

No.C-13015(427)/MF.CGA/PFMS/2017-18/ 6464  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
PUBLIC FINANCIAL MANAGEMENT SYSTEM

3<sup>rd</sup> Floor, Shivaji Stadium Annexe  
New Delhi-110001

Dated: 02.08.2018

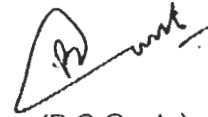
**CORRIGENDUM to Tender No.C-13015(427)/MFCGA/PFMS/OMs and PMs/2017-18/5338 dated 12.07.2018 for "Hiring of Project Assistants and Operational Assistants for the universal rollout of Public Financial Management System (PFMS).**

7<sup>th</sup> Bullet point below the sub-head "Order for arrangement of documents with the Technical Bid" below para 12 (II) of the Tender Document may be read as:

"Documents in support of Annual financial turnover for the last 3 financial years from 2015-16 to 2017-18 of the agency duly certified by Chartered Accountant"

in place of

"Documents in support of Annual financial turnover for the last 3 financial years from 2014-15 to 2016-17 of the agency duly certified by Chartered Accountant."



(P C Gupta)  
Asstt. Controller of Accounts



**GOVERNEMENT OF INDIA  
Ministry of Finance  
Department of Expenditure  
Controller General of Accounts  
Public Financial Management System  
Shivaji Stadium Annexe Building  
Shaheed Bhagat Singh Marg  
New Delhi –110001**

**TENDER DOCUMENT FOR  
HIRING OF  
PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS  
FOR THE UNIVERSAL ROLLOUT  
OF  
PUBLIC FINANCIAL MANAGEMENT SYSTEM  
(PFMS)**

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**GOVERNMENT OF INDIA**  
**Ministry of Finance**  
**Department of Expenditure**  
**Controller General of Accounts**  
**Public Financial Management System**  
**Shivaji Stadium Annexe Building**  
**Shaheed Bhagat Singh Marg**  
**New Delhi – 110001**  
**Phone: 011-23343860 Ext. 384, Fax # 231**  
**Email: [project-pfms@gov.in](mailto:project-pfms@gov.in)**

**1. SCHEDULE OF TENDER DOCUMENT**

**Hiring of Project Assistants and Operational Assistants for the universal rollout of  
Public Financial Management System (PFMS).**

<b>S. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1.	Tender No.	<b>C-13015(427)/MF. CGA/PFMS/2017-18/5338</b>
2.	Date of issue of tender document	<b>Dated : 12.07.2018</b>
3.	Last date & time of submission of tender documents along with Demand Draft / Bankers' Cheque towards tender cost and earnest money	<b>06.08.2018 upto 1:00 (PM)</b>
4.	Date & time for opening of tender document	<b>06.08.2018 at 3:30 (PM)</b>
i)	Technical Bids	<b>06.08.2018 at 3:30 (PM)</b>
ii)	Financial Bids of eligible tenderers	To be intimated later
5.	Estimated Cost	<b>Rs. 20,00,00,000/-</b>
6.	Tender Cost (Non Refundable)	<b>Rs. 2500/-</b>



No. C-13015(427)/MFCGA/PFMS/2017-18/5338  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
PUBLIC FINANCIAL MANAGEMENT SYSTEM

3<sup>rd</sup> & 4<sup>th</sup> Floor, Shivaji Stadium Annexe,  
Shaheed Bhagat Singh Marg, New Delhi-110001.  
Dated: 12.07.2018

## 2. NOTICE INVITING TENDER (NIT)

Tender Notice No. C-13015(427)/MF.CGA/PFMS/2017-18/5338

Date: - 12.07.2018

Name of Work: Hiring of Project Assistants and Operational Assistants for the universal rollout of PFMS.

Approximate Estimated Cost: **Rs.20,00,00,000/-(Rupees Twenty Crore Only)**

Tender Cost (Non Refundable):-Rs. 2500/-

Contract period:-One Years, extendable for further one year or part thereof

On behalf of The President of India, Public Financial Management System (PFMS), O/o Controller General of Accounts (CGA), D/o Expenditure, M/o Finance invites open tender under Two Bid System i.e. Technical Bid and Financial Bid from reputed, experienced and financially sound Companies/Firms/Agencies. The bids are for providing qualified, experienced and competent Project Assistants and Operational Assistants to PFMS, Controller General of Accounts for a period of one years, extendable for further one year or part thereof at a time and for a maximum duration of two years, **for the universal roll out of PFMS across all Ministries/Departments and States/UTs covering all the Central Sector (CS) and Centrally Sponsored Schemes (CSS) for fund transfer, PFMS-State Treasury Integration, Fund Flow Monitoring and DBT implementation of PFMS.** The contract will be governed by the terms and conditions as mentioned in the tender document and will be subject to quarterly performance review. Contract may also be terminated before contract period, if resources are not made available in time or their levels of skills are found to be unsatisfactory or for any other functional exigencies. **At the stage of evaluation, if two or more vendors score the same marks after the final evaluation, the contract will be awarded to vendors who score higher in technical bid.**

Tender document can be downloaded from website <https://eprocure.gov.in/epublish/app>, [www.cga.nic.in](http://www.cga.nic.in) and [www.finmin.nic.in](http://www.finmin.nic.in). Detailed Terms & Conditions are given in the Tender Document. Bids are invited from eligible agencies along with Earnest Money Deposit of **Rs. 50,00,000/- (Rupees Fifty Lakh Only)** which should be submitted in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial banks in an acceptable form drawn in favour of Pay and Accounts Officer, O/o CGA, New Delhi payable at New Delhi. A Demand Draft / Banker Cheque of Rs. 2500/- (Rupees Two Thousand Five Hundred Only) towards non-refundable tender cost in favour of "Pay and Accounts Officer, O/o CGA, New Delhi" payable at New Delhi is to be submitted at the time of submitting the tender in a separate envelope duly marked "Tender Cost". The bids along with Demand Draft/ Banker's Cheque should be dropped in the Tender box kept at Major Procurement Section. In case, any tender is too bulky to be inserted in the Tender box, the bids shall be submitted to Shri P C Bhatt, Sr. Accounts Officer and/or Shri Dharmveer, Assistant Accounts Officer, Major Procurement Section, PFMS, O/o CGA, 3<sup>rd</sup> Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi 110001. The bid should be submitted on or before 13.00 hours dated **06.08.2018**. Tender (Technical bids) will be opened on the same day at 3.30 PM in the presence of authorized representatives having letter of authority with their signature authenticated by the appropriate authority in the meeting room of PFMS at Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi 110001. PFMS reserves the right to accept or reject a tender without assigning any reason.



(P. C. Gupta)  
Assistant Controller of Accounts  
Ph:- 23343860 Ext.:- 317

No. C-13015(427)/MFCGA/PFMS/2017-18/5338  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
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PUBLIC FINANCIAL MANAGEMENT SYSTEM

3<sup>rd</sup> & 4<sup>th</sup> Floor, Shivaji Stadium Annexe,  
Shaheed Bhagat Singh Marg, New Delhi-110001.

Dated:-**12.07.2018**

**TENDER NOTICE**

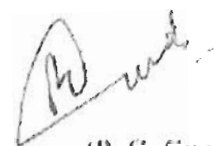
**For Hiring of Project Assistants and Operational Assistants for PFMS**

Sealed Tenders are invited by PFMS, O/o CGA, Department of Expenditure, Ministry of Finance from reputed, experienced and financially sound Companies/Firms/Agencies for providing Senior Project Manager/Project Assistant/Operational Assistants under **two bid systems i.e. comprising of Part-I: Technical Bid and Part-II: Financial Bid** to Public Financial Management System (PFMS), Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi. The contract will be a period of one years (extendable for further one year or part thereof) at a time and for a maximum duration of two years. The quantum of requirement of Project Assistants and Operational Assistants is as under; but may vary as per actual requirements of the Department at a particular point of time:

Sl. No.	Designation	No. of Manpower Required
<b>1</b>	<b>Sr. Project Manager</b>	<b>01</b>
<b>2</b>	<b>Project Assistant</b>	<b>77</b>
<b>3</b>	<b>Operational Assistant</b>	<b>254</b>
	<b>Total</b>	<b>332</b>

- I. The tender documents can be purchased from Major Procurement Section, Public Financial Management System, 4<sup>th</sup> Floor, Shivaji Stadium Annexe building, Shaheed Bhagat Singh Marg, New Delhi-110001 on payment of Rs. 2500/- (Non-refundable) through Account Payee Demand Draft/Banker's Cheque drawn in favour of "Pay & Accounts Officer, O/o the CGA, New Delhi. The tender documents can also be downloaded from the website [www.cga.nic.in](http://www.cga.nic.in), <https://eprocure.gov.in/epublish/app> and [www.finmin.nic.in](http://www.finmin.nic.in) from **13.07.2018 to 06.08.2018** (upto 1:00 PM). A Demand Draft / Banker's Cheque for Rs. 2500/- (Rupees Two Thousand Five Hundred Only) towards non-refundable tender cost drawn in favour of "Pay and Accounts Officer, O/o CGA, New Delhi" payable at New Delhi is to be submitted at the time of submitting the tender in a separate envelope duly marked "Tender Cost".

- II. The Earnest Money Deposit (EMD) of **Rs. 50,00,000/- (Rupees Fifty Lakh Only)** in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial banks in an acceptable form drawn in favour of **Pay & Accounts Officer, O/o CGA, New Delhi** also has to be submitted with Tender. The Earnest Money will be non-interest bearing. **The exemption for EMD and Tender Cost is allowed as per the extant rules of the Government of India.**
- III. The **Technical Bids** will be opened on **06.08.2018** at 3.30 PM at Meeting Hall, 3<sup>rd</sup> Floor, PFMS, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi. The tenderers or their authorized representatives (having letter of authority with their signature authenticated by the appropriate authority) may remain present at the time of opening of Technical Bid. In the first instance, the Technical Bids will be evaluated by the Tender Evaluation Committee (TEC) constituted for the purpose by PFMS. Financial bids of technically qualified, eligible bidders only shall be opened on a date, time which shall be informed to bidders who are found to be technically qualified.
- IV. The successful tenderer will have to deposit Performance Security Deposit (PSD) irrespective of status of Company/Firm/Agency - equal to 5% of the value of the contract in the form of Bank Guarantee/Fixed Deposit Receipt (FDR)/ Banker's Cheque/Demand Draft made in the name of the vendor and hypothecated to the **PAO, Office of CGA, Ministry of Finance, Maha Lekha Niyantrak Bhawan, E-Block, GPO Complex, INA, New Delhi-110023** covering the entire period of the contract, plus a period of **60 Days** beyond the stipulated date for completion of the contract. In case, the contract is further extended beyond the initial period, a revised Performance Security Deposit of 5% of the value of contract will have to be submitted for the contract value within two weeks of communication of decision in this regard to the Company/Firm/Agency.
- V. The Competent Authority reserves the right to accept/reject the tender at any time or to amend/withdraw any of the terms and conditions contained in the Tender Document, without assigning any reason, thereof.
- VI. Conditional bids shall not be considered and will be outrightly rejected.



(P. C. Gupta)  
Assistant Controller of Accounts  
Tel. No. 23343860 Ext.-317

### **3. BACKGROUND AND EXPECTATIONS**

#### **3.1 Background:**

Public Financial Management System (PFMS) is Central Sector Scheme of Government of India being implemented by Controller General of Accounts, Department of Expenditure, Government of India.

It has been the constant endeavor of Government to bring in greater efficiency and transparency in the financial administration of schemes and programs of Government. This is planned to be achieved by being able to track usage of public funds and enabling faster transfer of benefits to the citizen. Efficiency is also planned to be achieved through reporting which provides data at greater granularity for decision making.

PFMS is envisaged to deliver these governance objectives. It will be a system, wherein relevant financial information related to Government operations including transaction level details will be available. The granularity of financial information will be both deep and wide i.e. PFMS will not only widen the entity-wise coverage, but will also go deeper to track utilization of funds upto the end beneficiary.

This is proposed to be achieved by:

- Increasing coverage of PFMS to implementing agencies of the Union and State Governments;
- Building interfaces with the banking system with the objective of making timely payment to beneficiaries;
- Availability of transaction level details and making them available to citizen and other stakeholders for more informed choices;
- Bringing in greater synergy across various financial systems of Central and State Government by bring them on PFMS platform or through periodic exchange of data.

Already preparatory work has been done to validate various processes involved in achieving these targets. Initial integration and implementation work with most State Governments and Central Ministries has been largely completed. Nearly 2 million agencies of Centre and State Governments are already using PFMS for various aspect of financial administration. This number has grown rapidly and is expected to increase in the near future as coverage becomes more comprehensive.

Way forward now is to provide horizontal spread to concept and processes which are largely proven and established. Government has mandated PFMS to fully implement PFMS across the Nation till the last tier of Governance by 31<sup>st</sup> March, 2020. This will be achieved by complete tracking of public funds and enabling “just in time” transfer of funds to end beneficiary.

These involve huge operational and capacity building support not only to agencies/ Departments, already working on PFMS but also to those who will be joining PFMS. These agencies/Departments are spread across the Nation in all States and Union Territories. By 31<sup>st</sup> March, 2020 every distant corner of the country will need to be covered as part of this roll out plan. Despite many commonalities in the governance structures, there are diverse features in all these entities. Diversity and scale of operations makes this task both challenging and exciting.

### **3.2 Expectations:**

At PFMS, we have a team which has long experience of working in the area of public financial management in Government and usage of Information technology for improving process efficiency. The team has been involved with this challenging task and wants partnership with suitable Company/Firm/Agency which shares the same passion and energy.

It is expected that resources (as indicated in the list) will be engaged in:-

- Preparing operational plans for roll out of PFMS in Central/State and UT Governments;
- Providing operational support to Central Project Management Unit (CPMU) ,State Project Management Unit (SPMU) and Central Ministries/Departments in implementation and roll out of PFMS;
- Support and handhold agencies using PFMS in various modules of PFMS;
- Coordinate with Department of Central Governments for capturing specific needs from the system, training needs and monitoring and evaluation of scheme implementation;
- Coordinate with Department of State Governments for capturing state specific needs from the system, training needs and monitoring and evaluation of scheme implementation;
- If required , assisting district/block level agencies in implementation of PFMS;
- Providing feedback to the development team at CPMU for improvement or customization of the various modules of PFMS application;
- Providing feedback to SPMU for such changes in the application, which can be done by SPMU.

#### **4. REQUIREMENT**

##### **REQUIREMENT OF SENIOR PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS**

Sl. No.	Designation	No. of Manpower Required
1	Senior Project Manager	01
2	Project Assistant	77
3	Operational Assistant	254
	Total	332

##### **LOCATION FOR PROVIDING SERVICES OF SR.PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR PFMS**

Sl. No.	Designation	No. of Manpower	Location for Providing Services
1	Senior Project Manager	01	PFMS, New Delhi
2	Project Assistants	01	CPMU, PFMS, New Delhi
		01	Andhra Pradesh
		01	Arunachal Pradesh
		01	Assam
		01	Bihar
		01	Chhattisgarh
		01	Goa
		01	Gujarat
		01	Haryana
		01	Himachal Pradesh
		01	Jammu & Kashmir
		01	Jharkhand
		01	Karnataka
		01	Kerala
		01	Madhya Pradesh
		01	Maharashtra
		01	Manipur
		01	Meghalaya
		01	Mizoram
		01	Nagaland
		01	Odisha
		01	Punjab
		01	Rajasthan
		01	Sikkim
		01	Tamil Nadu
		01	Telangana
		01	Uttar Pradesh
		01	Uttarakhand
		01	Tripura
		01	West Bengal
		01	Andaman & Nicobar



		01	Chandigarh
		01	Dadra and Nagar Haveli
		01	Daman & Diu
		01	Lakshadweep
		01	NCT Delhi
		01	Puducherry
		01	Ministry of Agriculture, New Delhi
		01	Ministry of Chemicals & Fertilizer, New Delhi
		01	Ministry of Coal, New Delhi
		01	Ministry of Commerce & Industry, New Delhi
		01	Ministry of Communication & IT, New Delhi
		01	Ministry of Consumer Affair, New Delhi
		01	Ministry of Corporate Affair, New Delhi
		01	Ministry of Culture, New Delhi
		01	Deptt. of Atomic Energy, Mumbai, Maharashtra
		01	Deptt. of Space, Bengaluru, Karnataka
		01	Development of North Eastern Region
		01	Ministry of Earth Science, New Delhi
		01	Ministry of Environment, New Delhi
		01	Ministry of External Affair, New Delhi
		01	Ministry of Finance, New Delhi
		01	Ministry of Food Processing Industries, New Delhi
		01	Ministry of Health & Family Welfare, New Delhi
		01	Ministry of Heavy Industries & PE, New Delhi
		01	Ministry of Home Affairs, New Delhi
		01	Ministry of Human Resource Development, New Delhi
		01	Ministry of Information & Broadcasting, New Delhi
		01	Ministry of Labour & Employment, New Delhi
		01	Ministry of Micro, Small & Medium, New Delhi

		01	Ministry of Minority Affairs, New Delhi
		01	Ministry of New & Renewable Energy, New Delhi
		01	Ministry of Panchayati Raj, New Delhi
		01	Ministry of PPG & P, New Delhi
		01	Ministry of Planning, New Delhi
		01	Ministry of Power, New Delhi
		01	Ministry of RTH, New Delhi
		01	Ministry of Rural Development, New Delhi
		01	Ministry of Science & Technology, New Delhi
		01	Ministry of Skill Development, New Delhi
		01	Ministry of Social Justice & Empowerment, New Delhi
		01	Ministry of Tourism, New Delhi
		01	Ministry of Tribal Affairs, New Delhi
		01	Ministry of Urban Development, New Delhi
		01	Ministry of Water Resources, New Delhi
		01	Ministry of Women & Child Development, New Delhi
		01	Ministry of Youth Affairs & Sports, New Delhi
3	Operational Assistants	04	Andhra Pradesh
		09	Arunachal Pradesh
		07	Assam
		10	Bihar
		13	Chhattisgarh
		01	Goa
		08	Gujarat
		05	Haryana
		12	Himachal Pradesh
		11	Jammu & Kashmir
		12	Jharkhand
		10	Karnataka
		07	Kerala
		17	Madhya Pradesh
		12	Maharashtra
		05	Manipur
		06	Meghalaya
		04	Mizoram
		06	Nagaland

		10	Odisha
		05	Punjab
		11	Rajasthan
		04	Sikkim
		11	Tamil Nadu
		05	Telangana
		19	Uttar Pradesh
		07	Uttarakhand
		04	Tripura
		05	West Bengal
		02	Andaman & Nicobar
		01	Chandigarh
		01	Dadra and Nagar Haveli
		01	Daman & Diu
		01	Lakshadweep
		06	NCT Delhi
		02	Puducherry
	<b>Total</b>	<b>332</b>	

- **The location wise deployment will be as per the above table, subject to variation due to actual requirement of PFMS for the particular location.**

However, the actual requirements of manpower may increase or decrease depending upon the requirement of the PFMS. Additional manpower requirement will have to be provided by the same vendor on the same rates, terms and conditions. **The maximum limit for variation in no. of project assistants and operational assistants required will 20% after obtaining the approval of the competent authority in the Government.**

The tender documents can be purchased from Sr. Accounts Officer (Major Procurement Section), Public Financial Management System, 3<sup>rd</sup> Floor, Shivaji Stadium Annexe building, Shaheed Bhagat Singh Marg, New Delhi-110001 on payment of Rs. 2500/- (Non-refundable) through Account Payee Demand Draft / Banker's Cheque drawn in favour of "Pay & Accounts Officer, O/o the CGA, New Delhi". The tender documents can also be seen/ downloaded by visiting Website: [www.cga.nic.in](http://www.cga.nic.in), <https://eprocure.gov.in/epublish/app> and [www.finmin.nic.in](http://www.finmin.nic.in). In case of downloaded tender documents, the tender cost may be remitted along with tender document at the time of submission of Tender document, as explained earlier.

## **5. SCOPE OF WORK AND TECHNICAL REQUIREMENTS FOR SENIOR PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS TO BE DEPLOYED BY THE SUCCESSFUL BIDDER**

### **Scope of work:-**

Work involves hand holding and providing support to Ministries/Departments of Government of India and State/Union Territory Governments in the roll out and implementation of PFMS. It will involve active liaison and coordination with Government departments and offices at various tiers of Governance across India. Deployed manpower is expected to provide active support to personnel employed in these offices in PFMS implementation. It is also expected that they will provide feedback to domain and technical teams of PFMS for improvements and problem resolution.

Irrespective of level, the hired manpower must have deep understanding of various modules of PFMS application and appreciation and understanding and Public Financial Management Systems in India. PFMS will facilitate initiation of deployed manpower in PFMS.

### **Skill Set, Qualification and Experience**

#### **I. SENIOR PROJECT MANAGER (01)**

**Job Expectations:** - It will be a techno managerial job with expectations of steering implementation of PFMS across the country. Senior Project Manager will be managing a large team spread across vast geographical territory. She/he will be responsible for:

- Studying/analyzing the project requirement;
- Providing guidance to deployed project team;
- Coordinating with domain and technical teams at Central Project Management Unit (CPMU) of PFMS;
- Identifying and resolving common problems and potential risk issues across projects;
- HR related issues of manpower deployed for implementation;
- Designing the mechanism for tracking the progress of work-plans.

**Educational Qualification:** Minimum qualification expected of a Senior Project Manager is Bachelor in Technology/Bachelor in Technology with Masters in Business Administration.

**Experience:** She/he must have a minimum of 5-7 years of relevant job experience. Previous experience of working in the areas of public financial management will be preferred.

## **II. PROJECT ASSISTANT(77)**

**Job Expectation:** - It will be a techno managerial job with expectations of steering implementation of PFMS in the designated area of work. Project Assistant will be managing a large team spread across the State or through various offices of Ministry/Department of State Government. She/he will be responsible for:

- Studying/analyzing the project requirement for the designated area of work;
- Providing guidance to deployed project team under direct supervision
- Coordinating with Senior Project Manager deployed at CPMU and providing necessary feedback for system improvement and seeking support;
- Reporting and resolving HR related issues of manpower deployed for implementation under direct supervision
- Designing the mechanism for tracking the progress of work-plans for designated area of work.

**Educational Qualification:** - Minimum qualification expected of a Project Assistant is Bachelor in Technology/ Bachelor in Technology with Masters in Business Administration;

**Experience:** -She/he must have a minimum of 3-5 years of relevant job experience. Previous experience of working in the areas of public financial management will be preferred.

## **III. OPERATIONAL ASSISTANTS(254)**

**Job Expectation:** - It will be largely a technical job with expectations of providing support in implementation of PFMS across the country. She/he will be responsible for:

- Providing support to officials of State/Central Government in implementation of PFMS;
- Assisting CPMU/SPMU in capacity building efforts;
- Coordinating with Project Assistant- with whom deployed to provide necessary feedback for system improvement and seeking support;
- Assist PFMS in necessary documentation and project monitoring activities;
- Assist manpower deployed at the level of districts in support activities being carried out by them.
- Deployed manpower must be proficient in various Microsoft office IT applications such as Microsoft Excel, Microsoft Word and Microsoft PowerPoint etc.

**Educational Qualification:-**

B.E. /B TECH/M Sc (CS/IT)/MCA

**Experience:-**

A minimum of 1 year of relevant job experience. Knowledge and proficiency in local language of the area of deployment will be preferable.

## 6. GENERAL TERMS AND CONDITIONS OF CONTRACT

- I. These shall apply to the extent that they are not superseded by specific provisions in any other part of the Contract.
- II. The manpower supplied under this Contract shall possess the professional qualification as mentioned in the tender.
- III. The successful tenderer shall have to deposit the Performance Security irrespective of the status of Company/Firm/Agency equal to 5% of the value of the contract in the form of Bank Guarantee/Fixed Deposit Receipt (FDR)/Banker's Cheque/Demand Draft made in the name of the vendor and hypothecated to the **PAO, Office of CGA, Ministry of Finance, Maha Lekha Niyantrak Bhawan, E-Block, GPO Complex, INA, New Delhi-110023** covering the entire period of the contract plus a period of **60 Days** beyond the stipulated date for completion of the contract. In case, the contract is further extended beyond the initial period, a revised Performance Security Deposit equal to 5% of the contract value will have to be submitted within two weeks of communication of decision in this regard to the Company/Firm/Agency. EMD will be refunded without interest to the tenderer after deposit of performance security. No interest will be payable on this accounts. Further, if agency fails to deploy the required manpower against the initial requirement within 21 days from the date of receipt of the work order or within 30 days from the date of issue of work order whichever is earlier, the EMD shall stand forfeited without giving any further notice.
- IV. The proceeds of the Performance Security/Guarantee shall be payable to the Pay and Accounts Officer, O/o the Controller General of Accounts, Ministry of Finance, Maha Lekha Niyantrak Bhawan, E-Block, GPO Complex, INA, New Delhi-110023 as compensation for any loss resulting from the Supplier's end or the assigned persons failure to complete its obligations under the Contract.
- V. The successful tenderer have to submit minimum of 3 CVs for each position for the purpose of interview, subject to the satisfaction of PFMS. PFMS shall have the right to inspect original documents of resources being deployed and/or to test the qualification and skills/competence of deployed resources to judge their conformity to the contract specification at no extra cost.
- VI. No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
- VII. Conditional bids shall not be considered and will be rejected in the first instance.**
- VIII. The contract shall commence within 21 days of date of receipt of acceptance of the work order or within 30 days from the date of issue of work order whichever is earlier, by the Company/Firm/Agency. This shall continue for one year therefrom unless it is curtailed or terminated by the competent authority in the PFMS, O/o Controller General of Accounts or a person authorized by them owing to deficiency of services, sub-standard quality of manpower deployed, breach of contract, reduction or cessation of the requirements, or for any other administrative reasons etc.

- IX. The contract will initially be for a period of one years. However, depending upon the administrative requirement of PFMS and review of performance the contract may be extended subsequently for one year or part thereof at a time and for a maximum duration of two years.
- X. In case, the Company/Firm/Agency is asked to provide a substitute and it fails do so within 7 (seven) days, then a penalty equal to 10% of the daily remuneration of the worker will be imposed on the Company/Firm/Agency, besides deduction of daily remuneration of the said Project Assistants and Operational Assistants.
- XI. The contracting Company/Firm/Agency shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this contract to any other agency without the prior written consent of PFMS. The circumstances for change will be submitted in writing to PFMS for approval in the first.
- XII. The requirement of manpower may increase or decrease during the period of contract. In case of changes in the requirement, the same shall be informed to the vendor. The vendor shall provide a substitute well in advance if there is any probability of the person leaving the job due to his/her own personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the tenderer.
- XIII. All assigned manpower will wear Identity card provided by PFMS while performing the duties at the arranged place of work.
- XIV. The quality of work and performance will be monitored by PFMS for all persons assigned to PFMS by the vendor. The contractor will submit performance report along with monthly bill. PFMS has right to report its assessment and the agency will take corrective measures wherever required.
- XV. Resources assigned to PFMS will ordinarily work during the office hours notified by the Government. However, to attend to exigencies of work, assigned resources may be required to attend office beyond notified hours without any additional charges.
- XVI. The contracting Company/Firm/Agency shall not indulge in malpractices like charging of registration or consultation fee from the manpower deployed in PFMS under the contract. Any such malpractice shall render the contracting Company/Firm/Agency liable for termination of contract.
- XVII. The tenderer will be bound by the details furnished to the PFMS while submitting the tender or at subsequent stage. In case, any of such documents furnished is found to be false at any stage, it would be deemed to be a breach of terms of Contract, making it liable for legal action besides termination of contract and forfeiture of Performance Security.
- XVIII. Authority reserves right to terminate the contract during the period of contract after giving a month's notice to the agency.
- XIX. The competency chart of persons engaged by contractor assigned to PFMS will be maintained by them and updated from time to time and shared with PFMS with performance report.



- XX. Agency will not use any product design, information of nature of copy right and Intellectual Property of products developed by PFMS and shall not claim rights to any work done by assigned persons in PFMS.
- XXI. Agency shall sign the Contract agreement as per ANNEXURE-“C” and Data Security Certificate as per ANNEXURE-“D” after finalization of the tender process but before the issue of work order.
- XXII. The Senior Project Managers, Project Assistants and Operational Assistants provided by the Company/Firm/Agency shall be entitled for leave as per the Company/Firm/Agency policy. These leaves will be granted with the consultation of officer in-charge of PFMS also. The period of training, leave, sick leave etc. leading to absence from duty of assigned person will not be paid by PFMS and bill payment will be submitted accordingly.
- XXIII. Any breach of trust by the person engaged by contractor will lead to immediate cessation of service of person and any loss caused to project will be recovered from vendor.
- XXIV. The PFMS assets will be protected against copy rights & IP rights will be protected by the bidders at all time.
- XXV. All bids complete in every respect must reach this office on or before the last date and time as indicated in Tender document. No extension shall be allowed for any reason what so ever. Tenders received without Bid Security/Earnest Money will not be considered and will be rejected in the first instance.
- XXVI. The EMD in respect of the agencies which do not qualify the Technical Bid (First Stage)/ Financial Bid (Second Stage) shall be refunded to them without any interest.
- XXVII. The agency shall raise the bill, in triplicate, along with attendance sheet performance report and submit the same to the Sr. Accounts Officer (Administration.), Public Financial Management System, 3rd Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001 in the first week of the succeeding month. The bills for payment shall be raised after the payment of salaries credited to the Bank A/c of manpower employed for the preceding month. The payment of salary shall be made on the 1st working day of the succeeding month and the bill raised by the agency shall be supported by certificate from the vendor stating that the vendor has credited the payment towards salaries into the bank A/c of the deployed resources to PFMS.

XXVIII. **Travelling and other overhead Expenses**

**Requirements:-**

Work involves travel on part of Senior Project Managers/ Project Assistants/Operational Assistants deployed with Ministries/ Departments of Central Government and SPMUs at the level of State Government. Travel details will be decided by PFMS on the basis of functional requirements and conveyed to deployed manpower. Deployed manpower is expected to travel as per directions issued by PFMS.

### **Admissible expenses while on travel:-**

As such travel expenses will include following expenses on:-

- Air/rail/road travel, as decided by PFMS
- Boarding and lodging expenses, while on journey;
- Local travel expenses;
- Other incidental expenses related to travel.

### **Basis of reimbursement**

PFMS shall reimburse the amount spent on travel of the deployed manpower to vendor on a quarterly basis. Expenses related to a pre-approved journey by the designated authority in PFMS will be reimbursable by PFMS. **The journeys may be performed after the approval of concerned competent authority where the resources deployed and the reimbursement of the travel expenses will be on the actual basis by concerned competent authority where the resources are deployed.**

Designation	Numbers deployed	At Delhi	Outside Delhi	Travel Entitlement
Senior Project Manager (Sr PM)	1	1	0	1. By Air – Economy 2. By Rail – II AC/Chair Car or Equivalent 3. By Road – A/C Public Transport 4. Local Transport – Taxi/Auto Rickshaw/AC Public Transport
Project Assistant (PA)	77	41	36	1. By Rail – III AC/Chair Car or Equivalent 2. By Road – Public Transport 3. Local Transport – Auto Rickshaw/ Public Transport
Operational Assistants (OA)	254	6	248	1. By Rail – III AC/Chair Car or Equivalent 2. By Road – Public Transport 3. Local Transport – Auto Rickshaw/ Public Transport
<b>Total</b>	<b>332</b>	<b>48</b>	<b>284</b>	

- XXIX. PFMS shall reimburse the expenditure incurred towards the mobile charges by the deployed resources on actuals subject to the limit as decided by PFMS from time to time, or Rs. 300 per month, whichever is less.

## **7. LIABILITIES, CONTROL ETC. OF THE PERSONS DEPLOYED**

- I. The contracting agency shall ensure that the manpower deployed in PFMS possesses educational and skill qualification prescribed in the tender documents.
- II. PFMS, O/o Controller General of Accounts is a Central Government Office and has five days working (i.e. Monday to Friday) in a week from 9.00 AM to 5.30 PM with a lunch break of ½ hr from 1.00 PM to 1.30 PM. However, PFMS has staggering/shift system to cater to the requirements of service and works on all holidays to provide operational support. No additional payment shall be made if the person deployed to work additional hours on account of office exigency. Besides this, PFMS observes the holidays notified by the Government of India from time to time. The manpower is required to work from Monday to Friday and may have to attend to exigency of work - when instructed to.
- III. The contracting Company/Firm/Agency shall furnish the following documents in respect of the manpower that will be deployed in the PFMS, before the deployment.
  - i. List of manpower deployed for PFMS containing full details i.e. date of birth, marital status, address etc.
  - ii. Bio-Data of the persons duly signed by himself/ herself.
  - iii. Self-attested copy of matriculation certificate containing date of birth.
  - iv. Self-attested copy of Qualifications as specified in the tender document.
  - v. Attested character certificate for verifying antecedents of the deployed resource. Vendor will also carry out background check of all persons assigned to PFMS.
  - vi. Contract agreement duly signed as per Annexure “C”
  - vii. Data Security Certificate as per Annexure “D”
- IV. In case, the person employed by the successful Company/Firm/Agency commits any act/omission/commission that amounts to misconduct/indiscipline/incompetence, the successful Company/Firm/Agency will be liable to take appropriate disciplinary action against such persons, including their removal from the site of work required by the PFMS.
- V. The tendering Company/Firm/Agency shall replace immediately any of its personnel who are found unacceptable to the PFMS because of security risks, incompetence, conflict of interest, improper conduct etc. upon receiving a notice from the PFMS.
- VI. Vendor shall be required to maintain daily attendance/leave report in the format as prescribed by PFMS. If a deployed resource is on leave then the vendor shall provide a suitable substitute of equivalent qualification.
- VII. The agency shall depute a coordinator who would be responsible for immediate interaction with the competent authority so that optimal services of the persons deployed by the agency are availed without any disruption.

