARTMENT

1. CREATION OF SANCTION BY PD OF FUNCTIONAL MINISTRY


First of all, PD of the Functional Ministry will generate a sanction to issue a LOA. For this, he will login PFMS with his user ID and Password and go to:

“SANCTIONS” > “CREATE SANCTION”

The screenshot shows the PFMS interface. The header includes the system name 'Public Financial Management System-PFMS' and the user 'bharti tuli'. The left sidebar has a menu with 'Sanctions' highlighted. The main content area displays a table with columns 'Sanction Status', 'Type', and 'No. of Sanctions'. The table lists various sanction types like 'All', 'To Education Institution', 'IFD Limit', 'Budget Availability', 'Ext System Sanction', and 'Manage IGA Sanctions', all with a count of 0.


Sanction Status	Type	No. of Sanctions
	(All)	0
	(All)	0
	(All)	0
	(All)	0
	(All)	0
	(All)	0
	(All)	0
	(All)	0
	(All)	0
	(All)	0

User will enter the details of sanction viz. IFD/HOD File No. & Date and Sanction No. & Date. He will select the PAO and DDO from the drop down list. In case of LOA, he has to select **“INTRAGOVERNMENTAL AUTHORIZATION”** as type of Sanction.



Public Financial Management System-PFMS
(formerly CPMS)
 O/o Controller General of Accounts, Ministry of Finance

Welcome: bharti tuli
 User Type: PD
 Financial Year: 2017-2018


 12:10:51 PM

[bhartiexpd] Logout
 Change Password
 Help

Home
 CAM Reports
 SchemeWiseContactDetails
 Users Master
 Agency Master
 Sanctions
 PreSanction Process
 Sanction Custom Fields
 Sanction Printing Templates
 Employee Info. System
 Reports
 Agency Master Data
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 Other Agencies
 Scheme Allocation
 OLD UC

Create Sanction
Sanction Header

Controller Name : EXPENDITURE
 Division Diary/IFD/HOD File No. : IFD/EXP/LOA/1408
 IFD/HOD File Date (dd/mm/yyyy) : 14/08/2017
 Sanction Number : SANCTIONEXP/LOA/1408
 Sanction Date (dd/mm/yyyy) : 14/08/2017
 Scheme : --Select--
 PAO : 015954 - PAO(DE), New Delhi
 DDO : 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
 Sanction Type : --Select--
 Sanction Amount : --Select--
 Upload Scanned Sanction : **IntraGovernmentalAuthorization**
 Note: Only PDF files are allowed with size not more than 4 MB
 Select Invoice: Add Invoice / Claim

Account Head Details

Grant : --Select--
 Function Head : --Select--
 Category : --Select--
 Object Head : --Select--
 Amount :
 Note: In case of Expenditure type sanction, object heads "31,33,35,36,54,55" are not listed for selection.
 Add Account Heads

Create Sanction Clear

On selection of type of sanction as **"INTRAGOVERNMENTAL AUTHORIZATION"**, a grid for selection of Controller will appear below. User will enter the gross amount in the field **"Sanction Amount"**. He can upload a scanned copy (pdf with size not more than 4 MB) of sanction. However, uploading of scanned sanction is not mandatory.

Users Master
 Agency Master
 Sanctions
 PreSanction Process
 Sanction Custom Fields
 Sanction Printing Templates
 Employee Info. System
 Reports
 Agency Master Data
 Agency Schemes
 Other Agencies
 Scheme Allocation
 OLD UC

Create Sanction
Sanction Header

Controller Name : EXPENDITURE
 Division Diary/IFD/HOD File No. : IFD/EXP/LOA/1408
 IFD/HOD File Date (dd/mm/yyyy) : 14/08/2017
 Sanction Number : SANCTIONEXP/LOA/1408
 Sanction Date (dd/mm/yyyy) : 14/08/2017
 Scheme : --Select--
 PAO : 015954 - PAO(DE), New Delhi
 DDO : 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
 Sanction Type : IntraGovernmentalAuthorization
 Sanction Amount : 50000 (In Actuals)
 RUPEES FIFTY THOUSAND ONLY
 Upload Scanned Sanction: Choose file Upload
 Note: Only PDF files are allowed with size not more than 4 MB
 Select Invoice: Add Invoice / Claim

Account Head Details

Grant : --Select--
 Function Head : --Select--
 Category : --Select--
 Object Head : --Select--
 Amount :
 Note: In case of Expenditure type sanction, object heads "31,33,35,36,54,55" are not listed for selection.
 Add Account Heads

Controller Details

Controller : --Select--
 PAO : --Select--
 DDO : --Select--

Create Sanction Clear

User will enter Account Head details viz. Grant, Function Head, Object Head, and Category by selecting the concerned heads from drop down list. He will enter amount of sanction and press the button **“ADD ACCOUNT HEADS”**.

Sanction Custom Fields

Sanction Printing Templates

Employee Info. System

Reports

Agency Master Data

Agency Schemes

Other Agencies

Scheme Allocation

OLD UC

PAO : * 015954 - PAO(DE), New Delhi

DDO : * 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Type : * IntraGovernmentalAuthorization

Sanction Amount : * 50000 (In Actuals)

RUPEES FIFTY THOUSAND ONLY

Upload Scanned Sanction: Choose file Upload

Note: Only PDF files are allowed with size not more than 4 MB

Select Invoice: Add Invoice / Claim

Account Head Details

Grant : * 030 - Department of Expenditure

Function Head : * 2070000030801 - ESTABLISHMENT

Object Head : * 13 - OFFICE EXPENSES

Category : * 5 - VOTED

Amount : * 50000

Note: In case of Expenditure type sanction, object heads "31,33,35,36,54,55" are not listed for selection.

Add Account Heads

Controller Details

Controller : * --Select--

PAO : * --Select--

DDO : * --Select--

Create Sanction Clear

A grid showing the Accounting head details will appear below. In case of selection of wrong heads, the record can be deleted using (X) given under the column **“Remove”**.

A list of Controller, PAO and DDO will be available for selection under the heading **“Controller Details”**.

Sanctions

PreSanction Process

Sanction Custom Fields

Sanction Printing Templates

Employee Info. System

Reports

Agency Master Data

Agency Schemes

Other Agencies

Scheme Allocation

OLD UC

IFD/HOD File Date (dd/mm/yyyy) : * 14/08/2017

Sanction Number : * SANCTION/EXP/LOA/1408

Sanction Date (dd/mm/yyyy) : * 14/08/2017

Scheme : * --Select--

PAO : * 015954 - PAO(DE), New Delhi

DDO : * 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Type : * IntraGovernmentalAuthorization

Sanction Amount : * 50000 (In Actuals)

RUPEES FIFTY THOUSAND ONLY

Upload Scanned Sanction: Choose file Upload

Note: Only PDF files are allowed with size not more than 4 MB

Select Invoice: Add Invoice / Claim

Account Head Details

Grant : * 030 - Department of Expenditure

Function Head : * 2070000030801 - ESTABLISHMENT

Object Head : * 13 - OFFICE EXPENSES

Category : * 5 - VOTED

Amount : * 50000

Note: In case of Expenditure type sanction, object heads "31,33,35,36,54,55" are not listed for selection.

Add Account Heads

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	Remove
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	X

Controller Details

Controller : * --Select--

PAO : * --Select--

DDO : * --Select--

Create Sanction Clear

PD will select the Controller, PAO and DDO of Executing/Agent Ministry in respect of whom **“Letter of Authorization”** is to be issued. LOA can be issued only to single PAO and single DDO. LOA cannot be issued for the same controller i.e. in favour the controller who is issuing the LOA.

Sanction Custom Fields

Sanction Printing Templates

Employee Info. System

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Agency Master Data

Agency Schemes

Other Agencies

Scheme Allocation

OLD UC

PAO : * 015954 - PAO(DE), New Delhi

DDO : * 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Type : * IntraGovernmentalAuthorization

Sanction Amount : * 50000 (In Actuals)

RUPEES FIFTY THOUSAND ONLY

Upload Scanned Sanction: Choose file Upload

Note: Only PDF files are allowed with size not more than 4 MB

Select Invoice: Add Invoice / Claim

Grant : * 030 - Department of Expenditure

Function Head : * 2070000030801 - ESTABLISHMENT

Category : * 5 - VOTED

Note: In case of Expenditure type sanction, object

014 - ECONOMIC AFFAIRS
015 - AID, ACCOUNTS and AUDIT
016 - REVENUE
017 - HEALTH AND FAMILY WELFARE
018 - HOME AFFAIRS
019 - INDUSTRY
020 - INFORMATION AND BROADCASTING
021 - LABOUR AND EMPLOYMENT
022 - LAW & JUSTICE
023 - PLANNING STATISTICS AND PROGRAM IMPLEMENTATION
024 - ROAD TRANSPORT & HIGHWAYS
025 - STEEL
026 - MINES
027 - SUPPLY
028 - CULTURE
029 - CIVIL AVIATION & TOURISM
030 - URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
031 - INFORMATION TECHNOLOGY
032 - INFORMATION TECHNOLOGY
033 - PRESIDENT'S SECRETARIAT

13 - OFFICE EXPENSES

50000

Object Head	Category	Amount	Remove
13 - OFFICE EXPENSES	5 - VOTED	50000	X

Controller : * --Select--

PAO : * --Select--

DDO : * --Select--

Create Sanction Clear

Sanctions

PreSanction Process

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OLD UC

IFD/HOD File Date (dd/mm/yyyy) : * 14/08/2017

Sanction Number : * SANCTION/EXP/LOA/1408

Sanction Date (dd/mm/yyyy) : * 14/08/2017

Scheme : * --Select--

PAO : * 015954 - PAO(DE), New Delhi

DDO : * 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Type : * IntraGovernmentalAuthorization

Sanction Amount : * 50000 (In Actuals)

RUPEES FIFTY THOUSAND ONLY

Upload Scanned Sanction: Choose file Upload

Note: Only PDF files are allowed with size not more than 4 MB

Select Invoice: Add Invoice / Claim

Account Head Details

Grant : * 030 - Department of Expenditure

Function Head : * 2070000030801 - ESTABLISHMENT

Category : * 5 - VOTED

Note: In case of Expenditure type sanction, object

Grant	Department	Amount	Remove
030 - Department of Expenditure			X

042572-PAO, Min. of Urban Development, New Delhi
042597-PAO(Accounts), New Delhi
042624-PAO(Estate), New Delhi
042709-PAY AND ACCOUNTS OFFICE (PTG.)
042805-PAO, Printing, Kolkata
042860-PAO, Printing, Nasik
042972-PAO, Printing, Chennai
043051-PAO(DGW), New Delhi
043053-PAO(DGW), New Delhi
043141-PAO(New Delhi Zone) CPWD, New Delhi
043144-PAO(New Delhi Zone) CPWD, Min. of Urban Development, New Delhi
043335-PAO(North Zone) CPWD, New Delhi
043460-PAO(East Zone) CPWD, Kolkata
043571-PAO, West Zone CPWD, Mumbai
043729-PAO(Food Zone) CPWD, New Delhi
043806-PAO(CPWD North Zone) CPWD, New Delhi
043864-PAO(Sectt.), Min. (043729-PAO(Food Zone) CPWD, New Delhi
043951-PAO, CPWD (SZ), Chennai
005823-Principal cum PAO, Ministry of Housing and Urban Poverty Alleviation, New Delhi

Controller : * --Select--

PAO : * --Select--

DDO : * --Select--

Create Sanction Clear

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IFD/HOD File Date (dd/mm/yyyy) : 14/08/2017
Sanction Number : SANCTION/EXP/LOA/1408
Sanction Date (dd/mm/yyyy) : 14/08/2017
Scheme : --Select--
PAO : 015954 - PAO(DE), New Delhi
DDO : 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
Sanction Type : IntraGovernmentalAuthorization
Sanction Amount : 50000 (In Actuals)
RUPEES FIFTY THOUSAND ONLY
Upload Scanned Sanction: Choose file Upload
Note: Only PDF files are allowed with size not more than 4 MB
Select Invoice: Add Invoice / Claim

Account Head Details

Grant : 030 - Department of Expenditure
Function Head : 2070000030801 - ESTABLISHMENT
Category : 5 - VOTED
Note: In case of Expenditure type sanction, object

Grant	Department	Function Head	Object Head	Category	Amount	Remove
030 - Department of Expenditure					50000	X

Controller :
PAO :
DDO : --Select--

Create Sanction Clear

After selecting the Controller, PAO and DDO code from the drop down menu, PD user will press the button **“CREATE SANCTION”**.

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OLD UC

IFD/HOD File Date (dd/mm/yyyy) : 14/08/2017
Sanction Number : SANCTION/EXP/LOA/1408
Sanction Date (dd/mm/yyyy) : 14/08/2017
Scheme : --Select--
PAO : 015954 - PAO(DE), New Delhi
DDO : 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
Sanction Type : IntraGovernmentalAuthorization
Sanction Amount : 50000 (In Actuals)
RUPEES FIFTY THOUSAND ONLY
Upload Scanned Sanction: Choose file Upload
Note: Only PDF files are allowed with size not more than 4 MB
Select Invoice: Add Invoice / Claim

Account Head Details

Grant : 030 - Department of Expenditure
Function Head : 2070000030801 - ESTABLISHMENT
Category : 5 - VOTED
Object Head : 13 - OFFICE EXPENSES
Amount : 50000
Note: In case of Expenditure type sanction, object heads "31,33,35,36,54,55" are not listed for selection.

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	Remove
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	X

Controller Details

Controller : 030 - URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
PAO : 043729-PAO(Food Zone) CPWD, New Delhi
DDO : 143763 - 'P' DIVISION C.P.W.D., NEW DELHI

Create Sanction Clear

System will display a message:

“Sanction has been saved successfully”.

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OLD UC

Division Diary/IFD/HOD File No. : * IP-D/E-XH/LOA/1408
IFD/HOD File Date (dd/mm/yyyy) : * 14/08/2017
Sanction Number : * SANCTION/EXP/LOA/1408
Sanction Date (dd/mm/yyyy) : * 14/08/2017
Scheme : --Select--
PAO : * 015954 - PAO(DE), New Delhi
DDO : * 215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
Sanction Type : * IntraGovernmentalAuthorization
Sanction Amount : * 50000 (In Actuals)
RUPEES FIFTY THOUSAND ONLY
Upload Scanned Sanction: Choose file Upload
Note: Only PDF files are allowed with size not more than 4 MB
Select Invoice : Add Invoice / Claim

Account Head Details
Grant : * 030 - Department of Expenditure
Function Head : * 2070000030801 - ESTABLISHMENT
Category : * 5 - VOTED
Object Head : * 13 - OFFICE EXPENSES
Amount : * 50000
Note: In case of Expenditure type sanction, object heads "31,33,35,36,54,55" are not listed for selection.
Add Account Heads

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	Remove
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	X

Controller Details
Controller : * 030 - URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
PAO : * 043729-PAO(Food Zone) CPWD, New Delhi
DDO : * 143763 - P' DIVISION C.P.W.D. NEW DELHI

Sanction has been saved successfully...!!!

The status of sanction may be viewed through the option **"SANCTIONS" > "MANAGE SANCTIONS"**.