- VIII. The selected agency shall immediately provide a substitute in the event of any person leaving the job due to his/her personal reasons. In case, the Agency is asked to provide a substitute and it fails in doing so within 7 (Seven) days, then a penalty equal to 10% of the daily remuneration of the worker will be imposed on the agency, besides deduction of daily remuneration.
- IX. The Senior Project Manager, Project Assistants and Operational Assistants provided by the Company/Firm/Agency shall be entitled for leave as per the Company/Firm/Agency policy. These leave will be granted with the consultation of officer in-charge of PFMS. It will be the responsibility of the vendor to meet transportation, medical, leave and any other requirements in respect of the persons deployed by it in the PFMS. The PFMS, O/o CGA will have no liability in this regard.
- X. For all intents and purposes the service providing agency/vendor shall be the “Employer” within the meaning of different legislations in respect of manpower so employed and deployed in the PFMS.
- XI. The Service providing agency shall be solely responsible for the redressal of grievances/resolution of disputes relating to person deployed. The PFMS shall, in no way be responsible for settlement of such issues whatsoever.
- XII. The PFMS shall not be responsible for any damages, losses, claims, financial or other injury to any person deployed by service providing agency in the course of their performing the functions/duties, or for payment of any compensation towards this.
- XIII. The person deployed by the service providing agency shall not have any claim or be entitled to pay, perks and other facilities admissible to casual, ad-hoc, regular/confirmed employees of the PFMS.
- XIV. In case of termination of this contract on its expiry or otherwise, the persons deployed by the service providing agency shall not be entitled to and will have no claim for any absorption nor for any relaxation for absorption in the regular/otherwise in any capacity in the PFMS.

## **8. LEGAL**

- I. Vendor will be responsible for timely payment to the supplied manpower and statutory authorities and compliance of all statutory provisions relating to minimum wages/specified contract amount etc. in respect of the persons deployed by it in the PFMS. The Agency has to submit copy of all the statutory dues with concerned authorities every month as an evidence of payment in the accounts of persons deployed.
- II. The tendering agency shall also liable for depositing all taxes, levies, cess etc. on account of service rendered by it to the PFMS to the concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
- III. The tendering agency shall maintain all statutory registers under the applicable law. The agency shall produce the same, on demand, to the concerned authority of the PFMS or any other authority under law.
- IV. The Tax Deduction at Source (TDS) shall be deducted as per the provisions of the relevant law, as amended from time to time and a certificate to this effect shall be provided to the agency by the PFMS.
- V. In case, the tendering agency fails to comply with any statutory/taxation liability under appropriate law, and as a result thereof the PFMS is put to any loss/obligation, the PFMS will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the agency, to the extent of the loss or obligation in monetary terms.

## **9. FORCE MAJEURE**

Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by PFMS:-

“If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to ‘events’) provided, notice of the happening of any such event is given by either party to the other within 7 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Joint Controller General of Accounts (PFMS) as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may at its option terminate the contract”.

## **10. ARBITRATION**

PFMS and the selected vendor shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or in connection with the work order. If any dispute arises between parties on aspects not covered by this agreement, or the construction or operation thereof, or the right, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute shall be referred to the arbitrator as appointed by Jt. CGA, PFMS and the award of the arbitration, as the case may be, shall be final and binding on both the parties. The arbitrator with the consent of parties, may modify the time frame for making and publishing the awards. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act, 1996 or later and the rules hereunder and any statutory modification or re-enactment, thereof. The arbitration proceeding shall be held in New Delhi, India.

## **11. APPLICABLE LAW**

The work order will be governed by the laws and procedures established by Government of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.

## **12. BIDDING PROCESS**

### **I. Bid Submission:**

The tenders shall be submitted in two separate sealed envelopes/covers enclosed in a bigger envelope.

#### **i. ENVELOPE - 1:**

**ENVELOPE – 1: TECHNICAL BID FOR HIRING OF SR. PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR THE UNIVERSAL ROLLOUT OF PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)**

The Envelope-1 shall contain the followings:

- D.D/Banker's Cheque of Rs. 2500/- (Non-refundable) favouring **“Pay and Account Officer, O/o The Controller General of Accounts”, New Delhi** as tender fee, if the tender documents are downloaded from website in a separate envelope.
- Earnest Money Deposit (EMD) as per NIT (in a separate envelope).

- Acceptance letter for un-conditional acceptance of tender conditions as per the Proforma given in the Instructions to Tenderers. (Signed and Stamped) **Annexure ‘A’**
- An undertaking affidavit on Stamp Paper of Rs. 10/- as per **Annexure ‘B’**
- Tendering Companies/Firms/Agencies are required to enclose photocopies of the following documents (duly self-attested) along with the Technical Bid, failing which their bids shall be summarily rejected and will not be considered any further:-
  1. Registration certificate:
  2. Copy of PAN/GIR card.
  3. Copy of the IT returns filed for the last three financial years i.e. from 2014-15 to 2016-17.
  4. Copy of the GST registration certificate.
  5. Copy of the EPF registration certificate.
- Credentials/documents in support of meeting the **eligibility criteria** as given below:
  - i. A write up not exceeding 1500 words (excluding annexure) regarding proposed methodology and rollout and implementation plan. Exceeding word limit will be viewed adversely.
  - ii. Documents in support of Annual financial turnover for the last 3 financial years from 2015-16 to 2017-18 of the agency duly certified by Chartered Accountant.
  - iii. Certified documents in support of work done of similar nature of rollout support in last 3 years for Central Government, State Government, UT Government, and Public Sector Enterprises along with the Monetary Value of the work done.

This envelope shall be marked as: Envelope-1: TECHNICAL BID, “EMD”, Acceptance letter (Annexure A), Annexure ‘B’, Signed tender documents including NIT.

NIT No

DUE ON:

FROM: (NAME OF THE BIDDER)

**ii. ENVELOPE -2:**

**ENVELOPE-2: FINANCIAL BID FOR HIRING OF SR. PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR THE UNIVERSAL ROLLOUT OF PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)**



Envelope 2 shall contain the following:

- Price Bid duly filled in, signed and stamped on each page by the tenderer/authorized representative of the Tenderer as given in Financial Bid Proforma at 18<sup>th</sup> Chapter.
- No cutting or overwriting shall be allowed. In such cases the correction shall be made by drawing a line across the cutting under signature with stamp/seal of the authorized signatory.

This envelope shall be marked as: **ENVELOPE-2: FINANCIAL BID FOR TENDER FOR HIRING OF PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR THE UNIVERSAL ROLLOUT OF PUBLIC FINANCIAL MANAGEMENT SYSTEM**

NIT No:

DUE ON:

FROM: (NAME OF THE BIDDER)

**(iii) Envelope- 1 and Envelope-2 (both duly sealed) shall be placed in another (third) Envelope, which should also be duly sealed and provide the following on its face:-**

**ENVELOPE 3: TENDER FOR HIRING OF SR. PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR THE UNIVERSAL ROLLOUT OF PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)**

**Sr. Accounts Officer (Major Procurement Section), Public Financial Management System, 3rd Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001**

## **II. Last Date for Submission of bids**

Both envelopes (1 and 2) shall be placed in a bigger envelope which shall mention Name of work, date and time of submission of bids along with tenderer name and address and to be submitted in the office of **Public Financial Management System (PFMS), Ministry of Finance, Department of Expenditure, 3<sup>rd</sup> Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi – 110001 on or before last date 06.08.2018 and time i.e., up to 01:00 P.M.** All bids complete in every respect must reach this office on or before the last date and time as indicated in Tender document. No extension shall be allowed for any reason what so ever. Tenders received without Bid Security/Earnest Money will not considered and will be rejected in the first instance. The tenderer shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the bid.

### **Order for arrangement of documents with the Technical Bid:**

- Application- Technical Bid along with roll out and implementation plan write up (write up excluding annexure not exceeding 1500 words).
- Self-attested copy of the registration of agency.
- Self-attested copy of PAN/GIR Card.
- Self-attested copy of IT returns filed for the last three financial years i.e. from 2014-15 to 2016-17.
- Self-attested copy of the Goods and Services Tax registration letter/certificate.
- Self-attested copy of the EPF registration certificate.
- Documents in support of Annual financial turnover for the last 3 financial years from 2014-15 to 2016-17 of the agency duly certified by Chartered Accountant.
- Certified documents in support of work done of similar nature of rollout support in last 3 years for Central Government, State Government, UT Government and Public Sector Enterprises along with the total amount of the work done.
- Copy of the terms and conditions in Tender Document with each page duly signed and sealed by the authorized signatory of the agency in token of their acceptance.

### **III. OPENING OF BIDS**

The "Technical Bid" will be opened on **06.08.2018 at 03:30 P.M.** in the presence of the tenderers or/and their representatives at the Office of the **Public Financial Management System (PFMS), Ministry of Finance, Department of Expenditure, 3<sup>rd</sup> Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi – 110001.** A maximum of two representatives of a Company/Firm/Agency would be permitted to attend the meeting. Such attendants should bring a letter of authority from the vendor with necessary identification.

“Financial Bid” of those bidders who are declared eligible in the technical bid will be opened at the Office of the **Public Financial Management System (PFMS), Ministry of Finance, Department of Expenditure, 3<sup>rd</sup> Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi – 110001.** The date and time of opening of financial bid will be intimated in due course to the qualified bidders.

### **IV. VALIDITY OF BIDS**

The Bids should be valid for 120 days from the date of opening of tenders. PFMS reserves the right to accept/reject any or all the tender

### **13. ELIGIBILITY CRITERIA / TECHNICAL REQUIREMENT FOR THE BIDDER FOR “TECHNICAL BID”.**

The contract for hiring of above mentioned manpower initially will be given for two years from the date of order issued by this office for hiring of Project Assistants and Operational Assistants after selecting the personnel on the basis of test/ interview. The period of the contract may be further extended provided the requirement of the PFMS for the above manpower persists at that time, or may be curtailed/ terminated at any time before the normal tenure owing to deficiency in service or substandard quality of manpower deployed by the selected Company/Firm/Agency or otherwise for administrative reasons. The PFMS, O/o the Controller General of Accounts or the person Authorized by PFMS, however reserves the right to terminate this initial contract at any time after giving one-month notice to the selected Company/Firm/Agency on grounds of functional exigencies.

The PFMS has initial requirement for Senior Project Manager, Project Assistants and Operational Assistants mentioned in the table below Notice Inviting Tender of this Tender Document. The requirement of the PFMS may increase or decrease during the initial period of contract also.

Tenders are invited from experienced and reputed Companies/Firms/Agencies fulfilling the following technical specifications for Technical Bid for providing Project Assistants and Operational Assistants to Public Financial Management System (PFMS) with the eligibility as below:-

- I. The bidders must be the agencies offering Project Assistants and Operational Assistants of the kind require for at least three prior years with an annual turnover of at least **Rs. 6,00,00,000/- (Rupees Six Crore Only)** during the last 3 years (2015-16 to 2017-18). Copies of annual turnover certificate of last three financial years, duly certified by Chartered Accountant shall be submitted with technical bid document.
- II. The bidder should be registered with the Goods and Services Tax department and have a valid PAN/TIN from the Income Tax department
- III. The bidder should be registered with the Employees Provident Fund Organization (EPFO) on the date of bid submission.
- IV. An undertaking (self-certificate) that the bidder hasn't been blacklisted by a Central / State Government/ institution and there has been no litigation with any government department on account of similar services shall be submitted. Any dispute/Incomplete Projects (failed) details be submitted with reasons thereof.
- V. The bidders shall submit copies of relevant documents to support their eligibility in the Envelope-1 of the tender. The copies of these documents shall be duly attested by the bidder(s) by himself/themselves with signature and stamp.

#### **14. EVALUATION CRITERIA FOR TECHNICAL BID:**

- I. From the time, the Bids are opened to the time the Contract is awarded; the Firms should not contact any PFMS personnel on any matter related to its Technical and / or Financial Proposal. Any effort by a firm to influence the examination, evaluation, ranking of Bids, and recommendation for award of Contract may result in the rejection of the firm's Bid.
- II. PFMS will constitute a Tender Evaluation Committee (TEC) which will carry out the entire evaluation process.
- III. TEC while evaluating the Technical Bids shall have no access to the Financial Bids until the technical evaluation is concluded and the competent authority reserve the right to accept or reject the recommendations of TEC.
- IV. The TEC shall evaluate the Technical Bids on the basis of their responsiveness to the Terms and Conditions of Tender and by applying the evaluation criteria, sub-criteria specified in the Data Sheet. In the first stage of evaluation, a Bid shall be rejected if it is found deficient as per the requirement indicated in the Data Sheet for responsiveness of the Bid. Only responsive bids shall be further taken up for evaluation. Evaluation of the technical Bids will start first and at this stage the financial bids will remain unopened. The evaluation criteria for the technical bid shall be as defined in the Data Sheet.
- V. Financial bid of only those firms who are technically qualified shall be opened in the presence of the Firm's representatives who choose to attend. The name of the Firms, their technical score and their financial bids shall be read aloud.
- VI. The TEC will conduct evaluation of Financial Bids and assign score in accordance with evaluation methodology indicated in Data Sheet. The TEC will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures, the former will prevail. In addition to the above corrections the items described in the Technical Bid but not priced, shall be assumed to be included in the prices of other activities or items. After opening and evaluation of financial proposals, appropriate selection method shall be applied for combined (technical and financial) evaluation to determine the firm who will be declared winner and be eligible for award of the contract. The methods of selections are described in the Data Sheet.

# INSTRUCTIONS TO COMPANY/FIRM/AGENCY

## DATA SHEET

Clause # of Data Sheet	Particulars	
1	Name of the Authority is:	Jt. Controller General of Accounts Public Financial Management System 4 <sup>th</sup> Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi-110001 Tel: #91-11-23343860; Email <a href="mailto:project-pfms@gov.in">project-pfms@gov.in</a> ;
2	The method of selection is:	Quality cum Cost Based Selection (QCBS)
3	Name of the Assignment/job is:	Hiring of Senior Project Manager, Project Assistants and Operational Assistants for PFMS for the <b>universal roll out of PFMS across all Ministries/Departments and States/UTs covering all the CS and CASP Schemes for fund transfer, PFMS-State Treasury Integration, Fund Flow Monitoring and DBT implementation of PFMS.</b>
4	Date & time and address for submission of bid:	
	Date	<b><u>13.07.2018 to 06.08.2018</u></b>
	Time	<b>Up to 01:00 PM</b>
	Address	Public Financial Management System, 3rd Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi-110001
5	The Authority's representative is:	
	Address	Sr. Accounts Officer (Major Procurement Section), Public Financial Management System, 3rd Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi-110001
	Telephone	Tel/Fax: +91-11-23343860. Ext:- 384
	E-mail	<a href="mailto:project-pfms@gov.in">project-pfms@gov.in</a> ;
6	The Authority will provide the following inputs and facilities: Infrastructural facilities such as Office, Tel., Fax, Computer with Internet Connection (NIC Line), Stationary, etc. and all relevant information & documents such as System Requirement Specifications, data, Progress Reports, roll out plan, detail of progress achieved in development of different modules of the PFMS system and administrative support shall be provided/ arranged by the Authority. The Project Assistants and Operational Assistants will get the full support & coordination of other members of the IT Team involved in Software Development for the PFMS portal. <b>No official vehicle to attend office will be provided by the Authority.</b>	
7	Bid must remain valid for 120 days after the submission.	

Clause # of Data Sheet	Particulars		
8	The number of Project Assistants and Operational Assistants required for the Assignment/job is:		
	Sl. No.	Designation	No. of Manpower Required
	1	Senior Project Manager	01
	2	Project Assistant	77
	3	Operational Assistant	254
		Total	332
	The 332 Senior Project Manager, Project Assistants and Operational Assistants are required initially for a period of <b>two years</b> , which shall be extendable based on the requirements of PFMS.		
9	The formats of the Technical Proposal to be submitted are		
	Form Tech 1	Letter of Bid submission	
	Form Tech 2	Firm’s organization & experience	
	Form Tech 3	Description of the approach, methodology and work plan for performing the assignment and Comments/Suggestions on the terms of reference and on counterpart staff and facilities to be provided by the employer	
	Form Tech 4	Information regarding any conflicting activities and declaration thereof.	
	<b>Note: The format of the above Form Tech – 1 to Form Tech – 4 will be as per Chapter 23 (Annexure ‘E’) of the tender document.</b>		
10	Office working hours and holidays as applicable to the staff of O/o the CGA shall also be applicable to the selected Project Assistants and Operational Assistants. Normal working days for O/o the CGA is 5 days (Monday to Friday). Exigencies of work however require staff to come to office – as instructed.		
11	Firm must submit ONE (1) original and TWO (2) copies of the Technical and Financial Bid.		
12	Date & time and address for opening of Technical Bid:		
	Date	<b><u>06.08.2018</u></b>	
	Time	<b>03:30 PM</b>	
	Place	Public Financial Management System 4 <sup>th</sup> Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi-110001	
13	Technical Bid of only those firms will be evaluated who submit responsive Technical Bid that is complete in all respect in accordance with the requirements of tender documents.		

Clause # of Data Sheet	Particulars		
14	Evaluation Criteria	Remarks for Criteria of points	Points
14.1	Adequacy of the proposed methodology and Roll out and implementation plan write up (write up excluding annexure not exceeding 1500 words) in responding to the Tender Documents/Terms and Conditions of Tender	To be evaluated and scored by a team of Technical Evaluation Committee (TEC). Scores given by TEC to be averaged for each bidder.	25
14.2	Reputation of Organization/ Credibility/ Reliability/Industry Standing (General Organizational Capability which is likely to affect implementation – age/size of the firm, strength of project management support, etc.)	Max. 25 Points for Age of the firm.  Age- No. of years of experience (As per tender documents i.e. “Score of years’ experience”)  Above 20 years	



Clause # of Data Sheet	Particulars		
14.4	<b>Experience on similar assignment done in last 3 years for Central Govt. /State Govt. /PSEs.</b>	<p>Max. 25 points as per the “score for relevant experience like work done of similar nature of rollout support for Central, State, UT Government, Public Sector Enterprises”</p> <p>Rollout support typically includes assistance provided to State/Central/UT Government in implementation of a scheme. The activities typically include capacity building and handholding support to various stakeholders involved in scheme implementation.</p> <p><b>100% marks will be awarded to the Company/Firm/Agency which has executed the similar assignments of maximum value in last 3 years for Central, State, UT Government, Public Sector Enterprises. Other bidders will be given scaled down scores on the basis of similar assignments, subject to the minimum of 2 marks for the lowest bidder with minimum similar work experience.</b></p>	<b>25</b>
	<b>Grand Total</b>		<b>100</b>
	The minimum technical score T(s) required to pass is: 60 Points.		
15	The Company/Firm/Agencies whose technical bid will qualify in technical evaluation shall be notified in writing about the date & time for public opening of their Financial Bid.		
16	<b>Evaluation Criteria for Financial Bid:</b>	<b>Points</b>	
	The Financial bid with the lowest cost/quoted price shall be given a financial score of 100 and the other financial bid will be given score that is inversely proportionate to their prices.	100	
	<b>Total</b>	<b>100</b>	
	Firm to state the monthly consolidated charges for providing the services of Senior Project Manager, Project Assistant and Operational Assistant in Indian Rupees.		
	<b>F (s) = (LEC/EC)*100</b>  <b>F (s) stands for financial score</b> <b>EC stands for Evaluated Cost of the financial bid in respect of 16 above</b> <b>LEC stands for Lowest Evaluated Cost of the financial bid.</b>		

Clause # of Data Sheet	Particulars	
17	<p>The Authority shall adopt a two stage selection process in evaluating the Bid as per <b>Quality-cum-Cost Based Selection (QCBS)</b> process under which 70% weight age will be given to the Technical Evaluation and 30% weight age to the Financial Evaluation.</p> <p>For working out the combined score, the Authority will use the following formula:</p> <p><b>Total points = T (w) x T (s) + F (w) x F (s), where</b>  <b>T (w) stands for weight of the technical score (70%).</b>  <b>T (s) stands for technical score</b>  <b>F (w) stands for weight of the financial bid (30%)</b>  <b>F (s) stands for financial score</b></p> <p><b>The bids will be ranked in terms of total points scored. The bid with the highest total points (H-1) will be considered for award of contract.</b></p>	
18	Expected date for commencement of work on assignment/job	The work may be commenced within 21 days from the date of receipt of acceptance of the work order or within 30 days from the date of issue of work order whichever is earlier.
19	Location for performance assignment/job	Public Financial Management System, 3 <sup>rd</sup> & 4 <sup>th</sup> Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi, Palika Bhawan, R.K Puram New Delhi and Bhikaji Cama Place, New Delhi, All States, UTs of India and Other Government buildings where Ministries/ Departments are located.

**15. TECHNICAL BID PERFORMA**

**For Hiring of Project Assistants and Operational Assistants for PFMS, Office of Controller General of Accounts.**

1. Name of Tendering Company/Firm/Agency  
(Attach certificate of registration)
2. Name of Proprietor /Director of Company/Firm/Agency
3. Full address of Registered Office

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Telephone Number: \_\_\_\_\_

FAX No. \_\_\_\_\_

E-Mail Address \_\_\_\_\_

4. Full address of Branch offices if any:-

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Telephone Number: \_\_\_\_\_

FAX No. \_\_\_\_\_

E-Mail Address \_\_\_\_\_

5. Banker's name of Company/Firm/Agency:- \_\_\_\_\_

Full Address of Bank/ Branch:- \_\_\_\_\_

Telephone Number of Banker \_\_\_\_\_

6. PAN/GIR No. \_\_\_\_\_  
(Attach Self attested copy)

7. Goods and Services Tax Registration No. \_\_\_\_\_

(Attach Self attested copy)

8. E.P.F. registration Number \_\_\_\_\_

(Attach Self attested copy)

9. Financial Turnover Certificate duly certified by Chartered Accountant of the tendering Company/Firm/Agency for the last 3 financial years. (Attach separate sheet, if space provided is insufficient) please attach a copy of Balance Sheet and Profit & Loss Account of last 3 financial years duly certified by a Chartered Accountant.

**Annual Turnover**

Financial Year	Amount (Rs. Crores)	Remarks if any
2015-16		
2016-17		
2017-18		

10. Give details of the major similar contracts handled by the tendering Company/Firm/Agency during the last three years in the following format:

(If the space provided is insufficient, a separate sheet may be attached)

Sl. No.	Details of client along with address, telephone numbers	Type of manpower supplied	Amount of Contract (Rs.)	Duration of Contract	
				From	To
1.					
2.					
3.					

(Please also attach self-attested copies of work orders, completion certificates etc.)

11. Tender Fee Details:-

(i) Bank Draft / Banker's Cheque No. & Date

(ii) Name of the bank

(iii) Amount of Draft/ Banker's Cheque

**12. EMD Details:-**

- (i) Bank Draft/ Banker Cheque No. & Date
- (ii) Name of the Bank
- (iii) Amount of Draft

**13. Additional information, if any**  
(Attach separate sheet, if required)

Signature of authorized person

Name:

Seal:

Date:

Place:

## **16. DECLARATION**

I, \_\_\_\_\_ Son/Daughter/Wife of Shri \_\_\_\_\_  
signatory of the agency/firm viz. \_\_\_\_\_ are competent to sign this  
declaration and execute this tender document:

I have carefully read and understood all the terms and conditions of the tender and undertake  
to abide by them:

The information/documents furnished along with the above application are true and  
authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing  
of any false information/fabricated document would result in rejection of my tender at any  
stage besides of becoming liable prosecution under appropriate law and also forfeiture of  
EMD/PSD as the case may be:

Full Signature of authorized person

Name:

Seal:

Date:

Place:

## **17. FINANCIAL BID REQUIREMENTS**

- I. The Financial Bid shall contain the Monthly Charges for providing the services of Project Assistants and Operational Assistants on hire to the Project Cell (PFMS). The cost/charges mentioned here shall be firm and include the total cost of providing the services. TDS as applicable shall be deducted from the payment to be made to the firm. The financial bid shall not include any conditions attached to it and any such conditional financial bid shall be rejected summarily.
- II. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. Incomplete documents will not be considered.

## **18. FINANCIAL BID PROFORMA**

a) The Financial Bid for Providing Project Assistants and Operational Assistants to the office of PFMS, O/o Controller General of Accounts should be submitted as under:

1. Name of tendering Company/Firm/Agency:
2. Rates with the following break up:

Sl. No.	Designation	No. of Manpower	Rate Per Month Per Person	Total Amount Excluding Taxes (Col. 3 x Col.4)	Total Amount of Statutory Duties/Taxes as applicable			Total Amount Including Taxes (Col. 5 + Col. 6)
					(6)			
(1)	(2)	(3)	(4)	(5)	Nature of Taxes	(%)	Amount	(7)
1	Senior Project Manager	1						
2	Project Assistant	77						
3	Operational Assistant	254						
	Total	332						

### **Note:**

1. 'Rate per month' in the table above should reflect 'Cost to Company' including administrative overheads for the Company/Firm/Agency.
2. No charges of any kind/ element of the tax /duty will be considered after opening of price bid in the event the same is left to be mentioned due to omission or otherwise by the bidding Agency.



**19. Acceptance letter by the Tenderer on the letterhead of the company**

To

The Senior Accounts Officer (Major Procurement Section),  
Public Financial Management System (PFMS),  
Ministry of Finance, Department of Expenditure,  
3<sup>rd</sup> Floor, Shivaji Stadium Annexe Building,  
New Delhi –110001.

Sir/Madam,

I/We hereby accept unconditionally by signing all the pages of the Tender document and other documents attached therewith all the terms and conditions as contained in tender documents as well as notice inviting tender (NIT) and in default thereof, to forfeit and pay to PFMS, or its successors such sums of money as are stipulated in the notice inviting tenders and tender documents.

Dated the day of \_\_\_\_\_

SIGNATURE OF TENDERER

NAME (CAPITAL LETTERS)

ADDRESS

SEAL OF TENDERER

SIGNATURE OF WITNESS

NAME (CAPITAL LETTERS)

ADDRESS

**20. Undertaking by the Bidder**

- I. I/We agree to abide by and fulfil all terms and conditions referred to above and as contained in tender documents elsewhere and in default thereof, to forfeit and pay to **PFMS, O/o the Controller General of Accounts** or its successors such sums of money as are stipulated in the notice inviting tenders and tender documents.
- II. I/We hereby pay the earnest money of amount as mentioned in the Tender documents in favour of PAO, o/o CGA, New Delhi payable at New Delhi.
- III. If I/We fail to provide the desired manpower as per the order/Work Award Letter within 30 days of the date of issue of Work Award Letter and/or I/we fail to sign the agreement as per contract and/or I/we fail to submit performance guarantee as per contract, I/we agree that PFMS, O/o the Controller General of Accounts shall, without prejudice to any other right or remedy, be at liberty to cancel the Work Award Letter and the said earnest money as specified above shall stand forfeited.
- IV. I/we are also enclosing herewith the Acceptance letter on the prescribed Performa referred to in condition of NIT.

Dated the day of \_\_\_\_\_

SIGNATURE OF TENDERER:

NAME (CAPITAL LETTERS):

ADDRESS:

SEAL OF TENDERER:

SIGNATURE OF WITNESS:

NAME (CAPITAL LETTERS):

ADDRESS:

**Contract Agreement****Consultants’ Services****Contents**

<b>S. No.</b>	<b>Contents</b>
<b>I</b>	<b>Form of Contract</b>
<b>II</b>	<b>General Conditions of Contract</b>
	1) <b>General Provisions</b>
	2) <b>Commencement, Completion, Modification and Termination of Contract</b>
	3) <b>Obligations of the Company/Firm/Agency</b>
	4) <b>Company/Firm/Agency’s Personnel</b>
	5) <b>Obligations of the Authority</b>
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	7) <b>Fairness and Good Faith</b>
	8) <b>Settlement of Disputes</b>
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	11) <b>Miscellaneous Provisions</b>
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<b>III</b>	<b>Special Conditions of Contract</b>
<b>IV</b>	<b>Appendices</b>
	<b>Appendix A – Description of Services</b>
	<b>Appendix B – Total Cost of Services</b>
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	<b>Appendix D – Duties of the Company/Firm/Agency</b>
	<b>Appendix E – Format of Bank Guarantee/Performance Security</b>

## **CONTRACT**

### **FOR HIRING OF PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR PUBLIC FINANCIAL MANAGEMENT SYSTEM**

**between**

**[The President of India acting through the Joint Controller General of Accounts  
(Department of Expenditure), Ministry of Finance, Government of India]**

**and**

**[Name of the Company/Firm/Agency providing services of Project Assistants and  
Operational Assistants for Public Financial Management System]**

**Dated:**

## **I. Form of Contract**

This CONTRACT (hereinafter called the “Contract”) is made the [day] day of the month of [month], [year], between the President of India acting through the Joint Controller General of Accounts, Ministry of Finance, Department of Expenditure, Government of India, Maha Lekha Niyantarak Bhawan, E-Block, GPO Complex, INA, New Delhi-110023, hereinafter called the “Authority”, of the First Part and, [name of Company/Firm/Agency] of the Second Part.

## **WHEREAS**

- (a) The company/firm/agency, having represented to the “Authority” that he has the required professional skills, personnel and technical resources, has offered to provide in response to the Tender Notice dated **12.07.2018** issued by the Authority;
- (b) The “Authority” has accepted the offer of the Company/Firm/Agency to provide the services on the terms and conditions set forth in this Contract.

**NOW, THEREFORE, IT IS HEREBY AGREED** between the parties as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:

- (a) The General Conditions of Contract;
- (b) The Special Conditions of Contract;
- (c) The following Appendices:

Appendix A: Description of Services

Appendix B: Total Cost of Services

Appendix C: Duties of the “Authority”

Appendix D: Duties of the Company/Firm/Agency

2. The mutual rights and obligations of the “Authority” and the Company/Firm/Agency shall be as set forth in the Contract, in particular:

- (a) The Company/Firm/Agency shall carry out, provide and complete the Services in accordance with the provisions of the Contract; and
- (b) The “Authority” shall make payments to the Company/Firm/Agency in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

<p>In presence of (Witnesses)</p> <p>(i)</p> <p>(ii)</p>	<p>1</p>	<p>Signed by _____</p> <p>For and on behalf of the President of India</p> <p>[Authorized Representative]</p>
<p>In presence of (Witnesses)</p> <p>(i)</p> <p>(ii)</p>	<p>2</p>	<p>For and on behalf of [name of Company/Firm/Agency]</p> <p>[Note: If the Company/Firm/Agency consists of more than one entity, all these entities should appear as signatories, e.g., in the following manner:]</p>
	<p>3</p>	<p>For and on behalf of each of the Members of the Company/Firm/Agency.</p> <p>[name of member]</p> <p>[Authorized Representative]</p>
	<p>4</p>	<p>[name of member]</p> <p>[Authorized Representative]</p>

## II. General Conditions of Contract

### 1. GENERAL PROVISIONS

**1.1 Definitions** unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) “Applicable Law” means the laws and any other instruments having the force of law in India for the time being.
- (b) “Company/Firm/Agency” means any private or public entity/ Company/ Firm/ Agency that will provide the Services to the “Authority” under the Contract.
- (c) “Contract” means the Contract signed by the Parties and all the attached documents listed in its Clause 1 that is this General Conditions (GC), the Special Conditions (SC), and the Appendices.
- (d) “Day” means calendar day.
- (e) “Effective Date” means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1.
- (f) “Foreign Currency” means any currency other than the currency of the “Authority’s” country.
- (g) “GC” mean these General Conditions of Contract.
- (h) “Government” means the Government of India
- (i) “Local Currency” means Indian Rupees.
- (j) “Party” means the “Authority” or the Company/Firm/Agency, as the case may be, and “Parties” means both of them.
- (k) “Personnel” means professionals and support staff provided by the Company/Firm/Agency and assigned to perform the Services or any part thereof; “Foreign Personnel” means such professionals and support staff who at the time of being so provided had their domicile outside the Government’s country; “Local Personnel” means such professionals and support staff who at the time of being so provided had their domicile inside the Government’s country.
- (l) “Reimbursable expenses” means all assignment-related costs [such as travel, translation, report printing, secretarial expenses, subject to specified maximum limits in the Contract].
- (m) “SC” means the Special Conditions of Contract by which the GC may be amended or supplemented.
- (n) “Services” means the work to be performed by the Company/Firm/Agency pursuant to this Contract, as described in Appendix A hereto.
- (o) “Sub-Company/Firm/Agency” means any person or entity to whom/which the Company/Firm/Agency subcontracts any part of the Services.
- (p) “Third Party” means any person or entity other than the “Authority”, or the Company/Firm/Agency.
- (q) “In writing” means communicated in written form with proof of receipt.