The status of sanction will be shown as **"SUBMITTED"**

2. APPROVAL OF SANCTION BY PD OF FUNCTIONAL MINISTRY

Now this sanction needs to be approved by PD. For this, he will go to the option:

"SANCTIONS" > "APPROVE SANCTION"

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance
(banner CPMS)

Welcome: bharti tuli
User Type: PD
Financial Year: 2017-2018

12:14:53 PM
[bhartiexpd] Logout
Change Password

Common Search

Home
CAM Reports
SchemeWiseContactDetails
Users Master
Agency Master
Sanctions
PreSanction Process
Sanction Custom Fields
Sanction Printing Templates

Create Sanction
Approve Sanction
To Educate
IFD Limit

Status
Type
No. of Sanctions

{All}		0
{All}		0
Authorization		2
{All}		0
{All}		0
{All}		0

All the sanctions pending for approval will appear. If not displayed on screen, user can trace a particular sanction by using the search criteria given above. User will click the hyperlink of sanction to open it.

The details of sanction will be displayed to the user. Under the field “**Authorization Details**”, the name of the authorized controller, PAO and DDO will be displayed. However the fields for “**Authorization Number**” and “**Authorization Date**” will remain blank as the same are to be entered by DH user of Principal Accounts Office of the Functional Ministry.

After confirming the correctness of submitted sanction, PD will proceed to approve the same by pressing the button “**APPROVE/REJECT**”.

User will enter appropriate remark and press the button “**APPROVE**”.

Public Financial Management System
I.T. Division, O/o CGA

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: bharti tuli
User Type: PD
Financial Year: 2017-2018

12:16:08 PM

[bhartiexpd] Logout
Change Password

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Status: Submitted
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartiexpd
Modified By:

Created On: 14/08/2017 12:14:29 PM
Modified On:

Account Details:

Grant	Department	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure				5 - VOTED	50000		100000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number:
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date:
Authorized DDO: 143763-'P' DIVISION C.P.W.D., NEW DELHI.

Edit Sanction Approve Cancel Sanction Print Sanction Order Back

System will display a message:

“Sanction approved successfully”

Available budget at PD level, will be reduced by the amount of approved sanction.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: bharti tuli
User Type: PD
Financial Year: 2017-2018

12:16:27 PM

[bhartiexpd] Logout
Change Password

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Status: Approved
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks: Approved

Created By: bhartiexpd
Modified By: bhartiexpd

Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 12:16:15 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000		50000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number:
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date:
Authorized DDO: 143763-'P' DIVISION C.P.W.D., NEW DELHI.

Sanction Approved Successfully.

Print Sanction Order Back

The status of sanction can be viewed as **“APPROVED”** through the option:

“SANCTIONS” > “MANAGE SANCTIONS”

Public Financial Management System I.T. Division, O/o CGA

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: bharti tuli
User Type: PD
Financial Year: 2017-2018

12:16:46 PM

[bhartiexpdp] Logout
Change Password

Common Search

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OLD UC

The following table shows the summary of sanctions according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of sanctions in a status/ type, click on the corresponding status.

Sanction Status	Type	No. of Sanctions
Create Sanction	(All)	0
Approve Sanction	(All)	0
To Education Institution	Authorization	1
IFD Limit	(All)	0
Budget Availability	(All)	0
Ext System Sanction	(All)	0
Manage IGA Sanctions	(All)	0
Manage Sanctions	(All)	0
Print Sanction Order	(All)	0
Create Against IGA	(All)	0
Manage UC	(All)	0

The following table shows the summary of agencies according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of Agency in a status/ type, click on the corresponding status.

Agency Status	No. of Agency
(All)	0

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: bharti tuli
User Type: PD
Financial Year: 2017-2018

12:17:07 PM

[bhartiexpdp] Logout
Change Password

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Other Agencies

Scheme Allocation

OLD UC

Search Sanctions

Sanction No:

From Date: (dd/mm/yyyy) 01/04/2017 To Date: (dd/mm/yyyy) 14/08/2017

Sanction Amount:

Scheme:

PAO:

DDO:

IFD No:

GeM Sanction IAAA Sanction

SanctionNumber	Type	Scheme	DDO Name	PAO Name	Amount	Date	Current Status	View File
SANCTION/1407/NPS/111/SLA	Expenditure		200702 - PAO, Department of Expenditure	015954 - PAO(DE), New Delhi	0	14/07/2017	Closed	File not exists
SANCTION/LOA/EXP/1408	IntraGovernmentalAuthorization		215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001	015954 - PAO(DE), New Delhi	10,000	14/08/2017	Submitted	File not exists
SANCTION/EXP/LOA/1408	IntraGovernmentalAuthorization		215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001	015954 - PAO(DE), New Delhi	30,000	14/08/2017	Approved	File not exists

The user can view the details of sanction by clicking its hyperlink.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: bharti tuli
User Type: PD
Financial Year: 2017-2018

12:17:18 PM

[bhartiexpdp] Logout
Change Password

Common Search

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Agency Master

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Other Agencies

Scheme Allocation

OLD UC

Sanction Details

Controller: 013-EXPENDITURE

Sanction Number: SANCTION/EXP/LOA/1408

Sanction Type: IntraGovernmentalAuthorization

IFD Number: IFD/EXP/LOA/1408

Plan Scheme: -

DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Created By: bhartiexpdp

Modified By: bhartiexpdp

Sanction Status: **Approved**

Sanction Date: 14/08/2017

Sanction Amount: 50000

IFD Date: 14/08/2017

PAO: 015954-PAO(DE), New Delhi

Remarks: Approved

Created On: 14/08/2017 12:14:29 PM

Modified On: 14/08/2017 12:16:15 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		207000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	S - VOTED	50000		50000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION

Authorization Number: 043729-PAO(Food Zone) CPWD, New Delhi

Authorization Date: 14/08/2017

Authorized DDO: 143763-'P' DIVISION C.P.W.D., NEW DELHI.

3. RECEIVING OF SANCTION BY PAO USER IN PAY & ACCOUNTS OFFICE OF FUNCTIONAL MINISTRY

After creation and approval of LOA by PD, sanction for LOA will be available to PAO user in Pay & Accounts office of the Functional Ministry for further processing. PAO user will login PFMS through his user id and password and go to:

“SANCTIONS” > “MANAGE IGA SANCTIONS”

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: PANKAJ KOCHHAR
User Type: PAO
Financial Year: 2017-2018

12:27:18 PM

[pankajkochhar2] Logout
Change Password

Common Search

PANKAJ KOCHHAR

The following table shows the summary of sanctions according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of sanctions in a status/ type, click on the corresponding status.

Sanction Status	Type	No. of Sanctions
PAOReceived	(All)	0
PassedByPAO	Transfer (DDO Bill)	1
	Expenditure (DDO Bill)	4
PAOReturned	Authorization	1
PAOGenerated	Expenditure (DDO Bill)	13
NotDownloaded	(All)	0
Receive Sanctions	(All)	0
Pass Bills	(All)	0
	Expenditure (DDO Bill)	9
Digitally Sign Pay File	(All)	0
Forward Advice	Transfer (Advice)	2
Manage Advice	Expenditure (DDO Bill)	19
Digital Sign Advice	Expenditure (DDO Bill)	14
	Authorization	1
	Expenditure (DDO Bill)	7

Agency Bank Account Validation Status

Download Bills

Download eAdvice TE

Download File For Compact

COMPACT File Upload

Monthly Consolidation

Manage IGA Sanctions

Manage Sanctions

All the sanctions with the status as **“Approved”** will be displayed. He can make use of search criteria given above to trace a particular sanction.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: PANKAJ KOCHHAR
User Type: PAO
Financial Year: 2017-2018

12:27:42 PM

[pankajkochhar2] Logout
Change Password

Common Search

Manage Intra Governmental Authorization Sanctions

Sanction No :

Sanction Status : --All--

From Date : (dd/mm/yyyy) 01/04/2017

To Date : (dd/mm/yyyy) 14/08/2017

Sanction Amount :

Scheme : --All--

Bill No :

Token No :

Search Reset

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017		215953 - SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	Approved

The user will click hyperlink of sanction to open it. The details of sanction will be displayed. Two options **“Receive Bill (PAO)”** and **“Return Sanction to PD”** will be

available. PAO user can either receive LOA sanction or return it to PD, if required. To receive a sanction, he will press the button **“RECEIVE BILL (PAO)”**.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PAO
Financial Year: 2017-2018

12:28:05 PM

[pankajkochhar2] Logout
Change Password

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: Approved
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks: Approved

Created By: bhartiexpd
Modified By: bhartiexpd
Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 12:16:15 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000		100000

Receive Bill (PAO) Return Sanction To PD Back

System will display a message:

“Sanction has been received by PAO successfully”.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PAO
Financial Year: 2017-2018

12:28:23 PM

[pankajkochhar2] Logout
Change Password

Common Search

Manage Intra Governmental Authorization Sanctions

Sanction No.:
From Date : (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: --All--
Bill No.:
Token No.:

Sanction Status: --All--
To Date : (dd/mm/yyyy) 14/08/2017

Search Reset

Sanction has been Received by PAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	DDO	PAO	Amount	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	215955 - SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	PAOReceived

4. PASS/RETURN IGA SANCTION BY PAO USER TO PRINCIPAL ACCOUNTS OFFICE OF FUNCTIONAL MINISTRY

After receiving a sanction, PAO user can either directly click the hyperlink of sanction displayed on screen or again go to the option:

“SANCTIONS” > “MANAGE IGA SANCTIONS”

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PAO
Financial Year: 2017-2018

12:29:49 PM

Common Search

PANKAJ KOCHHAR

The following table shows the summary of sanctions according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of sanctions in a status/ type, click on the corresponding status.

Sanction Status	Type	No. of Sanctions
PAOReceived	Authorization	1
PassedByPAO	Transfer (DDO Bill)	1
	Expenditure (DDO Bill)	4
PAOReturned	Authorization	1
PAOGenerated	Expenditure (DDO Bill)	13
PAODownloaded	(All)	0
Receive Sanctions	(All)	0
Pass Bills	(All)	0
	Expenditure (DDO Bill)	9
Digitally Sign Pay File	(All)	0
Forward Advice	Transfer (Advice)	2
	Expenditure (DDO Bill)	19
Manage Advice	Expenditure (DDO Bill)	14
Digital Sign Advice	Authorization	2
	Expenditure (DDO Bill)	7

Agency Bank Account Validation Status

Manage IGA Sanctions

All the sanctions with the status **"PAO Received"** will be displayed.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PAO
Financial Year: 2017-2018

12:30:11 PM

Common Search

Manage Intra Governmental Authorization Sanctions

Sanction No :

Sanction Status : --All--

From Date : (dd/mm/yyyy) 01/04/2017

To Date : (dd/mm/yyyy) 14/08/2017

Sanction Amount :

Scheme : --All--

Bill No :

Token No :

Search Reset

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017		215955 - SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	PAOReceived

On pressing hyperlink of desired sanction, details of sanction will be displayed to user. Two options **"Forward to PrAO (Pass)"** or **"Return sanction to PD"** will be available. PAO user can either Pass LOA sanction or return it to PD, if required. For passing, user will press the button **"Forward to PrAO Pass"**.

The screenshot displays the PFMS interface with the following details:

- Header:** Public Financial Management System-PFMS (formerly CPMS), O/o Controller General of Accounts, Ministry of Finance. Welcome: PANKAJ KOCHHAR, User Type: PAO, Financial Year: 2017-2018. Time: 12:30:23 PM.
- Sanction Details:**
 - Controller: 013-EXPENDITURE
 - Sanction Number: SANCTION/EXP/LOA/1408
 - Sanction Type: IntraGovernmentalAuthorization
 - IFD Number: IFD/EXP/LOA/1408
 - Plan Scheme: -
 - DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
 - Sanction Status: PAOReceived
 - Sanction Date: 14/08/2017
 - Sanction Amount: 50000
 - IFD Date: 14/08/2017
 - PAO: 015954-PAO(DE), New Delhi
 - Remarks:
 - Created By: bhartiexpd
 - Modified By: pankajkochhar2
 - Created On: 14/08/2017 12:14:29 PM
 - Modified On: 14/08/2017 12:28:18 PM
- Account Details:**

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000		100000
- Buttons:** Forward To PAO(Pass), Return Sanction To PD, Back.

System will display a message:

“Sanction has been passed successfully”.

Upon issuing the LOA by the PAO of the Functional Ministry the ‘available budget’ for that particular DDO under the concerned Functional head(s) will be reduced for the LOA amount, ECR will be updated automatically, and its effect will be reflected in the report “BUD-04 Expenditure Control Register for PAO”.

The screenshot displays the PFMS interface with the following details:

- Header:** Public Financial Management System-PFMS (formerly CPMS), O/o Controller General of Accounts, Ministry of Finance. Welcome: PANKAJ KOCHHAR, User Type: PAO, Financial Year: 2017-2018. Time: 12:30:40 PM.
- Manage Intra Governmental Authorization Sanctions:**
 - Sanction No: [Text Box]
 - Sanction Status: --All--
 - From Date: (dd/mm/yyyy) 01/04/2017
 - To Date: (dd/mm/yyyy) 14/08/2017
 - Sanction Amount: [Text Box]
 - Scheme: --All--
 - Bill No: [Text Box]
 - Token No: [Text Box]
 - Buttons: Search, Reset
- Message:** Sanction has been passed successfully.

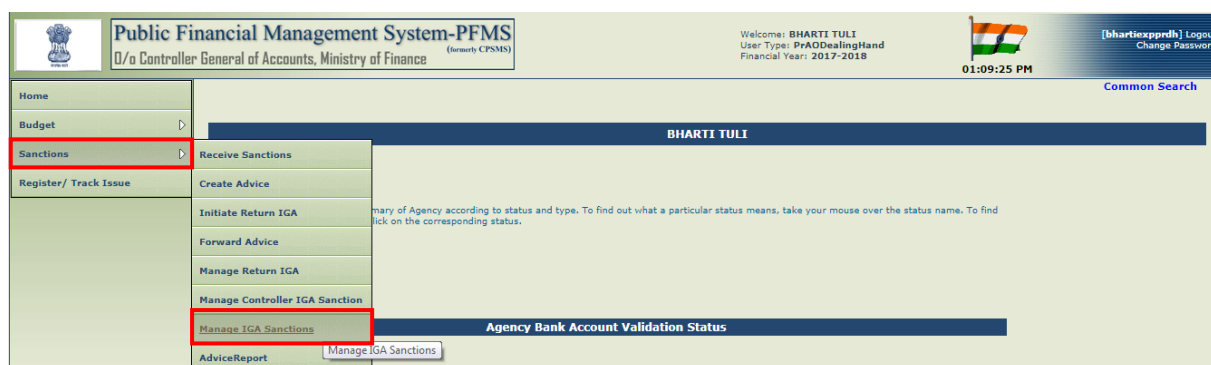
After the sanction has been passed by PAO user, this sanction will be processed at all three levels viz. DH, AAO and Pr.A.O.in Principal Accounts office of the Functional Ministry.

5. PASS/RETURN IGA SANCTION BY DH USER TO AAO USER IN PRINCIPAL ACCOUNTS OFFICE OF THE FUNCTIONAL MINISTRY

The Financial Adviser /Pr. Chief Controller of Accounts/Chief Controller of Accounts/Controller of Accounts of the Functional Ministry / Department will issue annual budget allocation letter, indicating the amount approved in the Budget for the year for the programme or activity assigned to the Agent or executing Department, after obtaining necessary financial sanctions.