**1.2 Relationship between the Parties:** Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the “Authority” and the Company/Firm/Agency. The Company/Firm/Agency, subject to this Contract, has complete charge of Personnel and Sub-Company/Firm/Agency, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

**1.3 Law Governing Contract:** This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the applicable laws of India.

**1.4 Headings:** The headings shall not limit, alter or affect the meaning of this Contract.

## 1.5 Notices

1.5.1 Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered post to such Party at the address specified in the SC.

1.5.2 A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

1.6 **Location:** The Services shall be performed at all States/UTs of India as are specified in **Appendix-A**.

1.7 **Authorized Representatives:** Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the “Authority” or the Company/Firm/Agency may be taken or executed by the officials specified in the SC.

1.8 **Taxes and Duties:** The Company/Firm/Agency, Sub-Company/Firm/Agency and Personnel shall be liable to pay such direct and indirect taxes, duties, fees and other impositions levied under the applicable laws of India.

## 1.9 Fraud and Corruption

1.9.1 **Definitions:** It is the Authority’s policy to require that Authority as well as Company/Firm/Agency observe the highest standard of ethics during the execution of the Contract. In pursuance of this policy, the Authority defines, for the purpose of this provision, the terms set forth below as follows:

- (i) “Corrupt practice” means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;
- (ii) “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;
- (iii) “Collusive practices” means a scheme or arrangement between two or more Company/Firm/Agency, with or without the knowledge of the Authority, designed to establish prices at artificial, non-competitive levels;
- (iv) “Coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract;

### 1.9.2 Measures to be taken by the Authority

- (a) The Authority may terminate the contract if it determines at any time that representatives of the Company/Firm/Agency were engaged in corrupt, fraudulent, collusive or coercive practices during the selection process or the execution of that contract, without the Company/Firm/Agency having taken timely and appropriate action satisfactory to the Authority to remedy the situation;
- (b) The Authority may also sanction against the Company/Firm/Agency, including declaring the Company/Firm/Agency ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the Company/Firm/Agency has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, an Authority -financed contract;

## 2. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

2.1 **Effectiveness of Contract:** This Contract shall come into force and effect on the date (the “Effective Date”) of the “Authority’s” notice to the Company/Firm/Agency instructing the



Company/Firm/Agency to begin carrying out the Services. This notice shall confirm that the conditions precedent and effectiveness conditions, if any, listed in the SC have been met.

- 2.2 **Termination of Contract for Failure to Become Effective:** If this Contract has not become effective within such time period after the date of the Contract signed by the Parties as specified in the SC, either Party may, by not less than twenty-one (21) days written notice to the other Party, declare this Contract to be null and void, and in the event of such a declaration by either Party, neither Party shall have any claim against the other Party with respect hereto.
- 2.3 **Commencement of Services:** The Company/Firm/Agency shall begin carrying out the Services not later than the number of days after the Effective Date specified in the SC.
- 2.4 **Expiration of Contract:** Unless terminated earlier pursuant to Clause GC 2.9 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.
- 2.5 **Entire Agreement:** This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any other statement, representation, promise or agreement not set forth herein.
- 2.6 **Modifications or Variations:**
- (a) Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties, however, each Party shall give due consideration to any proposals for modification or variation made by the other Party.
  - (b) In cases of substantial modifications or variations, the prior written consent of the Authority is required.

## 2.7 Force Majeure

### 2.7.1 Definition

- (a) For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non-performance or delay in performance, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other extreme adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by Government agencies.
- (b) Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's Sub-Consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.
- (c) Subject to clause 2.7.2, Force Majeure shall not include insufficiency of funds or inability to make any payment required hereunder.

- 2.7.2 **No Breach of Contract:** The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Contract.

### 2.7.3 Measures to be taken:

- (a) A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
- (b) A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
- (c) Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- (d) During the period of their inability to perform the Services as a result of an event of Force Majeure, the Company/Firm/Agency, upon instructions by the “Authority”, shall either:
  - (i) Demobilize; or
  - (ii) Continue with the Services to the extent possible, in which case the Company/Firm/Agency shall continue to be paid proportionately and on prorata basis, under the terms of this Contract.
- (e) In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clause GC 8.

**2.8 Suspension:** The “Authority” may, by written notice of suspension to the Company/Firm/Agency, suspend all payments to the Company/Firm/Agency hereunder if the Company/Firm/Agency fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall allow the Company/Firm/Agency to remedy such failure, if capable of being remedied, within a period not exceeding thirty (30) days after receipt by the Company/Firm/Agency of such notice of suspension.

### 2.9 Termination

**2.9.1 By the “Authority”:** The “Authority” may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (i) of this Clause GC 2.9.1.1.

#### 2.9.1.1

- (a) If the Company/Firm/Agency fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause GC 2.8 hereinabove, within thirty (30) days of receipt of such notice of suspension or within such further period as the “Authority” may have subsequently approved in writing.
- (b) If the Company/Firm/Agency becomes (or, if the Company/Firm/Agency consists of more than one entity, if any of its Members becomes and which has substantial bearing on providing Services under this contract) insolvent or go into liquidation or receivership whether compulsory or voluntary.
- (c) If the Company/Firm/Agency fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 8 hereof.
- (d) If the Company/Firm/Agency, in the judgment of the “Authority”, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.
- (e) If the Company/Firm/Agency submits to the “Authority” a false statement which has a material effect on the rights, obligations or interests of the “Authority”.
- (f) If the Company/Firm/Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to the Authority.

- (g) If the Company/Firm/Agency fails to provide the quality services as envisaged under this Contract. The Consultancy Monitoring Committee (CMC) formulated to monitor the progress of the assignment may make judgment regarding the poor quality of services, the reasons for which shall be recorded in writing. The CMC may decide to give one chance to the consultant to improve the quality of the services.
  - (h) If, as the result of Force Majeure, the Company/Firm/Agency is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
  - (i) If the “Authority”, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.
- 2.9.1.2 In such an occurrence the “Authority” shall give a not less than thirty (30) days’ written notice of termination to the Company/Firm/Agency, and sixty (60) days’ in case of the event referred to in (f).
- 2.9.2 By the Company/Firm/Agency:** The Company/Firm/Agency may terminate this Contract, by not less than thirty(30) days’ written notice to the “Authority”, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause GC 2.9.2.
- (a) If the “Authority” fails to pay any money due to the Company/Firm/Agency pursuant to this Contract and not subject to dispute pursuant to Clause GC 8 hereof within forty-five (45) days after receiving written notice from the Company/Firm/Agency that such payment is overdue.
  - (b) If, as the result of Force Majeure, the Company/Firm/Agency is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
  - (c) If the “Authority” fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 8 hereof.
  - (d) If the “Authority” is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Company/Firm/Agency may have subsequently approved in writing) following the receipt by the “Authority” of the Company/Firm/Agency’s notice specifying such breach.
- 2.9.3 Cessation of Rights and Obligations:** Upon termination of this Contract pursuant to Clauses GC 2.2 or GC 2.9 hereof, or upon expiration of this Contract pursuant to Clause GC 2.4 hereof, all rights and obligations of the Parties hereunder shall cease, except (i) such rights and obligations as may have accrued on the date of termination or expiration, (ii) the obligation of confidentiality set forth in Clause GC 3.3 hereof, (iii) the Company/Firm/Agency’s obligation to permit inspection, copying and auditing of their accounts and records set forth in Clause GC 3.6 hereof, and (iv) any right which a Party may have under the Law.
- 2.9.4 Cessation of Services:** Upon termination of this Contract by notice of either Party to the other pursuant to Clauses GC 2.9.1 or GC 2.9.2 hereof, the Company/Firm/Agency shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Company/Firm/Agency and equipment and materials furnished by the “Authority”, the Company/Firm/Agency shall proceed as provided, respectively, by Clauses GC3.9 or GC 3.10 hereof.
- 2.9.5 Payment upon Termination:** Upon termination of this Contract pursuant to Clauses GC2.9.1 or GC 2.9.2 hereof, the “Authority” shall make the following payments to the Company/Firm/Agency:
- (a) If the Contract is terminated pursuant to Clause 2.9.1.1 (h), (i) or 2.9.2, remuneration pursuant to Clause GC 6.3 hereof for Services satisfactorily performed prior to the effective date of termination.
  - (b) If the agreement is terminated pursuant of Clause 2.9.1.1 (a) to (g), the Company/Firm/Agency shall not have been entitled to receive any agreed payments upon

termination of the contract. However, the “Authority” may consider making payment for the part satisfactorily performed on the basis of Quantum Merit as assessed by it, if such part is of economic utility to the Authority. Applicable Under such circumstances, upon termination, the Authority may also impose liquidated damages as per the provisions of Clause 9 of this agreement. The Company/Firm/Agency will be required to pay any such liquidated damages to Authority within 30 days of termination date.

- 2.9.6 **Disputes about Events of Termination:** If either Party disputes whether an event specified in paragraphs (a) through (g) of Clause GC 2.9.1 or in Clause GC 2.9.2 hereof has occurred, such Party may, within forty-five (45) days after receipt of notice of termination from the other Party, refer the matter to Clause GC 8 hereof, and this Contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

- 2.10 **Extension of the Contract:** The contract can be extended pursuant to clause SC

### **3. OBLIGATIONS OF THE COMPANY/FIRM/AGENCY PROVIDING SERVICES**

#### **3.1 General**

- 3.1.1 **Standard of Performance:** The Company/Firm/Agency shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Company/Firm/Agency shall always act, in respect of any matter relating to this Contract or to the Services, as faithful adviser to the “Authority”, and shall at all times support and safeguard the “Authority’s legitimate interests in any dealings with Sub-Company/Firm/Agency or Third Parties.

- 3.2 **Conflict of Interests:** The Company/Firm/Agency shall hold the “Authority’s interests” paramount, without any consideration for future work, and strictly avoid conflict of interest with other assignments or their own corporate interests. If during the period of this contract, a conflict of interest arises for any reasons, the Company/Firm/Agency shall promptly disclose the same to the Authority and seek its instructions.

##### **3.2.1 Company/Firm/Agency not to benefit from Commissions, Discounts, etc.:**

(a) The payment of the Company/Firm/Agency pursuant to Clause GC 6 hereof shall constitute the Company/Firm/Agency’s only payment in connection with this Contract and, subject to Clause GC 3.2.2 hereof, the Company/Firm/Agency shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or in the discharge of its obligations hereunder, and the Company/Firm/Agency shall use its best efforts to ensure that any Sub-Company/Firm/Agency, as well as the Personnel and agents of either of them, similarly shall not receive any such additional payment.

(b) Furthermore, if the Company/Firm/Agency, as part of the Services, has the responsibility of advising the “Authority” on the procurement of goods, works or services, the Company/Firm/Agency shall comply with the Authority’s applicable procurement guidelines, and shall at all times exercise such responsibility in the best interest of the “Authority”. Any discounts or commissions obtained by the Company/Firm/Agency in the exercise of such procurement responsibility shall be for the account of the “Authority”.

- 3.2.2 **Company/Firm/Agency and Affiliates Not to Engage in Certain Activities:** The Company/Firm/Agency agrees that, during the term of this Contract and after its termination, the Company/Firm/Agency and any entity affiliated with the Company/Firm/Agency, as well as any Sub-Company/Firm/Agency and any entity affiliated with such Sub-Company/Firm/Agency, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the Consultant’s Services for the preparation or implementation of the project.

- 3.2.3 **Prohibition of Conflicting Activities:** The Company/Firm/Agency shall not engage, and shall cause their Personnel as well as their Sub-Company/Firm/Agency and their Personnel not to engage, either directly or indirectly, in any business or professional activities that would conflict with the activities assigned to them under this Contract.
- 3.3 **Confidentiality:** Except with the prior written consent of the “Authority”, the Company/Firm/Agency and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Company/Firm/Agency and its Personnel make public the recommendations formulated in the course of, or as a result of, the Services.
- 3.4 **Company/Firm/Agency’s Actions Requiring Authority’s Prior Approval:** The Company/Firm/Agency shall obtain the “Authority’s prior approval in writing before taking any of the following actions:
- (a) Any change or replacement of the IT Professional deployed for the assigned work.
  - (b) Subcontracts: the Company/Firm/Agency may subcontract work relating to the Services to an extent and with such experts and entities as may be approved in advance by the “Authority”. Notwithstanding such approval, the Company/Firm/Agency shall always retain full responsibility for the Services. In the event that any Sub-Company/Firm/Agency are found by the “Authority” to be incompetent or incapable or undesirable in discharging assigned duties, the “Authority” may request the Company/Firm/Agency to provide a replacement, with qualifications and experience acceptable to the “Authority”, or to resume the performance of the Services itself.
- 3.5 **Documents Prepared by the Company/Firm/Agency to be the Property of the “Authority”:** All plans, drawings, specifications, designs, reports, other documents and software prepared by the Company/Firm/Agency for the “Authority” under this Contract shall become and remain the property of the “Authority”, and the Company/Firm/Agency shall, not later than upon termination or expiration of this Contract, deliver all such documents to the “Authority”, together with a detailed inventory thereof. The Company/Firm/Agency may retain a copy of such documents, but shall not use anywhere, without taking permission, in writing, from the Authority and the Authority reserves right to grant or deny any such request. If license agreements are necessary or appropriate between the Company/Firm/Agency and third parties for purposes of development of any such computer programs/modules, the Company/Firm/Agency shall obtain the Authority’s prior written approval to such agreements, and the “Authority” shall be entitled at its discretion to require recovering the expenses related to the development of the program(s) concerned.
- 3.6 **Equipment and Materials Furnished by the “Authority”:** Equipment and materials made available to the Company/Firm/Agency by the “Authority”, or purchased by the Company/Firm/Agency wholly or partly with funds provided by the “Authority”, shall be the property of the “Authority” and shall be marked accordingly. Upon termination or expiration of this Contract, the Company/Firm/Agency shall make available to the “Authority” an inventory of such equipment and materials and shall dispose of such equipment and materials in accordance with the “Authority’s instructions.
- 4. COMPANY/FIRM/AGENCY’S PERSONNEL**
- 4.1 **General:** The Company/Firm/Agency shall deploy qualified and experienced personnel to carry out the services. Any replacement of the deployed manpower shall be by person/persons with equivalent qualifications.
- 4.2 **Description of Personnel:**
- (a) The title, agreed job description, minimum qualification and estimated period of engagement in the carrying out of the Services of each of the Company/Firm/Agency’s Personnel are as per the Company/Firm/Agency’s proposal. If the Personnel have already been approved by the “Authority”, his/her name is listed as well.

(b) If required to comply with the provisions of Clause GC 3.1.1 hereof, adjustments with respect to the estimated periods of engagement of the Personnel may be made by the Company/Firm/Agency by written notice to the “Authority”.

(c) If additional work is required beyond the scope of the Services specified in Appendix A, the estimated periods of engagement of Personnel may be increased by agreement in writing between the “Authority” and the Company/Firm/Agency. In case where payments under this Contract exceed the ceilings set forth in Clause GC 6.1(b) of this Contract, this will be explicitly mentioned in the agreement.

#### **4.3 Removal and/or Replacement of Personnel:**

(a) Except as the “Authority” may otherwise agree, no changes shall be made in the Personnel. If, for any reason beyond the reasonable control of the Company/Firm/Agency, such as retirement, death, medical incapacity, resignation among others, it becomes necessary to replace any of the Personnel, the Company/Firm/Agency shall forthwith provide as a replacement a person of equivalent or better qualifications.

(b) If the “Authority” (i) finds that any of the Personnel has committed serious misconduct or has been charged with having committed a criminal action, or (ii) has reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Company/Firm/Agency shall, at the “Authority’s” written request specifying the grounds therefore, forthwith provide as a replacement a person with qualifications and experience acceptable to the “Authority”.

(c) Any of the Personnel provided as a replacement under Clauses (a) and (b) above, as well as any reimbursable expenditures (including expenditures due to the number of eligible dependents) the Company/Firm/Agency may wish to claim as a result of such replacement, shall be subject to the prior written approval by the “Authority”. The rate of remuneration applicable to a replacement person will be the rate of remuneration paid to the replacement person. Also (i) the Company/Firm/Agency shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) the remuneration to be paid for any of the Personnel provided as a replacement shall not exceed the remuneration which would have been payable to the Personnel replaced.

### **5. OBLIGATIONS OF THE “AUTHORITY”**

**5.1 Assistance and Exemptions:** Unless otherwise specified in the SC, the “Authority” shall use its best efforts to ensure that the Government shall:

- (a) Provide the Company/Firm/Agency such documents as shall be necessary to enable the Company/Firm/Agency to perform the Services.
- (b) Issue to officials, agents and representatives of the Government all such instructions as maybe necessary or appropriate for the prompt and effective implementation of the Services.
- (c) Provide to the Company/Firm/Agency any such other assistance as maybe specified in the SC.

**5.2 Change in the Applicable Law Related to Taxes and Duties:** If, after the date of this Contract, there is any change in the Applicable Laws of India with respect to taxes and duties, which are directly payable by the Company/Firm/Agency for providing the services i.e. service tax or any such applicable tax from time to time, which increases or decreases the cost incurred by the Company/Firm/Agency in performing the Services, the same shall be borne by the Authority. **The Company/Firm/Agency shall pass on any decrease in the service tax to the Authority.**

**5.3 Services, Facilities and Property of the “Authority”:** The “Authority” shall make available to the Company/Firm/Agency, for the purposes of the Contract, the Services and Facilities free of any charge as provided in Appendix-C.

**5.4 Payment:** In consideration of the Services performed by the Company/Firm/Agency under this Contract, the “Authority” shall make to the Company/Firm/Agency such payments and in such manner as is provided by Clause GC 6 of this Contract.

## **6. PAYMENTS TO THE COMPANY/FIRM/AGENCY**

### **6.1 Total Cost of the Services:**

- (a) The total cost of the Services payable is set forth in Appendix B as per the Company's proposal to the Government.
- (b) Except as may be otherwise agreed under Clause GC 2.5 and subject to Clause GC 6.1(c), payments under this Contract shall not exceed the amount specified in Appendix-B.
- (c) Notwithstanding Clause GC 6.1 (b) hereof, if pursuant to Clause GC 4.2 (c) hereof, the Parties shall agree that additional payments shall be made to the Company in order to cover any necessary additional expenditures not envisaged in the cost estimates referred to in Clause GC 6.1 (a) above, the ceiling or ceilings, as the case may be, set forth in Clause GC 6.1 (b) above shall be increased by the amount or amounts, as the case may be, of any such additional payments.

### **6.2 Currency of Payment:** All payments shall be made in Indian Rupees. [In case the payment is to be made in the currency other than Indian Rupees, the same shall be mentioned instead of Indian Rupees]

### **6.3 Terms of Payment:** The payments in respect of the Services shall be made as follows

- (a) On the first working day of every month, the Company/Firm/Agency shall submit to the Authority, details of work performed and number of Personnel deployed during the preceding month. Authority shall convey its objections, if any, within three working days of receipt of details from the Company. If no objections are received from the authority within three working days, the work shall be deemed to have been completed, number of the personnel deployed shall be considered accepted in accordance with the terms of the Contract and thereafter, the Company would present its invoice for the work done during preceding month, against which Authority shall make payment within fifteen working days of receipt of the invoice.
- (b) If the Authority conveys any objection within three working days on the work done and the details of the personnel deployed, as indicated in the preceding clause (a), the Company shall rectify the work done by the deployed personnel in accordance with the terms of the Contract as expeditiously as possible and in any case, within fifteen working days, and thereafter the Company shall submit fresh details as indicated in the preceding clause. If no further objection is conveyed by the authority to the Company within three working days of receipt of fresh details from the Company, the work done and the details on the personnel deployed shall be deemed to have been accepted, and thereafter the Company would present an invoice against which the authority shall make payment within fifteen days of receipt of the invoice.
- (c) For the purpose of payment under Clause 6.3 (b) above, acceptance means; acceptance of the deliverables specified in Appendix A by the authority after submission by the Company.
- (d) If the deliverables submitted by the Company are not acceptable to the authority, reasons for such non-acceptance should be recorded in writing and the authority shall not release the payment due to the Company till curative action is taken as per the terms of the Contract.
- (e) All payments under this Contract shall be made to the accounts of the Company specified in the SC.
- (f) In case of early termination of the contract, the payment shall be made to the Company based on the assessment to be made about work done, for which the payment is made or to be made till the date of the termination. The Company shall provide the details of persons who worked reasonably during this period with supporting documents. Based on such details, the remuneration shall be calculated based on the man-month rate as specified.

## **7. FAIRNESS AND GOOD FAITH**

- 7.1 Good Faith:** The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

- 7.2 **Operation of the Contract:** The Parties recognize that it is impractical in this Contract to provide for every contingency which may arise during the life of the Contract, and the Parties hereby agree that it is their intention that this Contract shall operate fairly as between them, and without detriment to the interest of either of them, and that, if during the term of this Contract either Party believes that this Contract is operating unfairly, the Parties will use their best efforts to agree on such action as may be necessary to remove the cause or causes of such unfairness, but no failure to agree on any action pursuant to this Clause shall give rise to a dispute subject to arbitration in accordance with Clause GC 8 hereof.

## 8. SETTLEMENT OF DISPUTES

- 8.1 **Amicable Settlement:** Performance of the contract is governed by the terms & conditions of the contract, in case of dispute arises between the parties regarding any matter under the contract, either Party of the contract may send a written Notice of Dispute to the other party. The Party receiving the Notice of Dispute will consider the Notice and respond to it in writing within 30 days after receipt. If that party fails to respond within 30 days, or the dispute cannot be amicably settled within 60 days following the response of that party, clause GC 8.2 shall become applicable.
- 8.2 **Arbitration:** In the case of dispute arising upon or in relation to or in connection with the contract between the Authority and the Company/Firm/Agency, which has not been settled amicably, any party can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996. Such disputes shall be referred to an Arbitral Tribunal consisting of 3 (three) arbitrators, one each to be appointed by the Authority and the Company/Firm/Agency, the third arbitrator shall be chosen by the two arbitrators so appointed by the parties and shall act as Presiding Arbitrator. In case of failure of the two arbitrators, appointed by the parties to reach a consensus regarding the appointment of the third arbitrator within a period of 30 days from the date of appointment of the two arbitrators, the Presiding arbitrator shall be appointed by the Secretary of the Ministry/Department. The Arbitration and Conciliation Act, 1996 and any statutory modification or re-enactment thereof, shall apply to these arbitration proceedings.
- 8.3. Arbitration proceedings shall be held in India at the place indicated in SC and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- 8.4 The decision of the majority of arbitrators shall be final and binding upon both parties. The expenses of the arbitrators as determined by the arbitrators shall be shared equally by the Authority and the Company/Firm/Agency. However, the expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself. All arbitration awards shall be in writing and shall state the reasons for the award.

## 9. Liquidated Damages

- 9.1 The parties hereby agree that due to negligence of act of any party, if the other party suffers losses or damages, the quantification of which may be difficult, and hence the amount specified hereunder shall be construed as reasonable estimate of the damages and both the parties agree to pay such liquidated damages, as defined hereunder as per the provisions of this Contract.
- 9.2 The amount of liquidated damages under this Contract shall not exceed 10% of the total value of the contract as specified in Appendix B.
- 9.3 The liquidated damages shall be applicable under following circumstances:
- (a) If the deliverables, for reasons solely attributable to the company, are not submitted as per the schedule communicated to the Company, the Company shall be liable to pay 1% of the total cost of the services for delay of each week or part thereof.
  - (b) If the deliverables are not acceptable to the Government as mentioned in Clause 6.3 (d), and defects are not rectified as per the terms of the Contract within 30 days of the receipt of the



notice, the Company shall be liable for Liquidated Damages for an amount equal to 1% of total cost of the services for every week or part thereof for the delay.

- (c) In case the deployment of IT professionals or providing their substitutes, in any case is delayed for reasons solely attributable to the Company more than 07 days then the Company shall be liable for Liquidated Damages at the rate of 0.02 % per day of the Contract value for each position of the professional, apart from daily remuneration of the IT Professional. The maximum limit for the Liquidated Damages shall be 10% of the contract value for the position of the professional in respect of which the deployment is delayed.

#### **10. Limitations of Liability:**

- 10.1 The Company shall be liable or responsible for any delay of failure to perform the services or failure of the Services or a Deliverable under this Contract to the extent that such delay or failure has arisen solely out of the part of the Company to perform any of its duties and obligations as set out in this Contract. The Company shall be allowed an additional period of time to perform its obligations and unless otherwise agreed the additional period shall be equal to the amount of time for which Company is delayed from performing its obligations. Such failures or delays shall be brought to the notice to the Government and the Company shall take such actions as may be necessary to correct or remedy the failures or delays. In this case, the Company shall not be entitled to any payment for additional work to be done in connection with correction or remedy as above.
- 10.2 The Company shall not be liable or responsible for any delay of failure to perform the services or failure of the Services or a Deliverable under this Contract to the extent that such delay or failure has arisen as a result of any delay or failure by the Government or third party service providers to perform any of its duties and obligations as set out in this Contract. In the event that the Company is delayed or prevented from performing its obligations due to such failure or delay on the part of or on behalf of the Government, the Company shall be allowed an additional period of time to perform its obligations and unless otherwise agreed the additional period shall be equal to the amount of time for which Company is delayed or prevented from performing its obligations due to such failure or delay on the part of or on behalf of the Government. Such failures or delays shall be brought to the notice the Government and subject to mutual agreement with the Government, the Company shall take such actions as may be necessary to correct or remedy the failures or delays. In this case, the Company shall be entitled to payment for additional work to be done in connection with correction or remedy as above.
- 10.3 Neither Party shall be liable to the other for any special, indirect, incidental, consequential (including loss of profit or revenue), exemplary or punitive damages whether in contract, tort or other theories of law, even if such party has been advised of the possibility of such damages.
- 10.4 The total cumulative liability arising from or relating to this Contract shall not exceed the total contract value of this Contract.

#### **11. Miscellaneous provisions:**

- (i) "Nothing contained in this Contract shall be construed as establishing or creating between the Parties, a relationship of master and servant or principal and agent.
- (ii) Any failure or delay on the part of any Party to exercise right or power under this Contract shall not operate as waiver thereof.
- (iii) The Company/Firm/Agency shall notify the Authority/ the Government of India of any material change in their status, in particular, where such change would impact on performance of obligations under this Contract.
- (iv) The Company/Firm/Agency shall be severally liable to and responsible for all obligations towards the Authority/Government for performance of works/services under the Contract.
- (v) It is acknowledged and agreed by all Parties that there is no representation of any type, implied or otherwise, of any absorption, regularization, continued engagement or concession or preference for employment of persons engaged by the (Company/Firm/Agency) for any engagement, service or employment in any capacity in any office or establishment of the Government of India or the Authority.

- (vi) The authority shall reimburse the expenditure incurred towards the mobile charges by the deployed resources on actuals subject to the limit as decided by the authority from time to time.

## 12. Travelling and other overhead Expenses

### **Requirements:-**

Work involved will involve travel on part of Senior Project Managers/ Project Assistants/Operational Assistants deployed with Ministries/ Departments of Central Government and SPMUs at the level of State Government. Travel details will be decided by PFMS on the basis of functional requirements and conveyed to deployed manpower. Deployed manpower is expected to travel as per directions issued by PFMS.

### **Admissible expenses while on travel:-**

As such travel expenses will include following expenses on:-

- Air/rail/road travel, as decided by PFMS
- Boarding and lodging expenses, while on journey;
- Local travel expenses;
- Other incidental expenses related to travel.

### **Basis of reimbursement**

PFMS shall reimburse the amount spent on travel of the deployed manpower to vendor on a quarterly basis. Expenses related to a pre-approved journey by the designated authority in PFMS will be reimbursable by PFMS. **The journeys may be performed after the approval of concerned competent authority where the resources deployed and the reimbursement of the travel expenses will be on the actual basis by concerned competent authority where the resources are deployed.**

Designation	Numbers deployed	At Delhi	Outside Delhi	Travel Entitlement
Senior Project Manager (Sr PM)	1	1	0	1.By Air – Economy 2.By Rail – II AC/Chair Car or Equivalent 3.By Road – A/C Public Transport 4.Local Transport – Taxi/Auto Rickshaw/AC Public Transport
Project Assistant (PA)	77	41	36	1. By Rail – III AC/Chair Car or Equivalent 2.By Road – Public Transport 3.Local Transport – Auto Rickshaw/ Public Transport
Operational Assistants (OA)	254	6	248	1.By Rail – III AC/Chair Car or Equivalent 2.By Road – Public Transport 3.Local Transport – Auto Rickshaw/ Public Transport
<b>Total</b>	<b>332</b>	<b>48</b>	<b>284</b>	

13. PFMS shall reimburse the expenditure incurred towards the mobile charges by the deployed resources on actuals subject to the limit as decided by PFMS from time to time, or Rs. 300 per month, whichever is less.

### III. Special Conditions of Contract:

SC Clause	Ref. of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
1	1.5	<p>The addresses are</p> <ol style="list-style-type: none"> <li>“Authority”: Attention: Facsimile:</li> <li>Company/Firm/Agency: Attention: Facsimile:</li> </ol>
2	1.8	<p>The Authorized Representatives are:</p> <p>For the “Authority”:</p> <p>For the Company/Firm/Agency:</p>
3	2.1	<p>The effectiveness conditions are the following:</p> <ol style="list-style-type: none"> <li>Signature of the contract by both parties</li> <li>Submission of applicable Performance Security as per agreed deployment plan.</li> </ol> <p>The Contract shall come into force and effect on the date (the “Effective Date”) notified by the Authority in the “Authority’s” notice to the Company/Firm/Agency instructing the Company/Firm/Agency to begin carrying out the Services. The “Effective Date” shall be the date on which the Company/Firm/Agency shall begin carrying out the services.</p>
4	2.2	The time period shall be Two (02) Months.
5	2.3	The time period shall be-----. The Company/Firm/Agency shall begin carrying out the services on the “Effective Date”.
6	2.4	The time period shall be Twelve (12) Months.
7	2.10	The contract shall be extended upto two years after the completion of the initial one year, subject to the performance satisfaction and approvals of the authority for extension. However, the extension will be given for only one year at a time.
8	3.5	<p>The risks and the insurance coverage shall be as follows:</p> <ol style="list-style-type: none"> <li>Third Party motor vehicle liability insurance in respect of motor vehicles operated in the Government’s country by the Company/Firm/Agency or its Personnel or any Sub- Company/Firm/Agency or their Personnel.</li> <li>Third Party liability insurance.</li> </ol>

SC Clause	Ref. of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
		<p>(c) Professional liability insurance to cover the Authority against any loss suffered by the Authority due to the professional service provided by the Company/Firm/Agency, with a minimum coverage of an amount twice the value of this Contract.</p> <p>(d) Workers' compensation insurance in respect of the Personnel of the Company/Firm/Agency and of any Sub-Company/Firm/Agency, in accordance with the relevant provisions of the Applicable Laws of India, as well as, with respect to such Personnel, any such life, health, accident, travel or other insurance as may be appropriate; and</p> <p>(e) Insurance against loss of or damage to (i) equipment purchased in whole or in part with funds provided under this Contract, (ii) the Company/Firm/Agency's property used in the performance of the Services, and (iii) any documents prepared by the Company/Firm/Agency in the performance of the Services, by theft, fire or any natural calamity.</p>
9	6.1 (b)	The ceiling in local currency is: INR _____ (Rupees _____ only)
10	6.3	For time based contracts remuneration will be paid on monthly basis.
11	8.3	The Arbitration proceedings shall take place in New Delhi in India.

Binding signature of Authority Signed by:

\_\_\_\_\_

Binding signature of Company/Firm/Agency Signed by:

\_\_\_\_\_

## **IV. Appendices**

### **APPENDIX A – DESCRIPTION OF SERVICES**

#### **TERMS OF REFERENCE**

##### **Objective, Scope of Work, eligibility criteria & deliverables**

#### **1. BACKGROUND AND EXPECTATIONS**

##### **1.1 Background:**

Public Financial Management System (PFMS) is Central Sector Scheme of Government of India being implemented by Controller General of Accounts, Department of Expenditure, Government of India.

It has been the constant endeavor of Government to bring in greater efficiency and transparency in the financial administration of schemes and programmes of Government. This is planned to be achieved by being able to track usage of public funds and enabling faster transfer of benefits to the citizen. Efficiency is also planned to be achieved through reporting which provides data at greater granularity for decision making.

PFMS is envisaged to deliver these governance objectives. It will be a system, wherein relevant financial information related to Government operations including transaction level details will be available. The granularity of financial information will be both deep and wide i.e. PFMS will not only widen the entity-wise coverage, but will also go deeper to track utilization of funds upto the end beneficiary.

This is proposed to be achieved by:

- Increasing coverage of PFMS to implementing agencies of the Union and State Governments;
- Building interfaces with the banking system with the objective of making timely payment to beneficiaries;
- Availability of transaction level details and making them available to citizen and other stakeholders for more informed choices;
- Bringing in greater synergy across various financial systems of Central and State Government by bring them on PFMS platform or through periodic exchange of data.

Already preparatory work has been done to validate various processes involved in achieving these targets. Initial integration and implementation work with most State Governments and Central Ministries has been largely completed. Nearly 2 million agencies of Centre and State Governments are already using PFMS for various aspect of financial administration. This number has grown rapidly and is expected to increase in the near future as coverage becomes more comprehensive.

Way forward now is to provide horizontal spread to concept and processes which are largely proven and established. Government has mandated PFMS to fully implement

PFMS across the Nation till the last tier of Governance by 31<sup>st</sup> March 2020. This will be achieved by complete tracking of public funds and enabling “just in time” transfer of funds to end beneficiary.

These involve huge operational and capacity building support not only to agencies/Departments, already working on PFMS but also to those who will be joining PFMS. These agencies/Departments are spread across the Nation in all States and Union Territories. By 31<sup>st</sup> March 2020 every distant corner of the country will need to be covered as part of this roll out plan.

Despite many commonalities in the governance structures, there are diverse features in all these entities. Diversity and scale of operations makes this task both challenging and exciting.

## **1.2 Expectations:**

At PFMS, we have a team which has long experience of working in the area of public financial management in Government and usage of Information technology for improving process efficiency. The team has been involved with this challenging task and wants partnership with suitable firm/agency which shares the same passion and energy.

It is expected that resources (as indicated in the list) will be engaged in:-

- Preparing operational plans for roll out of PFMS in Central/State and UT Governments;
- Providing operational support to Central Project Management Unit(CPMU), State Project Management Unit (SPMU) and Central Ministries/Departments in implementation and roll out of PFMS;
- Support and handhold agencies using PFMS in various modules of PFMS;
- Coordinate with Department of Central Governments for capturing specific needs from the system, training needs and monitoring and evaluation of scheme implementation;
- Coordinate with Department of State Governments for capturing state specific needs from the system, training needs and monitoring and evaluation of scheme implementation;
- If required, assisting district/block level agencies in implementation of PFMS;
- Providing feedback to the development team at CPMU for improvement or customization of the various modules of PFMS application;
- Providing feedback to SPMU for such changes in the application, which can be done by SPMU.

## 2. REQUIREMENT

### REQUIREMENT OF SENIOR PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS

Sl. No.	Designation	No. of Manpower Required
1	Senior Project Manager	01
2	Project Assistant	77
3	Operational Assistant	254
	Total	332

### LOCATION FOR PROVIDING SERVICES OF SR.PROJECT ASSISTANTS, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS FOR PFMS

Sl. No.	Designation	No. of Manpower	Location for Providing Services
1	Senior Project Manager	01	PFMS, New Delhi
2	Project Assistants	01	CPMU, PFMS, New Delhi
		01	Andhra Pradesh
		01	Arunachal Pradesh
		01	Assam
		01	Bihar
		01	Chhattisgarh
		01	Goa
		01	Gujarat
		01	Haryana
		01	Himachal Pradesh
		01	Jammu & Kashmir
		01	Jharkhand
		01	Karnataka
		01	Kerala
		01	Madhya Pradesh
		01	Maharashtra
		01	Manipur
		01	Meghalaya
		01	Mizoram
		01	Nagaland
		01	Odisha
		01	Punjab
		01	Rajasthan
		01	Sikkim
		01	Tamil Nadu
		01	Telangana
		01	Uttar Pradesh
		01	Uttarakhand
		01	Tripura
		01	West Bengal

		01	Andaman & Nicobar
		01	Chandigarh
		01	Dadra and Nagar Haveli
		01	Daman & Diu
		01	Lakshadweep
		01	NCT Delhi
		01	Puducherry
		01	Ministry of Agriculture, New Delhi
		01	Ministry of Chemicals & Fertilizer, New Delhi
		01	Ministry of Coal, New Delhi
		01	Ministry of Commerce & Industry, New Delhi
		01	Ministry of Communication & IT, New Delhi
		01	Ministry of Consumer Affair, New Delhi
		01	Ministry of Corporate Affair, New Delhi
		01	Ministry of Culture, New Delhi
		01	Deptt. of Atomic Energy, Mumbai, Maharashtra
		01	Deptt. of Space, Bengaluru, Karnataka
		01	Development of North Eastern Region
		01	Ministry of Earth Science, New Delhi
		01	Ministry of Environment, New Delhi
		01	Ministry of External Affair, New Delhi
		01	Ministry of Finance, New Delhi
		01	Ministry of Food Processing Industries, New Delhi
		01	Ministry of Health & Family Welfare, New Delhi
		01	Ministry of Heavy Industries & PE, New Delhi
		01	Ministry of Home Affairs, New Delhi
		01	Ministry of Human Resource Development, New Delhi
		01	Ministry of Information & Broadcasting, New Delhi
		01	Ministry of Labour & Employment, New Delhi
		01	Ministry of Micro, Small & Medium, New Delhi



		01	Ministry of Minority Affairs, New Delhi
		01	Ministry of New & Renewable Energy, New Delhi
		01	Ministry of Panchayati Raj, New Delhi
		01	Ministry of PPG & P, New Delhi
		01	Ministry of Planning, New Delhi
		01	Ministry of Power, New Delhi
		01	Ministry of RTH, New Delhi
		01	Ministry of Rural Development, New Delhi
		01	Ministry of Science & Technology, New Delhi
		01	Ministry of Skill Development, New Delhi
		01	Ministry of Social Justice & Empowerment, New Delhi
		01	Ministry of Tourism, New Delhi
		01	Ministry of Tribal Affairs, New Delhi
		01	Ministry of Urban Development, New Delhi
		01	Ministry of Water Resources, New Delhi
		01	Ministry of Women & Child Development, New Delhi
		01	Ministry of Youth Affairs & Sports, New Delhi
3	Operational Assistants	04	Andhra Pradesh
		09	Arunachal Pradesh
		07	Assam
		10	Bihar
		13	Chhattisgarh
		01	Goa
		08	Gujarat
		05	Haryana
		12	Himachal Pradesh
		11	Jammu & Kashmir
		12	Jharkhand
		10	Karnataka
		07	Kerala
		17	Madhya Pradesh
		12	Maharashtra
		05	Manipur
		06	Meghalaya
		04	Mizoram
		06	Nagaland

		10	Odisha
		05	Punjab
		11	Rajasthan
		04	Sikkim
		11	Tamil Nadu
		05	Telangana
		19	Uttar Pradesh
		07	Uttarakhand
		04	Tripura
		05	West Bengal
		02	Andaman & Nicobar
		01	Chandigarh
		01	Dadra and Nagar Haveli
		01	Daman & Diu
		01	Lakshadweep
		06	NCT Delhi
		02	Puducherry
	<b>Total</b>	<b>332</b>	

- The location wise deployment will be as per the above table, subject to variation due to actual requirement of PFMS for the particular location.

However, the actual requirements of manpower may increase or decrease depending upon the requirement of the PFMS. Additional manpower requirement will have to be provided by the same tenderer on the same terms and conditions. **The maximum limit for variation in no. of project assistants and operational assistants required will be 15% to 20% after obtaining the approval of the competent authority in the government.**

### **3. SCOPE OF WORK AND TECHNICAL REQUIREMENT FOR SENIOR PROJECT MANAGER, PROJECT ASSISTANTS AND OPERATIONAL ASSISTANTS TO BE DEPLOYED BY THE SUCCESSFUL BIDDER**

#### **Scope of work:-**

Work involves hand holding and providing support to Ministries/Departments of Government of India and State/Union Territory Governments in the roll out and implementation of PFMS. It will involve active liaison and coordination with Government departments and offices at various tiers of Governance across India. Deployed manpower is expected to provide active support to personnel employed in these offices in PFMS implementation. It is also expected that they will provide feedback to domain and technical teams of PFMS for improvements and problem resolution.

Irrespective of level, the hired manpower must have deep understanding of various modules of PFMS application and appreciation and understanding and Public Financial Management Systems in India. PFMS will facilitate initiation of deployed manpower in PFMS.

## **Skill Set, Qualification and Experience**

### **I. SENIOR PROJECT MANAGER (01)**

**Job Expectations:** - It will be a techno managerial job with expectations of steering implementation of PFMS across the country. Senior Project Manager will be managing a large team spread across vast geographical territory. She/he will be responsible for:

- Studying/analyzing the project requirement;
- Providing guidance to deployed project team;
- Coordinating with domain and technical teams at Central Project Management Unit (CPMU) of PFMS;
- Identifying and resolving common problems and potential risk issues across projects;
- HR related issues of manpower deployed for implementation;
- Designing the mechanism for tracking the progress of work-plans.

**Educational Qualification:** Minimum qualification expected of a Senior Project Manager is Bachelor in Technology/Bachelor in Technology with Masters in Business Administration.

**Experience:** She/he must have a minimum of 5-7 years of relevant job experience. Previous experience of working in the areas of public financial management will be preferred.

### **II. PROJECT ASSISTANT(77)**

**Job Expectation:** - It will be a techno managerial job with expectations of steering implementation of PFMS in the designated area of work. Project Assistant will be managing a large team spread across the State or through various offices of Ministry/Department of State Government. She/he will be responsible for:

- Studying/analyzing the project requirement for the designated area of work;
- Providing guidance to deployed project team under direct supervision
- Coordinating with Senior Project Manager deployed at CPMU and providing necessary feedback for system improvement and seeking support;
- Reporting and resolving HR related issues of manpower deployed for implementation under direct supervision
- Designing the mechanism for tracking the progress of work-plans for designated area of work.

**Educational Qualification:** - Minimum qualification expected of a Project Assistant is Bachelor in Technology/ Bachelor in Technology with Masters in Business Administration;

**Experience:** -She/he must have a minimum of 3-5 years of relevant job experience. Previous experience of working in the areas of public financial management will be preferred.

### **III. OPERATIONAL ASSISTANTS(254)**

**Job Expectation:** - It will be largely a technical job with expectations of providing support in implementation of PFMS across the country. She/he will be responsible for:

- Providing support to officials of State/Central Government in implementation of PFMS;
- Assisting CPMU/SPMU in capacity building efforts;
- Coordinating with Project Assistant- with whom deployed to provide necessary feedback for system improvement and seeking support;
- Assist PFMS in necessary documentation and project monitoring activities;
- Assist manpower deployed at the level of districts in support activities being carried out by them.
- Deployed manpower must be proficient in various Microsoft office IT applications such as Microsoft Excel, Microsoft Word and Microsoft PowerPoint etc.

**Educational Qualification:-**

B.E. /B. TECH. /M. SC. (CS/IT)/MCA

**Experience:-**A minimum of 1 year of relevant job experience. Knowledge and proficiency in local language of the area of deployment will be preferable.

## APPENDIX B – TOTAL COST OF SERVICES

Sl. No.	Designation	No. of Manpower	Rate Per Month Per Person	Total Amount Excluding Taxes (Col. 3 x Col.4)	Total Amount of Statutory Duties/Taxes as applicable			Total Amount Including Taxes (Col. 5 + Col. 6)
					(6)			
(1)	(2)	(3)	(4)	(5)	Nature of Taxes	(%)	Amount	(7)
1	Senior Project Manager	1						
2	Project Assistant	77						
3	Operational Assistant	254						
	Total	332						

**Note: ‘Rate per month’ in the table above should reflect ‘Cost to Company’ including statutory dues and other administrative overheads for the Company/Firm/Agency.**

### I. Contract Price (Ceiling)

Contract Price per Month	Contract Duration (Months)	Total Contract Price (Ceiling)
Rs.	12	Rs.

Contract Ceiling: Rupees \_\_\_\_\_ only

### II. Other provisions

1. The unit rates and total cost of services are inclusive of all applicable duties & taxes as on the date signing of contract.
2. The unit rates and total cost of services shall remain firm during 24 months of contract duration except for adjustments that may be made in accordance with terms and conditions of the contract for changes in applicable taxes and duties.
3. Payments for consolidated monthly charges shall be made to the Firm/Agency on a monthly basis on submission of a bill/invoice for the services provided along with supporting documents such as certified attendance and satisfactory performance of personnel.
4. Prorated deductions shall be made from monthly charges for any personnel on account of unauthorized absence.

## **APPENDIX C - DUTIES OF THE “AUTHORITY”**

The Authority will provide the following inputs and facilities:-

1. Office space and infrastructural facilities such as Office, Telephone, Fax, Computer with Internet Connection (NIC Line), Stationary, etc.
2. All relevant information & documents such as System Requirement Specifications, data, Progress Reports, roll out plan, detail of progress achieved in development of different modules of the PFMS system.
3. Support & coordination of other members of the IT Team involved in Software Development for the PFMS portal.
4. Other administrative support for carrying out the functions under the contract, as required.

## **APPENDIX D- Duties of the Company/Firm/Agency**

1. The Senior Project Manager, Project Assistants and Operational Assistants are required to perform the work in the premises of the PFMS, Project Cell in the office of the Controller General of Accounts, or any other office as may be assigned by the Authority. The Services shall be performed at all States/UTs of India as are specified in **Appendix-A**.
2. The Senior Project Manager, Project Assistants and Operational Assistants provided by the Company/Firm/Agency shall report to Assistant Controller General of Accounts/Sr. Accounts Officer PFMS.
3. The Senior Project Manager, Project Assistants and Operational Assistants shall be required to submit reports periodically about the progress of work done by them as may be prescribed by Assistant Controller General of Accounts/Sr. Accounts Officer PFMS from time to time.
4. The Senior Project Manager, Project Assistants and Operational Assistants provided by the Company/Firm/Agency shall be entitled for leave as per the Company/Firm/Agency policy. These leaves will be granted after the concurrence of officer in-charge of PFMS also.
5. **Travelling and other overhead Expenses**

### **Requirements:-**

Work involved will involve travel on part of Senior Project Manager/ Project Assistants/Operational Assistants deployed with Ministries/ Departments of Central Government and SPMUs at the level of State Government. Travel details will be decided by PFMS on the basis of functional requirements and conveyed to deployed manpower. Deployed manpower is expected to travel as per directions issued by PFMS.

### **Admissible expenses while on travel:-**

As such travel expenses will include following expenses on:-

- Air/rail/road travel, as decided by PFMS
- Boarding and lodging expenses, while on journey;
- Local travel expenses;
- Other incidental expenses related to travel.

### **Basis of reimbursement**

PFMS shall reimburse the amount spent on travel of the deployed manpower to vendor on a quarterly basis. Expenses related to a pre-approved journey by the designated authority in PFMS will be reimbursable by PFMS. **The journeys may be performed after the approval of concerned competent authority where the resources deployed and the reimbursement of the travel expenses will be on the actual basis by concerned competent authority where the resources are deployed.**

<b>Designation</b>	<b>Numbers deployed</b>	<b>At Delhi</b>	<b>Outside Delhi</b>	<b>Travel Entitlement</b>
<b>Senior Project Manager (Sr PM)</b>	1	1	0	1. By Air – Economy 2. By Rail – II AC/Chair Car or Equivalent 3. By Road – A/C Public Transport 4. Local Transport – Taxi/Auto Rickshaw/AC Public Transport
<b>Project Assistant (PA)</b>	77	41	36	1. By Rail – III AC/Chair Car or Equivalent 2. By Road – Public Transport 3. Local Transport – Auto Rickshaw/ Public Transport
<b>Operational Assistants (OA)</b>	254	6	248	1. By Rail – III AC/Chair Car or Equivalent 2. By Road – Public Transport 3. Local Transport – Auto Rickshaw/ Public Transport
<b>Total</b>	<b>332</b>	<b>48</b>	<b>284</b>	



## **APPENDIX E - Format Bank Guarantee for Performance Security**

(In the format below)

To

**The President of India  
(Acting through the Joint Controller General of Accounts,  
O/o the Controller General of Accounts,  
Ministry of Finance,  
Maha Lekha Niyantrak Bhawan,  
E-Block, GPO Complex,  
INA, New Delhi-110023**

In consideration of the Controller General of Accounts, M/o Finance acting on behalf of the President of India (hereinafter referred as the “Authority”, which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) having awarded to M/s \_\_\_\_\_, having its office at \_\_\_\_\_ (hereinafter referred as the “Company/Firm/Agency/Supplier of services of Senior Project Manager, Project Assistants and Operational Assistants which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), vide the Authority’s Agreement no. \_\_\_\_\_ dated \_\_\_\_\_ valued at Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_), (hereinafter referred to as the “Agreement”) a Services of Senior Project Manager, Project Assistants and Operational Assistants for the web enabled application/portal being developed by the Controller General of Accounts (CGA), M/o Finance (Department of Expenditure), Government of India for the implementation of Public Financial Management System, GoI and the Company/Firm/Agency having agreed to furnish a Bank Guarantee amounting to Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) to the Authority for performance of the said Agreement.

1. We, \_\_\_\_\_ (hereinafter referred to as the “Bank”) at the request of the Company/Firm/Agency/Supplier of the services do hereby undertake to pay to the Authority an amount not exceeding Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) against any loss or damage caused to or suffered or would be caused to or suffered by the Authority by reason of any breach by the said Company/Firm/Agency of any of the terms or conditions contained in the said Agreement.

2. We, \_\_\_\_\_ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the Authority stating that the amount/claimed is due by way of loss or damage caused to or would be caused to or suffered by the Authority by reason of breach by the said Company/Firm/Agency of any of the terms or conditions contained in the said Agreement or by reason of the Company/Firm/Agency’s failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only).

3. We undertake to pay to the Authority any money so demanded notwithstanding any dispute or disputes raised by the Company/Firm/Agency in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Company/Firm/Agency shall have no claim against us for making such payment.

4. We, \_\_\_\_\_ (indicate the name of Bank) further agree that the Guarantee herein contained shall remain in full force and effect for 26 months from the date of issue of Letter of Award (LOA). Unless a demand or claim under this Guarantee is made on us in writing on or before a period of six months from the date of this Guarantee, we shall be discharged from all liability under this Guarantee thereafter.

5. We, \_\_\_\_\_ (indicate the name of Bank) further agree with the Authority that the Authority shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Company/Firm/Agency from time to time or to postpone for any time or from time to time any of the powers exercisable by the Authority against the said Company/Firm/Agency and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Company/Firm/Agency or for any forbearance, act or omission on the part of the Authority or any indulgence by the Authority to the said Company/Firm/Agency or any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have the effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Company/Firm/Agency.

7. We, \_\_\_\_\_ (indicate the name of Bank) lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Authority in writing.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2018

For \_\_\_\_\_

(Name of Bank)

(Signature, Name and Designation of the Authorised Signatory of the Bank)

Seal of the Bank:

#### NOTES:

(i) The Bank Guarantee should contain the name, designation and code number of the officer(s) signing the Guarantee.

(ii) The address, telephone no. and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

22.

**DATA SECURITY CERTIFICATE**

**(To be executed on Rs.100/- Non-Judicial Court Stamp)**

I / We hereby certify that **PFMS, O/o The Controller General of Accounts** shall have absolute right on the digital data and output products processed / produced by me / us. I / We shall be responsible for security / safe custody of data during processing. I / We also certify that the digital topographical data will not be taken out of the building premises on any media by any means by me/us or any other person deployed by me/us. The original input data supplied to me / us by the Office of PFMS or digital data and output products processed / produced from input data will not be passed on to any other agency or individual other than the authorized person of PFMS. I / We shall abide by all security and general instructions issued by PFMS or a person authorized by PFMS from time to time.

**I / We also agree that any data pertaining to PFMS will be handed over / removed (as the case may be) from my / our possession in the presence of person(s) authorized by PFMS after completion of the task.**

**Signature of the contracting Company/Firm/Agency**

**Name:**

**Date**

**Signature & Address of the witnesses**

**(1)**

**(2)**

23. Form Tech – 1 to Form Tech – 4

Form Tech-1

**LETTER OF BID SUBMISSION**

[Location, Date]

To,

Sr. Accounts Officer,  
Major Procurement Section,  
Public Financial Management System,  
3rd Floor, Shivaji Stadium Annexe,  
Saheed Bhagat Singh Marg,  
New Delhi - 110001.

Dear Sir/Madam,

We, the undersigned, offer to provide the services of Senior Project Manager, Project Assistants and Operational Assistants for the universal roll-out of Public Financial Management System of the Ministry of Finance, Department of Expenditure, Govt. of India in accordance with your Notice Inviting Tender **No. C-13015(427)/MF.CGA/PFMS/2017-18/5338 dated 12.07.2018** and our proposal. We are hereby submitting our proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope and requisite EMD and bid processing fees.

We hereby declare that all the information and statement made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours Sincerely,

Authorized Signature  
Name and Title of Signatory:  
Name of Firm:  
Address:

## **FORM TECH-2**

### **FIRM/AGENCY'S ORGANIZATION AND EXPERIENCE**

#### **A. Company/Firm/Agency's Organization**

[Provide here a brief description of the background and organization of your Company/Firm/Agency for this assignment/job. The brief description should include ownership details, date and place of incorporation of the firm, objectives of the Company/Firm/Agency etc. shall be provided]

#### **B. Company/Firm/Agency's Experience**

[Using the format below, provide information on each Assignment/job for which your firm was legally contracted either individually as a corporate entity or as one of the major partners within an association, for carrying out the Assignment/job similar to the ones requested under this Assignment/job and Tender.]

1. Firm's name:

1	Assignment/job name(of the similar nature as required in this Tender Document)	
1.1	Description of Project	
1.2	Approx. value of the contract (in Rupees)	
1.3	Country:	
1.4	Location within country:	
1.5	Duration of Assignment/job (months)	
1.6	Name of Employer/Client	
1.7	Address	
1.8	Total No of staff-months of the Assignment/job	
1.9	Approx. value of the Assignment/job provided by your firm under the contract (in Rupees)	
1.10	Start date (month/year)	
1.11	Completion date (month/year)	

1.12	Name of associated Consultants, if any	
1.13	No. of professional staff provided by associated Consultants and for No. of Months	
1.14	Name of senior professional staff of your firm involved and functions performed	
1.15	Description of actual Assignment/job provided by your staff within the Assignment/job	

Note: Please provide documentary evidence from the client, i.e. copy of work order, contracts and completion certificate for each of above mentioned assignment. The experience may not be considered for evaluation if such requisite supports documents are not provided with the proposal.

### **Form Tech - 3**

## **DESCRIPTION OF THE APPROACH, METHODOLOGY AND WORK PLAN FOR PERFORMING THE ASSIGNMENT**

**AND**

## **COMMENTS AND SUGGESTIONS ON THE TERMS OF REFERENCE AND ON COUNTERPART STAFF AND FACILITIES TO BE PROVIDED BY THE EMPLOYER**

### **A- Approach, Methodology and Work Plan**

[It is suggested to present the Proposal divided into the following three chapters:

- a Technical Approach and Methodology
  - b Work Plan, and
  - c Organization and Staffing
- a) **Technical Approach and Methodology**. In this chapter, you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of details of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.
- b) **Work Plan**. In this chapter, you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here.
- c) **Organization and Staffing**. In this chapter, you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.

### **B- Comments and Suggestions on the Terms of Reference**

[Suggest and justify here any modifications or improvement to the Terms of Reference you are proposing to improve performance in carrying out the work/assignment (such as deleting some qualification or activity you consider unnecessary, or adding another, or proposing a different & more relevant qualification or phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Proposal.]

### **C- Comments and Suggestions on Inputs and Facilities to be provided by the employer**

Comment here on Inputs and facilities to be provided by the Employer.

**Form Tech – 4**

**INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND  
DECLARATION THEREOF**

Are there any activities carried out by your Company/Firm/Agency which are of conflicting nature. If yes, please furnish details of any such activities.

If no, please certify,

I/We hereby declare that our Company/Firm/Agency am/are not indulged in any such activities which can be termed as the conflicting activities. I/We also acknowledge that in case of misrepresentation of the information, our proposals/ contract shall be rejected/ terminated by the Employer/ Authority which shall be binding on us.

Authorized Signature [In full and initials]

Name and Title of Signatory

Name of Firm

Address



(Correction Slip incorporated up to 913)

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## **GENERAL DIRECTIONS**

### **1 General**

1.1 The minor heads prescribed under each major/sub-major head in this list and also permitted to be opened as detailed in the subsequent paragraphs of these directions may be divided into such subordinate heads (called 'sub-heads') as may be needed to suit the local requirement of each Government. The 'sub-head' of Classification denotes and identifies the schemes undertaken in pursuance of programmes represented by minor heads or components of a particular programme, if the programme does not have any scheme, but represents non-developmental expenditure or expenditure of an administrative nature. The sub-heads should not be multiplied unnecessarily and new ones opened only when really necessary.

1.2 Formal approval/issue of amendments by correction slips is not required for opening of new minor heads in the following circumstances:-

(a) In the cases specified in the subsequent paragraphs of these directions with nomenclature of the heads indicated therein (e.g. 'Direction and Administration', 'Other Expenditure' indicated in para 3.1 below).

(b) In cases where mere guidelines are indicated in the column for 'Minor Heads' in this List, for example 'Each project will be a minor head' against the major head '2701/4701/6701' for 'Major and Medium Irrigation'. However, for opening new minor heads in terms of foot-notes below major heads or otherwise, formal approval/issue of correction slips would be required.

### **2 Receipt Heads**

2.1 The minor head 'Services and Service Fees'(code '501') may be opened under the receipt major/sub-major heads, wherever it has not been provided, if necessary.

2.2 'Refunds of Revenue' shall, as a general rule, be taken in reduction of the revenue receipts. 'Deduct-Refunds' (code '900') may be opened as a minor head under the major/sub-major heads falling in the Sector 'B. Non-Tax Revenue', unless it is not practicable to account for such refunds as sub-heads below the concerned programme minor heads under the relevant major/sub-major heads. This minor head may also be opened under the major/sub-major heads of the sector 'C. Grants-in Aid and Contributions'. In respect of major/sub-major heads falling under the sector 'A. Tax Revenue', the head 'Deduct-Refunds' should however be opened as a distinct sub-head below the appropriate minor heads so that the net collection of each tax/duty is readily ascertainable from the accounts. See, however, note below the major head '0037 Customs' for the accountal of 'Deduct-Refunds' and 'Deduct-Drawbacks'.

2.3 The minor head 'Other Receipts' (code '800') may be opened under the receipt major/sub-major heads, wherever it has not been provided. Inter alia the following sub-heads may be opened under this minor head:

(i) Leave Salary Contributions

- (ii) Sale proceeds of dead-stock, waste paper and other articles, the cost of which was met from office expenses.

The minor head 'Receipts Awaiting Transfer to other Minor Heads' (RAT) (Code '500') may be opened wherever necessary under the functional major/sub-major heads in the Section Receipts Heads (Revenue Account) irrespective of whether the receipt would be subsequently transferred to the Capital Section or the Public Account. The transactions will be transferred to the final head of account by affording minus credit to the transitory head.

2.4 In addition to the minor heads prescribed under the major head '1601 - Grants-in-Aid from Central Government', new minor heads, corresponding to programme minor heads in the Section 'Expenditure Heads (Revenue Account)' to which the assistance from Central Government relates, may be opened in the same manner as indicated in Direction No.3.9 below.

### **3 Expenditure Heads (Revenue Account)**

3.1 The following minor heads, even where not specifically prescribed may be opened below the major/sub-major heads, wherever necessary.

- (a) 'Direction and Administration' (Code '001') (being placed as the first minor head)
- (b) 'Other Expenditure' (code '800') (being placed as the last minor head)  
Where there is separate establishment expenditure for 'monitoring evaluation and statistics,' the expenditure on such establishment may be distinctly recorded in accounts under a sub-head under 'Direction and Administration' or other appropriate minor head as the case may be.
- (c) Assistance to Public Sector and other undertakings (Code '190').
- (d) Assistance to Municipal Corporation (Code '191')
- (e) Assistance to Municipalities / Municipal Councils (Code '192')
- (f) Assistance to Nagar Panchayats / Notified Area committees or equivalent thereof (Code '193')
- (g) Training (Code '003')
- (h) Assistance to Zilla Parishads / District level Panchayats (Code '196')
- (i) Assistance to Block Panchayats / Intermediate level Panchayats (Code '197')
- (j) Assistance to Gram Panchayats (Code '198')
- (k) Assistance to Co-operatives (Code '195')
- (l) Assistance to Other Non-Government Institutions (Code '199')

Note-1: - *The minor head 'Direction and Administration' when required to be operated in irrigation, Roads and Bridges, Public Health etc. Division working on P.W.D. pattern will record expenditure on Designs, Architecture, stores control etc.' for which distinct sub head may be opened.*

Note-2:- *Details of each Scheme/Project/Programme, etc. as the case may be, shall be indicated at the sub-head level below the standard minor head 'Training'. Likewise, at the detailed head and object head levels, details of sub-schemes or activities and object of expenditure shall be indicated respectively. In this schematic arrangement, care should be taken to avoid double provisioning/budgeting and accounting of training expenditure – both*



*under standard minor head 'Training' as well as establishment oriented minor heads such as 'Direction and Administration, etc.'*

Normally, the executing/agent Department incurring the expenditure, on receipt of approval/authorisation etc. from the Functional Ministry/ Department will directly operate the Budget head of the latter and not debit the expenditure to 'PAO Suspense' or 'CSSA' as the case may be. If for any reason, it is not possible to follow this procedure, the expenditure incurred on behalf of other service department, will initially be debited in the budget grant of the executing department under a new minor head 'Expenditure Awaiting Transfer to other Heads/Departments' (EAT), (Code '502'). This minor head may be opened wherever necessary under the functional major/sub-major heads of the Department in the Section 'Expenditure Heads (Revenue Account)' irrespective of whether the expenditure would be subsequently transferred to the Capital Section or the Public Account of the Department accounting for the transaction or the functional major head of the other Department on whose behalf the expenditure is incurred. On receipt of necessary details the transaction will be transferred to the relevant final heads of account in the books by making necessary adjustments in accounts. In case this minor head is operated for settling inter-departmental transactions, the same may be cleared on receipt of the amount from the other Department by affording minus debit to the transitory head during the same financial year in which the transaction has appeared in account. This minor head may also be operated to accommodate expenditure on a new scheme pending opening of a new minor head therefore or for the transactions which are presently being classified under 'Unclassified Suspense' and transactions booked under 'Vouchers Suspense' wherever the vouchers are found wanting or are not readily susceptible of classification.

3.2 The minor head 'International Co-operation' (code '798') may be opened under the functional major/sub-major heads wherever necessary, to record the contributions to the international organisations related to specific functions (e.g. United Nations Children's Emergency Fund (UNICEF), World Health Organisation (WHO), International Labour Organisation (ILO), etc). A suitable sub head indicating the name of the conference/meeting arranged by a Ministry/Department may be opened under this minor head wherever the expenditure thereon is not expected to justify opening of a separate minor head. Where, however, the expenditure is estimated in a year is substantial (i.e. expected to be Rs.1 crore or more), a minor head titled 'International Conference/Meeting' (code '790') may be opened below the functional major/sub-major head concerned. See also Note (1) below the major head '3605-Technical and Economic Co-operation with other Countries'.

3.3 If necessary the minor head with nomenclature 'Irrecoverable Loans Written Off' (code '792') may be opened under the various functional major/sub-major heads depending upon the purposes for which the loans or advances were granted. Where however, the purpose cannot be identified with any functional major head the amount written off should be adjusted under the minor head 'Irrecoverable loans written off' (code '795') below the major head '2075-Miscellaneous General Services'. 'Loans to State Govt. written off' may be adjusted under a distinct sub-head of the same nomenclature below the minor head 'Irrecoverable loans written off' under the major head '2075'.

3.4 The minor head 'Transfer to Reserve Funds/Deposits Accounts (code 797) may be opened wherever necessary under the functional major/sub major heads in the Section

Expenditure Heads (Revenue Account). Under this minor head 'Transfer to specific Reserve Funds or Deposits Accounts will appear as a distinct sub-head with nomenclature 'Transfer to..... (Name of the Reserve Fund /Deposit Account) with a detailed head 'Inter-Account Transfer'. The actual Expenditure will be debited to the relevant programme minor head under the functional major head in the Revenue Section, Capital Section or Loan Section depending upon whether the expenditure is of a revenue, capital or loan nature. Amounts financed from the Reserve Fund/Deposit Accounts in these cases will be shown as a deduct entry under minor heads 'Deduct - Amount met from.....(Name of the Reserve Fund/Deposit Account) with separate code say '902', etc., under the functional major/sub-major head in the revenue, Capital or Loan Section where under the actual expenditure stands debited.

3.5 Whenever expenditure is recorded initially under a minor head below a major head, and either the whole or a portion of it is recoverable by debit to another minor head under the same or a different major head, the amount recovered is to be recorded under a distinct sub-head 'Deduct amount transferred to..... (Name of minor/major head) for this purpose.

3.6 The minor head 'Suspense' (code '799') may be opened wherever necessary, only under those major heads, where expenditure on 'works' is involved and where the public works System of accounts is adopted keeping in view the provisions of para 13.1.1 of the C.P.W.A. Code or similar provisions of States Works Accounts Codes/Manuals. This minor head will have the following sub-heads, viz (a) Stock (b) Miscellaneous works Advances and (c) Work Shop Suspense.