Now the sanction for “**Letter of Authorization**”, as forwarded by PAO, will be available with DH user in Pr. Accounts Office of the Functional Ministry for further action. He will login PFMS with his user ID and password and go to:

“**SANCTIONS**” > “**MANAGE IGA SANCTIONS**”



All the sanctions of LOA with the status “**Passed by PAO**” and pending for receiving by DH in Principal Accounts office, will appear. If not displayed on screen, desired sanction may be traced using search criteria given above. The user will view the details of sanction by clicking its hyperlink.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: BHARTI TULI
User Type: PrAODealingHand
Financial Year: 2017-2018

01:09:37 PM

Manage Intra Governmental Authorization Sanctions

Sanction No :
From Date : (dd/mm/yyyy) 01/04/2017
Sanction Amount :
Scheme : --All--

Sanction Status : --All--
To Date : (dd/mm/yyyy) 14/08/2017

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
test loa29/04	04/29/2017	63,000.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	63000.00	PassedByDH
test loa 27/05	05/27/2017	6,000.00	27/05/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	6000.00	PassedByPAO
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017		215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	PassedByPAO

The details of sanction will be displayed to user. DH user can either **“Forward to AAO (Pass)”** if the sanction is correct, or **“Return to PAO”** in case sanction is not found to be correct. At this stage, fields for **“Authorization Number”** and **“Authorization Date”** will be blank.

After verifying the sanction for its correctness, DH user will proceed to pass the same by pressing the button **“Forward to AAO (Pass)”**.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: BHARTI TULI
User Type: PrAODealingHand
Financial Year: 2017-2018

01:10:35 PM

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001

Sanction Status: PassedByPAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartiexpd
Modified By: pankajkochhar2

Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 12:30:37 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	3 - VOTED	50000		50000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number:
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi

Authorization Date:
Authorized DDO: 143763-'9' DIVISION C.P.W.D., NEW DELHI.

A screen will appear wherein DH user has to key in **“Authorization Number”** and **“Authorization Date”**, and then press **“Submit”** button.

The ‘Authorization Number’ and ‘Authorization Date’ will be unique within a Financial Year and cannot be edited by any other user in the chain.

Public Financial Management System I.T. Division, O/o CGA

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: BHARTI TULI
User Type: PrAODealingHand
Financial Year: 2017-2018

01:11:26 PM

[bhartiexpdri] Logout
Change Password

Help

Common Search

Home
Budget
Sanctions
Register/ Track Issue

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByPAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartiexpd
Modified By: pankajkochhar2
Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 12:30:37 PM

Authorization Number: EXP/LOA/1408
Authorization Date: 14/08/2017

Account Details:

Grant	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure	2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	3 - VOTED	50000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number:
Authorized PAO: 043725-PAO(Food Zone) CPWD, New Delhi
Authorization Date:
Authorized DDO: 143763-'F' DIVISION C.P.W.D.,NEW DELHI.

Forward to AAO(Pass) Return to PrAO Back

The system will display a message:

“Sanction has been passed to AAO successfully”.

The status of sanction will be displayed as **“Passed by DH”**.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: BHARTI TULI
User Type: PrAODealingHand
Financial Year: 2017-2018

01:11:57 PM

[bhartiexpdri] Logout
Change Password

Common Search

Home
Budget
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Register/ Track Issue

Manage Intra Governmental Authorization Sanctions

Sanction No:
From Date : (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: --All--

Sanction Status: --All--
To Date : (dd/mm/yyyy) 14/08/2017

Search Reset

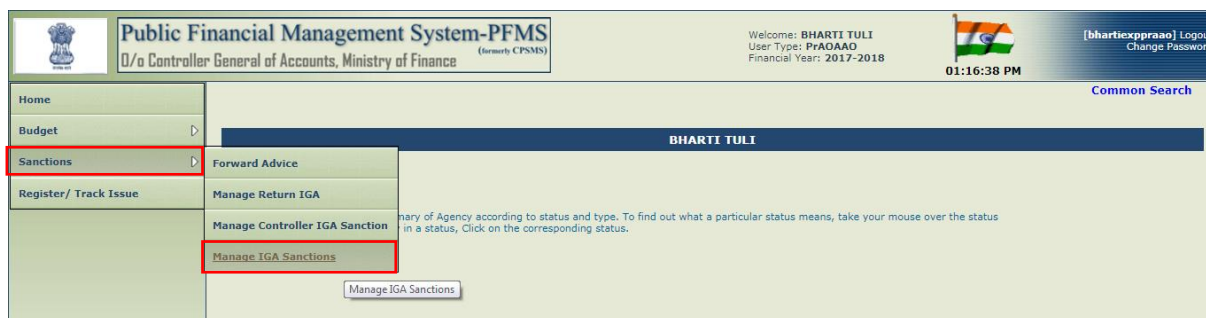
Sanction has been passed to AAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
test loa29/04	04/29/2017	63,000.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	63000.00	PassedByDH
test loa 27/05	05/27/2017	6,000.00	27/05/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	6000.00	PassedByPAO
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017		215955 - SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	PassedByDH

6. PASS/RETURN IGA SANCTION BY AAO USER TO Pr.A.O. USER IN PRINCIPAL ACCOUNTS OFFICE OF THE FUNCTIONAL MINISTRY

All the sanctions for “Letter of Authorization” with the status “**Passed by DH**” will be available with AAO user in Pr. Accounts Office of the Functional Ministry for further processing. He will login PFMS with his user ID and password and go to:

“**SANCTIONS**” > “**MANAGE IGA SANCTIONS**”



All the sanctions, passed by DH, will be displayed. User can make use of search criteria to trace a particular sanction.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
test LOA 2 29	04/29/2017	6,300.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	6300.00	PrAO_DDO_Returned
test loa29/04	04/29/2017	63,000.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	63000.00	PassedByDH
test loa 27/05173	05/27/2017	2,000.00	27/05/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	2000.00	PassedByAAO
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017		215955 - SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	PassedByDH

On pressing hyperlink of sanction, details will be displayed to user. “**Authorization Number**” and “**Authorization Date**” as entered by DH user will also be displayed. AAO user can either opt “**Forward to PrAO (Pass)**” if record is correct or can “**Return to DH**” if not found correct.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: PrAOAAO
Financial Year: 2017-2018

02:13:52 PM

[bhartiexppraao] Logout
Change Password

Help

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByDH
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartiexpdp
Modified By: bhartiexpdpd
Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 01:11:40 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000		50000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date: 14/08/2017
Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.

Forward to PrAO(Pass) Return to DH Back

On pressing the button **“Forward to PrAO (Pass)”** system will display a message:

“Sanction has been passed to PrAO successfully”.

The status of sanction will be shown as **“Passed by AAO”**.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: PrAOAAO
Financial Year: 2017-2018

02:14:49 PM

[bhartiexppraao] Logout
Change Password

Common Search

Manage Intra Governmental Authorization Sanctions

Sanction No:
From Date : (dd/mm/yyyy) 01/04/2017
Sanction Amount :
Scheme : --All--

Sanction Status : --All--
To Date : (dd/mm/yyyy) 14/08/2017

Search Reset

Sanction has been passed to PrAO successfully.

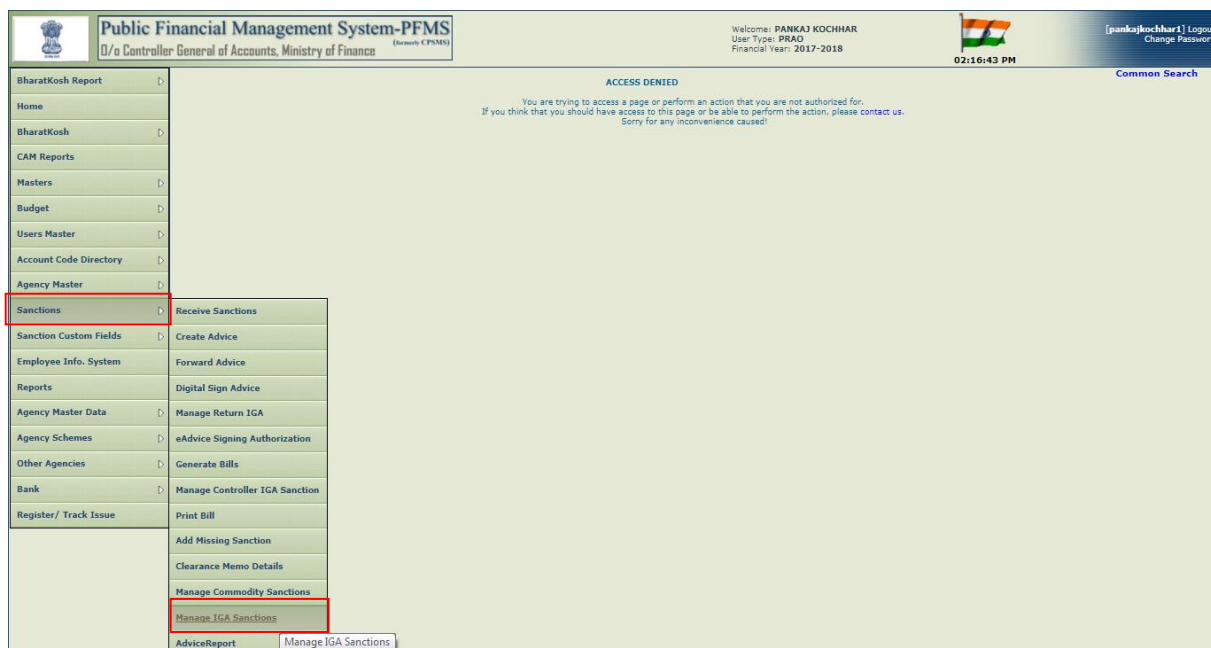
Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
test LOA 2 29	04/29/2017	6,300.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	6300.00	PrAO_DDO_Returned
test loa29/04	04/29/2017	63,000.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	63000.00	PassedByDH
test loa 27/05173	05/27/2017	2,000.00	27/05/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	2000.00	PassedByAAO
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017		215955 - SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	015954 - PAO(DE), New Delhi	50000.00	PassedByAAO

7. PASS/RETURN IGA BY Pr.A.O. USER IN PRINCIPAL ACCOUNTS OFFICE OF THE FUNCTIONAL MINISTRY

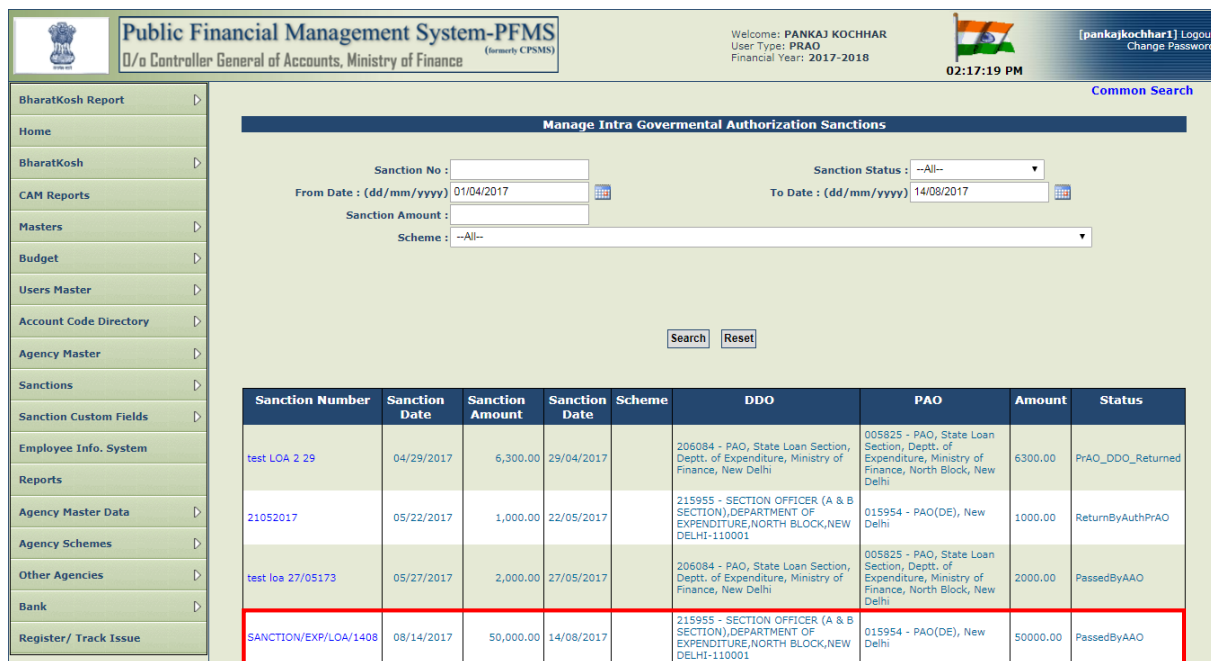
The sanction for “Letter of Authorization” with the status **“Passed by AAO”** will be available with Pr.A.O user in Pr. Accounts Office of the Functional Ministry for further action.

Pr.A.O. user will login PFMS with his user ID and password, and go to the option:

“SANCTIONS” > “MANAGE IGA SANCTION”



All the sanctions with the status **“Passed by AAO”** will be displayed. User can make use of search criteria to trace a particular sanction.



On clicking the hyperlink of sanction, details will be displayed to the user. **“Authorization Number”** and **“Authorization Date”** as entered by DH user will also be displayed. Pr.A.O. user can either opt **“Pass Bill”** if record is correct, or can **“Return to AAO”** if not found correct.

After verifying the correctness of record, Pr.AO user will press the button “Pass Bill”.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PrAO
Financial Year: 2017-2018

02:18:00 PM

[pankajkochhar1] Logout
Change Password

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByAAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartiexpdp
Created On: 14/08/2017 12:14:29 PM
Modified By: bhartiexpdrao
Modified On: 14/08/2017 02:14:36 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	Available Budget
030 - Department of Expenditure		207000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000		50000

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorization Date: 14/08/2017
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.

Pass Bill **Return to AAO** **Back**

On pressing “Pass Bill” by Pr.A.O. user, system will display a message:

“Sanction has been passed by PrAO successfully”.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PrAO
Financial Year: 2017-2018

02:18:20 PM

[pankajkochhar1] Logout
Change Password

Common Search

Manage Intra Governmental Authorization Sanctions

Sanction No.:
From Date : (dd/mm/yyyy) 01/04/2017
To Date : (dd/mm/yyyy) 14/08/2017
Sanction Amount :
Scheme : --All--

Search Reset

Sanction has been passed by PrAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Scheme	DDO	PAO	Amount	Status
test LOA 2 29	04/29/2017	6,300.00	29/04/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	6300.00	PrAO_DDO_Returned
21052017	05/22/2017	1,000.00	22/05/2017		215955 - SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	015954 - PAO(DE), New Delhi	1000.00	ReturnByAuthPrAO
test loa 27/05173	05/27/2017	2,000.00	27/05/2017		206084 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, New Delhi	005825 - PAO, State Loan Section, Deptt. of Expenditure, Ministry of Finance, North Block, New Delhi	2000.00	PassedByAAO

STEPS TO BE FOLLOWED BY EXECUTING/AGENT MINISTRY/ DEPARTMENT

Upon acceptance of LOA by Pr.AO of the Functional Ministry, it will be available in Principal Accounts Office of the Agent Ministry. The LOA will be processed at all the three levels viz DH, AAO and Pr.A.O. in Principal Accounts office.