3.7 In respect of the departments, the accounts of which follow the public works System of Accounts, the minor head 'Machinery and Equipment' (code '052') wherever provided will record expenditure on common tools and plant acquired by the Divisions for executing works of a revenue or capital nature, and will have suitable sub-heads like 'New Supplies', 'Repairs and Carriage' etc.

3.8 'Tribal Area Sub-plan' (Codes '796') 'Special Component Plan for Scheduled Castes' (Code '789') may be opened as minor head below the major/ sub-major heads of Sector – Expenditure Heads (Revenue Account/ Capital Account), wherever necessary.

3.9 In addition to minor heads codified below the major heads '3601-Grants-in-aid to State Governments' and '3602-Grants-in-Aid to Union Territory Governments', new minor head (s) may be opened corresponding to the programme minor heads in the Section 'Expenditure Heads (Revenue Account)' to which the assistance can be related. For this purpose, the nomenclature of the minor head may indicate the function as per sub-major head or as per major head, in the absence of a sub-major head, on the revenue expenditure side followed by the programme minor head. For example 'Adult Education - Rural Functional Literacy Programmes', 'Crop Husbandry - Agricultural Engineering', 'Consumer Industries - Textiles' etc. When the nomenclature of the sub-major head does not give an indication of the concerned function the nomenclature of the minor head will also indicate the name of the major head also within brackets after the sub-major head. For example 'General (Medical & Public Health) - Health Statistics and Evaluation', 'General (Nutrition) - Diet Surveys and Nutrition Planning' etc. Where it is not possible to identify

the assistance with any programme distinctly, the minor head will indicate the relevant sub-major/major head as above followed by the words 'Other Grants', e.g. 'General (Education) - Other Grants', 'Crop Husbandry - Other Grants', etc. When the nomenclature of a new minor head to be opened cannot be fitted in any of the above pattern, advice of the C.G.A. should be sought. Please refer also to direction 6.5 for illustrations.

3.10 Recoveries of overpayments whether made in cash or by short drawl from a bill, during the same financial year in which such overpayments were made, shall be recorded as reduction of expenditure under the concerned Service Head. Recoveries of overpayments pertaining to previous year(s) shall be recorded under distinct minor head 'Deduct-Recoveries of Overpayments' (code '911') below the concerned major/sub-major head 'without affecting the gross expenditure under the functional Major/Sub-Major Head in the Appropriation Accounts'. Refund of unspent balance of grant/contribution during the same financial year shall be recorded as reduction of expenditure under the concerned Grant-in-aid major/sub-major head. However, refund of unspent balance of grant/contribution in subsequent year(s) that are initially charged to major head '3605-Technical and Economic co-operation with other countries etc.' shall be adjusted under a distinct minor head 'Deduct Recoveries of unspent balance' (Code '912') below that major head. Similarly, refund of unspent balance of grants-in-aid by State/U.T. Government in subsequent year(s) shall be adjusted under a separate minor head 'Deduct -Recovery of unspent balance of grant-in-aid from State/U.T, Governments' (Code '913') below the major head '3601- Grants-in-aid to State Governments' or '3602-Grants-in-aid to Union Territory Governments' as the case may be.

Note: - *The investments made by Govt. of India in Nationalised Banks and subsequently being written down to adjust the losses incurred by banks, may be shown as 'Deduct Recoveries' below the line in the Capital Section.*

#### **4 Expenditure Heads (Capital Account)**

4.1 The following minor heads even where not specifically prescribed may be opened below the major/sub-major head wherever necessary.

- (a) 'Direction and Administration' (code '001')
- (b) 'Other Expenditure' (code '800')

Note: - *See note below para 3.1*

4.2 The minor head 'Investments in Public Sector and Other Undertakings' (code '190') for investment in equity shares etc. may be opened wherever necessary if not specifically provided below the functional major/sub-major heads of Expenditure Heads (Capital Account). The name of Public Sector and Other Undertaking will appear as a sub-head below this minor head. 'Investments in Cooperatives' (code '195') depending upon the function of the cooperatives, could be opened as a minor head even if not specifically provided below the functional major/ sub major heads wherever necessary e.g. 'Dairy Cooperatives' could be opened below 'MH 4404-Capital Outlay on Dairy Development' and 'Labour Cooperatives' below 'MH 4250-Capital Outlay on other Social Services' respectively. Each cooperative society will be a distinct subhead below the above minor head.

Investments in the form of debentures should however be recorded under the relevant major head in section F- 'Loans and Advances.'

4.3 'Deduct-Receipts and Recoveries on Capital Account' may be opened, wherever necessary, as a sub head below the relevant minor heads under the various capital major/sub-major heads wherefrom the expenditure was initially incurred. Where such receipts and recoveries on capital account are not identifiable with any programme minor head, the same may be adjusted in accounts as a sub-head under the minor head 'Other Expenditure', (Code '800') under the concerned major/sub-major head.

As an exception, recoveries (sale proceeds etc.) relating to schemes of Government trading, where expenditure on bulk purchase and distribution of certain commodities is required to be shown in Capital Section of accounts, may be shown under a distinct minor head 'Deduct-Receipts and Recoveries on capital account' (Code '901') to be opened below the concerned major head.

4.4 The provisions in the directions 3.4, 3.6, and 3.8 apply to 'Expenditure Heads (Capital Account)' also. Please refer to direction 6.4 for illustrations.

4.5 Expenditure of a capital nature which is met from Reserve Funds/Deposit Accounts will be reflected under the relevant programme minor heads. Adjustment of expenditure against the Reserve Funds/Deposit Accounts will be shown as a deduct entry under the minor head 'Deduct amount met from..... (Name of the Reserve Fund/Deposit Account) with code numbers '902' etc. under the functional major/sub-major head in the manner indicated in para 3.4.

## **5 Departmentally run Commercial Undertakings and State Trading Schemes**

5.1 For departmentally run commercial undertakings and state trading schemes declared as commercial, a distinct minor head (code '201' to '300') for each or a group of similar such undertakings or scheme as may be found convenient may be opened under the appropriate functional receipt/revenue expenditure (working expenses) /capital expenditure respectively.

Revenue receipts from departmental Commercial Undertakings and State Trading Schemes declared Commercial may be recorded under suitable sub-head as 'Receipts from sales', 'Other Receipts' under the minor head concerned.

Working expenses or revenue expenditure may be recorded under suitable sub-heads such as 'Management', 'Operation and Maintenance', 'Renewals & Replacements', 'Machinery and Equipments', 'Other Expenditure', 'Interest on Capital', 'Suspense', 'Contributions to funds' with suitable detailed heads thereunder.

5.2 For State Trading Schemes not declared as commercial, distinct sub-heads for each or a group of similar such schemes as may be found convenient, may be opened under the relevant programme minor head below the appropriate revenue functional receipt/expenditure major/sub-major heads. If, however, it is decided to meet the expenditure on such trading scheme from capital, distinct sub-heads for each or a group of similar such schemes may be opened under the relevant minor head below the functional Capital major/sub-major head. The receipts from such schemes will, however, be treated as

reduction of Capital Expenditure under the relevant sub-heads. Where, however, it is not possible to identify the sub-heads, these receipts may be adjusted under a minor head with the nomenclature 'Deduct -Receipts & Recoveries on Capital Account' (code '901').

5.3 In the case State Trading Schemes with revolving funds from an advance to be credited to a personal ledger account within the major head the additional sub-heads/detail heads (as the case may be) 'Advances' and 'Suspense' (Personal Deposits) may be opened.

## **6 Loans and Advances**

6.1 The following minor heads may be opened wherever necessary if not specifically provided below functional major / sub-major heads in Loan Section:

- (a) Loans to Public Sector and Other Undertakings (Code '190')
- (b) Loans to Municipal Corporation ( Code '191')
- (c) Loans to Municipalities / Municipal Councils ( Code '192')
- (d) Loans to Nagar Panchayats / Notified Area Committees or equivalent thereof (Code '193')
- (e) Loans to Voluntary Organisations (Code '194')
- (f) Loans to Co-operatives (Code '195')
- (g) Loans to Zilla Parishads / District level Panchayats (Code '196')
- (h) Loans to Block Panchayats / Intermediate level Panchayats ( Code '197')
- (i) Loans to Gram Panchayats (Code '198')
- (j) Loans to Trading and Other Non-Government Institutions (Code '199')

(For example 'Loans to Fishermen's Co-operatives' could be opened below the major head '6405-Loans for Fisheries' and 'Loans to Labour Co-operatives' below major head '6250-Loans for other Social Services' with minor head code '195')

Each 'Public Sector and Other Undertaking', 'Municipal Corporation / Municipality / Municipal Council / Nagar Panchayat / Intermediate level Panchayat / Zilla Parishad / District level Panchayat / Block Panchayat / Gram Panchayat', 'Voluntary Organisation' etc. will be a distinct sub-head below the respective minor heads. For cases not covered under the above minor heads, sub-heads may be opened under the relevant programme minor heads to indicate the schemes for which the loans are granted. The institution / organisation (s) etc. to which loans are granted under each scheme will appear as detailed heads under the sub-heads concerned.

6.2 The minor head 'Other Loans' (code '800') wherever not specifically prescribed may be opened below the major/ sub-major heads in the sector 'F-Loans & Advance' wherever necessary.

6.3 The directions contained in para 3.6 and 3.8 apply mutatis mutandis to functional major/sub major heads in the sector 'F - Loans and Advances', wherever necessary.

6.4 Expenditure of a loan nature which is met from Reserve Fund/Deposit Accounts will be reflected under the relevant programme minor head. Adjustment of expenditure against the Reserve Fund/Deposit Accounts will be shown as a deduct entry under the minor head 'Deduct amount met from..... (Name of the Reserve Fund/Deposit Account) with code number 902 etc. under the functional major/sub-major head in the manner indicated in para 3.4.

6.5 In addition to minor heads codified below the major head '6004-Loans and Advances from Central Government', '7601-Loans and Advances to State Governments' and '7602-Loans and Advances to Union Territories' Governments', new minor head (s) may be opened under them, corresponding to the programme in the section 'Expenditure Heads (Revenue Account)', or 'Expenditure Heads (Capital Account)' or 'F-Loans and Advances', depending upon the section under which the loan is intended to be utilised by the borrowing Government

For this purpose, the nomenclature of the minor head may indicate the function as per the relevant sub-major head or as per major head in the absence of sub-major head(s) in the relevant section, followed by the programme minor head e.g.

- (i) Under Section - 'Expenditure Heads (Revenue Account)'. For exhibiting grant assistance for construction of affiliated colleges, nomenclature of the minor head will be 'University and Higher Education - Assistance to non-Government Colleges and Institutes'.
- (ii) Under Section - 'Expenditure Heads (Capital Account)'. For exhibiting assistance for purposes of investment in State Apex Societies of Handlooms', nomenclature of the minor head will be 'Capital Outlay on Village and Small Industries - Handloom Industries'.
- (iii) Under 'F - Loans and Advances'. For exhibiting loans for construction of hostels of affiliated colleges, nomenclature of the minor head will be 'Loans for Education, Sports, Art and Culture - General Education -University and Higher Education'.

When the nomenclature of the sub major head does not give an indication of the concerned function, the nomenclature of the minor head shall indicate the major heads also in bracket after the sub-major head e.g. 'General - (Education) - Scholarships', 'General - (Urban Development) - Assistance to local bodies/ corporations/Urban Development Authorities/Town Improvement Boards etc'. Where it is not possible to identify the loan with any distinct programme head, the minor head will indicate the relevant sub-major/major head as above, followed by the words 'Other Loans' e.g. 'Special Education - Other Loans', 'General (Education) - Other Loans', 'Crop Husbandry -Other Loans' etc.

## 7 Public Account

7.1 Except in respect of certain cases, where 'Reserve Funds' have been specifically provided for as distinct minor heads in the major heads falling in the sector 'J. Reserve Funds', normally 'Reserve Funds' should be opened as sub-heads under the various minor heads below the major heads in this Sector, whenever 'Reserve Funds' are required to be opened as sub-heads by Central Ministries, necessary approval of the Controller General of Accounts should be obtained, who will consult the Comptroller & Auditor General of India for the purpose. However, in some exceptional cases like 'Depreciation/Renewal Reserve Funds of Government Commercial Undertakings' etc, where creation of a Reserve Fund is obligatory under statutes or rules, the heads may be opened as sub-heads, without prior approval from the C.G.A., but the fact of opening such heads should be brought to the notice of the Controller General of Accounts and Budget Division of the Ministry of Finance for information.

Whenever such Reserve Funds or parts thereof are invested, the investment account will appear as a distinct sub-head, below the sub-head relating to the Fund.

7.2 Minor Heads in Public Account, which do not find place in the List of Major and Minor Heads of Account but are appearing in the Finance Accounts of the Union States upto the end of 1986-87 would continue to be operated under the corresponding revised Major Heads from 1987-88 onwards till the balances are liquidated.

## 8 Coding Pattern

### *Major Head*

A Four digit code has been allotted to the Major Head, the first digit indicating whether the Major Head is a Receipt Head or Revenue Expenditure Head, or Capital Expenditure Head or Loan Head. If the first digit is '0' or '1' the Head of Account will represent Revenue Receipt, '2' or '3' will represent Revenue Expenditure, '4' or '5' - Capital Expenditure, '6' or '7' Loan head, (4000 for Capital Receipt) and '8' will represent Contingency Fund and Public Account.

Adding 2 to the first digit of the Revenue Receipt will give the number allotted to corresponding Revenue Expenditure Head, adding another 2 - the Capital Expenditure Head and another 2 - the Loan Head of Account, for Example:

0401	Represents the Receipt Head for crop husbandry
2401	the Revenue Expenditure Head for crop husbandry
4401	Capital outlay on crop husbandry
6401	Loans for crop husbandry

Such a pattern is however not relevant for those departments which are not operating capital/loan heads of accounts, e.g. Department of Supply.

In a few cases, however, where Receipt/Expenditure is not heavy, certain Major Heads have been combined under a single number, the Major Heads themselves forming sub-Major Heads under that number.

In exceptional circumstances where it is not possible to maintain the above correspondence between 'Revenue Receipts/Revenue Expenditure/Capital Expenditure/Loan' head codes, suitable Major Head codes other than the corresponding Major Head codes may be introduced.

### ***Sub-Major Head***

A two digit code has been allotted, the code starting from '01' under each Major Head. Where no sub major head exists it is allotted a code '00'. Nomenclature 'General' has been allotted code '80' so that even after further sub-major heads are introduced the code for 'General' will continue to remain the last one.

### ***Minor Heads***

These have been allotted a three digit code, the codes starting from '001' under each Sub-Major/Major Head (where there is no Sub Major Head). Codes from '001' to '100' and few codes '750' to '900' have been reserved for certain standard Minor Heads. For example, Code '001' always represents Direction and Administration. Non Standard Minor Heads have been allotted Codes from '101' in the Revenue Expenditure series and '201' in the Capital and Loan series, where the description under capital/loan is the same as in the Revenue Expenditure Section, the code number for the Minor Head is the same as the one allotted in the Revenue Expenditure Section. Code numbers from '900' are always reserved for Deduct Receipt or Deduct Expenditure Heads.

The Code for 'Other Expenditure' is '800' while the codes for other grants/other schemes etc. where minor head 'Other Expenditure' also exists is kept as '600'. This has been done to ensure that the order in which the Minor Heads are codified is not disturbed when new Minor Heads are introduced.

The coding pattern for Minor Heads has been designed in such a way that in respect of certain Minor Heads having a common nomenclature under various Major/Sub-major Heads, as far as possible, the same three digit code is adopted; a few illustrative cases are given below. Computer Cell of the C.G.A.'s organisation should be consulted before any new code is allotted or existing code (at whatever level) is altered.



Standard 3-digit code	Common nomenclature
001	Direction & Administration
003	Training
004	Research/Research Development
005	Investigation
050	Land
051	Construction
052	Machinery & Equipment
150	Assistance to I.C.A.R
190	Assistance to Public Sector and other undertakings
501	Services and service fees
789	Special Component Plan for Scheduled Castes
791	Loss by exchange/Gain by exchange
792	Irrecoverable Loans written off
793	Special central assistance for scheduled castes component plan
794	Special central assistance for Tribal sub plan
796	Tribal area sub plan
797	Transfer to/From reserve funds and Deposit Accounts
798	International Cooperation
799	Suspense
800	Other Receipts/Other Deposits/ Other Loans/Other Expenditure

### ***Sub Head and Below***

At the centre, the Sub Head represents schemes, the detailed head - Sub-Schemes and the Object Head, the Objects (e.g. Pay, DA, HRA, Rewards, Gratuity, etc.) on which the expenditure is incurred. Each of this level has been allotted a two digit code. Where it is not feasible to break up the objects of expenditure into such details, the codes provided for aggregates of certain items may be used instead for computer processing. For example, where it is not possible to indicate Pay, DA, HRA, CCA etc. separately, the code for salaries may be used for representing the aggregate of these items.

## **Correction Slip incorporated up to 913**

### **Receipt Heads (Revenue Account)**

#### ***A. Tax Revenue***

##### ***(a) Goods and Services Tax***

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0005 Central Goods and Services Tax</b>	
	101 Tax(1), (2)
	102 Interest (1)
	103 Penalty (1)
	104 Fees (1)
	105 Input Tax Credit cross utilisation of CGST and IGST (3)
	106 Apportionment of IGST-Transfer-in of Tax Component to CGST
	107 Apportionment of IGST-Transfer-in of Interest Component to CGST
	108 Apportionment of IGST-Transfer-in of Penalty Component to CGST
	109 Sale proceeds of confiscated Goods (4)
	110 Advance apportionment from IGST
	500 Receipts awaiting transfer to other Minor Heads (5)
	800 Other Receipts (1)
	901 Share of net proceeds assigned to States (6)

#### **Notes:**

(1) This Minor Head will be divided in following Sub-Heads:

- 01-Collections
- 02-Deduct Refunds

(2) Sub-Head 'Deduct Refunds' below Minor Head '101-Tax' will include Detailed Heads (1) Excess due to mistake/inadvertence, (2) Exports, (3) Deemed Export, (4) Provisional Assessment, (5) Pre-deposit for filing appeal, (6) Refund or duty paid during investigation, (7) Purchases made by embassies, (8) Refund of Accumulated credit due to Inverted duty structure, (9) Year end or volume based incentives, (10) Tax Refund for international tourists, (11) Others.

(3) This Minor Head will be divided in following Sub-Heads:

- 01-Transfer-in from IGST
- 02-Transfer out to IGST

(4) This Minor Head will be divided in following Sub-Heads:

- 01-Sale proceeds of confiscated Goods
- 02-Fees, Fines and Penalties.

(5) Any errors arising after revenue realised would be initially booked under this minor head as credit entry. After the completion of reconciliation process, the same entry

would be cleared by minus Credit to this Minor Head and Credit to appropriate minor head.

- (6) This Minor Head will figure as a minus entry in the Central Government Accounts and as a plus entry in the States Accounts.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**0006    State Goods and Services Tax(1)**

101	Tax (2), (3)
102	Interest (2)
103	Penalty (2)
104	Fees (2)
105	Input Tax Credit cross utilisation of SGST and IGST (4)
106	Apportionment of IGST-Transfer-in of Tax Component to SGST
107	Apportionment of IGST-Transfer-in of Interest Component to SGST
108	Apportionment of IGST-Transfer-in of Penalty Component to SGST
109	Sale proceeds of confiscated Goods (5)
110	Advance apportionment from IGST
500	Receipts awaiting transfer to other Minor Heads (6)
800	Other Receipts(2)

**Notes:**

- (1) This Major Head will be used for States/Union Territories with Legislatures Governments.
- (2) This Minor Head will be divided in following Sub-Heads:  
01-Collections  
02-Deduct Refunds
- (3) Sub-Head 'Deduct Refunds' below Minor Head '101-Tax' will include Detailed Heads (1) Excess due to mistake/inadvertence, (2) Exports, (3) Deemed Export, (4) Provisional Assessment, (5) Pre-deposit for filing appeal, (6) Refund or duty paid during investigation, (7) Purchases made by embassies, (8) Refund of Accumulated credit due to Inverted duty structure, (9) Year end or volume based incentives, (10) Tax Refund for international tourists, (11) Others.
- (4) This Minor Head will be divided in following Sub-Heads:  
01-Transfer-in from IGST  
02-Transfer out to IGST
- (5) This Minor Head will be divided in following Sub-Heads:  
01-Sale proceeds of confiscated Goods  
02-Fees, Fines and Penalties.
- (6) Any errors arising after revenue realised would be initially booked under this minor head as credit entry. After the completion of reconciliation process, the same entry would be cleared by minus Credit to this Minor Head and Credit to appropriate minor head.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0007 Union Territory Goods and Services Tax (1)**01      *Chandigarh*

- 101 Tax (2), (3)
- 102 Interest (2)
- 103 Penalty (2)
- 104 Fees (2)
- 105 Input Tax Credit cross utilisation of UTGST and IGST (4)
- 106 Apportionment of IGST-Transfer-in of Tax Component to UTGST
- 107 Apportionment of IGST-Transfer-in of Interest Component to UTGST
- 108 Apportionment of IGST-Transfer-in of Penalty Component to UTGST
- 109 Sale proceeds of confiscated Goods (5)
- 110 Advance apportionment from IGST
- 500 Receipts awaiting transfer to other Minor Heads (6)
- 800 Other Receipts (2)

02      *Daman and Diu*

- 101 Tax (2), (3)
- 102 Interest (2)
- 103 Penalty (2)
- 104 Fees (2)
- 105 Input Tax Credit cross utilisation of UTGST and IGST (4)
- 106 Apportionment of IGST-Transfer-in of Tax Component to UTGST
- 107 Apportionment of IGST-Transfer-in of Interest Component to UTGST
- 108 Apportionment of IGST-Transfer-in of Penalty Component to UTGST
- 109 Sale proceeds of confiscated Goods (5)
- 110 Advance apportionment from IGST
- 500 Receipts awaiting transfer to other Minor Heads (6)
- 800 Other Receipts (2)

03      *Dadra and Nagar Haveli*

- 101 Tax (2), (3)
- 102 Interest (2)
- 103 Penalty (2)
- 104 Fees (2)
- 105 Input Tax Credit cross utilisation of UTGST and IGST (4)
- 106 Apportionment of IGST-Transfer-in of Tax Component to UTGST
- 107 Apportionment of IGST-Transfer-in of Interest Component to UTGST

		108	Apportionment of IGST-Transfer-in of Penalty Component to UTGST
		109	Sale proceeds of confiscated Goods (5)
		110	Advance apportionment from IGST
		500	Receipts awaiting transfer to other Minor Heads (6)
		800	Other Receipts (2)
04	<i>Lakshadweep</i>		
		101	Tax (2), (3)
		102	Interest (2)
		103	Penalty (2)
		104	Fees (2)
		105	Input Tax Credit cross utilisation of UTGST and IGST (4)
		106	Apportionment of IGST-Transfer-in of Tax Component to UTGST
		107	Apportionment of IGST-Transfer-in of Interest Component to UTGST
		108	Apportionment of IGST-Transfer-in of Penalty Component to UTGST
		109	Sale proceeds of confiscated Goods (5)
		110	Advance apportionment from IGST
		500	Receipts awaiting transfer to other Minor Heads (6)
		800	Other Receipts (2)
05	<i>Andaman and Nicobar Islands</i>		
		101	Tax (2), (3)
		102	Interest (2)
		103	Penalty (2)
		104	Fees (2)
		105	Input Tax Credit cross utilisation of UTGST and IGST (4)
		106	Apportionment of IGST-Transfer-in of Tax Component to UTGST
		107	Apportionment of IGST-Transfer-in of Interest Component to UTGST
		108	Apportionment of IGST-Transfer-in of Penalty Component to UTGST
		109	Sale proceeds of confiscated Goods (5)
		110	Advance apportionment from IGST
		500	Receipts awaiting transfer to other Minor Heads (6)
		800	Other Receipts (2)
06	<i>Other Territory (7)</i>		
		101	Tax (2), (3)
		102	Interest (2)
		103	Penalty (2)
		104	Fees (2)
		105	Input Tax Credit cross utilisation of UTGST and IGST (4)

106	Apportionment of IGST-Transfer-in of Tax Component to UTGST
107	Apportionment of IGST-Transfer-in of Interest Component to UTGST
108	Apportionment of IGST-Transfer-in of Penalty Component to UTGST
109	Sale proceeds of confiscated Goods (5)
110	Advance apportionment from IGST
500	Receipts awaiting transfer to other Minor Heads (6)
800	Other Receipts (2)

**Notes:**

- (1) This Major Head will be used for Union Territories without Legislature.
- (2) This Minor Head will be divided in following Sub-Heads:  
01-Collections  
02-Deduct Refunds
- (3) Sub-Head 'Deduct Refunds' below Minor Head '101-Tax' will include Detailed Heads (1) Excess due to mistake/inadvertence, (2) Exports, (3) Deemed Export, (4) Provisional Assessment, (5) Pre-deposit for filing appeal, (6) Refund or duty paid during investigation, (7) Purchases made by embassies, (8) Refund of Accumulated credit due to Inverted duty structure, (9) Year end or volume based incentives, (10) Tax Refund for international tourists, (11) Others.
- (4) This Minor Head will be divided in following Sub-Heads:  
01-Transfer-in from IGST  
02-Transfer out to IGST
- (5) This Minor Head will be divided in following Sub-Heads:  
01-Sale proceeds of confiscated Goods  
02-Fees, Fines and Penalties.
- (6) Any errors arising after revenue realised would be initially booked under this minor head as credit entry. After the completion of reconciliation process, the same entry would be cleared by minus Credit to this Minor Head and Credit to appropriate minor head.
- (7) Will include GST collections on the supplies taking place in high sea, beyond the area of territorial waters (beyond 12 nautical miles).

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**0008 Integrated Goods and Services Tax**

*Sub-Major Head:      01      IGST on Import/Export of Goods and Services*

Minor Head:	101	Tax (1), (2)
	102	Interest (1)
	103	Penalty (1)
	104	Fees (3)

105	Input Tax Credit cross utilisation between IGST & CGST (4)
106	Input Tax Credit cross utilisation between IGST & SGST (5)
107	Input Tax Credit cross utilisation between IGST & UTGST (6)
109	Sale proceeds of confiscated Goods (7)
500	Receipts awaiting transfer to other Minor Heads (8)
800	Other Receipts (3)
901	Share of net proceeds assigned to States (9)
950	Apportionment of IGST-Transfer out of Tax Component to CGST (10)
951	Apportionment of IGST-Transfer out of Interest Component to CGST (10)
952	Apportionment of IGST-Transfer out of Penalty Component to CGST (10)
953	Apportionment of IGST-Transfer out of Tax Component to SGST (10), (11)
954	Apportionment of IGST-Transfer out of Interest Component to SGST (10), (11)
955	Apportionment of IGST-Transfer out of Penalty Component to SGST (10), (11)
956	Apportionment of IGST-Transfer out of Tax Component to UTGST (10), (12)
957	Apportionment of IGST-Transfer out of Interest Component to UTGST (10), (12)
958	Apportionment of IGST-Transfer out of Penalty Component to UTGST (10), (12)
959	Advance apportionment of IGST to CGST (10)
960	Advance apportionment of IGST to SGST (10), (11)
961	Advance apportionment of IGST to UTGST (10), (12)

*Sub-Major Head:**Minor Head:*

02	<i>IGST on Domestic Supply of Goods and Services</i>
101	Tax (1), (2)
102	Interest (1)
103	Penalty (1)
104	Fees (3)
105	Input Tax Credit cross utilisation between IGST & CGST (4)
106	Input Tax Credit cross utilisation between IGST & SGST (5)
107	Input Tax Credit cross utilisation between IGST & UTGST (6)
109	Sale proceeds of confiscated Goods (7)
500	Receipts awaiting transfer to other Minor Heads (8)
800	Other Receipts (3)
901	Share of net proceeds assigned to States (9)
950	Apportionment of IGST-Transfer out of Tax Component to CGST (10)
951	Apportionment of IGST-Transfer out of Interest Component to CGST (10)
952	Apportionment of IGST-Transfer out of Penalty Component to CGST (10)
953	Apportionment of IGST-Transfer out of Tax Component to SGST (10), (11)
954	Apportionment of IGST-Transfer out of Interest Component to SGST (10), (11)

955	Apportionment of IGST-Transfer out of Penalty Component to SGST (10), (11)
956	Apportionment of IGST-Transfer out of Tax Component to UTGST (10), (12)
957	Apportionment of IGST-Transfer out of Interest Component to UTGST (10), (12)
958	Apportionment of IGST-Transfer out of Penalty Component to UTGST (10), (12)
959	Advance apportionment of IGST to CGST (10)
960	Advance apportionment of IGST to SGST (10), (11)
961	Advance apportionment of IGST to UTGST (10), (12)

Notes:

- (1) This Minor Head will be divided in following Sub-Heads:  
01-Collections  
02-Deduct Refunds
- (2) Sub-Head 'Deduct Refunds' below Minor Head '101-Tax' will include Detailed Heads (1) Excess due to mistake/inadvertence, (2) Exports, (3) Deemed Export, (4) Provisional Assessment, (5) Pre-deposit for filing appeal, (6) Refund or duty paid during investigation, (7) Purchases made by embassies, (8) Refund of Accumulated credit due to Inverted duty structure, (9) Year end or volume based incentives, (10) Tax Refund for international tourists, (11) Others.
- (3) This Minor Head will be divided in following Sub-Heads:  
01-Collections  
02-Deduct Refunds
- (4) This Minor Head will be divided in following Sub-Heads:  
01-Transfer-in to IGST from CGST  
02-Transfer-out from IGST to CGST
- (5) This Minor Head will be divided in following Sub-Heads:  
01-Transfer-in to IGST from SGST  
02-Transfer out from IGST to SGST

(Distinct Detailed heads for each State/Union Territory with Legislature Government may be opened under Sub-Heads 01 & 02 above).

- (6) This Minor Head will be divided in following Sub-Heads:  
01-Transfer-in to IGST from UTGST  
02-Transfer-out from IGST to UTGST

(Distinct Detailed heads for each UT (without legislature) may be opened under Sub-Heads 01 & 02 above).

- (7) This Minor Head will be divided in following Sub-Heads:  
01-Sale proceeds of confiscated Goods  
02-Fees, Fines and Penalties.
- (8) Any errors arising after revenue realised would be initially booked under this minor head as credit entry. After the completion of reconciliation process, the same entry would be cleared by minus Credit to this Minor Head and Credit to appropriate minor head.



- (9) This Minor Head will figure as a minus entry in the Central Government Accounts and as a plus entry in the States Accounts.
- (10) The amounts under this Minor Head will be a Minus figure.
- (11) Distinct Sub-Heads for each State may be opened under this Minor Head.
- (12) Distinct Sub-Heads for each UT (without legislature) may be opened under this Minor Head.

### **MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

#### **Major Head: 0009 Goods and Services Tax Compensation Cess**

*Sub-Major Head:      01      GST Compensation cess on Import/Export of Goods and Services*

Minor Head:      101      Cess(1), (2)  
                          102      Interest (1)  
                          103      Penalty (1)  
                          104      Fees (1)  
                          109      Sale proceeds of confiscated Goods (3)  
                          500      Receipts awaiting transfer to other Minor Heads (4)  
                          800      Other Receipts (1)

*Sub-Major Head:      02      GST Compensation cess on Domestic Supply of Goods and Services*

Minor Head:      101      Cess(1), (2)  
                          102      Interest (1)  
                          103      Penalty (1)  
                          104      Fees (1)  
                          109      Sale proceeds of confiscated Goods (3)  
                          500      Receipts awaiting transfer to other Minor Heads (4)  
                          800      Other Receipts (1)

#### **Notes:**

(1) This Minor Head will be divided in following Sub-Heads:

01-Collections

02-Deduct Refunds

(2) Sub-Head 'Deduct Refunds' below Minor Head '101-Cess' will include Detailed Heads (1) Excess due to mistake/inadvertence, (2) Exports, (3) Deemed Export, (4) Provisional Assessment, (5) Pre-deposit for filing appeal, (6) Refund or duty paid during investigation, (7) Purchases made by embassies, (8) Refund of Accumulated credit due to Inverted duty structure, (9) Year end or volume based incentives, (10) Cess Refund for international tourists, (11) Others.

(3) This Minor Head will be divided in following Sub-Heads:

01-Sale proceeds of confiscated Goods

## 02-Fees, Fines and Penalties.

(4) Any errors arising after revenue realised would be initially booked under this minor head as credit entry. After the completion of reconciliation process, the same entry would be cleared by minus Credit to this Minor Head and Credit to appropriate minor head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>(b) Taxes on Income and Expenditure</b>
<b>0020 Corporation Tax</b>	<b>MINOR HEADS</b>
	101 Income Tax on Companies (1)
	102 Surtax (2)
	103 Surcharge (3)
	104 Penalties (8)
	105 Interest Recoveries
	106 Tax on distributed profits of domestic companies
	107 Tax on distributed income to unit holders (6)
	108 Tax on Distributed Income of Domestic Company for buy-back of shares under Section 115QA of Income Tax Act, 1961 (Tax on distributed income to shareholders).
	109 Tax under the Black Money (undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015
	500 Receipts Awaiting Transfer To Other Minor Heads (5)
	504 Primary Education Cess
	505 Secondary and Higher Education Cess
	506 Health and Education Cess
	800 Other Receipts (4)
	901 Share of net proceeds assigned to States(7)

**Note:**

(1) This minor head is divided into the following sub-heads:

***Income tax on companies -***

- (i) Advance payment of Tax.
- (ii) Collections from self assessment.
- (iii) Collections from regular assessment (includes the proceeds, if any, by way of Super Tax).
- (v) Deductions from interest on securities under section 193 of the Income Tax Act, 1961.
- (vi) Deductions from dividends under section 194 of the Income Tax Act, 1961.
- (vii) Deductions from interest payments other than interest on securities under section 194-A of the Income Tax Act, 1961.
- (viii) Deductions from prize winnings from Lotteries and Crossword puzzles under section 194 B of the Income Tax Act, 1961.
- (ix) Deductions from winnings from Horse Races under section 194-BB of the Income Tax Act, 1961.
- (x) Deductions from payments to contractors and sub-contractors under section 194-C of the Income Tax Act, 1961.
- (xi) Deductions from payments of Insurance Commission etc. under section 194-D of the Income Tax Act, 1961.