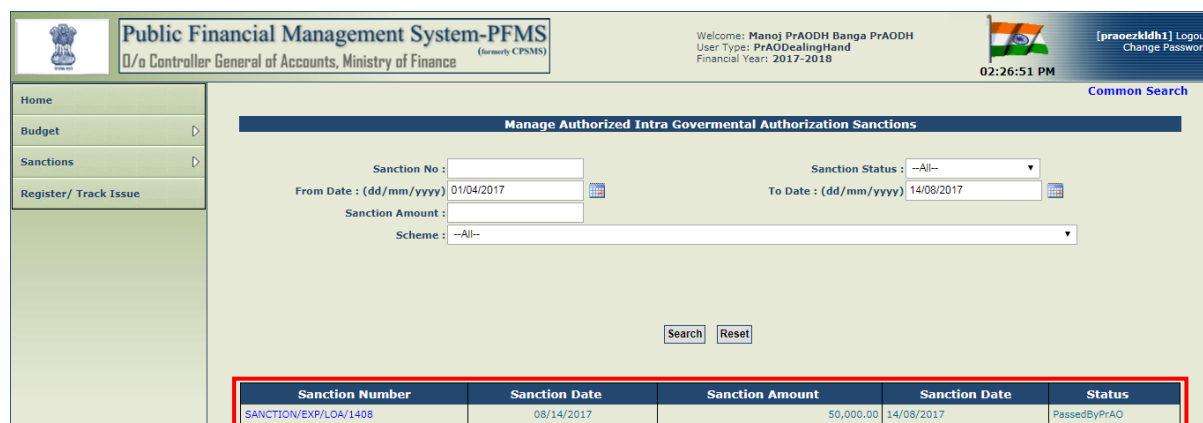
8. PASS/RETURN IGA SANCTION BY DH USER TO AAO USER IN PRINCIPAL ACCOUNTS OFFICE OF AGENT MINISTRY

The DH user in the Principal Accounts Office of the Agent Ministry will receive the LOA forwarded by the Functional Ministry. For this, he will go to:

“SANCTIONS” > “MANAGE CONTROLLER IGA SANCTION”



All LOA sanctions, as forwarded by Pr.A.O. user of Principal Accounts office of the Functional Ministry with the status **“Passed by PrAO”**, will be displayed.



DH will click the hyperlink of sanction. The details of sanction will be displayed to user. Three options – “Edit IGA Sanction”, “Pass IGA to PrAOAAO” and “Return IGA to PrAOAAO” are available here. PAO and DDO code selected in LOA sanction can be edited, if required. For this, DH will press the button **“Edit IGA Sanction”**

Public Financial Management System
I.T. Division, O/o CGA

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Manoj PrADDH Banga PrADDH
User Type: PrADDealingHand
Financial Year: 2017-2018

02:27:20 PM

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByPrAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartieppd
Modified By: pankajkochhar1

Created On: 14/08/2017 12:14:25 PM
Modified On: 14/08/2017 02:18:10 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO
030 - Department of Expenditure		207000030601 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date: 14/08/2017
Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.

Edit IGA Sanction **Pass IGA to PrAO/AAO** **Return IGA to PrAO/AAO** **Back**

A screen showing the Controller Code, PAO Code and DDO Code as entered by PD of the Functional Ministry, will appear. Only PAO code and DDO code are in editable form. The number, date and amount of LOA cannot be edited.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Manoj PrADDH Banga PrADDH
User Type: PrADDealingHand
Financial Year: 2017-2018

02:27:50 PM

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByPrAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartieppd
Modified By: pankajkochhar1

Created On: 14/08/2017 12:14:25 PM
Modified On: 14/08/2017 02:18:10 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO
030 - Department of Expenditure		207000030601 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date: 14/08/2017
Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.

Controller : * 030-URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
PAO : * 043729-PAO(Food Zone) CPWD, New Delhi
DDO : * 143763 - 'P' DIVISION C.P.W.D.,NEW DELHI

Submit **Cancel**

Edit IGA Sanction **Pass IGA to PrAO/AAO** **Return IGA to PrAO/AAO** **Back**

For editing, DH user in Principal Accounts of the Agent Ministry will select the desired PAO and DDO Code from the drop down menu and press the button **“SUBMIT”**.

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByPrAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartexpdp
Modified By: pankajkochari
Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 02:18:10 PM

Account: 030 - Department of Expenditure
Authorization Details:
Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi

Controller : * 030-URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
PAO : * 043729-PAO(Food Zone) CPWD, New Delhi
DDO : * --Select--
042572-PAO, Min. of Urban Development, New Delhi
042597-PAO(Accounts), New Delhi
042524-PAO(Estate), New Delhi
042708-PAY AND ACCOUNTS OFFICE (PTG.)
042005-PAO, Printing, Kolkata
042890-PAO, Printing, Nasik
042972-PAO, Printing, Chennai
043051-PAO(DOW), New Delhi
043053-PAO(DGW), New Delhi
043141-PAO(New Delhi Zone) CPWD, New Delhi
043144-PAO(New Delhi Zone) CPWD, Min. of Urban Development, New Delhi
043335-PAO(North Zone) CPWD, New Delhi
043400-PAO(East Zone) CPWD, Kolkata
043520-PAO(West Zone) CPWD, New Delhi
043515-PAO, CPWD, N.E. Zone, Shillong
043884-PAO(Sect.), Ministry of Urban Development, New Delhi
043681-PAO, CPWD (SZ), Chennai
005523-Principal cum PAO, Ministry of Housing and Urban Poverty Alleviation, New Delhi

Edit IGA Sanction Pass IGA to PrAOAAO Return IGA to PrAOAAO Back

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: PassedByPrAO
Sanction Date: 14/08/2017
Sanction Amount: 30000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:

Created By: bhartexpdp
Modified By: pankajkochari
Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 02:18:10 PM

Account: 030 - Department of Expenditure
Authorization Details:
Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi

Controller : * 030-URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
PAO : * 043729-PAO(Food Zone) CPWD, New Delhi
DDO : * 143763 - P DIVISION C.P.W.D.,NEW DELHI

Submit Cancel

030 - Department of Expenditure 2070000030801 - ESTABLISHMENT 13 - OFFICE EXPENSES 5 - VOTED 50000 External PAO

Authorization Date: 14/08/2017
Authorized DDO: 143763-P DIVISION C.P.W.D.,NEW DELHI.

Edit IGA Sanction Pass IGA to PrAOAAO Return IGA to PrAOAAO Back

On pressing “SUBMIT” button, system will display a message:

“PAO/DDO Details have been updated successfully”.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Manoj PrADDH Banga PrADDH
User Type: PrAGDealingHand
Financial Year: 2017-2018

02:28:23 PM

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:
From Date : (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: --All--

Sanction Status: --All--
To Date : (dd/mm/yyyy) 14/08/2017

Search Reset

PAO DDO details have been updated successfully.

Sanction number	Sanction Date	Sanction Amount	Sanction Date	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	PassedByPrAO

The editing in PAO/DDO code is to be carried out only if it is required.

DH can either “Pass IGA to PrAOAAO” or “Return IGA to PrAOAAO”, as the case may be. However, in both cases, record will be forwarded to AAO.

Public Financial Management System
I.T. Division, O/o CGA

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Manoj PrAODH Banga PrAODH
User Type: PrAODHDealingHand
Financial Year: 2017-2018

02:28:57 PM

[praoezkdhk1] Logout
Change Password

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
Created By: bhartieppd
Modified By: pankajloohar1
Sanction Status: PassedByPrAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:
Created On: 14/08/2017 12:14:25 PM
Modified On: 14/08/2017 02:18:10 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO
630 - Department of Expenditure		207000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	

Authorization Details:

Authorized Controllers: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date: 14/08/2017
Authorized DDO: 143763-P DIVISION C.P.W.D., NEW DELHI.

Edit IGA Sanction Pass IGA to PrAOAAO **Return IGA to PrAOAAO** Back

In case, DH opts to press the button “Return IGA to PrAOAAO”, he has to enter remark for return. After writing appropriate remarks, he will press “OK” button.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Manoj PrAODH Banga PrAODH
User Type: PrAODHDealingHand
Financial Year: 2017-2018

02:29:50 PM

[praoezkdhk1] Logout
Change Password

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001
Created By: bhartieppd
Modified By: pankajloohar1
Sanction Status: PassedByPrAO
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks:
Created On: 14/08/2017 12:14:25 PM
Modified On: 14/08/2017 02:18:10 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO
630 - Department of Expenditure		207000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	5 - VOTED	50000	

Authorization Details:

Authorized Controllers: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date: 14/08/2017
Authorized DDO: 143763-P DIVISION C.P.W.D., NEW DELHI.

Edit IGA Sanction Pass IGA to PrAOAAO **Return IGA to PrAOAAO** Back

Remarks
Please Enter Remark
Incorrect accounting head
OK Cancel

The system will display a message:

“Sanction has been returned to PrAO AAO successfully”.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Manoj PrAODH Banga PrAODH
User Type: PrAODHDealingHand
Financial Year: 2017-2018

02:30:08 PM

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:
From Date: (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: --All--
Sanction Status: --All--
To Date: (dd/mm/yyyy) 14/08/2017
Search Reset

Sanction has been returned to PrAO AAO successfully.

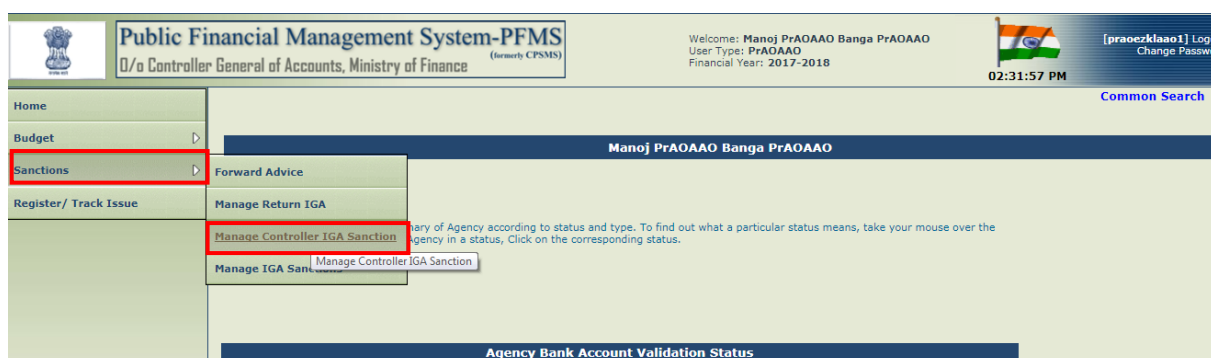
Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	ReturnbyAuthPrAODH

The status of sanction will be shown as “ReturnbyAuthPrAODH”.

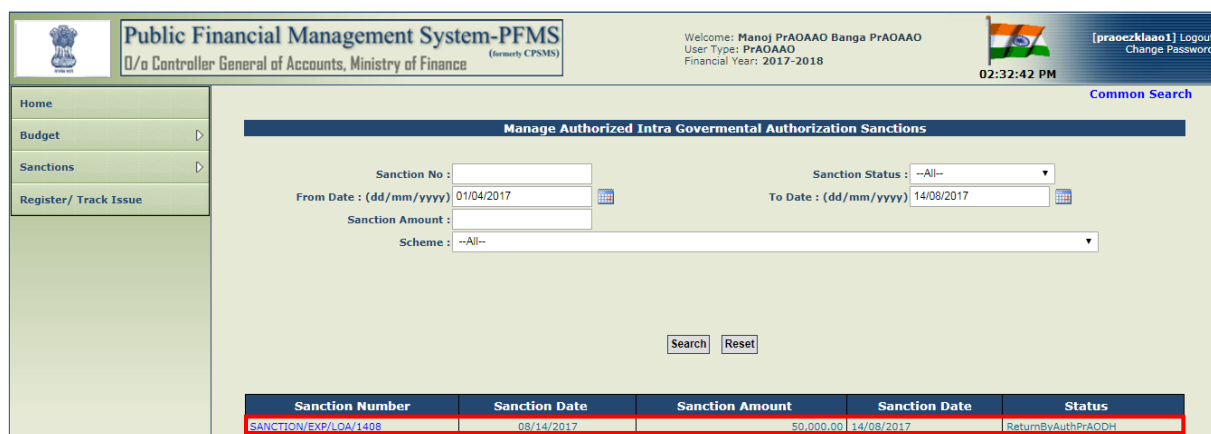
9. PASS/RETURN IGA SANCTION BY AAO USER TO PrAO USER IN PRINCIPAL ACCOUNTS OFFICE OF AGENT MINISTRY

All LOA sanctions which have been passed/returned by DH user in Principal Accounts office of the Agent Ministry, will be available with AAO. For this, AAO user will go to the option:

“SANCTIONS” > “MANAGE CONTROLLER IGA SANCTION”



All LOA sanctions with the status **“PassedbyAuthPrAODH”** or **“ReturnbyAuthPrAODH”** will be displayed to user. Hyperlink of sanction is to be clicked to view its details.



On clicking the hyperlink, details of sanction will be displayed. AAO user will have two options available. He can either **“Pass IGA to PrAO”** if record found correct or **“Return IGA to PrAO”** in case of incorrect record.

To pass a sanction, AAO will press the button **“Pass IGA to PrAO”**.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Manoj PrAOAAO Banga PrAOAAO
User Type: PrAOAAO
Financial Year: 2017-2018

02:33:58 PM

[praozklao1] Logout
Change Password
Help

Common Search

Sanction Details

Controller: 013-EXPENDITURE
Sanction Number: SANCTION/EXP/LOA/1408
Sanction Type: IntraGovernmentalAuthorization
IFD Number: IFD/EXP/LOA/1408
Plan Scheme: -
DDO: 215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001

Sanction Status: ReturnByAuthPrAOAH
Sanction Date: 14/08/2017
Sanction Amount: 50000
IFD Date: 14/08/2017
PAO: 015954-PAO(DE), New Delhi
Remarks: Incorrect accounting head

Created By: bhartiexpd
Modified By: praozklao1
Created On: 14/08/2017 12:14:29 PM
Modified On: 14/08/2017 02:30:00 PM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO
030 - Department of Expenditure		2070000030801 - ESTABLISHMENT	13 - OFFICE EXPENSES	3 - VOTED	50000	

Authorization Details:

Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION
Authorization Number: EXP/LOA/1408
Authorized PAO: 043729-PAO(Food Zone) CPWD, New Delhi
Authorization Date: 14/08/2017
Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.

Pass IGA to PrAO **Return IGA to PrAO** **Back**

The system will display a message:

“Sanction has been passed to PrAO successfully”.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Manoj PrAOAAO Banga PrAOAAO
User Type: PrAOAAO
Financial Year: 2017-2018

02:34:26 PM

[praozklao1] Logout
Change Password
Help

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:
From Date : (dd/mm/yyyy) 01/04/2017
Sanction Amount :
Scheme : --All--

Sanction Status : --All--
To Date : (dd/mm/yyyy) 14/08/2017

Search **Reset**

Sanction has been passed to PrAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	PassedByAuthPrAOAAO

10. PASS IGA BY Pr.A.O. USER IN PRINCIPAL ACCOUNTS OFFICE TO PAO USER IN PAY & ACCOUNTS OFFICE OF AGENT MINISTRY

All the LOA sanctions, which have been passed/returned by AAO user in Principal Accounts office of the Agent Ministry, will be available with Pr.A.O for further processing.

For this, Pr.A.O user will go to the option:

“SANCTIONS” > “MANAGE CONTROLLER IGA SANCTION”

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Manoj Prao Banga Prao
User Type: PRAO
Financial Year: 2017-2018

02:35:41 PM

[praoezkl1] Logout
Change Password

Common Search

ACCESS DENIED

You are trying to access a page or perform an action that you are not authorized for.
If you think that you should have access to this page or be able to perform the action, please contact us.
Sorry for any inconvenience caused!