- (xii) Deductions from payments to non-resident sportsmen/sports associations under section 194-E of the Income Tax Act, 1961.
- (xiii) Deductions from Commission etc. on sale of Lottery tickets under section 194-G of the Income Tax Act, 1961.
- (xiv) Deductions from Commission, brokerage etc. under section 194-H of the Income Tax Act, 1961.
- (xv) Deduction of Income-Tax from rent under section 194-I of the Income-Tax Act, 1961
- (xvi) Deduction of Income-Tax from fees for Professional or Technical Services under section 194-J of the Income-Tax Act, 1961
- (xvii) Deduction of Income-Tax from income in respect of units of a Mutual Fund under section 194-K of the Income-Tax Act, 1961
- (xviii) Deductions under section 195 of the Income Tax Act, 1961 from Non-Resident Individuals/Foreign Companies.
- (xix) Deductions of income tax from income from Units referred to in section 115 AB under section 196-B of Income Tax Act, 1961.
- (xx) Deductions of Income Tax from Income from foreign currency bonds or shares of Indian Company under section 196-C of the Income Tax Act, 1961.
- (xxi) Collection at source under section 206-C of the Income Tax Act, 1961 from alcoholic liquor sales.
- (xxii) Collection at source under section 206-C of the Income Tax Act, 1961 from forest produces sales.
- (xxiii) Deduct - refunds.
- (xxiv) Collection at source under section 206-C of the Income Tax Act, 1961 from Liquor for Human Consumption and Tendu Leaves.
- (xxv) Collection at source under section 206-C of the Income Tax Act, 1961 from Timber obtained under Forest Lease.
- (xxvi) Collection at source under section 206-C of the Income Tax Act, 1961 from Timber obtained by any Mode other than a Forest Lease.
- (xxvii) Collection at source under section 206-C of the Income Tax Act, 1961 from any other Forest Product (not being Timber Leaves).
- (xxviii) Collection at source under section 206-C of the Income Tax Act, 1961 from Scrap.
- (xxix) Collection at Source under Section 206 – C of Income Tax Act, 1961 from Contractors or licensee or lease relating to Parking lots.
- (xxx) Collection at Source under Section 206 – C of Income Tax Act, 1961 from Contractors or licensee or lease relating to Toll Plaza.
- (xxxi) Collection at Source under Section 206 – C of Income Tax Act, 1961 from Contractors or licensee or lease relating to Mining and Quarrying.
- (xxxii) Collection at Source on transfer of certain immovable property other than agricultural land under Section 194-I A of Income Tax Act, 1961.
- (xxxiii) Income by way of interest from infrastructure debt fund under Section 194LB of Income Tax Act, 1961.
- (xxxiv) Income by way of interest from specified company payable to a non- resident under Section 194LC of Income Tax Act, 1961.
- (xxxv) Tax Collected at Source on sale of certain minerals under Section 206C of Income Tax Act, 1961.
- (xxxvi) Tax Collected at Source on sale of bullion and jewellery under Section 206C of Income Tax Act, 1961.

(2) Divided into the following sub-heads:

***Surtax -***

- (i) All collections including deductions.

- (ii) Deduct-Refunds.
- (3) Divided into the following sub-heads:  
***Surcharge*** –
- (i) Advance payment of Tax
  - (ii) Deduction of Tax at source
  - (iii) Self Assessment collection
  - (iv) All other collections
  - (v) Deduct-Refunds
- (4) This minor head should comprise the following sub-heads:
- (i) Other items (includes proceeds, if any, of the Erstwhile Excess Profits Tax, Business Profits Tax, Super Tax and Super Profits Tax).
  - (ii) Sale proceeds of TDS Books.
  - (iii) Deduct-Refunds.
- (5) This minor head will record the revenue realised initially and brought to account by the Z.A.O/CBDT concerned, pending transfer to the relevant minor heads on the basis of detailed account rendered by the Designated offices of Income Tax.  
 This Minor Head will be divided into the following sub-heads:-
- (a) Tax Collections
  - (b) Deduct-Refunds
- (6) This minor head will be divided into following sub-heads:
- (i) Tax Collections
  - (ii) Interest on Tax
- (7) This minor head will figure as a ‘minus-entry’ in the Central accounts and as a ‘plus-entry’ in the State accounts.
- (8) This Minor Head will be divided into following sub-heads:
- (i) Penalties under Income Tax Act, 1961
  - (ii) Penalties under the Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2016

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0021 Taxes on Income Other than Corporation Tax</b>	101 Income Tax on Union Emoluments including pensions (1)
	102 Income Tax on other than Union Emoluments including pensions (2)
	103 Surcharge (3)
	104 Taxes on Income levied under State Laws (Sikkim) (6)
	105 Penalties (8)
	106 Interest recoveries
	107 Tax on Distributed Income by Securitization Trusts under Section 115TA of Income Tax Act, 1961 (Tax on distributed income to investors).
	108 Tax under the Black Money (undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015
	500 Receipts Awaiting Transfer To Other Minor Heads etc. (7)
	504 Primary Education Cess
	505 Secondary and Higher Education Cess
	506 Health and Education Cess
	800 Other receipts (4)
	901 Share of net proceeds assigned to States (5)

**Note:**

- (1) Divided into following sub-heads:
- (i) Collections including deductions.
  - (ii) Deduct-Refunds.
- (2) Divided into following sub-heads:
- (i) Advance payment of Tax.
  - (ii) Collections from self assessment.
  - (iii) Collections from regular assessment (includes the proceeds, if any, by way of Super Tax).
  - (v) Deductions under Section 192 from Government employees other than Union Government Employees.
  - (vi) Deductions under Section 192 from employees other than Government Employees.
  - (vii) Deductions from interest on securities under Section 193 of the Income Tax Act, 1961.
  - (viii) Deductions from dividends under Section 194 of the Income Tax Act, 1961.
  - (ix) Deductions from interest payments other than 'Interest on Securities under Section 194-A of the Income Tax Act, 1961.
  - (x) Deductions from prize winnings in Lotteries and crossword puzzles under Section 194-B of the Income Tax Act, 1961.
  - (xi) Deductions from winnings from Horse Races under Section 194-BB of Income Tax Act, 1961.
  - (xii) Deductions from payments to contractions and sub-contractors under Section 194-C of the Income Tax Act, 1961.
  - (xiii) Deductions from insurance commissions etc. under Section 194-D of the Income Tax Act, 1961.
  - (xiv) Deductions from payments to non-resident sportsman/sport association under Section 194-E of Income Tax Act, 1961.

- (xv) Deductions from payments in respect of deposits under National Saving Scheme under Section 194 EE of the Income Tax Act, 1961.
- (xvi) Deductions on account of repurchase of Units by Mutual Funds or Unit Trust of India under Section 194-F of the Income Tax Act, 1961.
- (xvii) Deductions from Commission etc. on sale of Lottery Tickets under Section 194-G of the Income Tax Act, 1961.
- (xviii) Deductions from Commission, Brokerage etc. under Section 194-H of the Income Tax Act, 1961.
- (xix) Deduction of Income-Tax from rent under Section 194-I of the Income-Tax Act, 1961
- (xx) Deduction of Income-Tax from fees for Professional or Technical Services under Section 194-J of the Income-Tax Act, 1961
- (xxi) Deduction of Income-Tax from income in respect of units of a Mutual Fund under Section 194-K of the Income-Tax Act, 1961
- (xxii) Deductions under Section 195 of the Income Tax Act, 1961 from Non Resident Individuals / Foreign Companies
- (xxvi) Deductions of Income Tax from Income from foreign currency bonds or shares of Indian Company under Section 196-C of the Income Tax Act, 1961.
- (xxvii) Collections at source under Section 206-C of the Income Tax Act, 1961 from alcoholic liquor sales.
- (xxviii) Collections at source under Section 206-C of the Income Tax Act, 1961 from forest produce sales.
- (xxix) Deduct - Refunds.
- (xxx) Collections at source under Section 206-C of the Income Tax Act, 1961 from Liquor for Human Consumption and Tendu Leaves.
- (xxxi) Collections at source under Section 206-C of the Income Tax Act, 1961 from Timber obtained under Forest Lease.
- (xxxii) Collections at source under Section 206-C of the Income Tax Act, 1961 from Timber obtained by any Mode other than a Forest Lease.
- (xxxiii) Collections at source under Section 206-C of the Income Tax Act, 1961 from any other Forest Product (not being Timber Leaves).
- (xxxiv) Collections at source under Section 206-C of the Income Tax Act, 1961 from Scrap.
- (xxxv) Collection at Source under Section 206 – C of Income Tax Act, 1961 from Contractors or licensee or lease relating to Parking lots.
- (xxxvi) Collection at Source under Section 206 – C of Income Tax Act, 1961 from Contractors or licensee or lease relating to Toll Plaza.
- (xxxvii) Collection at Source under Section 206 – C of Income Tax Act, 1961 from Contractors or licensee or lease relating to Mining and Quarrying.
- (xxxviii) Collection at Source on transfer of certain immovable property other than agricultural land under Section 194-IA of Income Tax Act, 1961.
- (xxxix) Income by way of interest from infrastructure debt fund under Section 194-LB of Income Tax Act, 1961.
- (xl) Income by way of interest from specified company payable to a non-resident under Section 194-LC of Income Tax Act, 1961.
- (xli) Tax Collected at Source on sale of certain minerals under Section 206-C of Income Tax Act, 1961.
- (xlii) Tax Collected at Source on sale of bullion and jewellery under Section 206-C of Income Tax Act, 1961.
- (3) Divided into the following sub-heads:
  - (i) Advance payment of tax.
  - (ii) Deductions of Tax at source.
  - (iii) Self-assessment Collections.
  - (iv) All other collections.

- (v) Deduct-Refunds.
- (4) Divided into following sub-heads:
    - (i) Leave salary contributions.
    - (ii) Sale proceeds of dead stocks, wastepaper and other articles (The cost of which was met from Office Expenses).
    - (iii) Other-items.
    - (iv) Deduct-Refunds.
  - (5) This minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.
  - (6) This minor head will be operated only in the State Section of Accounts in Sikkim.
  - (7) See Note (5) below the Major Head '0020-Corporation Tax'
  - (8) This Minor Head will be divided into following sub-heads:
    - (i) Penalties under Income Tax Act, 1961
    - (ii) Penalties under the Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2016

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**0022   Taxes on Agricultural  
Income**

101	Tax Collections
103	Surcharge
800	Other Receipts

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**0023   Hotel Receipts Tax**

101	Collections from hotels which are companies (1)
102	Collections from Hotels which are non companies (1)
103	Share of net proceeds assigned to States (3)
104	Penalties
500	Receipts awaiting transfer to other Minor Heads (4)
800	Other Receipts (2)

**Note:**

- (1) Divided into following sub-heads to record receipts relating to Hotel Receipts Tax Act, 1980.
  - (a) Advance payment tax
  - (b) Collections from self assessment
  - (c) Collections from regular assessment
  - (d) Deduct-Refunds
- (2) Divided into following sub heads:
  - (a) Fines, and interest recoveries etc.
  - (b) Deduct-Refunds
- (3) This minor head will figure as a 'minus-entry' in the central account and as a 'plus-entry' in the state account.
- (4) See Note (5) below the Major Head '0020 – Corporation Tax'.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0024    Interest Tax**

102	Collection under the Interest Tax Act (1)
103	Penalties
500	Receipts Awaiting Transfer To Other Minor Heads (3)
800	Other Receipts(2)
901	Share of net proceeds assigned to States(4)

**Note:**

- (1) Divided into the following Sub-heads:
- (a) Advance interest tax from banks
  - (b) Ordinary collections of interest tax from banks
  - (c) Deduct-Refunds
- (2) Divided into the following sub-heads
- (a) Miscellaneous collections (viz. Interest etc.)
  - (b) Deduct-Refunds
- (3) See Note 5 below the major head' 0020-Corporation tax'
- (4) This Minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0026    Fringe Benefit Tax**

101	Collection under Fringe Benefit Tax (1)
102	Penalty
103	Interest
104	Surcharge
500	Receipts Awaiting Transfer To Other Minor Heads (3)
504	Primary Education Cess
505	Secondary and Higher Education Cess
800	Other Receipts
901	Share of net proceeds assigned to States(2)

**Note:**

- (1) This Minor Head will have the following Sub-heads:
- (a) Advance tax
  - (b) Self Assessment Tax
  - (c) Tax on Regular Assessment
  - (d) Deduct-Refunds
- (2) This Minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.
- (3) See Note 5 below the major head' 0020-Corporation tax'

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0028   Other Taxes on Income and  
Expenditure**

102	Penalties
107	Taxes on Professions, Trades, Callings and Employment
109	Expenditure Tax Act, 1987
110	Voluntary Disclosure of Income Scheme, 1997
111	Income Declaration Scheme, 2016 (3)
112	Taxation and Investment Regime for Pradhan
507	Mantri Garib Kalyan Yojna, 2016 (4) Krishi Kalyan Cess
500	Receipts Awaiting Transfer to other Minor Heads (1)
901	Share of net proceeds assigned to States(2)

**Note:**

- (1) See Note (5) below the major head '0020-Corporation Tax'.
- (2) This minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.
- (3) This Minor Head will be divided in following Sub Heads:
  - (a) Corporate Payment,
  - (b) Non-corporate Payment.
- (4) This Minor Head will be divided in following Sub-Heads:
  - (a) Tax Collection
  - (b) Pradhan Mantri Garib Kalyan Cess
  - (c) Penalty

*(c) Taxes on Property, Capital and Other Transactions*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0029 Land Revenue</b>	101 Land Revenue/Tax
	102 Taxes on Plantations
	103 Rates and Cesses on Land
	104 Receipts from Management of ex-Zamindari Estates
	105 Receipts from Sale of Government Estates
	106 Receipts on account of Survey and Settlement Operations
	107 Sale proceeds of Waste Lands and redemption of Land Tax
	800 Other Receipts (1)
	901 Deduct-Portion of land Revenue due to Irrigation works

**Note:**

- (1) This records all items of receipts, which cannot be accommodated under any other minor head under this major head. It will include the following receipts for which distinct sub-heads may be opened:-
- (i) Recovery of the Cost of maintenance of Boundary pillars.
  - (ii) Leave salary contributions
  - (iii) Sale proceeds of dead stock, waste paper and other articles, the cost of which was met from office expenses and
  - (iv) Other items

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0030    *Stamps and Registration******Fees******01 Stamps-Judicial***

101    Court Fees realised in stamps

102    Sale of Stamps (1)

800    Other Receipts (2)

***02 Stamps-Non-Judicial***

102    Sale of Stamps(3)

103    Duty on Impressing of Documents (4)

800    Other Receipts (5)

901    Deduct-Payments to Local bodies of net proceeds on duty levied by them on transfer of property (6)

***03 Registration Fees***

104    Fees for registering documents

800    Other Receipts (7)

**Note:**

- (1) Includes Record Room receipts realised in stamps other than Court Fee Stamps.
- (2) Includes fines, penalties, adjudication fees and Composition duty.
- (3) This includes bills of exchange on hundies.
- (4) Includes-
  - (i) Duty recovered under rules 8 and 11 of India Stamp Rules, 1925.
  - (ii) Duty on documents voluntarily brought for adjudication (Section 31 of Act-II, 1899)
  - (iii) Duty on unstamped or insufficiently stamped documents under chapter IV of Act -II, 1899.
  - (iv) Other items.
- (5) Includes fines and penalties under Stamp Act (II of 1899 ) other than those which are adjusted under other minor/major heads concerned under the relevant provisions of the said Act. It also includes Vakils Stamps and adjudication fees.
- (6) This minor head will record payments to local bodies of net proceeds of duty levied by them on transfer of property, when such receipts are collected by Governments as a working arrangement. In cases where duties are levied and collected by the Government under statutory provisions for eventual payment to local bodies, such collections are treated as revenue receipts of the Government concerned.
- (7) This includes fees for authentication of Powers of Attorney and fees for copies of registered documents.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0031    Miscellaneous Tax Receipts***01 Estate Duty*

101	Ordinary Collections(1)
102	Penalties
901	Share of net proceeds assigned to States(2)

*02 Gift Tax*

101	Ordinary Collections(1)
102	Penalties

*03 Banking Cash Transaction Tax*

101	Ordinary Collections(1)
102	Penalties
103	Interest
104	Surcharge
901	Share of net proceeds assigned to States(2)

**Notes:**

(1) This minor head will have the following sub heads:

- (a) Advance Tax
- (b) Tax on Self Assessment
- (c) Tax on Regular Assessment
- (d) Deduct-Refunds

(2) The minor head will figure as a 'minus-entry' in the Central Govt. Accounts and as a 'plus-entry' in the States Accounts

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0032    Taxes on Wealth**

101	Ordinary Collections(3)
102	Penalties
500	Receipts Awaiting Transfer To Other Minor Heads (1)
800	Other Receipts
901	Share of net proceeds assigned to States(2)

**Note:**

(1) See Note (5) below the major head '0020-Corporation Tax'

(2) The minor head will figure as a 'minus-entry' in the Central Accounts and as a 'plus-entry' in the States Accounts

(3) This minor head will have the following sub heads:

- (i) Gross Collection
- (ii) Deduct Refunds

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0034    Securities Transaction Tax**

101	Collection under Securities transaction tax (1)
102	Penalty
103	Interest
901	Share of net proceeds assigned to States (2)

Note:-

- (1) This minor head will have the following sub-heads:-
  - (a) Tax on Self Assessment
  - (b) Tax on Regular Assessment
  - (c) Deduct- Refunds
- (2) This minor head will figure as a 'minus-entry' in the Central accounts and as 'plus-entry' in State accounts.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0035    Taxes on Immovable  
Property other than  
Agricultural Land**

101	Ordinary Collections(1)
800	Other Receipts

**Note:**

- (1) This minor head will have the following sub-heads:  
Gross Collections:
  - (i) Urban Areas
  - (ii) Non - Urban Areas
 Deduct-Refunds  
Net Collections

*(d) Taxes on Commodities and Services other than Goods and Services Tax***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0036    Commodities Transaction  
Tax**

101	Collection under Commodities Transaction Tax (1)
102	Penalty
103	Interest
901	Share of net proceeds assigned to States(2)

**Note:**

(1) This Minor Head will have the following Sub-heads:

- (a) Advance Tax
- (b) Tax on Self Assessment
- (c) Tax on Regular Assessment
- (d) Deduct-Refunds

(2) This Minor head will figure as a 'minus-entry' in the Central Accounts and as a 'plus-entry' in the State accounts.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0037 Customs (1)</b>	101 Imports
	102 Exports
	103 Cesses on Exports (2)
	104 Sale of Gold by Public auction (4)
	105 Sale proceeds of confiscated goods (5)
	106 Receipts of advance payments from assesses
	107 Anti Dumping Duty
	108 Safeguard Duty
	109 Additional Duty of Customs on Tea and Tea Waste
	504 Primary Education Cess
	505 Secondary and Higher Education Cess
	507 Road and Infrastructure Cess
	508 Social Welfare Surcharge
	800 Other Receipts (3)
	901 Share of net proceeds assigned to States(6)

**Note:**

- (1) 'Deduct-Refunds' will appear as a distinct sub-head under each of the minor heads below this major head. 'Deduct Drawbacks' will appear as a distinct sub-head under 'Imports'.
- (2) The revenue under this head will be classified under the following sub-heads:
  - (i) Coffee
  - (ii) Coir
  - (iii) Lac
  - (iv) Mica
  - (v) Tobacco (unmanufactured)
  - (vi) Oil cakes and meals
  - (vii) Marine Products
  - (viii) Cashew kernel
  - (ix) Black Pepper
  - (x) Cardamom (Act 65)
  - (xi) Cardamom (A.P. Cess)
  - (xii) Other agricultural produce
  - (xiii) Iron ore
  - (xiv) Animal feed
  - (xv) Turmeric
  - (xvi) Turmeric Powder
  - (xvii) Hides and Skins
  - (xviii) Raw Wool
  - (xix) Cardamom (A.P. Cess Act, 1940)
  - (xx) Other articles
- (3) This includes the following:
  - (a) Recoveries on account of Customs Establishment at a private wharf unless credited by deduction from charges.
  - (b) Commission on little Bases Light Dues and on Straits' Light Dues.
  - (c) Ware houses and wharf rents.
  - (d) Fees for registration of Cargo boats.
- (4) The minor head shall record the gross sale proceeds of gold sold by public auction by the Reserve Bank of India. The conversion charges payable to Bombay Mint and the expenditure to be reimbursed to R.B.I. and other incidental expenses on the sale



of gold by auction would be accounted for under the new sub head 'Deduct - other charges' to be opened under this minor head.

- (5) This minor head will have the following sub-heads:-
  - (i) Confiscated gold
  - (ii) Confiscated silver
  - (iii) Confiscated foreign currencies/instruments.
  - (iv) Fees, Fines, Forfeitures and Penalties.
  - (v) Other confiscated goods.
- (6) This minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0038 Union Excise Duties (1)</b>	
<i>01 Shareable Duties</i>	101 Basic Excise Duties 102 Auxiliary Duties of Excise 103 Additional Excise Duties on mineral products 104 Special Excise Duties 901 Share of net proceeds assigned to States(8)
<i>02 Duties assigned to States</i>	101 Additional Excise Duties in lieu of Sales Tax 102 Excise duty on generation of power 901 Share of net proceeds assigned to States(8)
<i>03 Non-Sharable Duties</i>	101 Regulatory Excise Duties 102 Auxiliary Duties of Excise (3) 103 Special Excise Duties (2) 104 Additional Excise Duties on Textiles and Textile Articles 105 Additional Excise Duties on TV Sets 106 Additional Excise Duties on indigenous motor spirit (7) 107 Additional Excise Duty on High Speed Diesel Oil (7) 108 National Calamity Contingent Duty (9) 109 Special Additional Duty of Excise on Motor Spirit 110 Additional Duty of Excise on Tea and Tea Waste (10) 111 Additional duty of Excise on Pan Masala and Certain Tobacco Products 112 Clean Energy Cess 504 Primary Education Cess 505 Secondary and Higher Education Cess 506 Infrastructure Cess 507 Road and Infrastructure Cess 800 Other Duties
<i>04 Cesses on Commodities</i>	A Minor head for each Commodity (4)
<i>60 Other Receipts'</i>	101 Sale proceeds of confiscated goods (6) 500 Receipts awaiting transfers to other minor heads etc (5) 800 Other Receipts

**Note:**

- (1) 'Deduct-Refunds and Draw-backs' will appear as distinct sub-head under each of the minor heads below the duty Sub-Major heads. The sub-head 'Deduct-Refunds' will appear under the minor heads below the sub-major heads'04 Cesses on Commodities' and '60, other Receipts'.
- (2) This minor head has been provided for the account of arrears in respect of Special Excise Duties which were in force up to 16.3.1972.
- (3) This minor head is meant to record arrears of Auxiliary duties due up to 31.3.1976.
- (4) It will include 'Textiles'.
- (5) Receipts pertaining to this major head for which supporting challans or certificates in lieu thereof are awaited from Banks are to be booked under this minor head pending transfer to the minor head concerned on receipt of the said details from the Bank or from the departmental officer concerned.

- (6) This minor head will have the following sub-heads:-
  - (i) Sale proceeds of confiscated Goods.
  - (ii) Fees, Fines and penalties.
- (7) The receipts to the extent of 50% would be converted into a statutory cess and transferred to the Central Road Fund. 30% of the Fund would be transferred to the State Governments for development and maintenance of State Roads.
- (8) This Minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.
- (9) National Calamity Contingent duty is a surcharge
- (10) Rebate of whole of additional Excise duty paid on Tea on its exportation to any country except Nepal and Bhutan will appear as distinct sub-head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0039 State Excise (1)</b>	101 Country Spirits
	102 Country fermented Liquors
	103 Malt Liquor
	104 Liquor (1)
	105 Foreign Liquors and spirits
	106 Commercial and denatured spirits and medicated wines
	107 Medicinal and toilet preparations containing alcohol, opium etc.
	108 Opium, hemp and other drugs (2)
	150 Fines and confiscations (3)
	800 Other Receipts (4)

**Note:**

- (1) The minor heads below this major head will record receipts from excise duties and other related receipts, for account of receipts on account of sale of liquor etc. undertaken as a trading operation by the States. Please see Note (4) below the major head '1475-Other General Economic Services'.
- (2) Includes cocaine
- (3) Includes proceeds of fines and confiscations under the Opium and Abkari Acts and Sale proceeds of confiscated Cocaine. Proceeds of fines when realised by judicial officers will be credited to 'Administration of Justice' (Major Head 0070)
- (4) The sub-heads 'Other Items' below this minor head will include rent of Ganja Gola in Excise office compound, rents of Godowns, contributions towards Cost of Special establishment and other miscellaneous receipts which cannot be accommodated under other sub heads below this minor head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0040 Taxes on Sales, Trade etc.</b>	101 Receipts under Central Sales Tax Act (1)
	102 Receipts under State Sales Tax Act (1)
	103 Tax on sale of motor spirits and lubricants (3)
	104 Surcharge on Sales Tax (2)
	105 Tax on Sale of Crude Oil (3)
	106 Tax on purchase of Sugarcane (3)
	107 Receipts of Turnover Tax
	108 Tax on the Transfer of rights to use any goods for any purpose Act, 1985.
	109 Tax on Transfer of property goods involved in the execution of 'Works Contract Act, 1985'.
	110 Trade Tax (4)
	111 Value Added Tax (VAT) Receipts
	800 Other Receipts

**Note:**

- (1) This minor head will be divided into the following sub heads:
- (i) Tax Collections
  - (ii) Surcharge
  - (iii) Licence and Registration fees
  - (iv) Other Receipts
  - (v) Deduct-Refunds
- The sub head 'Surcharge' will record receipts on account of surcharge levied under the Sale Tax Act .The subhead 'Other Receipts' will record miscellaneous receipts such as penalty, fines etc, in the administration of the Tax laws.
- (2) Surcharge levied under separate acts, other than those covered by Note 1 will be recorded under this minor head.
- (3) In States, where such receipts are levied under the Sales Tax Act, the same will be recorded under the minor head 'State Sales Tax'. These minor heads are intended to record receipts from taxes levied under separate legislations.
- (4) Each new tax levied in place of Sales Tax may be booked under this minor head e.g. Trade Tax, commerce Tax etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0041 Taxes on Vehicles</b>	101 Receipts under the Indian Motor Vehicles Act
	102 Receipts under the State Motor Vehicles Taxation Acts
	800 Other Receipts (1)

**Note:**

- (1) This will include receipts from Non-Motor Vehicle Acts, if any, which may be recorded under a separate sub head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0042 Taxes on Goods and Passengers (1)</b>	
	102 Tolls on Roads (2)
	103 Tax Collections - Passenger Tax
	104 Tax Collection - Goods Tax.
	106 Tax on entry of goods into Local Areas (3)
	800 Other Receipts (4)

**Note:**

- (1) This major head will cover the Taxes on goods and passengers carried by Road or Inland Water-Way only.
- (2) This minor head will record receipts relating to tolls on roads etc, when such tolls are levied by an Act of the Legislature. In other cases, these receipts will be recorded under the major head '1054-Roads and Bridges'
- (3) This minor head would be operated in the books of State Governments, which have levied a tax on entry of goods into local areas for consumption, use or sale of goods therein. This minor head will be divided into the following sub-heads:
- (a) Tax Collections
  - (b) Deduct-Refunds
- (4) This will include Inter State transit duties.

**MAJOR / SUB-MAJOR HEADS****MINOR HEADS****0043 Taxes and Duties on Electricity**

101	Taxes on consumption and sale of Electricity
102	Fees under the Indian Electricity Rules
103	Fees for the electrical inspection of cinemas
800	Other Receipts

**MAJOR / SUB-MAJOR HEADS****MINOR HEADS****0044 Service Tax**

225	Other Taxable Services (1)
504	Primary Education Cess
505	Secondary and Higher Education Cess
506	Swachh Bharat Cess
507	Krishi Kalyan Cess
901	Share of net proceeds assigned to States(2)

**Note:**

- (1) Each minor head will have the following sub-heads:
- (a) Tax Collections
  - (b) Other Receipts
  - (c) Deduct Refunds
  - (d) Penalties
- The sub-head (b) viz. 'Other Receipts' will record interest, etc. leviable on delayed payments of Service Tax.
- (2 ) This minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0045 Other Taxes and Duties on Commodities and Services</b>	101 Entertainment Tax (1)
	102 Betting Tax (1)
	103 Tax on Railway passenger fares (1)
	104 Foreign Travel Tax (2)
	105 Luxury Tax (1)
	106 Tax on Postal Articles (1)
	107 Inland Air travel tax
	108 Receipts under Education Cess Act. (1)
	109 Receipts under Health Cess Act (1)
	110 Receipts under the Water (Prevention and Control of Pollution) Cess Act (1)
	111 Taxes on Advertisement exhibited in Cinema Theatres (1)
	112 Receipts from Cesses Under Other Acts (1) (3)
	113 Receipts under Raw Jute Taxation Acts (1)
	114 Receipts under the Sugarcane (Regulations, Supply and Purchase Control) Act (1)
	115 Forest Development Tax
	116 Foreign Exchange Conservation (Travel) Tax.
	117 Receipts under Research and Development Cess Act, 1986.
	118 Cable Tax
	119 Equalisation Levy (6)
	800 Other Receipts (4)
	901 Share of net proceeds assigned to States(5)

**Note:**

- (1) The minor heads will be divided into the following sub-heads:
  - (a) Tax Collections
  - (b) Other Receipts
  - (c) Deduct-Refunds

The sub-head 'Other Receipts' will record miscellaneous receipts like penalties, fine etc. in the administration of the relevant Acts/Regulations.
- (2) Will have three sub-heads as under:
  - (a) Tax on travel by Air
  - (b) Tax on travel by Sea
  - (c) Deduct-Refunds
- (3) This minor head will include receipts from cesses which are not accountable under other minor heads below this major head.
- (4) The sub-head 'other Items' below this minor head will include 'Tobacco Vend Fees', 'Licence Fees' and other Miscellaneous Receipts.
- (5) This minor head will figure as a 'minus-entry' in the Central accounts and as a 'plus-entry' in the State accounts.
- (6) This Minor Head will be divided in following Sub Heads:
  - a) Equalisation Levy payable by taxpayer (deductor),
  - b) Equalisation Levy payable as per demand raised by Income Tax Department,
  - c) Miscellaneous Receipts,
  - d) Penalties, Fine etc.,
  - e) Refund.



## B. Non-Tax Revenue

### (a) Fiscal Services

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0046 Currency, Coinage and Mint</b>	101 Currency Note Press (1)
	102 Bank Note Press (2)
	103 Security Paper Mill
	105 Mint Receipts (4)
	106 Receipts of Silver refinery
	226 Profits from Circulation of small coins (3)
	800 Other Receipts

**Note:**

- (1) This minor head will record receipts of Currency Note Press, Nasik under the following sub-heads:-
  - (i) Receipts from printing of Bank Note.
  - (ii) Receipts from printing of one Rupee Note.
  - (iii) Other Receipts
- (2) This minor head will record receipts from the Bank Note press, Dewas, M.P.
- (3) Separate sub-heads may be opened for 'Nickel', 'Copper', 'Aluminium' and 'Silver Alloy Coins'.
- (4) Includes the sub-heads
  - (a) Assay Fees
  - (b) Other Receipts.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0047 Other Fiscal Services</b>	101 Smugglers and Foreign Exchange Manipulator (Forfeiture of Property Act, 1976) (1)
	102 Share of Profits on Sale of Gold by I.M.F.
	105 India Security Press, Nasik (2)
	107 Security Printing Press Hyderabad (2)
	109 Prevention of Money Laundering Act, 2002
	110 Remuneration amount credited to Special Drawing Rights (SDRs) holding account of India by International Monetary Fund
	111 Fines, Penalties & Forfeitures (3)
	800 Other Receipts

**Note:**

- (1) This minor head will have the following sub-heads.
  - (a) Rent
  - (b) Interest on Dividends
  - (c) Sale proceeds of properties
  - (d) Fines, Forfeitures and Miscellaneous
- (2) This minor head will record receipts under the following sub-heads:-
  - (a) Value of stamps supplied to the P and T Department, State Governments etc
  - (b) Other receipts.
- (3)(i) This Minor Head will be used for classification of Fines, Penalties, Forfeitures under all Acts including 'receipts on account of penalties imposed for compounding of contravention of FEMA-1999' & 'Gold Control Act'.
  - (ii) Distinct sub-heads may be opened for each Act.

(iii) The Fines, Forfeitures and Miscellaneous under 'Smugglers and Foreign Exchange Manipulator (Forfeiture of Property Act, 1976)' will continue to be classified under Minor Head '101- Smugglers and Foreign Exchange Manipulator (Forfeiture of Property Act, 1976) [See foot note 1(d) above].

*(b) Interest Receipts, Dividends and Profits***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0049 Interest Receipts***01 Interest from State**Governments*

- 101 Interest on Loans for State Plan schemes
- 102 Interest on Loans for Central Plan Schemes
- 103 Interest on Loans for Centrally Sponsored Plan Schemes
- 104 Interest on Loans for Non-Plan Schemes
- 105 Interest on Loans for Special Plan Schemes
- 106 Interest on Ways and Means Advances
- 107 Interest on pre 1984-85 loans (7)
- 108 Interest on 1984-89 State Plan Loans consolidated in terms of recommendations of the 9th Finance Commission.
- 109 Interest on State Plan Loans consolidated in terms of recommendations of the 12th Finance Commission.
- 110 Interest on Loans under Centrally Sponsored Schemes
- 111 Interest on Loans for Special Assistance
- 112 Interest on other Loans from State
- 800 Miscellaneous interest receipts (1)

*02 Interest from Union**Territory Governments with  
Legislature*

- 101 Interest on Loans for Union Territory Plan Schemes
- 102 Interest on loans for Central Plan Schemes
- 103 Interest on Loans for Centrally Sponsored Plan Schemes
- 104 Interest on Loans for Non-Plan Schemes
- 105 Interest on Loans for Special Plan Schemes
- 106 Interest on Loans under Centrally Sponsored Schemes
- 107 Interest on Loans for Special Assistance
- 108 Interest on other Loans from Union Territory (with Legislature) Schemes
- 800 Miscellaneous Interest receipts (1)

*03 Other Interest receipts of  
Central Government (2) (6)*

- 101 Interest from Railways (3)
- 102 Interest from Posts and Telegraphs (3)
- 103 Interest from Departmental Commercial Undertakings (4)
- 107 Interest from Cultivators
- 108 Interest from Port Trusts
- 109 Interest from other parties
- 110 Interest realized on investment of Cash balances
- 111 Interest from Advances to Foreign Governments
- 113 Premium arising out of market Stabilization Scheme
- 114 Interest arising out of market Stabilization Scheme
- 115 Interest on Special Drawing Rights (SDRs) holding received from International Monetary Fund
- 116 Premium on Market Loans
- 117 Interest on Market Loans
- 118 Interest on Loans to Government Servants (11)

	190	Interest from Public Sector and other Undertakings (8)
	191	Interest from Local Bodies
	195	Interest from Co-operative Societies
	800	Other Receipts (5)
<i>04 Interest Receipts of State/</i>		
<i>Union Territory Governments with Legislature (2)(6)</i>	103	Interest from Departmental Commercial Undertakings (4)
	107	Interest from Cultivators
	110	Interest realised on investment of Cash balances
	190	Interest from Public Sector and other Undertakings (8)
	191	Interest from Local Bodies
	195	Interest from Co-operative Societies
	800	Other Receipts (9), 5(a)

**Note:**

- (1) This will include interest portion of equated payment on account of recovery of capitalized value of Sterling pensions from State Governments and U.T. Governments with Legislature. See also Note (1) below '4075-Capital outlay on Miscellaneous General Services'.
- (2) Interest which is in the nature of penalties for delayed payments like interest on arrears of revenue etc. will be adjusted as revenue receipts under the concerned receipt major heads and not here.
- (3) The interest element of the Contribution from Railways and Posts and Telegraphs to General Revenue at the rate charged to commercial Departments on the mean Capital on which the contribution is worked out, is recorded initially under the minor heads 'Contribution from Railways' and 'Contribution from Posts and Telegraphs' under the major head '0050 Dividends and Profits'. These elements are subsequently transferred to these minor heads.
- (4) This minor head will accommodate the interest on Capital at charge of departmentally run commercial undertakings, which is adjusted by book transfer.
- (5) This minor head is intended to record interest received on all other accounts. It includes inter-alia
  - (a) ~~Premium on Loans~~
  - (b) The fixed adjustment in Orissa Govt's. account of the interest on irrigation Capital outlay incurred before 1.4.1937, which is credited to this head (sub-major head-04) by contra debit to '2701-Major and Medium Irrigation'
  - (c) Interest portion of equated payments on account of write back of Capital Value of annuities in purchase of Sterling Pensions (in respect of sub-major head 03). Also see Note (1) below the major head '4075-Capital outlay on Miscellaneous General Services'.
  - (d) Interest earned on Security Deposits with the banks under Emigration Rules, 1983 which are transferred by State Bank of India Bombay and State Bank of Patiala, New Delhi to Government Accounts.
- (6) Separate sub heads may be opened under the minor head below this sub-major head corresponding to minor heads under the various major heads in the sector 'F-Loans and Advances'.
- (7) This minor head is intended to account for interest receipts in respect of all central loans to States advanced up to 31.3.84 and outstanding as on 31.3.85 in terms of the Eighth Finance Commission 1984.
- (8) Includes interest on debentures.
- (9) See Note (3) below 'MH 8222- Sinking Funds'. If the State Government decides that interest realised from securities purchased and payment of advance interest on

securities purchased out of 'Sinking Fund Investment Account' should be taken to the revenue account, the interest receipts will be credited to this minor head while payment of advance interest thereon will be debited to the minor head '105-Interest on General or other Reserve Funds' below sub-major head '05-Interest on Reserve Funds' under 'MH 2049-Interest Payments'.

- (10) Minor Heads '101' to '109' under Sub-Major Head '01-Interest from State Governments' and Minor Heads '101' to '105' under Sub-Major Head '02-Interest from Union Territory Governments with Legislatures' will continue to operate till earlier loans are fully repaid.
- (11) This Minor Head will accommodate the interest on Loans to Government Servants, separate sub heads may be opened under this Minor Head for each type of Interest Bearing Advances.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0050 Dividends and Profits</b>	101 Dividends from Public Undertakings (1)
	102 Contributions from Railways (3)
	103 Contributions from Posts and Telegraphs (3)
	104 Contributions in lieu of Taxes on Railway Passenger fares
	105 Contributions towards safety works
	106 Share of surplus profits from the Reserve Bank of India (4)
	107 Share of profits from Life Insurance Corporation of India (5)
	108 Share of profits from Nationalised Banks
	109 Share of surplus Profits from the Industrial Development Bank Of India
	200 Dividends from other investments (2)

**Note:**

- (1) Records dividends from investment in Statutory Corporations (other than LIC) and Govt. Companies.
- (2) Includes dividends from investments in other Joint stock Companies and Co-operative Societies.
- (3) Divided into the following sub-heads:-
  - (a) Gross Contributions-Current.
  - (b) Gross Contributions-Deferred dividends in respect of the period from 1978-79 onwards (for Railways only).
  - (c) Deduct-amount transferred to '0049-Interest receipts'. See also note (3) below the major head '0049'.
  - (d) Subsidy to Railways towards dividend relief and other Concessions (for Railways only).
- (4) Surplus profits payable by the R.B.I, under section 47 of the R.B.I. Act is recorded here.
- (5) Amounts of dividends and other receipts payable to the Govt. of India by the L.I.C. under the L.I.C. Act, 1956 and the rules and regulations made there under which are in the nature of share of profits are recorded under this minor head.

**(c) Other Non-Tax Revenue****(i) General Services**

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0051 Public Service Commission</b>	104 UPSC/SSC Examination Fees.
	105 State PSC Examination Fees.
	800 Other Receipts.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0055 Police</b>	101 Police supplied to other Governments (1)
	102 Police supplied to other parties (2)
	103 Fees, Fines and Forfeitures (5)
	104 Receipts under Arms Act (4)
	105 Receipts of state-Head-quarters Police (3)
	106 Delhi Police.
	120 Special Service Bureau
	800 Other Receipts (6)

**Note:**

- (1) This will have sub-heads for
  - (a) Contributions for Railway Police
  - (b) Recoveries from other Governments.
- (2) This minor head will include receipts on account of Police supplied to Private Companies and persons and recoveries on account of village Police, Police supplied to Municipal, Cantonment and Town Funds.
- (3) All receipts including fees, fines and forfeitures realised by State Head Quarters Police will be accounted for under this head.
- (4) Will have the following sub-heads:
  - (a) Collections by District authorities.
  - (b) Other Collections.
- (5) Includes fees for services of the Government. Examiner of questioned documents, receipts on account of public conveyances under the Public Conveyances Act, Fees for licenses for storing petroleum if issued by police officers and any other fees levied for services controlled by I.G.P, but excluding fees, fines and forfeiture realised by State H.Q. Police.
- (6) Includes recoveries from special Police for supplies made and other receipts.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

<b>0056    Jails</b>	102    Sale of Jail Manufactures (2)
	501    Services and Service Fees (1)
	800    Other Receipts

**Note:**

- (1) This will record receipts for services rendered by the jail and fees realised for services, if any, including hire of convicts and recoveries of transportation and jail charges from other Governments.
- (2) This records the sale proceeds of articles of jail manufactures supplied to other departments (If the manufactures are constituted on commercial lines and are declared as commercial activities of Jail Department) and other governments and private parties etc. If the Jail manufactures are not declared as commercial activities, the sale proceeds to other departments of the Government are treated as reduction of expenditure under '2056-Jail Manufactures'. Receipts in respect of Jail Presses are creditable to '0058-Stationery and Printing'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

<b>0057    Supplies and Disposals</b>	102    Fees for procurement of stores
	103    Fees for inspection of stores
	104    Fees for disposal of stores
	800    Other Receipts

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

<b>0058    Stationery and Printing</b>	101    Stationery receipts (1)
	102    Sale of Gazettes etc. (2)
	200    Other Press receipts
	800    Other receipts

**Note:**

- (1) This includes sale proceeds of Plain papers used with Stamps.
- (2) This will record sale of Gazettes and Government Publications.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0059 Public Works (1)</b>	
<i>01 Office Buildings</i>	011 Rents (2) 102 Hire Charges of Machinery and Equipment 103 Recovery of percentage charges (4) 800 Other Receipts (3)
<i>60 Other Buildings</i>	103 Recovery of percentage charges (4) 800 Other Receipts (3)
<i>80 General</i>	011 Rents (2) 102 Hire charges of Machinery and Equipment 103 Recovery of percentage charges (4) 800 Other Receipts (3)

**Note:**

- (1) This major head will record all receipts relating to Public Works (Non Residential Buildings).
- (2) Rents of buildings include P.W. Circuit houses and furniture and other special amenities which will be recorded under this minor head.
- (3) This minor head will have the following sub-heads -
  - (i) Sale proceeds of dead stock, waste paper and other items, the cost of which was met from office expenses.
  - (ii) Other items.

The sub-head 'Other items' under this minor head includes receipts on account of lapsed deposits, fines and confiscations (not representing compensation for damage to works in progress), profits on revaluation of stores, surplus on stock verification and unclaimed balances under purchases. When a fine is imposed or a deposit confiscated with the object of defraying the expenditure caused by action of an individual or a firm as when a contractor is penalised for abandonment of his contract owing to the fact that such abandonment has increased the cost of work the amount of the penalty may be taken in reduction of expenditure.
- (4) In respect of establishment charges relatable to works done for other Governments, Local Funds, Private Parties etc. recoveries made on percentage basis as determined by Government will be credited to this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0070 Other Administrative Services**

<i>01 Administration of Justice</i>	102	Fines and Forfeitures (2)
	501	Services and Service Fees (1)
	800	Other Receipts (3)
<i>02 Elections</i>	101	Sale proceeds of election forms and documents
	104	Fees, Fines and Forfeitures (4)
	105	Contributions to-wards issue of voter identity cards
	800	Other Receipts
<i>60 Other Services</i>	101	Receipts from the Central Government for administration of Central Acts and Regulations (5)
	102	Receipts under Citizenship Act
	103	Receipts under Explosives Act. (6)
	104	Receipts under Wild Life Act
	105	Home Guards
	106	Civil Defence
	108	Marriage Fees
	109	Fire Protection and Control
	110	Fees for Government Audit
	111	Narcotics Control (7)
	112	Emigration Fees
	113	Copyright Fees
	114	Receipts from Motor Garages etc. (8)
	115	Receipts from Guest Houses, Government Hostels etc. (9)
	116	Passport Fees
	117	Visa Fees
	118	Receipts under Right to Information Act, 2005
	119	Penalties for Deficiency in Public Services
	800	Other Receipts (10)

**Note:**

(1) This minor head will include Court fees realised in cash (including Amins and Process Servers' fees and recoveries on account of pauper suits), Pleaders' fees and Mukhtearship examination fees, receipts of the Supreme Court, High Courts and other Courts, receipts of the official Assignees, Official Receiver, Administrator General, Official Trustees etc. Under this head the following items shall also be recorded:-

- (i) Fees received by Government Officers under Act L III of 1952, for performing duties as Notaries Public.
- (ii) Fees realised towards the issue or renewal of certificate of practice or for extension of area of practice as Notaries, under the Notaries Rules, 1956.
- (iii) Fees or expenses deposited in Civil and Criminal Courts for the traveling and subsistence allowance of Government servants when summoned to give evidence in their official capacity in criminal cases and civil cases to which Government is a party.

- (2) This head records all fines and confiscations imposed and realised by judicial officers and District Superintendents of Police acting magisterially. All Fines and confiscations imposed by Revenue authorities but realised by judicial officers will be credited to this head unless provided otherwise under the Act.
- (3) This minor head will include sale proceeds of unclaimed and escheated property under a distinct sub-head.
- (4) This minor head records Inspection Fees, Copying Fees, Other Fees, forfeited amount in connection with challenged votes, and forfeited amount of security deposits.
- (5) This will be divided into the following sub-heads: -
  - (a) Explosives Act
  - (b) Petroleum Act
  - (c) Indian Arms Act
  - (d) Carbide of Calcium Rules
  - (e) Rice-Milling Industry (Regulation) Act
  - (f) Other Acts and Regulations
- (6) This minor head will be divided into the following sub-heads (a) Collections by District authorities (b) Other Collections.
- (7) This will include receipt of the Central Bureau of Narcotics.
- (8) This minor head will record receipts for servicing of Vehicles in Government Workshops and hire charges of Government Motor Vehicles, Airplanes etc. not relating to any particular service/department
- (9) This minor head will record receipts on account of rent, catering and other miscellaneous items like trunk calls from Guesthouses, Government Hostels, M.L.A. Hostels etc.
- (10) This minor head will include receipts from Prize Competitions and other miscellaneous receipts. Receipts if any relating to Organs of State, Fiscal Services or any other expenditure head in the sub sector 'Administrative Services' for which there is no corresponding separate receipt head will be recorded under this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0071 Contributions and Recoveries towards Pension and Other Retirement Benefits**

<i>01 Civil</i>	101	Subscriptions and Contributions (1)
	106	Pensionary charges in respect of High Court Judges recovered from the State Governments (3)
	114	Burma Government's Contributions towards pre-separation Pensionary liabilities
	800	Other Receipts (2)
<i>02 Defence (4)</i>	101	Army
	102	Navy
	103	Air Force

**Note:**

- (1) When leave and pension contributions are levied separately, recoveries representing leave contributions are credited to the receipt head corresponding to the functional major head to which the establishment relates or where there is no corresponding receipt head under the minor head 'Other Receipts' in the residuary receipt major head under the respective sectors. Recoveries representing pension contributions will be credited to this head. This minor head also accommodates the combined leave and pension contributions, where such recoveries are not levied separately. Additions to fixed establishments, the cost of which is recoverable from local funds etc (Including recoveries representing supervision and other incidental charges in respect of additional police forces deployed under the Indian Police Act, 1861) should be treated as departmental receipts and credited under the minor head 'Other receipts' of the appropriate functional major heads concerned. The recovery representing leave and pension charges in those cases should be dealt with in accordance with the principles set forth in the first sub Para above. Leave and pension contributions of Military officers in permanent civil employment to foreign service should be treated as indicated in the first sub Para above while contributions of military officers and others in permanent military employ including those in temporary civil employ and contributions for pension of Indian soldiers lent to other Government should be credited to Defence Service Estimates. Contributions recovered from Foreign Employers towards Governments' liability under rule 11 of the I.C.S. (NEM) Provident Fund Rules are credited to this minor head. Penal interest on arrears of contributions towards leave salary and pension of Government servants on Foreign Service is credited to the head of account to which the contributions are credited.
- (2) This minor head will include share of commuted value of pensions received from other Governments, etc.

- (3) This minor head will record the Pensionary charges recoverable from State Governments under Article 290 of the Constitution. See also Note (8) below the major head '2071- Pension and other retirement benefits'.
- (4) The receipts in respect of establishments (like Ministry of Defence, Defence Accounts Department, etc.) the expenditure of which is met from Civil Estimates will be accounted for under the Sub-major head '01-Civil'.

**MAJOR/ SUB-MAJOR HEADS      MINOR HEADS****0075   Miscellaneous General Services**

101	Unclaimed Deposits
102	Pre-partition receipts
103	State Lotteries
104	Unclaimed and Unpaid dividends, deposits and debentures etc. of Investors in Companies (2)
105	Sale of Land and property
106	Receipts from properties acquired under Chapter XX-A of Income Tax Act, 1961
107	Canteen Stores Department
108	Guarantee Fees
791	Gain by Exchange
800	Other Receipts (1)

**Note:**

- (1) This minor head will be divided into the following sub-heads:
- (a) Miscellaneous Receipts-This sub-head will include the following receipts:-
    - (i) Unclaimed loans written off to revenue.
    - (ii) Adjustments of Write off of unclaimed securities of current loans.
    - (iii) Lapsed Wasika pensions payable in lieu of interest on Oudh loans.
    - (iv) Sale proceeds of toshakhana.
    - (v) Receipts from Bombay Land Scheme.
    - (vi) Contributions from State Governments for refugee relief.
    - (vii) Interest from banks on delayed remittances and excess/double reimbursement.
    - (viii) Forfeited amount under the scheme 11.55%, 8 year tenor Government Stock, 2002.
    - (ix) Other Miscellaneous Receipts
  - (b) Investor's Education and Protection Fund-Grants and donations received from State Governments, Companies and other Institutions will be credited to this sub-head.
- (2) This minor head will have the following sub-heads:-
- (a) Unpaid dividends
  - (b) Unpaid application money received by companies for allotment of securities and due for refund
  - (c) Unpaid Matured Deposits
  - (d) Unpaid Matured Debentures
  - (e) Interest accrued on the amounts referred to in sub-heads (a) to (d)

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0076    Defence Services - Army**

101	Army (including reservists) (1)
102	Auxiliary Forces (1)
103	Civilians (1)
104	Receipts from Works (2)
105	Military Farms (3)
107	Ex-Servicemen Contributory Health Scheme
108	Inspection Organisations
109	Receipts from Services and Supplies
110	Stores (4)
111	Receipts from Cantonments and Defence Lands and Estates
112	Rashtriya Rifles.
800	Other Receipts (5)

**Note:**

- (1) Receipts representing (a) balances of pay, etc. of deserters and men sentenced to long term imprisonment which are finally credited to Government (b) recoveries from officers and other ranks towards equipment and clothing lost or damaged or found deficient, and other recoveries on account of pay and allowances of Army personnel are recorded under this minor head.
  - (2) The minor head will record the receipts relating to M.E.S. under the following sub-heads:-
    - (a) Rents of buildings, furniture etc.
    - (b) Recoveries on account of supply of water and electricity.
    - (c) Receipts from disposal of surplus lands, buildings etc.
    - (d) Receipts from Military Engineering Services Stores.
    - (e) Other receipts.
  - (3) This minor head will have the following sub-heads:-
    - (a) Sale of Dairy Products
    - (b) Sale of Grain and Fodder
    - (c) Other Receipts
  - (4) This minor head will have the following sub-heads:-
    - A. Army Service Corps Stores  
Recoveries on account of sale of surplus, etc., stores, value of stores issued on payment and other miscellaneous receipts.
      - (1) Provision
      - (2) Grains and Fodder
      - (3) Petrol, Oil and Lubricants
      - (4) Coal and Firewood
      - (5) Other stores
- Total sub-head A

- B.     Animals
  
- C.     Army Ordnance Corps Stores  
         Sale proceeds of surplus, etc. stores, value of stores issued on payment and other miscellaneous receipts
  - (1)     Ordnance Stores
  - (2)     Clothing Stores
  - (3)     Mechanical transport vehicles and connected stores, recoveries on account of services rendered by M.T. units to Non-Military Depts., and others.
         Total Sub-Head C
  
- D.     Medical and veterinary stores  
         Sale proceeds of surplus etc., stores, value of stores issued on payment and other miscellaneous receipts.
  
- E.     Engineer stores (E.S.Ds.) -  
         Sale proceeds of surplus, etc., stores, value of stores issued on payment and other miscellaneous receipts.
  
- (5)    This minor head will have the following sub-heads:
  - (a)     Contributions from Local Governments and other parties towards the cost of training their personnel.
  - (b)     Hospital Stoppages.
  - (c)     Other miscellaneous receipts.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0077    Defence services-Navy**

104	Receipts from Works
109	Receipts from Services and Supplies
110	Stores
112	Joint staff
800	Other Receipts

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0078    Defence Services - Air Force**

104	Receipts from Works
109	Receipts from Services and Supplies
110	Stores
800	Other Receipts

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0079    Defence Services - Ordnance Factories**

101	Sale of surplus and obsolete stores
800	Other receipts

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0080    Defence Services – Research & development**

800	Other receipts
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*(ii) Social Services***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0202 Education, Sports, Art and Culture**

<i>01 General Education (1)</i>	101	Elementary Education
	102	Secondary Education
	103	University and Higher Education (4)
	104	Adult Education
	105	Languages Development
	600	General (2)
<i>02 Technical Education (1)</i>	101	Tuitions and other fees
	800	Other Receipts (2)
<i>03 Sports and Youth Services</i>	101	Physical Education-Sports and Youth Welfare
	800	Other Receipts
<i>04 Art and Culture</i>	101	Archives and Museums
	102	Public Libraries
	103	Receipts from Cinematograph Films Rules (3)
	800	Other Receipts

**Note:**

- (1) 'Tuition Fees', 'Examination Fees' and 'Other Fees' may be treated as separate sub-heads under the various minor heads below these sub-major heads, wherever possible and necessary.
- (2) Income from Endowments and contributions from local bodies may be adjusted under a separate sub-head 'Contributions and Income from endowments'.
- (3) Will be divided into the following sub-heads:-
  - (a) Collection by District authorities
  - (b) Other Collections.
- (4) Grants from University Grants Commission for Government Colleges may be recorded under a separate sub-head 'Contributions from the University Grants Commission' under this head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0210 Medical and Public Health</b>	
<i>01 Urban Health Services</i>	020 Receipts from Patients for hospital and dispensary services (1) 101 Receipts from Employees State Insurance Scheme 103 Contribution for Central Government Health Scheme 104 Medical Store Depots (2) 107 Receipts from Drug Manufacture (3) 800 Other Receipts (4)
<i>02 Rural Health Services</i>	101 Receipts/contributions from patients and others (1) 800 Other Receipts (4)
<i>03 Medical Education, Training and Research</i>	101 Ayurveda 102 Homeopathy 103 Unani 104 Siddha 105 Allopathy 200 Other Systems
<i>04 Public Health</i>	102 Sale of Sera/Vaccine 104 Fees and Fines etc. (5) 105 Receipts from Public Health Laboratories 501 Services and Service Fees 800 Other Receipts
<i>80 General</i>	101 Fees for issue of Certificates under WHO-GMP Scheme 800 Other Receipts (6)

**Note:**

- (1) This minor head will include the recoveries from patients for accommodation, supply of medicines, bacteriological and other tests, supply of blood and other services rendered.
- (2) Will record receipts from the sale of medicines, drugs, medical instruments and equipments etc. whose cost is debited to revenue under the expenditure major head '2210-Medical and Public Health'.
- (3) Will include receipts from departmentally run drug manufacturing concerns. Distinct sub-heads with suitable detailed heads thereunder may be opened for each concern.

- (4) Will be divided into following sub-heads: -
  - (i) Bacteriological laboratory receipts.
  - (ii) Sale of blood to Institutions, etc. other than in-patients.
  - (iii) Sale of dead stock, waste paper and other items the cost of which was met from office expenses.
  - (iv) Leave salary contributions.
  - (v) Income from endowments.
  - (vi) Other items.
- (5) Will include licence fees, fines etc. under Drug Control Acts and Prevention of Food Adulteration Acts etc. realised by Public Health authorities.
- (6) Will include income from endowments.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0211 Family Welfare</b>	
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101	Sale of contraceptives
800	Other Receipts

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0215 Water Supply and Sanitation</b>	
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<i>01 Water Supply</i>	
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102	Receipts from Rural water supply schemes (1)
103	Receipts from Urban water supply schemes (1)
104	Fees, Fines etc.
501	Services and Service Fees
800	Other Receipts

<i>02 Sewerage and Sanitation</i>	
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103	Receipts from Sewerage Schemes
104	Fees, Fines etc.
501	Services and Service Fees
800	Other Receipts

**Note:**

(1) Receipts in respect of each major scheme may be recorded under distinct sub-head

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0216 Housing***01 Government Residential  
Buildings (2)*

106	General Pool accommodation (1)
107	Police Housing
700	Other Housing

*02 Urban Housing*

800	Other Receipts (Each class of Scheme will be a minor Head) (2)
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*03 Rural Housing*

800	Other Receipts (Each class of Scheme will be a minor Head) (2)
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*80 General*

800	Other Receipts
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**Note:**

- (1) This Minor Head will also include receipts relating to Departmental Pool Accommodations. It will be divided into following sub-heads:
- (i) Rent/Licence Fee
  - (ii) Other items.
- (2) If the receipts are recurring and substantial the scheme will be classified as a separate minor head, otherwise not.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0217   Urban Development (1)***01 State Capital Development*

(Name of each State capital will be a minor head)

*02 National Capital Region*191  
800Receipts from Municipalities/Corporations etc.  
Other Receipts*03 Integrated Development of  
Small and Medium Towns*191  
800Receipts from Municipalities  
Other Receipts*04 Slum Area Improvement*191  
800Receipts from Municipalities etc.  
Other Receipts*60 Other Urban Development  
Schemes*191  
800Receipts from Municipalities etc. (2)  
Other Receipts**Note:**

- (1) Separate minor heads may be opened for receipts from any Urban Development Scheme other than those provided for. This major head will not include receipts from Urban Housing Schemes, which will be recorded under the major head '0216-Housing'.
- (2) This minor head will record inter-alia receipts on account of the 'Directorates of Municipalities' etc.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>0220 Information and Publicity</b>		
<i>01 Films</i>	102	Receipts from Departmentally produced films
	800	Other Receipts
<i>60 Others</i>	105	Receipts from community Radio and T.V. Sets
	106	Receipts from advertising and visual Publicity
	112	Employment News
	113	Receipts from other Publications
	800	Other Receipts

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>0221 Broadcasting</b>		
<i>01 Sound Broadcasting</i>	102	Commercial Services
	103	Receipts from Journals
	800	Other Receipts (1)
<i>02 Television</i>	102	Receipts from Journals
	103	Commercial Services
	104	License Fee from DTH operators
	800	Other Receipts (1)

**Note:**

- (1) Receipts from commercial activities and non commercial activities will be shown under distinct sub-heads namely:-
- (a) Commercial
  - (b) Non-commercial.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0230    Labour and Employment**

101	Receipts under Labour laws
102	Fees for registration of Trade Unions
103	Fees for inspection of Steam Boilers
104	Fees realised under Factory's Act
105	Examination fees under Mines Act
106	Fees under Contract Labour (Regulation and Abolition Rules)(1)
800	Other Receipts

**Note:**

- (1) Fees realised under these rules framed by the Central and State Governments may be accounted for under distinct sub-heads below this minor head.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0235    Social Security and Welfare***01 Rehabilitation*

101	Dandakaranaya Development Scheme
102	Relief and Rehabilitation of Displaced persons and Repatriates
200	Other Rehabilitation Schemes
800	Other Receipts

*60 Other Social Security and Welfare Programmes*

105	Government Employees Insurance Schemes (1)
106	Receipts from Correctional Homes
800	Other Receipts

**Note:**

- (1) Please see note (7) below major head '2235'

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0250 Other Social Services</b>	
	101 Nutrition
	102 Welfare of Scheduled Castes, Scheduled Tribes Other Backward Classes and Minorities
	104 Receipts of unclaimed deposits specified under Section 122(2) of the Finance Act 20 of 2015 (2)
	800 Other Receipts (1)

**Note:**

- (1) Includes receipts on account of public exhibitions and fairs and recovery towards the cost of administration of Religious and Charitable Endowments Acts.
- (2) This minor head will include a distinct sub-head in the name of the Fund from which the unclaimed deposit is transferred.