Sanctions

Sanction Custom Fields

Employee Info. System

Reports

Agency Master Data

Agency Schemes

Other Agencies

Bank

Register/ Track Issue

Print Bill

Manage Controller IGA Sanction

All LOA sanctions with the status **“PassedbyAuthPrAOAAO”** or **“ReturnbyAuthPrAOAAO”** will be displayed to user. Hyperlink of sanction is to be clicked to view its details.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Manoj Prao Banga Prao
User Type: PRAO
Financial Year: 2017-2018

02:36:01 PM

[praoezkl1] Logout
Change Password

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No :

Sanction Status :

From Date : (dd/mm/yyyy) 01/04/2017

To Date : (dd/mm/yyyy) 14/08/2017

Sanction Amount :

Scheme :

Search Reset

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	PassedByAuthPrAOAAO

On clicking the hyperlink, details of sanction will be displayed. Pr.A.O. user will have three options available:

- Return IGA to issuing PrAO
- Pass IGA to PAO
- Return IGA to DH for Updation

The PrAO user can **“Return IGA to issuing PrAO”** if record is not found correct. The need, to return the LOA sanction by Pr.A.O. of the Agent Ministry to Pr.A.O. of the Functional Ministry, may arise either due to selection of wrong Controller, some other incorrect data regarding Sanction details or Accounting heads, or due to some other administrative reasons.

Pr.A.O. will opt the option **“Pass IGA to PAO”** to pass a correct record.

In case, the PAO/DDO code as selected by Functional Ministry (or as edited by DH user of Principal Accounts office of the Agent Ministry) is not correct, or PrAO has decided to assign the work to some other PAO, he can return the record to DH for necessary updation. For this, he will click the option **“Return IGA to DH for Updation”**.

He will enter the relevant remarks for return and press the button **“OK”**.

The system will display a message:

“Sanction has been returned to PrAO DH successfully”.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: Jyoti Nagpal
User Type: PRAD
Financial Year: 2017-2018

10:12:43 AM

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:
From Date: (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: --All--

Sanction Status: --All--
To Date: (dd/mm/yyyy) 21/09/2017

Search Reset

Sanction has been returned to PrAO DH successfully

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
LOA/1309/A	09/13/2017	8,000.00	13/09/2017	ReturnByAuthPrAOToDH
loa/w/2017/return/01	09/08/2017	18,000.00	08/09/2017	ReturnByAuthPrAOToDH
loa/LOA/30/08	08/30/2017	3,500.00	30/08/2017	ReturnByAuthPrAOToDH

Now this sanction, as returned by PrAO to DH for updation of PAO/DDO code will be available at DH user level.

DH user will go to the option:

“SANCTIONS” > “MANAGE CONTROLLER IGA SANCTION”

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: AJAY KUMAR
User Type: PRADDealingHead
Financial Year: 2017-2018

10:13:50 AM

Common Search

Sanctions

Receive Sanctions
Create Advice
Initiate Return IGA
Forward Advice
Manage Return IGA
Manage Controller IGA Sanction
Manage IGA Sanctions
AdviceReport

Agency Bank Account Validation Status

The desired sanction will appear with the status **“ReturnByAuthPrAOToDH”**

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: AJAY KUMAR
User Type: PRADDealingHead
Financial Year: 2017-2018

10:14:48 AM

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:
From Date: (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: --All--

Sanction Status: --All--
To Date: (dd/mm/yyyy) 21/09/2017

Search Reset

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
LOA/1309/A	09/13/2017	8,000.00	13/09/2017	ReturnByAuthPrAOToDH
LOA/1309/B	09/13/2017	9,000.00	13/09/2017	PassByAuthPrAOToDH
loa/w/2017/return/01	09/08/2017	18,000.00	08/09/2017	ReturnByAuthPrAOToDH
loa/LOA/30/08	08/30/2017	3,500.00	30/08/2017	ReturnByAuthPrAOToDH

On clicking the hyperlink of the sanction, its details will be displayed. DH user will click the button **“Edit IGA Sanction”** to carry out necessary updation in PAO/DDO code.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: AJAY KUMAR
User Type: PRADDealingHead
Financial Year: 2017-2018

10:15:22 AM

Common Search

Sanction Details

Sanction Number: LOA/1309/A
Sanction Type: IntraGovernmentalAuthorization
IFD Number: LOA/1309/A
Plan Scheme: -
DDO: 201794-S.O./H/O WATER RESOURCES, C-WING, GROUND FLOOR SHASTRI BHAWAN, NEW DELHI

Sanction Status: ReturnByAuthPrAOToDH
Sanction Date: 13/09/2017
Sanction Amount: 8000
IFD Date: 13/09/2017
PAO: 001793-PAO(HQ), New Delhi
Remarks: Incorrect PAO Code selected

Created By: njydwurp
Modified By: pradot

Created On: 13/09/2017 03:32:44 PM
Modified On: 21/09/2017 10:12:31 AM

Account Details:

Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO
098 - Ministry of Water Resources, River Dev. & Ganga Ra		2711018000100 - CENTRAL WATER COMMISSION	11 - DOMESTIC TRAVEL EXPENSES	5 - VOTED	8000	

Authorization Details:

Authorized Controller: SOCIAL JUSTICE AND EMPOWERMENT
Authorization Number: 17
Authorized PAO: 005782-PAO, Department of Disability Affairs, New Delhi
Authorized Date: 13/09/2017
Authorized DDO: 205787-50, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Edit IGA Sanction Pass IGA to PrAOAAO Return IGA to PrAOAAO Back

A screen for updation of PAO/DDO details will appear.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: AJAY KUMAR
User Type: PAADDDesignated
Financial Year: 2017-2018

10:15:37 AM

Sanction Details

Sanction Number: LQA/1209/A
Sanction Type: IntraGovernmentalAuthorization
Sanction Amount: 8000
Sanction Date: 13/09/2017
Sanction Status: ReturnByAuthPAOToDH
ZFD Number: LQA/1209/A
ZFD Date: 13/09/2017
Plan Scheme: -
PAO: 001793-PAO(HQ), New Delhi
Remarks: Incorrect PAO Code selected

DDO: 201794-S.O./N/O WATER RESOURCES, C-WING, GROUND FLOOR SHASTRI BHAWAN, NEW DELHI

Created By: rjydwjrd
Modified By: pradipt
Created On: 13/09/2017 03:32:44 PM
Modified On: 21/09/2017 10:12:31 AM

Account Details

Controller: * 009-SOCIAL JUSTICE AND EMPOWERMENT
PAO: * 001792-PAO, Department of Disability Affairs, New Delhi
DDO: * 205787-SO, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Authorization Details

Authorized Controller: SOCIAL JUSTICE AND EMPOWERMENT
Authorization Number: 17
Authorized PAO: 005782-PAO, Department of Disability Affairs, New Delhi
Authorized DDO: 205787-SO, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Category: 5 - VOTED
Amount: 8000
External PAO

Buttons: Edit IGA Sanction, Pass IGA to PAOAAO, Return IGA to PAOAAO, Back

DH user will select the correct PAO from the drop down menu.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: AJAY KUMAR
User Type: PAADDDesignated
Financial Year: 2017-2018

10:16:42 AM

Sanction Details

Sanction Number: LQA/1209/A
Sanction Type: IntraGovernmentalAuthorization
Sanction Amount: 8000
Sanction Date: 13/09/2017
Sanction Status: ReturnByAuthPAOToDH
ZFD Number: LQA/1209/A
ZFD Date: 13/09/2017
Plan Scheme: -
PAO: 001793-PAO(HQ), New Delhi
Remarks: Incorrect PAO Code selected

DDO: 201794-S.O./N/O WATER RESOURCES, C-WING, GROUND FLOOR SHASTRI BHAWAN, NEW DELHI

Created By: rjydwjrd
Modified By: pradipt
Created On: 13/09/2017 03:32:44 PM
Modified On: 21/09/2017 10:12:31 AM

Account Details

Controller: * 009-SOCIAL JUSTICE AND EMPOWERMENT
PAO: * 001792-PAO, Department of Disability Affairs, New Delhi
DDO: * 205787-SO, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Authorization Details

Authorized Controller: SOCIAL JUSTICE AND EMPOWERMENT
Authorization Number: 17
Authorized PAO: 005782-PAO, Department of Disability Affairs, New Delhi
Authorized DDO: 205787-SO, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Category: 5 - VOTED
Amount: 8000
External PAO

Buttons: Edit IGA Sanction, Pass IGA to PAOAAO, Return IGA to PAOAAO, Back

After selection of PAO, correct DDO code will be selected.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: AJAY KUMAR
User Type: PAADDDesignated
Financial Year: 2017-2018

10:16:42 AM

Sanction Details

Sanction Number: LQA/1209/A
Sanction Type: IntraGovernmentalAuthorization
Sanction Amount: 8000
Sanction Date: 13/09/2017
Sanction Status: ReturnByAuthPAOToDH
ZFD Number: LQA/1209/A
ZFD Date: 13/09/2017
Plan Scheme: -
PAO: 001793-PAO(HQ), New Delhi
Remarks: Incorrect PAO Code selected

DDO: 201794-S.O./N/O WATER RESOURCES, C-WING, GROUND FLOOR SHASTRI BHAWAN, NEW DELHI

Created By: rjydwjrd
Modified By: pradipt
Created On: 13/09/2017 03:32:44 PM
Modified On: 21/09/2017 10:12:31 AM

Account Details

Controller: * 009-SOCIAL JUSTICE AND EMPOWERMENT
PAO: * 001792-PAO, Department of Disability Affairs, New Delhi
DDO: * 205787-SO, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Authorization Details

Authorized Controller: SOCIAL JUSTICE AND EMPOWERMENT
Authorization Number: 17
Authorized PAO: 005782-PAO, Department of Disability Affairs, New Delhi
Authorized DDO: 205787-SO, Grants-in-aid, Deptt. of Disability Affairs, New Delhi

Category: 5 - VOTED
Amount: 8000
External PAO

Buttons: Edit IGA Sanction, Pass IGA to PAOAAO, Return IGA to PAOAAO, Back

After selection of correct PAO/DDO code, user has to press the button **“SUBMIT”**.

The system will display a message:


“PAO DDO details have been updated successfully”.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
LOA/1309/A	09/13/2017	8,000.00	13/09/2017	ReturnByAuthPrAOToDH
LOA/1309/B	09/13/2017	9,000.00	13/09/2017	PassByAuthPrAOToDH
Ret/1309/Return/Dt	09/09/2017	18,000.00	09/09/2017	ReturnByAuthPrAOToDH
Ret/LOA/30/08	08/30/2017	3,500.00	30/08/2017	ReturnByAuthPrAOToDH

Now, DH user will either click on the hyperlink of desired sanction on the displayed screen or can go through the option **“SANCTIONS”> “MANAGE CONTROLLER IGA SANCTION”**.


The details of sanction will be displayed. DH user will pass the sanction and forward it to AAO by pressing the button **“Pass IGA to PrAOAAO”**.

After the updation of PAO/DDO details, DH user will Pass IGA to AAO.



Public Financial Management System-PFMS
(formerly CPMS)
 D/o Controller General of Accounts, Ministry of Finance

Welcome: **AIJAY KUMAR**
 User Type: **PrAODealingAnd**
 Financial Year: **2017-2018**



11:33:45 AM

[\[ajayth\] Logo](#)
[Change Password](#)

Home

Budget ▾

Sanctions ▾

Register/ Track Issue

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No.

From Date : {dd/mm/yyyy}

Sanction Amount

Scheme { --All-- } ▾



Sanction Status { --All-- } ▾


To Date : {dd/mm/yyyy}

Sanction has been passed to PrAO AAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
LOA/1309/A	09/13/2017	9,000.00	13/09/2017	PassedByAuthPrAOAH
LOA/1309/B	09/13/2017	9,000.00	13/09/2017	PassedByAuthPrAOAH
isa/vr/dbt/return/01	09/08/2017	18,000.00	08/09/2017	ReturnByAuthPrAOAH
tesr/LOA/30/08	08/30/2017	3,500.00	30/08/2017	ReturnByAuthPrAOAH


AAO of Principal Accounts office of Agent Ministry will pass the sanction to Pr.A.O. user.

 Public Financial Management System-PFMS D/o Controller General of Accounts, Ministry of Finance <small>(formerly CPMS)</small>	Welcome: MANOJ TAIN User Type: P/AGAAD Financial Year: 2017-2018	 11:47:27 AM	[pfms_aao] Login Change Password Help														
Home Budget Sanctions Register / Track Issue	Sanction Details																
Controller: 002-WATER RESOURCES Sanction Number: LOA/1309/A Sanction Type: IntraGovernmentalAuthorization IFO Number: LOA/1309/A Plan Scheme: DDO: 201794-S.O./H/O WATER RESOURCES, C-WING, GROUND FLOOR SHASTRI BHAWAN, NEW DELHI Created By: rjyotiurpd Modified By: ajaydh		Sanction Status: PassedByAuthP/ADDH Sanction Date: 13/09/2017 Sanction Amount: 8000 IFO Date: 13/09/2017 PAO: 001793-PAO(HQ), New Delhi Remarks: Created On: 13/09/2017 03:32:44 PM Modified On: 21/09/2017 11:32:23 AM															
Account Details:																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Grant</th> <th style="width: 25%;">Department (For UT Grants Only)</th> <th style="width: 25%;">Function Head</th> <th style="width: 25%;">Object Head</th> <th style="width: 10%;">Category</th> <th style="width: 10%;">Amount</th> <th style="width: 10%;">External PAO</th> </tr> </thead> <tbody> <tr> <td>D98 - Ministry of Water Resources: River Dev. & Ganga Re</td> <td></td> <td>2711018000100 - CENTRAL WATER COMMISSION</td> <td>11 - DOMESTIC TRAVEL EXPENSES</td> <td>3 - VOTED</td> <td>8000</td> <td></td> </tr> </tbody> </table>				Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	D98 - Ministry of Water Resources: River Dev. & Ganga Re		2711018000100 - CENTRAL WATER COMMISSION	11 - DOMESTIC TRAVEL EXPENSES	3 - VOTED	8000	
Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO											
D98 - Ministry of Water Resources: River Dev. & Ganga Re		2711018000100 - CENTRAL WATER COMMISSION	11 - DOMESTIC TRAVEL EXPENSES	3 - VOTED	8000												
Authorization Details:																	
Authorized Controller: SOCIAL JUSTICE AND EMPOWERMENT Authorization Numbers: 17 Authorized PAO: 012435-PAO(Min. Of SJ & E),New Delhi		Authorization Date: 13/09/2017 Authorized DDO: 112435-National Commission for Scheduled Caste.															
Pass IGA to P/PAO Return IGA to P/PAO Back																	



Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance
(formerly CPMS)

Welcome: HANU JAIN
User Type: PRAOAAO
Financial Year: 2017-2018



11:47:41 AM

[\[prao_\] Login](#)
[Change Password](#)

Home

Budget

Sanctions

Register/ Track Issue

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No :

From Date : (dd/mm/yyyy) 01/04/2017

Sanction Amount :

Scheme :

Sanction Status :

To Date : (dd/mm/yyyy) 21/09/2017

Sanction has been passed to PRAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
LDA/1309/A	09/12/2017	8,000.00	13/09/2017	PassedByAuthPrAOAAO
LDA/1309/B	09/12/2017	9,000.00	13/09/2017	PassedByAuthPrAOODH

PrAO user will pass the sanction to PAO for further processing. On pressing the button **“Pass IGA to PAO”**, the sanction will be forwarded to PAO user in Pay & Accounts office of the Agent Ministry.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: Jyoti Nagpal
User Type: PAO
Financial Year: 2017-2018

11:48:36 AM

Common Search

Sanction Details

Controller: 002-WATER RESOURCES
Sanction Number: LOA/1309/A
Sanction Type: IntraGovernmentalAuthorization
IFD Number: LOA/1309/A
Plan Scheme: -
DDO: 201794-S.O./M/O WATER RESOURCES, C-WING, GROUND FLOOR BHAWAN, NEW DELHI
Created By: njyotiurpd
Modified By: prao_pao

Sanction Status: PassedByAuth/PAOAG
Sanction Date: 13/09/2017
Sanction Amount: 8000
IFD Date: 13/09/2017
PAO: 001793-PAO(HQ), New Delhi
Remarks:

Created On: 13/09/2017 03:32:44 PM
Modified On: 21/09/2017 11:47:38 AM

Account Details:

Grant	Department (For I/T Grants Only)	Function Head	Object Head	Category	Amount	External PAO
098 - Ministry of Water Resources, River Dev. & Ganga Re		2711018000100 - CENTRAL WATER COMMISSION	11 - DOMESTIC TRAVEL EXPENSES	5 - VOTED	8000	

Authorization Details:

Authorized Controller: SOCIAL JUSTICE AND EMPOWERMENT
Authorization Number: 17
Authorized PAO: 012435-PAO(Min. Of SJ & E), New Delhi
Authorization Date: 13/09/2017
Authorized DDO: 112435-National Commission for Scheduled Caste.

Return IGA to Issuing PAO **Pass IGA to PAO** Return IGA To DH For Updation Back

The system will display a message:

“Sanction has been passed to PAO successfully”.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: Jyoti Nagpal
User Type: PAO
Financial Year: 2017-2018

11:48:59 AM

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:
From Date: (dd/mm/yyyy) 01/04/2017
Sanction Amount:
Scheme: -All-

Sanction Status: -All-
To Date: (dd/mm/yyyy) 21/09/2017

Search Reset

Sanction has been passed to PAO successfully.

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
loa/in/08t/return/01	09/08/2017	18,000.00	08/09/2017	ReturnByAuth/PAOTSDH
test/LOA/30/08	08/30/2017	3,500.00	30/08/2017	ReturnByAuth/PAOTSDH

11. FINALIZATION OF IGA BY PAO USER IN PAY & ACCOUNTS OFFICE OF AGENT MINISTRY

All LOA sanctions with the status **“PassedbyAuthPrAO”** will be available for finalization at PAO user in Pay & Accounts office of the Agent Ministry.

For this PAO user will go to:

“SANCTIONS” > “MANAGE CONTROLLER IGA SANCTION”

Public Financial Management System-PFMS
(formerly CPMS)

Q/o Controller General of Accounts, Ministry of Finance

Welcome: Food Zone CPWD
User Type: PAO
Financial Year: 2017-2018

02:40:39 PM

[paofznd] Logout
Change Password

Common Search

Dashboard

GeM: No record Found

Token Pending: No record Found

E-Payment ReIssue

Cheque ReIssue

Wizard 5

Wizard 6

Sanctions

Receive Sanctions

Pension

Pass Bills

Transfer Entry

Digitally Sign Pay File

Bank Reconciliation

Forward Advice

Employee Info. System

Manage Advice

Reports

Digital Sign Advice

Agency Master Data

Digital Sign Batch

Gem Dashboard

Digital Sign Advice Batch

Bank

Cheque-Issue

Register/ Track Issue

Track CPSMS Transaction

Manage Controller IGA Sanction

All IGA sanctions, as passed by Pr.A.O. user in Principal Accounts Office of the Agent Ministry, will be displayed.

Public Financial Management System-PFMS
(formerly CPMS)

Q/o Controller General of Accounts, Ministry of Finance

Welcome: Food Zone CPWD
User Type: PAO
Financial Year: 2017-2018

02:41:04 PM

[paofznd] Logout
Change Password

Common Search

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:

Sanction Status:

From Date : (dd/mm/yyyy) 01/04/2017

To Date : (dd/mm/yyyy) 14/08/2017

Sanction Amount:

Scheme:

Bill No:

Token No:

Search Reset

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	PassedByAuthPrAO

The user will click the hyperlink of sanction. Details of sanction will be displayed to the user.

Three options will be available here:

- "Edit IGA Sanction"
- "Finalize IGA"
- "Return IGA to PrAO"

Any Incorrect record can be returned to Pr.AO of the Agent Ministry by clicking the option **“Return IGA to PrAO”**. A need of return may arise due to selection of wrong PAO by PrAO (either initially by PrAO of the Functional Ministry or later on by PrAO of the Agent Ministry). In such case, sanction will be returned to PrAO of the Agent Ministry. PrAO will select the correct PAO and then IGA sanction will be available to correct PAO.

Also, the need to return a case may arise where PAO code is correct but no action is to be taken on LOA as it needs to be returned to issuing Controller due to certain other administrative reasons. In such case, PAO will return IGA to PrAO, where this sanction will be processed all three levels viz. DH, AAO and PrAO. Once, PrAO user of the Principal Accounts office of the Agent Ministry returns the IGA sanction, budget of concerned DDO of the Functional Ministry under concerned heads will get updated.

In case LOA is to be finalized but DDO code is incorrect, PAO user of the Agent Ministry has an option available to select the desired DDO code by pressing the button **“Edit IGA Sanction”**.

The screenshot displays the PFMS interface. The top header includes the system name, user information (Food Zone CPWD, User Type: PAO, Financial Year: 2017-2018), and a login/logout section. A left sidebar contains navigation links like AdhocReports, BharatKosh Report, Home, Bank Reports, etc. The main content area is titled 'Sanction Details' and shows information for a sanction with number SANCTION/EXP/LOA/1408. It includes fields for Controller (013-EXPENDITURE), Sanction Type (IntraGovernmentalAuthorization), IFD Number (IFD/EXP/LOA/1408), Plan Scheme, and DDO (215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001). The sanction status is 'PassedByAuthPrAO' with a date of 14/08/2017 and an amount of 50000. Below this, the 'Account Details' section shows a table with columns: Grant, Department (For UT Grants Only), Function Head, Object Head, Category, Amount, and External PAO. The table contains one row: 030 - Department of Expenditure, 2070000030801 - ESTABLISHMENT, 13 - OFFICE EXPENSES, 3 - VOTED, 50000, and External PAO. Further down, 'Authorization Details' show the authorized controller, authorization number (EXP/LOA/1408), authorized PAO (043729-PAO(Food Zone) CPWD, New Delhi), authorization date (14/08/2017), and authorized DDO (143763-'P' DIVISION C.P.W.D., NEW DELHI). At the bottom, there are buttons for 'Edit IGA Sanction', 'Finalize IGA', 'Return IGA to PrAO', and 'Back'. The 'Edit IGA Sanction' button is highlighted with a red border.

On pressing **“Edit IGA Sanction”**, Controller code and PAO code will remain fixed but a list of DDOs will appear for selection in drop down menu. PAO user will select the correct DDO.

Public Financial Management System
I.T. Division, O/o CGA

BharatKosh	IDF Number: IDF/EXP/LDA/1408	IDF Date: 14/08/2017
CAR Reports	Plan Scheme: -	PAO: 015954-PAO(DE), New Delhi
Masters	DDO: 215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001	Remarks:
Budget		
Users Master	Created By: bhartiexpd	Created On: 14/08/2017 12:14:29 PM
ReprocessFailedTransaction	Modified By: praozkl1	Modified On: 14/08/2017 02:36:36 PM

Controller : * 030-URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION

PAO : * 043729-PAO(Food Zone) CPWD, New Delhi

DDO : * 143763 - P DIVISION C.P.W.D.,NEW DELHI.

Select:

- 100095 - SAI Maintenance Civil Division, New Delhi
- 101677 - Executive Engineer, INA Project Division
- 105174 - Executive Engineer, Supreme Court Project Division
- 105622 - O/o the Executive Engineer, Jabalpur Project Division CPWD, Jabalpur
- 106824 - O/o the Executive Engineer, Raipur Central Electrical Division, CPWD, Raipur
- 106826 - O/o the Executive Engineer, CPWD, Bilaspur Central Division, Bilaspur
- 106850 - The Executive Engineer, Chandner Project Division, CPWD, Chandner
- 143763 - P DIVISION C.P.W.D.,NEW DELHI**
- 143774 - INDORE CENTRAL ELECTRICAL DIVISION,INDORE
- 143789 - Executive Engineer B, Central Electrical Division Bhopal
- 143791 - FARIDABAD CENTRAL DIVISION NO I, C.P.W.D., FARIDABAD,
- 143793 - FARIDABAD ELECT. DIVISION, CPWD, FARIDABAD,
- 143796 - INDORE CENTRAL DIVISION, CPWD, INDORE
- 143799 - EXECUTIVE ENGINEER, BHOPAL CENTRAL DIV.II,CPWD, BHOPAL,
- 144112 - Executive Engineer
- 144113 - EX ENG INDORE CENTRAL DIV II CPWD INDORE
- 144115 - EX EN BHOPAL, CEN DIV II CPWD BHOPAL
- 144117 - GURGAON CENTRAL DIV.II,CPWD,GURGAON,
- 144121 - RAIPUR CENT. DIV. I, RAIPUR

Description	Qty	Amount	External PAO
13 - OFFICE EXPENSES	5 - VOTED	50000	

Authorization Details:

Authorized By: _____


Authorized DDO: _____

Authorization Date: 14/08/2017

Authorized DDO: 143763-P DIVISION C.P.W.D.,NEW DELHI.

A message will be displayed by system:

“PAO DDO Details have been updated successfully”



Public Financial Management System-CPMS
(formerly CPMS)

O/o Controller General of Accounts, Ministry of Finance

Welcome: Food Zone CPWD
User Type: PAO
Financial Year: 2017-2018

02:42:13 PM

[paofzmd] Login
Change Password

Common Search

AdhocReports
BharatKosh Report
Home
Bank Reports
BharatKosh
CAM Reports
Masters
Budget
Users Master
ReprocessFailedTransaction
Sanctions
Pension

Manage Authorized Intra Governmental Authorization Sanctions

Sanction No:

From Date : (dd/mm/yyyy)

Sanction Amount:

Scheme : --All--

Bill No:

Token No:

Sanction Status : --All--

To Date : (dd/mm/yyyy)

PAO DDO details have been updated successfully

Sanction Number	Sanction Date	Sanction Amount	Sanction Date	Status
SANCTION/EXP/LOA/1408	08/14/2017	50,000.00	14/08/2017	PassedByAuthrPAO

If record is correct, Pr.A.O. will opt to click the option **“Finalize IGA”**.

	Public Financial Management System-PFMS <small>(Formerly CPMS)</small> O/o Controller General of Accounts, Ministry of Finance	Welcome: Food Zone CPWD User Type: PAO Financial Year: 2017-2018	 02:42:43 PM	[paofznd] Login Change Password Help																		
<div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">AdhocReports</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">BharatKosh Report</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Home</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Bank Reports</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">BharatKosh</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">CAM Reports</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Masters</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Budget</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Users Master</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">ReprocessFailedTransaction</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Sanctions</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Pension</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Transfer Entry</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Bank Reconciliation</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Employee Info. System</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Reports</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Agency Master Data</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Gem Dashboard</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Bank</div> <div style="background-color: #d9e1f2; padding: 2px; margin-bottom: 2px;">Register/ Track Issue</div>	<div style="background-color: #002060; color: white; padding: 5px; text-align: center; margin-bottom: 10px;"> Sanction Details </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; vertical-align: top;"> <p>Controller: 013-EXPENDITURE</p> <p>Sanction Number: SANCTION/EXP/LOA/1408</p> <p>Sanction Type: IntraGovernmentalAuthorization</p> <p>IFD Number: IFD/EXP/LOA/1408</p> <p>Plan Name: -</p> <p>DDO: 215935-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001</p> <p>Created By: bhartievrgpd</p> <p>Modified By: praoezld1</p> </td> <td style="width: 40%; vertical-align: top;"> <p>Sanction Status: PassedByAuthPrAO</p> <p>Sanction Date: 14/08/2017</p> <p>Sanction Amount: 50000</p> <p>IFD Date: 14/08/2017</p> <p>PAO: 015934-PAO(DE), New Delhi</p> <p>Remarks:</p> <p>Created On: 14/08/2017 12:14:29 PM</p> <p>Modified On: 14/08/2017 02:36:36 PM</p> </td> </tr> </table> <div style="background-color: #d9e1f2; padding: 5px; margin-bottom: 10px;"> Account Details: </div> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #002060; color: white;"> <th style="width: 20%;">Grant</th> <th style="width: 30%;">Department (For UT Grants Only)</th> <th style="width: 20%;">Function Head</th> <th style="width: 15%;">Object Head</th> <th style="width: 10%;">Category</th> <th style="width: 10%;">Amount</th> <th style="width: 15%;">External PAO</th> </tr> </thead> <tbody> <tr> <td>530 - Department of Expenditure</td> <td></td> <td>2070000030861 - ESTABLISHMENT</td> <td>13 - OFFICE EXPENSES</td> <td>3 - VOTED</td> <td>50000</td> <td></td> </tr> </tbody> </table> <div style="background-color: #d9e1f2; padding: 5px; margin-bottom: 10px;"> Authorization Details: </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; vertical-align: top;"> <p>Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION</p> <p>Authorization Number: EXP/LOA/1408</p> <p>Authorized PAO: 043728-PAO(Food Zone) CPWD, New Delhi</p> </td> <td style="width: 40%; vertical-align: top;"> <p>Authorization Date: 14/08/2017</p> <p>Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.</p> </td> </tr> </table> <div style="background-color: #d9e1f2; padding: 5px; margin-bottom: 10px;"> <div style="display: flex; justify-content: space-between;"> Edit IGA Sanction Finalize IGA Return IGA to PrAO Back </div> </div>				<p>Controller: 013-EXPENDITURE</p> <p>Sanction Number: SANCTION/EXP/LOA/1408</p> <p>Sanction Type: IntraGovernmentalAuthorization</p> <p>IFD Number: IFD/EXP/LOA/1408</p> <p>Plan Name: -</p> <p>DDO: 215935-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001</p> <p>Created By: bhartievrgpd</p> <p>Modified By: praoezld1</p>	<p>Sanction Status: PassedByAuthPrAO</p> <p>Sanction Date: 14/08/2017</p> <p>Sanction Amount: 50000</p> <p>IFD Date: 14/08/2017</p> <p>PAO: 015934-PAO(DE), New Delhi</p> <p>Remarks:</p> <p>Created On: 14/08/2017 12:14:29 PM</p> <p>Modified On: 14/08/2017 02:36:36 PM</p>	Grant	Department (For UT Grants Only)	Function Head	Object Head	Category	Amount	External PAO	530 - Department of Expenditure		2070000030861 - ESTABLISHMENT	13 - OFFICE EXPENSES	3 - VOTED	50000		<p>Authorized Controller: URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION</p> <p>Authorization Number: EXP/LOA/1408</p> <p>Authorized PAO: 043728-PAO(Food Zone) CPWD, New Delhi</p>	<p>Authorization Date: 14/08/2017</p> <p>Authorized DDO: 143763-'P' DIVISION C.P.W.D.,NEW DELHI.</p>
<p>Controller: 013-EXPENDITURE</p> <p>Sanction Number: SANCTION/EXP/LOA/1408</p> <p>Sanction Type: IntraGovernmentalAuthorization</p> <p>IFD Number: IFD/EXP/LOA/1408</p> <p>Plan Name: -</p> <p>DDO: 215935-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001</p> <p>Created By: bhartievrgpd</p> <p>Modified By: praoezld1</p>	<p>Sanction Status: PassedByAuthPrAO</p> <p>Sanction Date: 14/08/2017</p> <p>Sanction Amount: 50000</p> <p>IFD Date: 14/08/2017</p> <p>PAO: 015934-PAO(DE), New Delhi</p> <p>Remarks:</p> <p>Created On: 14/08/2017 12:14:29 PM</p> <p>Modified On: 14/08/2017 02:36:36 PM</p>																					
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The system will display a message:

“Sanction has been passed and finalized by PAO”.

On finalization of IGA by PAO of the Agent Ministry, DDO wise budget allocation, for the selected DDO for the amount authorized in LOA in concerned head, will be made. The LOA sanction, after finalization by PAO of the Agent Ministry, will be available to all PDs under that particular DDO for creation of sanction against IGA.

12. CREATE SANCTION AGAINST IGA BY PD OF AGENT MINISTRY


All IGA sanctions, as finalized by PAO user of the Agent Ministry will be available to all PDs under selected DDOs. For this, PD of the Agent Ministry will go to:

“Sanctions” > “Create Against IGA”

Sanction Status	Type	No. of Sanctions
Create Sanction	Expenditure (DDO Bill)	25
Approve Sanction	(All)	0
To Education Institution	Authorization	1
IFD Limit	Transfer (DDO Bill)	1
Budget Availability	Expenditure (DDO Bill)	2
Ext System Sanction	(All)	0
Manage IGA Sanctions	Expenditure (DDO Bill)	5
Manage Sanctions	(All)	0
Print Sanction Order	(All)	0
Create Against IGA	(All)	0
Manage UC	Expenditure (DDO Bill)	17

All IGA sanctions will be displayed to PD user. The Sanction number, Date, Amount, Authorization Number and Authorization Date will be displayed in a grid.

The user will click the button **“Create Sanction”** given in the last field of grid of desired sanction to view its details.



Public Financial Management System-PFMS


O/o Controller General of Accounts, Ministry of Finance

(formerly CPMS)

Welcome: jyoti nagpal

User Type: PD

Financial Year: 2017-2018



02:51:02 PM

[pdfznd1] Logout

Change Password

Home

CAM Reports

SchemeWiseContactDetails

Users Master

Agency Master



Sanctions

Intra Governmental Authorization Sanctions



Sanction Number	Sanction Date	Sanction Amount	Scheme Name	Authorization Number	Authorization Date	
SANCTION/EXP/LOA/1408	14/08/2017	50,000.00		EXP/LOA/1408	14/08/2017	Create Sanction

The details of Sanction will be displayed.

PAO code, DDO Code and Account Head details will be displayed automatically and will remain in disabled form.

 Public Financial Management System-PFMS O/o Controller General of Accounts, Ministry of Finance <small>(formerly CPMS)</small>		Welcome: jyoti nagpal User Type: PD Financial Year: 2017-2018		 02:52:52 PM	[pdfznd1] Logout Change Password		
Home	Create Sanction						
CAM Reports	Sanction Header						
SchemeWiseContactDetails	Controller Name : URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION Division Diary/IFD/HOD File No. : * IFD/HOD File Date (dd/mm/yyyy) : * Sanction Number : * Sanction Date (dd/mm/yyyy) : * 14/08/2017 Scheme : PAO : * 043729 - PAO(Food Zone) CPWD, New Delhi DDO : * 143763 - P DIVISION C.P.W.D.,NEW DELHI. Sanction Type : * --Select-- Sanction Amount : * (In Actuals) Upload Scanned Sanction: Choose file Upload Note: Only PDF files are allowed with size not more than 4 MB Select Invoice : Add Invoice / Claim						
Users Master	Account Head Details						
Agency Master	Grant : 030 - Department of Expenditure Object Head : 13 - OFFICE EXPENSES Function Head : 2070000030801 - ESTABLISHMENT Category : 5 - VOTED						
Sanctions	Intermediate Save Create Sanction Clear						
PreSanction Process							
Sanction Custom Fields							
Sanction Printing Templates							
Employee Info. System							
Reports							
Agency Master Data							
Agency Schemes							
Other Agencies							
Scheme Allocation							
OLD UC							

All other fields under **“Sanction Header”** are to be filled in by PD user.

 Public Financial Management System-PFMS O/o Controller General of Accounts, Ministry of Finance <small>(formerly CPMS)</small>		Welcome: jyoti nagpal User Type: PD Financial Year: 2017-2018		 02:52:52 PM	[pdfznd1] Logout Change Password		
Home	Create Sanction						
CAM Reports	Sanction Header						
SchemeWiseContactDetails	Controller Name : URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION Division Diary/IFD/HOD File No. : * IFD/UD/LOA/EXP/1408 IFD/HOD File Date (dd/mm/yyyy) : * 14/08/2017 Sanction Number : * SANCTIONUD/LOA/EXP/1408 Sanction Date (dd/mm/yyyy) : * 14/08/2017 Scheme : PAO : * 043729 - PAO(Food Zone) CPWD, New Delhi DDO : * 143763 - P DIVISION C.P.W.D.,NEW DELHI. Sanction Type : * --Select-- Sanction Amount : * (In Actuals) Upload Scanned Sanction: Expenditure Upload Note: Only PDF files are allowed with size not more than 4 MB Select Invoice : Add Invoice / Claim						
Users Master	Account Head Details						
Agency Master	Grant : 030 - Department of Expenditure Object Head : 13 - OFFICE EXPENSES Function Head : 2070000030801 - ESTABLISHMENT Category : 5 - VOTED						
Sanctions	Intermediate Save Create Sanction Clear						
PreSanction Process							
Sanction Custom Fields							
Sanction Printing Templates							
Employee Info. System							
Reports							
Agency Master Data							
Agency Schemes							
Other Agencies							
Scheme Allocation							
OLD UC							

PD will select vendor(s) in respect of whom payment is to be made. He will enter amount and press the button “ADD”.

<ul style="list-style-type: none"> CAM Reports SchemeWiseContactDetails Users Master Agency Master Sanctions PreSanction Process Sanction Custom Fields Sanction Printing Templates Employee Info. System Reports Agency Master Data Agency Schemes Other Agencies Scheme Allocation OLD UC 	Create Sanction	
	Sanction Header	
	Controller Name : URBAN DEVELOPMENT AND URBAN POVERTY ALLEVIATION Division Diary/IFD/HOD File No. : IFD/UD/LOA/EXP/1408 IFD/HOD File Date (dd/mm/yyyy) : 14/08/2017 Sanction Number : SANCTION/UD/LOA/EXP/1408 Sanction Date (dd/mm/yyyy) : 14/08/2017 Scheme : PAO : 043729 - PAO(Food Zone) CPWD, New Delhi DDO : 143763 - P' DIVISION C.P.W.D.,NEW DELHI. Sanction Type : Expenditure Sanction Amount : 50000 (In Actuals) RUPEES FIFTY THOUSAND ONLY Upload Scanned Sanction: Choose file Upload Note: Only PDF files are allowed with size not more than 4 MB Select Invoice : Add Invoice / Claim	
	Account Head Details	
	Grant : 030 - Department of Expenditure Object Head : 13 - OFFICE EXPENSES Function Head : 2070000030801 - ESTABLISHMENT Category : 5 - VOTED	
	Vendor Details	
	Vendor Type : - All - State : Unique Code : VC00009677 Amount : 20000 Vendor : BHARTI TULI-VC00009677 District : Add Reset	
	Intermediate Save Create Sanction Clear	

More than one vendor can be added, if required.

<ul style="list-style-type: none"> Agency Master Sanctions PreSanction Process Sanction Custom Fields Sanction Printing Templates Employee Info. System Reports Agency Master Data Agency Schemes Other Agencies Scheme Allocation OLD UC 	Create Sanction													
	Sanction Header													
	Division Diary/IFD/HOD File No. : IFD/UD/LOA/EXP/1408 IFD/HOD File Date (dd/mm/yyyy) : 14/08/2017 Sanction Number : SANCTION/UD/LOA/EXP/1408 Sanction Date (dd/mm/yyyy) : 14/08/2017 Scheme : PAO : 043729 - PAO(Food Zone) CPWD, New Delhi DDO : 143763 - P' DIVISION C.P.W.D.,NEW DELHI. Sanction Type : Expenditure Sanction Amount : 50000 (In Actuals) RUPEES FIFTY THOUSAND ONLY Upload Scanned Sanction: Choose file Upload Note: Only PDF files are allowed with size not more than 4 MB Select Invoice : Add Invoice / Claim													
	Account Head Details													
	Grant : 030 - Department of Expenditure Object Head : 13 - OFFICE EXPENSES Function Head : 2070000030801 - ESTABLISHMENT Category : 5 - VOTED													
	Vendor Details													
	Vendor Type : - All - State : Unique Code : VC00008558 Amount : 10000 Vendor : K KRISHNA KUMAR cheque-VC00008558 District : Add Reset													
	Selected Vendor Details													
	<table border="1"> <thead> <tr> <th></th> <th>Vendor Name</th> <th>District</th> <th>State</th> <th>Country</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>BHARTI TULI-VC00009677</td> <td></td> <td></td> <td></td> <td>20,000</td> </tr> </tbody> </table> Remove			Vendor Name	District	State	Country	Amount	<input type="checkbox"/>	BHARTI TULI-VC00009677				20,000
		Vendor Name	District	State	Country	Amount								
<input type="checkbox"/>	BHARTI TULI-VC00009677				20,000									
Intermediate Save Create Sanction Clear														

PD user will press the button “CREATE SANCTION”. A message will be displayed by system:

“SANCTION HAS BEEN SAVED SUCCESSFULLY”
“Do you want to proceed with Payees Details”.

Sanction Custom Fields
Sanction Printing Templates
Employee Info. System
Reports
Agency Master Data
Agency Schemes
Other Agencies
Scheme Allocation
OLD UC

PAO : 043729 - PAO(Food Zone) CPWD, New Delhi
DDO : 143763 - P' DIVISION C.P.W.D., NEW DELHI.
Sanction Type : Expenditure
Sanction Amount : 50000 (In Actuals)
RUPEES FIFTY THOUSAND ONLY
Upload Scanned Sanctions: Choose file Upload
Note: Only PDF files are allowed with size not more than 4 MB
Select Invoice: Add Invoice / Claim

Account Head Details

Grant : 030 - Department of Expenditure
Object Head : 13 - OFFICE EXPENSES
Function Head : 2070000030801 - ESTABLISHMENT
Category : 5 - VOTED

Vendor Details

Vendor Type : All
State :
Unique Code :
Amount :
Vendor : --Select--
District :
Add Reset

Selected Vendor Details

	Vendor Name	District	State	Country	Amount
<input type="checkbox"/>	BHARTI TULI-VC00009677				20,000
<input type="checkbox"/>	K KRISHNA KUMAR cheque-VC00008558				30,000

Remove

Intermediate Save Create Sanction Clear

Scheme Allocation
OLD UC

Account Head Details

Grant : 030 - Department of Expenditure
Object Head : 13 - OFFICE EXPENSES
Function Head : 2070000030801 - ESTABLISHMENT
Category : 5 - VOTED

Vendor Details

Vendor Type : All
State :
Unique Code :
Amount :
Vendor : --Select--
District :
Add Reset

Selected Vendor Details

	Vendor Name	District	State	Country	Amount
<input type="checkbox"/>	BHARTI TULI-VC00009677				20,000
<input type="checkbox"/>	K KRISHNA KUMAR cheque-VC00008558				30,000

Remove

Sanction has been saved successfully
Do you want to proceed with payee details?
Yes No

PD will proceed with payee details and sanction will be submitted successfully.

After creation of sanction following steps will be followed by PD, DDO and users in PAO, as is being done in case of normal sanction:

13. APPROVAL OF IGA SANCTION BY PD

14. RECEIVING OF SANCTION BY DDO

15. GENERATION OF BILL BY DDO

16. RECEIVING OF BILL BY DH IN PAO

17. PASS/RETURN OF BILL BY DH IN PAO

18. PASS/RETURN OF BILL BY AAO IN PAO

19. PASS/RETURN OF BILL BY PAO

20. DIGITALLY SIGN PAY FILE

21. DIGITAL SIGN BATCH

SURRENDER OF LOA:

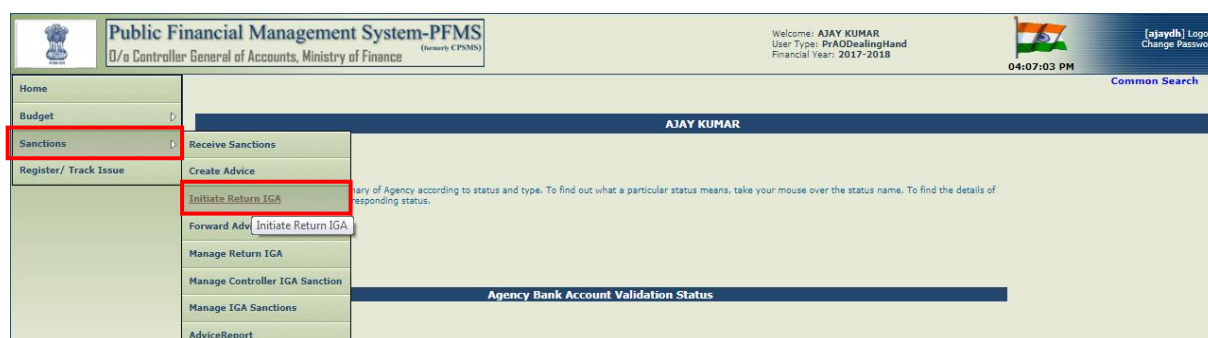
Surrender of LOA could be for complete unutilized amount or for partial unutilized amount. Only those LOAs will appear in the '**Surrender LOA**' form wherein any unspent amount (sanction has not been processed) is available. Surrender will be done LOA wise. The 'Surrender LOA' form will be operated at all the three levels viz DH, AAO and PAO in Pr.A.O.

STEPS TO BE FOLLOWED BY AGENT MINISTRY FOR SURRENDER OF LOA:

1. INITIATION OF RETURN OF UNUTILIZED LOA BY DH USER IN PRINCIPAL ACCOUNTS OFFICE
2. FORWARDING OF 'RETURN IGA SANCTION' BY DH TO AAO USER
3. FORWARDING OF 'RETURN IGA SANCTION' BY AAO TO PRAO USER
4. PASSING OF SURRENDER REQUEST BY PRAO OF AGENT MINISTRY TO FUNCTIONAL MINISTRY

1. INITIATION OF RETURN OF UNUTILIZED LOA BY DH USER IN PRINCIPAL ACCOUNTS OFFICE

DH user of Principal Accounts Office of the Agent Ministry will go to the option:
"SANCTIONS" > "INITIATE RETURN IGA"



All those sanctions for LOAs will appear in the 'Surrender LOA' form wherein any unspent amount (sanction has not been processed) is available. The grid of sanction will show Sanction Number, Authorization Number, Authorization Date, Functional

Controller, IGA Amount, Spent Amount, UnderProcess Amount, Surrender Amount and Balance Amount.

DH user has to press the button **“Initiate Return”** given under the last field of desired sanction.

Sanction Number	Authorization Number	Authorization Date	Functional Controller	IGA Amount	Spent Amount	UnderProcess Amount	Surrender Amount	Balance Amount	Initiate Return
test loa 2705	270520171	27/05/2017	EXPENDITURE	6,000.00	0.00	2,000.00	0.00	4,000.00	Initiate Return
LOA partialreturn	872017	08/07/2017	WATER RESOURCES	15,000.00	5,000.00	5,000.00	7,000.00	-2,000.00	Initiate Return
Test/LOA/1108	011	11/08/2017	WATER RESOURCES	50,000.00	0.00	0.00	0.00	50,000.00	Initiate Return
IPD/TEST/01	LAQ/2017-18/01	13/08/2017	WATER RESOURCES	7,000.00	0.00	0.00	0.00	7,000.00	Initiate Return

A screen for **“Surrender IGA Amount Details”** will appear. After filling in Letter Number, Letter Date, Return Amount and Remarks, DH user will press the button **“Submit”**.

Surrender IGA Amount Details

Letter Number: Test/Surrender/01

Letter Date: 01/08/2017

Return Amount: 7000

Remarks: Testing

Submit **Cancel**

The system will display a message:

“Record saved successfully”.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: AJAY KUMAR
User Type: PrAODealingHand
Financial Year: 2017-2018

04:10:09 PM

Common Search

Return Intra Governmental Authorization Sanctions

Authorization Number: --Select--
Functional Controller: Closed
Authorization Date:
Sanction Amount:
Search

Record saved Successfully

Sanction Number	Authorization Number	Authorization Date	Functional Controller	IGA Amount	Spent Amount	UnderProcess Amount	Surrender Amount	Balance Amount	
Test IGA 2705	270520171	27/05/2017	EXPENDITURE	6,000.00	0.00	2,000.00	0.00	4,000.00	Initiate Return
LOA partial return	872017	08/07/2017	WATER RESOURCES	15,000.00	5,000.00	5,000.00	7,000.00	-2,000.00	Initiate Return
Test/LOA/1108	011	11/08/2017	WATER RESOURCES	30,000.00	0.00	0.00	0.00	30,000.00	Initiate Return

2. FORWARDING OF 'RETURN IGA SANCTION' BY DH TO AAO USER

After initiating the return of LOA Sanction, DH user will go to the option:

“SANCTIONS” > “MANAGE RETURN IGA”

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: AJAY KUMAR
User Type: PrAODealingHand
Financial Year: 2017-2018

04:15:32 PM

Common Search

AJAY KUMAR

Sanctions


Receive Sanctions
Create Advice
Initiate Return IGA
Forward Advice
Manage Return IGA
Manage (Manage Return IGA)
Manage IGA Sanctions
AdviceReport

Agency Bank Account Validation Status

A screen for **“Return Intra Governmental Authorization Sanctions”** will appear which will show LOA sanction in respect of which Return has been initiated by DH.

A grid below will show the Sanction Number, Authorization Number, Authorization date, Functional Controller, IGA Amount, Spent Amount, Under Process Amount, Surrendered Amount, Current Surrender Amount and Balance Amount. Hyperlinks of **“Spent Amount”** and **“Under Process Amount”** can be clicked to view the details.


DH user will forward the record to AAO of Principal Accounts office of the Agent Ministry by pressing the button **“Forward to AAO”**.



Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

(Security CPMS)

Welcome: AJAY KUMAR
User Type: PrAODealingHand
Financial Year: 2017-2018



12:52:29 PM

[ajaydh] Logout
Change Password

Common Search

Home

Budget

Sanctions

Register/ Track Issue

Authorization Number

Functional Controller

Sanction Status

--Select--

Closed

Authorization Date

Sanction Amount

Search

Sanction Number	Authorization Number	Authorization Date	Functional Controller	IGA Amount	Spent Amount	UnderProcess Amount	Surrendered Amount	Current Surrender Amount	Balance Amount	
LOA partial return	872017	08/07/2017	WATER RESOURCES	15,000.00	5,000.00	3,000.00	7,000.00	0.00	0.00	Initiate Return
TestLOASurrender	8720172	08/07/2017	WATER RESOURCES	25,000.00	0.00	0.00	0.00	0.00	25,000.00	Initiate Return
TestLOA	vnidb02	14/09/2017	WATER RESOURCES	5,000.00	0.00	0.00	5,000.00	0.00	0.00	Initiate Return
IPDTEST01	LAQ/2017-18/01	13/08/2017	WATER RESOURCES	7,000.00	0.00	2,000.00	7,000.00	0.00	-2,000.00	Initiate Return
LOA/wf/087/01	11	08/09/2017	WATER RESOURCES	50,000.00	0.00	19,600.00	31,400.00	0.00	-1,000.00	Initiate Return
LOA/Surrender/01	19	14/09/2017	WATER RESOURCES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	Initiate Return
LOA/Surrender/2	20	14/09/2017	WATER RESOURCES	3,300.00	300.00	300.00	1,500.00	0.00	1,000.00	Initiate Return
LOA/BUD-01604/8	21	15/09/2017	WATER RESOURCES	10,000.00	0.00	0.00	10,000.00	0.00	0.00	Initiate Return
LOA/SP/1309/4	22	15/09/2017	WATER RESOURCES	6,000.00	0.00	0.00	6,000.00	0.00	0.00	Initiate Return

A screen for “Surrender IGA Amount Details” will appear wherein all the fields filled in by DH, at the time of initiating the return, will appear. He will press the button “Forward”.

Public Financial Management System-PFMS D/o Controller General of Accounts, Ministry of Finance		Welcome: AJAY KUMAR User Type: PrAODealingHand Financial Year: 2017-2018		04:16:26 PM		[ajaydh] Logout Change Password
Return Intra Governmental Authorization Sanctions						
Authorization Number		--Select--		Authorization Date		
Functional Controller		--Select--		Sanction Amount		
Sanction Status		ReturnInitiated		Search		
Sanction Number	Authorization	Authorization	Functional	IGA	Spent	UnderProcess
IPDTEST01	U					
Surrender IGA Amount Details						
Letter Number		Test/Surrender01				
Letter Date		01/08/2017				
Return Amount		7000				
Remarks		Testing				
Submit		Delete		Forward		Cancel

The system will display a message:

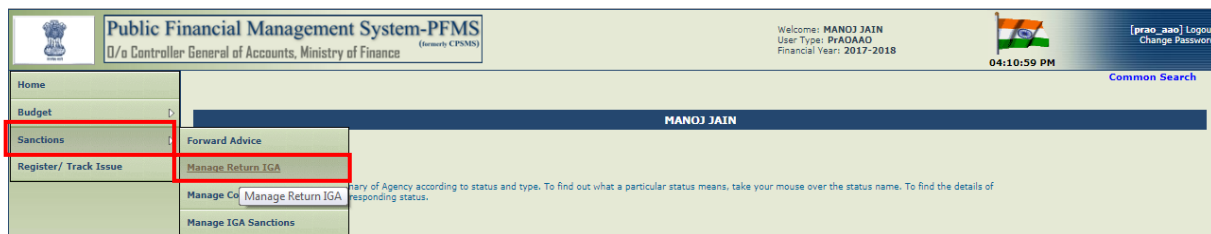
“Surrender Request has been Passed by PrAODealing Hand successfully”.

Public Financial Management System-PFMS D/o Controller General of Accounts, Ministry of Finance		Welcome: AJAY KUMAR User Type: PrAODealingHand Financial Year: 2017-2018		04:17:27 PM		[ajaydh] Logout Change Password
Return Intra Governmental Authorization Sanctions						
Authorization Number		--Select--		Authorization Date		
Functional Controller		--Select--		Sanction Amount		
Sanction Status		ReturnInitiated		Search		
Surrender Request has been Passed byPrAODealingHand Successfully.						
No Record(s) found.....!!						

3. FORWARDING OF RETURN IGA SANCTION BY AAO TO PRAO USER

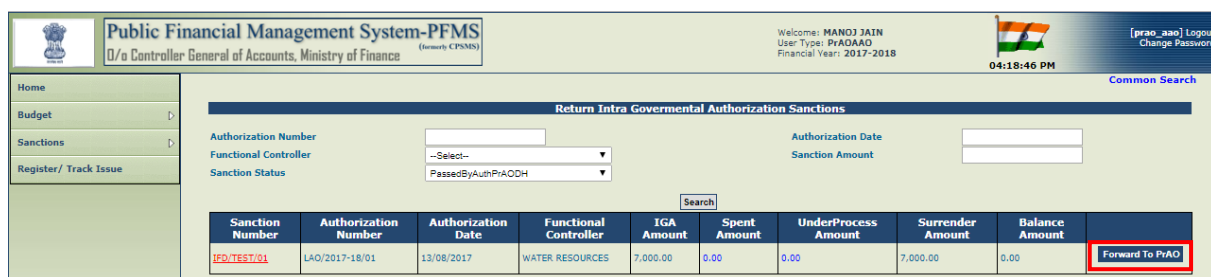
Now, this LOA sanction will be processed at AAO user level of Principal Accounts Office of the Agent Ministry. For this, he will go to the option:

“SANCTIONS” > “MANAGE RETURN IGA”



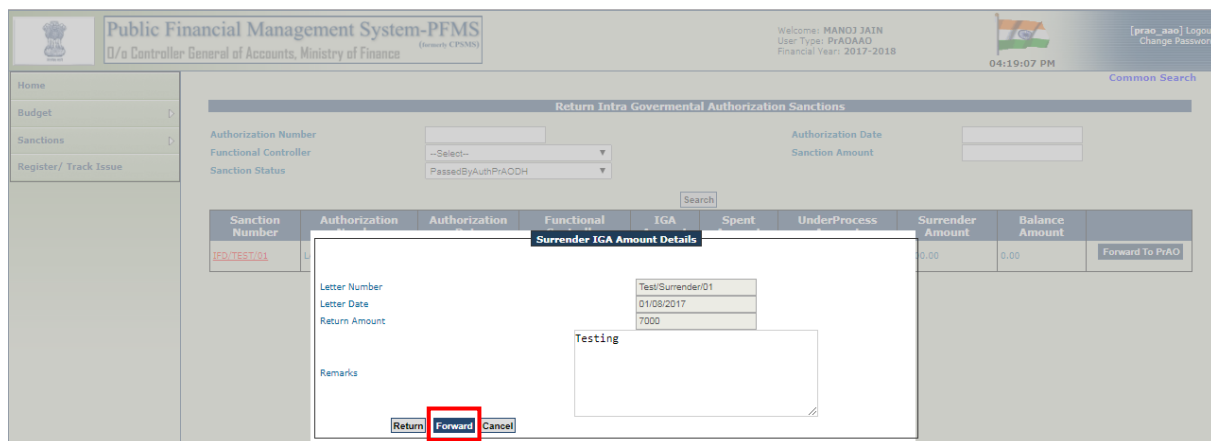
All LOA sanctions for ‘**Surrender Request**’, as forwarded by DH, will be displayed. AAO can view the details of sanction by clicking its hyperlink.

He will press the button **“Forward to PrAO”** given against the desired sanction.



A screen for **“Surrender IGA Amount Details”** showing the Letter Number, Letter Date and Return Amount, as entered by DH, will appear in disabled form. Only the field for **“Remarks”** is in editable form.

AAO user will forward the record to Pr.AO user by pressing the button **“Forward”**.



The system will display a message:

“Surrender Request has been Passed by PrAOAAO Successfully”.

The screenshot shows the PFMS interface with the following details:

- Header:** Public Financial Management System-PFMS (formerly CPMS), O/o Controller General of Accounts, Ministry of Finance. Welcome: MANOJ JAIN, User Type: PrAOAAO, Financial Year: 2017-2018. Time: 04:19:27 PM. [prao_aao] Logout, Change Password.
- Left Menu:** Home, Budget, Sanctions, Register/ Track Issue.
- Main Content:** Return Intra Governmental Authorization Sanctions. Fields for Authorization Number, Functional Controller (dropdown), Sanction Status (dropdown), Authorization Date, and Sanction Amount. A Search button is present.
- Message:** A red box highlights the message: "Surrender Request has been Passed by PrAOAAO Successfully". Below it, it says "(No Records Found)".

4. PASSING OF SURRENDER REQUEST BY PRAO OF AGENT MINISTRY TO FUNCTIONAL MINISTRY

All LOA sanctions for “Surrender Request”, as forwarded by AAO user, will be now available for further processing at Pr.A.O. user in Principal Accounts Office of the Agent Ministry. For this, Pr.A.O. user will go to the option:

“SANCTIONS” > “MANAGE RETURN IGA”

The screenshot shows the PFMS interface with the following details:

- Header:** Public Financial Management System-PFMS (formerly CPMS), O/o Controller General of Accounts, Ministry of Finance. Welcome: Jyoti Nagpal, User Type: PRAO, Financial Year: 2017-2018. Time: 04:20:20 PM. [prao] Logout, Change Password.
- Left Menu:** BharatKosh Report, Home, BharatKosh, CAM Reports, Masters, Budget, Users Master, Account Code Directory, Agency Master, Sanctions, Sanction Custom Fields, Employee Info. System, Reports, Agency Master Data.
- Main Content:** ACCESS DENIED. You are trying to access a page or perform an action that you are not authorized for. If you think that you should have access to this page or be able to perform the action, please contact us. Sorry for any inconvenience caused!
- Sanctions Menu:** A red box highlights the 'Sanctions' menu item, which has a dropdown menu with the following options: Receive Sanctions, Create Advice, Forward Advice, Digital Sign Advice, and Manage Return IGA. The 'Manage Return IGA' option is also highlighted with a red box.

All LOA sanctions for ‘Surrender Request’, as forwarded by AAO user will be displayed. The details of sanction can be viewed by clicking its hyperlink. Also, the details of ‘Spent Amount’ and ‘UnderProcess Amount’ can be viewed by clicking their respective hyperlinks.

PrAO user of the Agent Ministry will press the button **“Forward”** given against the desired sanction.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: Jyoti Nagpal
User Type: PrAO
Financial Year: 2017-2018

04:20:41 PM

Common Search

Return Intra Governmental Authorization Sanctions

Authorization Number:
Functional Controller: --Select--
Sanction Status: PassedByAuthPrAOAAO

Authorization Date:
Sanction Amount:

Search

Sanction Number	Authorization Number	Authorization Date	Functional Controller	IGA Amount	Spent Amount	UnderProcess Amount	Surrender Amount	Balance Amount	Forward
TestIGA Surrender	8720172	08/07/2017	WATER RESOURCES	25,000.00	0.00	0.00	15,000.00	10,000.00	Forward
IPD/TEST/01	LAO/2017-18/01	13/08/2017	WATER RESOURCES	7,000.00	0.00	0.00	7,000.00	0.00	Forward

A screen for “**Surrender IGA Amount Details**” showing the Letter Number, Letter Date and Return Amount, as entered by DH, will appear in disabled form. Only the field for “**Remarks**” is in editable form.

Pr.A.O user will forward the record by pressing the button “**Forward**”.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: Jyoti Nagpal
User Type: PrAO
Financial Year: 2017-2018

04:20:58 PM

Common Search

Return Intra Governmental Authorization Sanctions

Authorization Number:
Functional Controller: --Select--
Sanction Status: PassedByAuthPrAOAAO

Authorization Date:
Sanction Amount:

Search

Surrender IGA Amount Details

Letter Number: TestIGA Surrender
Letter Date: 01/08/2017
Return Amount: 7000

Remarks: Testing

Return Forward Cancel

The system will display a message:

“Surrender Request has been Passed by PrAO Successfully”.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: Jyoti Nagpal
User Type: PrAO
Financial Year: 2017-2018

04:21:27 PM

Common Search

Return Intra Governmental Authorization Sanctions

Authorization Number:
Functional Controller: --Select--
Sanction Status: PassedByAuthPrAOAAO

Authorization Date:
Sanction Amount:

Search

Surrender Request has been Passed by PrAO Successfully.

Sanction Number	Authorization Number	Authorization Date	Functional Controller	IGA Amount	Spent Amount	UnderProcess Amount	Surrender Amount	Balance Amount	Forward
TestIGA Surrender	8720172	08/07/2017	WATER RESOURCES	25,000.00	0.00	0.00	15,000.00	10,000.00	Forward

Upon acceptance of the surrender request by Pr.A.O. user in Principal Accounts office of the Agent Ministry, the budget of the Functional Ministry will be increased for the returned amount, and thus will be available for utilization at their end.

“This completes the modified procedure for processing of IGA sanction on PFMS”.