## (iii) Economic Services

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0401   Crop Husbandry**

103	Seeds
104	Receipts from Agricultural Farms
105	Sale of manures and fertilisers
107	Receipts from Plant Protection Services (1)
108	Receipts from Commercial crops
110	Grants from I.C.A.R.
119	Receipts from Horticulture and Vegetable crops
120	Sale, hire and services of agricultural implements and machinery including tractors
800	Other Receipts

**Note:**

(1) Includes receipts on account of fumigation of cotton.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0403    Animal Husbandry**

102	Receipts from Cattle and Buffalo development
103	Receipts from Poultry development
104	Receipts from Sheep and Wool development
105	Receipts from Piggery development
106	Receipts from Fodder and Feed development
108	Receipts from other live stock development
110	Grants From Indian Council of Agricultural Research
501	Services and Service Fees (1)
800	Other receipts

**Note:**

(1) Will include services and service fees for veterinary services and animal health.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0404    Dairy Development**

Each Milk Scheme will be a minor head (1)	
110	Grants From I.C.A.R
800	Other Receipts

**Note:**

(1) Receipts from each Milk supply scheme may be shown under a distinct minor head with suitable sub-heads thereunder.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0405 Fisheries**

011	Rents (1)
102	Licence Fees, Fines etc.
103	Sale of fish, fish seeds etc. (2)
110	Grants from I.C.A.R
501	Services and service fees (3)
800	Other Receipts

**Note:**

- (1) Includes receipts from auction of fishing rights.
- (2) Includes value of the sale of mechanised fishing boats treated as loans/subsidies.
- (3) Includes hire charges for mechanised fishing boats and fees for fishery education.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0406 Forestry and Wild Life***01 Forestry*

101	Sale of timber and other forest produce (1)
102	Receipts from social and farm forestries (2)
103	Receipts from environmental forestry
104	Receipts from Forest Plantations
110	Grants from I.C.A.R.
112	Rosin And Turpentine Factories
800	Other Receipts

*02 Environmental Forestry  
and Wild Life*

111	Zoological Park
112	Public Gardens
800	Other Receipts

**Note:**

- (1) This will include receipts on sale of timber and other produce removed from forest by Government and consumers and purchasers, drift and waif wood and confiscated forest produce.
- (2) Each Forestry will appear as a sub-head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>0407 Plantations</b>		
<i>01 Tea</i>	015	Cess
	800	Other Receipts(1)
<i>02 Coffee</i>	015	Cess
	800	Other Receipts (1)
<i>03 Rubber</i>	015	Cess
	800	Other Receipts (1)
<i>04 Spices</i>	015	Cess
	800	Other Receipts (1)
<i>60 Others</i>	533	Jute
	811	Coconuts
	813	Cashew
	822	Cinchona
	829	Areca nut
	830	Tobacco

**Note:**

(1) Will include sale of plantation products.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>0408 Food Storage and Warehousing</b>		
	101	Food
	102	Storage and Warehousing
	103	Nutrition and Subsidiary Food
	104	Receipts on account of World for Food Programme commodities under Project No.259 (1)
	105	Warehousing Development and Regulation Receipts
	800	Other Receipts

**Note:**

(1) This minor head will appear in the books of Government of Rajasthan for transferring amount representing sale proceeds of commodities received from World for Food Programme.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0415</b>	<b>Agricultural Research and Education</b>
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- |     |   |
|-----|---|
| 003 | Receipts from Training                                    |
| 103 | Receipts from Agriculture research Stations orchards etc. |
| 104 | Receipts from Agricultural Education.                     |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0425</b>	<b>Cooperation</b>
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- |     |                |
|-----|----------------|
| 101 | Audit Fees     |
| 800 | Other Receipts |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**0435 Other Agricultural Programmes**

102	Fees for quality control grading of Agricultural products
104	Soil and Water Conservation
501	Services and Service Fees (1)
800	Other Receipts

**Note:**

- (1) Includes receipts on account of rents, lease charges for storage and warehousing of agricultural products.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0506 Land Reforms**

101	Receipts from regulations/consolidations of land holdings and tenancy (1)
103	Receipts from maintenance of land Records
800	Other Receipts

**Note:**

- (1) Will include receipts on account of land ceiling for Agricultural Land. Revenue expenditure on account of Land ceiling for Agricultural Land will be recorded under minor head '102-Consolidation of Holdings' below major head '2506-Land Reforms'.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0515 Other Rural Development**

**Programmes**

101	Receipts under Panchayati Raj Acts
102	Receipts from community development Projects
800	Other Receipts

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0551 Hill Areas***01 Western Ghats**60 Other Hill Areas*

Minor heads corresponding to functional major heads/sub-major heads may be opened as necessary.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0552 North Eastern Areas**

Minor heads corresponding to functional major heads/sub-major heads may be opened as necessary.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0575 Other Special Areas programmes***01 Dangs District*

*02 Backward Areas*

*03 Tribal Areas*

*04 Ladakh Autonomous Hill  
Development Council*

*05 Jharkand Area Autonomous  
Council*

*06 Border Area Development*

*60 Others*

Minor heads corresponding to functional major heads/sub-major heads may be opened under the sub-major heads as necessary.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0700 Major Irrigation</b>	
<i>Each Commercial Project will be a sub-major head</i>	
	101 Sale of water for irrigation purposes
	102 Sale of water for domestic purposes
	103 Sale of water for other purposes
	104 Sale proceeds from canal plantations
	105 Navigation receipts
	106 Water Power
	107 Workshop Receipts
	108 Indirect Receipts(1)
	109 Owner Rate
	110 Other items
	800 Other Receipts (2)
<i>Each Non-Commercial Project will be a sub-major head</i>	
	101 Sale of water for irrigation purposes
	102 Sale of water for domestic purposes
	103 Sale of water for other purposes
	104 Sale proceeds from canal plantations
	105 Navigation receipts
	106 Water Power
	107 Workshop Receipts
	108 Indirect Receipts(1)
	109 Owner Rate
	110 Other items
	800 Other Receipts (2)
<i>80-General</i>	
	800 Other Receipts

Note:

- (1) This will include portions of Land revenue due to irrigation works, betterment levy and irrigation cess.
- (2) This will include receipts on account of rent of buildings, furniture etc., and fines for infringement of canal Rules.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>0701 Medium Irrigation</b>	
<i>Each Commercial Project will be a sub-major head</i>	
	101 Sale of water for irrigation purposes
	102 Sale of water for domestic purposes
	103 Sale of water for other purposes
	104 Sale proceeds from canal plantations
	105 Navigation receipts
	106 Water Power
	107 Workshop Receipts
	108 Indirect Receipts(1)
	109 Owner Rate
	110 Other items
	800 Other Receipts (2)
<i>Each Non-Commercial Project will be a sub-major head</i>	
	101 Sale of water for irrigation purposes
	102 Sale of water for domestic purposes
	103 Sale of water for other purposes
	104 Sale proceeds from canal plantations
	105 Navigation receipts
	106 Water Power
	107 Workshop Receipts
	108 Indirect Receipts(1)
	109 Owner Rate
	110 Other items
	800 Other Receipts (2)
<i>80-General</i>	
	800 Other Receipts

Note:

- (1) This will include portions of Land revenue due to irrigation works, betterment levy and irrigation cess.
- (2) This will include receipts on account of rent of buildings, furniture etc., and fines for infringement of canal Rules.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>0702 Minor Irrigation</b>		
<i>01 Surface Water</i>	101	Receipts from water tanks
	102	Receipts from lift irrigation Schemes
	103	Receipts from diversion schemes
	800	Other Receipts
<i>02 Groundwater</i>	101	Receipts from tube wells
	800	Other Receipts
<i>03 Command Area Development</i>		(Each Command Area Development Authority will be a minor head)
	800	Other Receipts
<i>04 Flood Control</i>	101	Anti sea erosion Project
	102	Flood Control Project
	103	Drainage Project
	800	Other Receipts
<i>80 General</i>	800	Other Receipts

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****0801    Power**

<i>01 Hydel Generation</i>		Each Scheme will be a minor head (1)
	800	Other Receipts
<i>02 Thermal power Generation</i>		Each Scheme will be a minor head (1)
	800	Other Receipts
<i>03 Nuclear Power Generation</i>		Each Scheme will be a minor head (1)
	800	Other Receipts
<i>04 Diesel/Gas Power Generation</i>		Each Scheme will be a minor head (1)
	800	Other Receipts
<i>05 Transmission &amp; Distribution</i>		Each Scheme will be a minor head (1)(2)
	104	Receipts towards Poser System Development
	800	Other Receipts
<i>06 Rural Electrification</i>		
	800	Other Receipts
<i>80 General</i>		
	800	Other Receipts

**Note:**

- (1) Will be divided into the sub-heads 'Sale of Power' and 'Other Receipts', of which the latter will include receipts under the 'Electricity (Supply) Act'.
- (2) This will include receipts of schemes such as the 'Load dispatching Stations', which cannot be identified with any other sub-major head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0802    Petroleum**

101	Cess on indigenous crude oil
102	Profit petroleum (2)
103	Royalties(3)
104	Receipts under the Petroleum Act (1)
105	Contribution towards redemption/servicing of Petroleum Bonds
106	Licence Fee and Mining Lease Rent (4)
107	Production Level Payment (5)
108	Commercial Discovery Bonus (5)
800	Other Receipts

**Note:**

- (1) Will be divided into the sub-heads 'Collection by District Authorities' and 'Other Collections'.
- (2) Sub-head 'Receipt on account of Government share of Profit Petroleum on production under production Sharing Contracts from discovered fields and exploration block' may be opened under this head.
- (3) Sub-head 'Receipt from joint venture companies under Petroleum Act on production of oil' may be opened under this minor head.
- (4) Sub-heads (i) Receipts from Licence Fee on oil fields and (ii) Receipts from Mining Lease Rent on oil fields taken on lease from the Government for exploration of oil may be opened under this minor head.
- (5) Sub-head 'Receipt from Production Sharing Contracts under Coal Bed Methane Policy' may be opened under these minor heads.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****0803    Coal and Lignite**

101	Coal concession fees and royalties
800	Other Receipts



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0810 Non Conventional Sources of Energy</b>	
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101	Bio-Energy
102	Solar
103	Wind
800	Others

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0851 Village and Small Industries</b>	
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101	Industrial Estates (1)
102	Small Scale Industries
103	Handloom Industries
104	Handicrafts Industries
105	Khadi and Village Industries
106	Coir Industries
107	Sericulture Industries
108	Power loom Industries
200	Other Village Industries
800	Other Receipts

**Note:**

- (1) This minor head will record receipts on account of rent, lease charges and other amenities provided at the Industrial Estates. Receipts from Government units located at the Industrial Estates will, however, be recorded under relevant minor heads under this major head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>0852 Industries</b>		
<i>01 Iron and Steel Industries</i>	101	Mining (1)
	105	Manufacture (2)
<i>02 Cement and Non-Metallic Mineral Industries</i>	205	Cement
	800	Other Receipts
<i>03 Fertilizer Industries</i>	004	Research and Development
	800	Other Receipts
<i>04 Petrochemical Industries</i>		
<i>05 Chemical Industries</i>		
<i>06 Engineering Industries</i>	101	Other Industrial Machinery Industries
	102	Transport Equipment Industries
	103	Other Engineering Industries
	203	Electrical Engineering Industries
<i>07 Telecommunication and Electronic Industries</i>	101	Telecommunications
	202	Electronics
	800	Other Receipts
<i>08 Consumer Industries</i>	201	Sugar
	202	Textiles
	204	Drugs and Pharmaceuticals
	205	Leather
	215	Paper and Newsprint
	600	Others
<i>09 Atomic Energy Industries</i>	103	Thorium Extraction
	106	Waste Treatment Facilities
	201	Atomic Mineral Development
	202	Nuclear Fuel Complex
	203	Fuel Reprocessing
	204	Heavy Water Plant
	208	Rare Earth Development
	800	Other Receipts
<i>80 General</i>		

**Note:**

- (1) The following will be the sub-heads:
- (i) Licence fees
  - (ii) Services and service fees
  - (iii) Fines, Penalties etc.
  - (iv) Other receipts
- (2) The following will be the sub-heads:
- (i) Receipts from Price Control of Iron and Steel
  - (ii) Services and service fees
  - (iii) Fines, Penalties etc.
  - (iv) Other receipts

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0853 Non-ferrous Mining and Metallurgical Industries</b>	
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101	Geological Survey of India
102	Mineral concession fees, rents and royalties
103	Receipts under the Carbide of Calcium Rules (1)
104	Mines Department
105	National Mineral Exploration Trust (2)
800	Other Receipts

**Note:**

- (1) Divided into the sub-heads 'Collections by District authorities' and 'Other collections'.
- (2) Distinct Sub-Heads for each State/Union Territory with Legislature Governments may be opened below this Minor Head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>0875 Other Industries</b>	
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<i>01 Opium and Alkaloid Industries</i>	
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107	Ghazipur Opium Factory
108	Neemuch Opium Factory
109	Ghazipur Alkaloid Works Factory
110	Neemuch Alkaloid Works
800	Other Receipts

<i>02 Other Industries</i>	
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102	Licence fees
103	Fines and Penalties
105	Receipts of each Departmental Commercial Undertaking (Name of undertaking)
501	Services and Service Fees
800	Other Receipts

<i>03 Development of Backward Areas</i>	
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800	Other Receipts
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<i>60 Others</i>	
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800	Other Receipts
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<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1001 Indian Railways - Miscellaneous Receipts</b>	
<i>01 Commercial Lines</i>	102 Subsidy from General Revenues towards Dividend Relief and other concessions (5) 103 Government share of Surplus Profits from Subsidised companies (2) 104 Sale of Land-Subsidised Companies (3) 105 Railway Recruitment Board 107 Safety Surcharge (towards Special Railway Safety Fund ) 108 Surcharge on Mumbai Suburban Passenger Fares 200 Miscellaneous Receipts (4)
<i>02 Strategic Lines</i>	102 Subsidy from General Revenues towards Dividend Relief and Other Concessions (5) 103 Government share of Surplus Profits from Subsidised companies (2) 104 Sale of Land-Subsidised Companies (3) 107 Safety Surcharge (towards Special Railway Safety Fund ) 200 Miscellaneous Receipts (4)

**Note:**

- (1) The major head will record miscellaneous receipts in respect of department not connected with the working expenses of railways.
- (2) This minor head record receipts from subsidised Railways in which Governments had no Capital interest
- (3) There will be a sub -head for each Railways.
- (4) This minor head includes all unclassified receipts e.g. receipts of the Coal Grading Board, interest on capital expenditure during construction on deposit works, dividends and profits from investment in commercial undertakings etc.
- (5) This minor head will have the following sub-heads: -
  - (i) Strategic lines.
  - (ii) National investments.
  - (iii) Ore lines.
  - (iv) Non-strategic portion of North East Frontier Railways.
  - (v) Unremunerative branch lines.
  - (vi) New lines taken up on or after 1.4.55 on other than financial considerations.
  - (vii) Other new lines during the period of moratorium.
  - (viii) Works in progress.
  - (x) Ferries.
  - (xi) Welfare buildings

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****1002    Indian Railways-  
Commercial Lines-  
Revenue Receipts***01 Coaching Earnings*

101	Passengers
102	Special Trains and reserved Carriages
103	Luggage
104	Parcels
105	Other Coaching traffic
106	Transport of Post Office Mails
107	Miscellaneous Coaching Receipts
900	Deduct-Refunds

*02 Goods Earnings*

102	Fuel
103	General Merchandise
104	Military Traffic
105	Live Stock
106	Railway materials other than coal and coke
107	Miscellaneous Goods Earnings
108	Gross earnings from Road Services
900	Deduct-Refunds

*03 Sundry Other Earnings*

011	Rents and Tolls
101	Electric Telegraph earnings
102	Receipts from Catering Department
103	Overhead Charges and profits recovered on work done for outside parties and or sales of stores
104	Sale proceeds of unclaimed and damaged goods
105	Sale proceeds of Grass and trees on the line
106	Sale proceeds of unserviceable revenue scrap (not creditable to DRF, DF, DLW(R) or Suspense)
701	Miscellaneous
900	Deduct-Refunds

*04 Suspense*

101	Traffic Account
102	Demands recoverable
200	Other Railways

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1003 Indian Railways-Strategic Lines Revenue Receipt</b>	
<i>01 Coaching Earnings</i>	101 Passengers 102 Special Trains and reserved carriages 103 Luggage 104 Parcels 105 Other Coaching Traffic 106 Transport of Post Office Mails 107 Miscellaneous Coaching Receipts 900 Deduct-Refunds
<i>02 Goods Earnings</i>	102 Fuel 103 General Merchandise 104 Military Traffic 105 Live Stock 106 Railway materials other than Coal and Coke 107 Miscellaneous Goods Earnings 108 Gross Earnings from Road Services 900 Deduct-Refunds
<i>03 Sundry other Earnings</i>	011 Rents and Tolls 101 Electric Telegraph Earnings 102 Receipts from Catering Department 103 Overhead charges and profits recovered on work done for outside parties and on sales of stores 105 Sales proceeds of Grass and trees on the lines 106 Sales proceeds of Unserviceable revenue scrap (not creditable to DRF, DF, ACF, OLW(R) or Suspense) 107 Reimbursement of Operating Loss on Strategic Lines 701 Miscellaneous 900 Deduct-Refunds
<i>04 Suspense</i>	101 Traffic Account 102 Demands recoverable
<i>60 Other Railways</i>	

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>1051 Ports and Light Houses</b>	
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<i>01 Major Ports</i>	
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- |     |  |
|-----|--|
| 101 | Receipts from ferry services                   |
| 102 | Receipts from Welfare Organisations for seamen |
| 103 | Registration and other fees                    |
| 800 | Other Receipts                                 |

<i>02 Minor Ports</i>	
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- |     |  |
|-----|--|
| 101 | Receipts from Ferry Services                   |
| 102 | Receipts from Welfare Organisations for seamen |
| 103 | Registration and other Fees                    |
| 800 | Other receipts                                 |

<i>03 Light Houses and Lightships</i>	
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- |     |                |
|-----|----------------|
| 101 | Light Dues     |
| 102 | Contributions  |
| 800 | Other Receipts |

<i>80 General</i>	
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- |     |                |
|-----|----------------|
| 800 | Other Receipts |
|-----|----------------|

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****1052    Shipping**

<i>01 Overseas Shipping</i>	101	Survey fees
	102	Registration and other fees
	103	Receipts from Shipping services (1)
	800	Other Receipts
<i>02 Coastal Shipping</i>	101	Survey Fees
	102	Registration and other fees
	103	Receipts from Shipping services (1)
	800	Other Receipts
<i>80 General</i>	800	Other Receipts

**Note:**

(1) This will include freight passage and tonnage of Government run shipping services.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****1053    Civil Aviation (1)**

501	Services and Service Fees
800	Other Receipts

**Note:**

(1) Receipts on account of state aircraft not meant for regular public service should be booked under major head '0070-Other Administrative Services'.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****1054   Roads and Bridges**

101	National High Ways Permanent Bridges (2)
102	Tolls on Roads (1)
800	Other Receipts (3)

**Note:**

- (1) Please refer to Note (2) below the major head '0042- Taxes on Goods and Passengers'.
- (2) Please see Note (1) below the major head '8225'. The fees collected shall be accounted for under a sub-head 'Fees for use of National Highways permanent Bridges.'
- (3) This minor head will also record receipts on accounts of Hire Charges of Machinery & equipment.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****1055   Road Transport**

	Each Departmental undertaking will be a minor head (1)
101	Receipts under Rail Road Coordination
800	Other Receipts

**Note:**

- (1) Each Government run transport service will be treated as a sub-head with suitable detailed heads such as 'Traffic Receipts', 'Workshop Receipts' etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1056 Inland Water Transport</b>	Each Departmental undertaking/Project will be a minor head (1) (2) 800 Other Receipts

**Note:**

- (1) Each Government run transport service will be treated as a sub-head with suitable detailed heads such as 'Traffic Receipts', 'Workshop Receipts' etc.
- (2) Ferry receipts collected by Public Works Department will be credited under '1054-Roads and Bridges-Tolls on Roads'.

<b>MAJOR/ SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1075 Other Transport Services</b>	101 Receipts from River Training Works 800 Other Receipts

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****1201    Postal Receipts (1)**

101	Sale of Postal Stamps (2)
102	Commission on Money Orders and Postal Orders
104	Sale of Pass Port Fee Stamps (6)
105	Sale of Central Recruitment Fee Stamps (7)
106	Sale of Passport Application Forms (8)
107	Sale of UPSC Forms (9)
108	Service Charges on Sale and Cancellation of Railway Tickets through Post Offices
200	Other Services and Service Fees (4)
201	Net Receipt from other postal Administrations (3)
202	Commission From India Post Payment Bank
800	Other Receipts (1) (5) (10)
901	Deduct - Net payments to other Postal Administrations (3)

**Note:**

- (1) Joint Postal and Telecommunication receipts may be accounted for under the minor head 'Other receipts' under a distinct sub-head prior to their allocation, and on their allocation, the amounts may be transferred to the concerned minor heads/sub-heads below '1201-Postal Receipts' and '1225-Telecommunication Receipts' as the case may be.
- (2) This minor head will include postage realised in cash and through sale of postage stamps which may be shown under distinct sub-heads.
- (3) One of these heads will be operated according as the transactions in a year results in net receipts or net payments, and if it is a net payment, it will be included in the relevant Demands for Grant.
- (4) This minor head will be divided into suitable sub-heads to record service fees for different types of services rendered by the P & T Department relating to postal services (e.g.) Fees for window delivery tickets, post boxes and bags, rent and taxes etc., special recoveries of rent from professional letter writers, recoveries from other Government departments for services rendered, advertisement receipts etc.
- (5) This will include receipts from sale of publications and forms and proceeds from sale of waste paper, dead stock etc., in respect of office furniture and other miscellaneous items.
- (6) This Minor Head will comprise of the following sub-heads:-
  - (i) Gross Amounts realised by sale of Passport fees stamps.
  - (ii) Deduct-Amounts transferred to '0070- Other Administrative Services- Other Services-Passport and visa fees.'
  - (iii) Net Amount of fees retained by the Postal Department-Commission on sale of Passport fees stamps.
- (7) This minor head will have the following Sub-heads:
  - (i) Gross amount realised by sale of Central Recruitment Fee Stamps.
  - (ii) Deduct amount transferred to '0051-Public Service Commission-UPSC/SSC Examination Fees'
  - (iii) Net amount of fees retained by the department as Service Charges-Commission on sale of Recruitment Fee Stamps.

At the end of the financial year, no amount will remain booked under sub-head (i) above.

- (8) This minor head will comprise of the following sub-heads:-
- (i) Gross Amounts realised by sale of Passport Application Forms.
  - (ii) Deduct - Amounts transferred to '0070-Other Administrative Services 60-Other Services 116-Passport Fees',
  - (iii) Net amount of fees retained by the Postal Department - 'Commission on sale of Passport Application Forms'.
- (9) This minor head will be divided into following sub-heads
- (i) Gross amount realised by sale of UPSC Forms.
  - (ii) Deduct-Amount transferred to '0051-Public Service Commission 104 UPSC/SSC Examination Fees'.
  - (iii) Net amount of fees retained by the Postal Department-Service Charges for sale of UPSC Forms.
- (10) See Note (1) below the Major Head '8781-Money Orders'

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1225 Telecommunication</b>	
<b>Receipts (1)</b>	
<i>01 Telephones (Urban)</i>	101 Rent and Call Charges 102 Rent on Telephone wires, circuits and instruments leased to others 103 Receipts from Mahanagar Telephone Nigam Ltd. for network (Telephone) utilisation. 104 Interest on loan component of the value of Assets of the Department of Telecommunication transferred to MTNL. 105 Dividend on equity component of the value of assets of the Department of Telecommunication transferred to MTNL. 106 Data Network 200 Other Services and Service Fees (2) 201 Net Receipts from other Telephone Administrations 799 Suspense (8) 800 Other Receipts (1)(3) 901 Deduct - Net payments to other Telephone Administrations
<i>02 Telephones (Rural)</i>	101 Rent and Call Charges 200 Other Services and Service Fees (2) 799 Suspense (8) 800 Other Receipts (1)(3)
<i>03 Telegraphs</i>	101 Telegrams (4) 102 Telex (5) 103 Rent of telegraph wires and circuits leased 104 Receipts from Mahanagar Telephone Nigam Ltd. for network (Telex) utilisation. 200 Other Services and Service Fees (6) 201 Net - Receipt from other telegraph Administration 202 Net Receipt from other Radio Companies 203 Foreign traffic exchange adjustment 799 Suspense (8) 800 Other Receipts (1) (7) 901 Deduct - Net payments to other Telegraph Administration 902 Deduct - Net payments to other Radio Companies

*04 Registration Fees from*

<i>Prospective Subscribers.</i>	101	Telephones
	102	Telex
	103	Leased Telecommunication Services.

**Note:**

- (1) See Note (1) below Major Head '1201'.
- (2) Suitable sub-heads may be opened for recording service fees for different types of services rendered. The following are some of the items covered by this minor head:-
  - (i) Installation, reconnection and shifting fees.
  - (ii) Charges for breakage, provision of additional facilities coloured sets etc.
- (3) This Minor head- will include the following items for which distinct sub-heads may be opened.
  - (i) Royalties
  - (ii) Miscellaneous items (Directories, Waste paper etc.)
- (4) This minor head will have the following sub-heads
  - (i) Telegrams-domestic and
  - (ii) Telegrams-International.
  - (iii) Besides, suitable sub-heads may be opened for revenue realised on Deposit Account systems, Press messages etc.
- (5) This minor head will have distinct sub heads for Rentals and Call charges
- (6) This minor head may be suitably divided into sub-heads to record the different types of services/Service fees recovered by the Telegraph Branch. The following are some of the items covered by this minor head.
  - (i) Charges for abbreviated telegraphic addresses
  - (ii) Miscellaneous fees
- (7) This minor head will record the following items for which distinct sub-heads may be opened
  - (i) Royalties
  - (ii) Receipts from Guarantors; and
  - (iii) Miscellaneous receipts
- (8) This minor head will have the following detailed heads.
  - (i) Advance Revenue
  - (ii) Accounts Receivable.

At the time of issue of bills, revenue will be directly booked to the relevant revenue head under '1225-Telecommunication Receipts' viz., current year's revenue. Advance revenue and previous year's revenue (if the accounts of the previous year are open, otherwise it will be treated as current year's revenue) by per contra debit (minus credit) to the head '1225-Telecommunications Receipts-Telephones or Telegraphs Accounts Receivable'. Subsequent recoveries of the bills will be credited to the detailed head 'Accounts receivable'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1275 Other Communication Services</b>	
	102 Receipts from Monitoring Organisation
	103 Receipts from Wireless Planning and Coordination Organisation
	104 Telecommunications License Fee (1)
	105 Universal Access levy
	208 Satellite system
	800 Other Receipts

**Note:**

- (1) This minor head will record receipts under the following sub-heads:-
- (i) Cellular Services
  - (ii) Basic Services
  - (iii) Others (for Radio Paging etc.).

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1401 Atomic Energy Research</b>	
	101 Licence fees
	103 Receipts from Health Schemes
	201 Receipts from Sales and Services of Bhaba Atomic Research Centre
	203 Receipts from sales and services of Atomic Minerals Division
	800 Other Receipts

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**1425 Other Scientific Research**

- |     |                        |
|-----|------------------------|
| 101 | Oceanographic Research |
| 102 | Space Research         |
| 103 | National Test House    |
| 201 | Survey of India        |
| 800 | Other Receipts         |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**1452 Tourism**

- |     |                                  |
|-----|----------------------------------|
| 103 | Receipts from Tourists Transport |
| 104 | Promotion and Publicity          |
| 105 | Rent and Catering Receipts       |
| 800 | Other Receipts                   |



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1453 Foreign Trade and Export Promotion</b>	
	101 Receipts from Export Trade
	102 Import licence Application fees
	103 Export Licence Application Fees
	104 Penalty
	201 Receipts from Kandla Special Economic Zone
	202 Receipts from Santacruz Special Economic Zone
	204 Receipts from NOIDA Export Processing Zone
	205 Receipts from Madras Export Processing zone
	206 Receipts from Cochin Special Economic Zone.
	207 Receipts from Vizag Export Processing Zone.
	800 Other Receipts
	900 Deduct-Refunds

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1456 Civil Supplies</b>	
	800 Other Receipts

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1475 Other General Economic Services</b>	
	012 Statistics
	101 Fees realized under the Monopolies and Restrictive Trade Practices Act, 1969
	102 Patent Fees
	103 Fees for Registration of Trade Marks
	104 Receipts from certification marking and testing fees
	105 Regulation of Joint Stock Companies (1)
	106 Fees for stamping weights and measures
	107 Census
	108 Trade Demonstration and publicity
	109 Sale Proceeds of Liquor etc. (4)
	110 Income from Portfolio Management Scheme (Discretionary Mode) of National Investment Fund
	112 Contribution from Railways towards repayment of World Bank Loan from Mumbai Urban Transport Project
	113 Limited Liability Partnership
	114 Penalties realised under SEBI Act
	115 Sovereign Gold Bond Scheme, 2015
	116 Gold Monetisation Scheme, 2015
	117 Unit Premium on Unit Trust of India (UTI)
	118 Penalties levied by Insurance Regulatory and Development Authority
	200 Regulation of other business undertakings (2)
	201 Land Ceilings (Other than agricultural land)
	202 Meteorology
	800 Other receipts (3)

**Note:**

- (1) This will include fees and other receipts realized under the Companies Act and commission received by court liquidators under Banking Companies Act.
- (2) This minor head will include receipts from the Administration of Indian Partnership Act, Money Lenders Act, Chit Funds Act, and fees under Insurance Act.
- (3) Will include receipts towards issue of capital under the Capital Issues (Control) Act, 1947. Receipts on account of Emergency Risks (Goods) Insurance Schemes / Emergency Risks (Undertakings) Insurance Scheme / War Risks (Marine Hulls) Reinsurance Scheme / Emergency Risks (Factories) Insurance Scheme may be recorded under distinct sub-heads under this minor head.
- (4) This minor head will record the sale proceeds (Other than portions pertaining to sales tax and Excise duties) on account of sale of liquor etc. in States/Union Territories which purchase and sell liquor, Country spirits, Country fermented liquor etc. as a trading operation. The excise duty on such sales, however continue to be recorded under '0039-State Excise'.

**C - Grants-In-Aid and Contributions****MAJOR / SUB-MAJOR HEADS    MINOR HEADS****1601    Grants-in-aid from Central Government**

<i>01 Non-Plan Grants</i>	101	Grants under the Constitution (Distribution of Revenue order)
	102	Grants in lieu of Tax on Railway Passenger Fares
	103	Grants on account of Agricultural Wealth Tax
	104	Grants under the proviso to Article 275(1) of the Constitution
	105	Grants to meet non-plan revenue deficit (1)
	106	Grants from Central Road Fund
	107	Relief and Rehabilitation of Displaced persons and repatriates
	108	Grants in lieu of pension contributions
	109	Grants towards contribution to State Disaster Response Fund.
	110	Grants from National Disaster Response Fund
	800	Other grants
<i>02 Grants for State/Union Territory Plan Schemes</i>	101	Block Grants
	102	Grants as advance Plan Assistance for relief on account of Natural calamities (2)
	103	Grants against External Assistance received in kind
	104	Grants under Proviso to Article 275(1) of the Constitution
	105	Grants from Central Road Fund
	800	Other Grants
<i>03 Grants for Central Plan Schemes</i>	103	National Rural Employment Programme
	104	Grants under Proviso to Article 275(1) of the Constitution
	106	Minor Ports – Development of Minor Ports
<i>04 Grants for Centrally Sponsored Plan Schemes</i>	104	Grants under Proviso to Article 275(1) of the Constitution
	105	Grants from Central Road Fund
	800	Other grants
<i>05 Grants for Special Plan Schemes</i>	101	Schemes of North Eastern Council
<i>06 Centrally Sponsored Schemes</i>	101	Central Assistance/Share
	102	Externally Aided Projects-Grants for Centrally Sponsored Schemes
	103	Grants under proviso to Article 275(1) of the Constitution
	104	Grants from Central Road Fund

*07 Finance Commission Grants*

101	Post Devolution revenue Deficit Grant
102	Grants for Rural Local Bodies
103	Grants for Urban Local Bodies
104	Grants in aid for State Disaster Response Fund

*08 Other Transfer/Grants to  
States/Union Territories with  
Legislatures*

101	Grants to Autonomous Councils and areas covered under Schedule VI of the Constitution
102	Central Pool of Resources for North East Region
103	Schemes of North Eastern Council
104	Grants under proviso to Article 275(1) of the Constitution
105	Grants as advance Assistance for relief on account of Natural Calamities (2)
106	Grants towards Contribution to National Disaster Response Fund (NDRF)
107	Grants in lieu of Tax on Railway Passenger Fares
108	Grants from Central Road Fund
109	Grants in lieu of pension contribution
110	Grants to cover gap in resources
111	Grants to meet Revenue Deficit (1)
112	Grants against External Assistance received in Kind
113	Special Assistance
114	Compensation for loss of revenue arising out of implementation of GST

**Note:**

- (1) This minor head will be operated only in the books of the Union Territory Governments.
- (2) Grants as advance Assistance for drought relief will be adjusted under a distinct Sub-Head 'Drought Relief.'
- (3) Sub-Major Heads '01 Non-Plan Grants', '02 Grants for State/Union Territory Plan Schemes', '03 Grants for Central Plan Scheme', '04 Grants for Centrally Sponsored Plan Schemes', '05 Grants for Special Plan Schemes' and Minor Heads thereunder will not be operational for fresh transactions w.e.f. 01-04-2017.

**MAJOR /SUB-MAJOR HEADS****1605 External Grant****Assistance (1)****MINOR HEADS**

- 201 Assistance from Abu Dhabi fund for Arab Economic Development
- 202 Assistance from the Federal Austrian Government
- 203 Assistance from the Government of the Kingdom of Belgium
- 204 Assistance from the Government of Canada
- 205 Assistance from the Government of Czechoslovak Republic
- 206 Assistance from the Government of Denmark
- 207 Assistance from the European Economic Community
- 208 Assistance from the Government of France
- 209 Assistance from the Government of Federal Republic of Germany
- 210 Assistance from the Government of Hungarian People's Republic
- 211 Assistance from the Government of Iraq
- 212 Assistance from the Government of Italy
- 213 Assistance from the International Development Association
- 214 Assistance from I.F.A.D.
- 215 Assistance from International Monetary Fund
- 216 Assistance from the International Bank for Reconstruction and Development
- 217 Assistance from the Government of Japan
- 218 Assistance from Kuwait Fund for Arab Economic Development
- 219 Assistance from the Government of Norway
- 220 Assistance from the Government of Netherlands
- 221 Assistance from the O.P.E.C. Special Fund
- 222 Assistance from the Government of Polish People's Republic
- 223 Assistance from the Government of Swiss Confederation and Swiss Banks
- 224 Assistance from Saudi fund for Development
- 225 Assistance from The Government Of United Kingdom
- 226 Assistance from the Agency for International Development -U.S.A.
- 227 Assistance from the Government of U.S.A. under PL-480 Convertible Local Currency Credits
- 228 Other Miscellaneous assistance from the Government of U.S.A
- 229 Assistance from the Exim bank of U.S.A.
- 230 Assistance from the Government of Russian Federation
- 231 Assistance from the Government of United

	Arab Emirates
232	Assistance from the Central Republic of Yugoslavia
233	Assistance from the Government of Sweden
234	Swedish International Development Agency (SIDA)
235	Assistance from UN
236	Assistance from UNDP
237	Assistance from UNICEF
238	Assistance from WHO
239	Assistance from IAEA, Vienna
240	Assistance from DANIDA
241	Assistance from New Zealand
242	Assistance from the Government of Australia
243	Assistance under Colombo Plan
244	Assistance from I.L.O.
245	Assistance from UNFPA
246	Assistance from International Rice Research Institute
247	Assistance from Integrated Rural Development
248	Assistance from International Development Research Centre
250	Assistance from Global Drug Facility (GDF)
251	Assistance from Global Fund to Fight AIDS, Tuberculosis & Malaria (GFATM)

**Note:**

- (1) Name of Foreign Country/Body/Institution, not otherwise provided may be opened as a Minor Head, where considered necessary.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>1606 Aid Material and Equipment (1)</b>	
	201 Assistance from Abu Dhabi fund for Arab Economic Development
	202 Assistance from the Federal Austrian Government
	203 Assistance from the Government of the Kingdom of Belgium
	204 Assistance from the Government of Canada
	205 Assistance from the Government of Czechoslovak Republic
	206 Assistance from the Government of Denmark
	207 Assistance from the European Economic Community
	208 Assistance from the Government of France
	209 Assistance from the Government of Federal Republic of Germany
	210 Assistance from the Government of Hungarian People's Republic
	211 Assistance from the Government of Iraq
	212 Assistance from the Government of Italy
	213 Assistance from the International Development Association
	214 Assistance from I.F.A.D.
	215 Assistance from International Monetary Fund
	216 Assistance from the International Bank for Reconstruction and Development
	217 Assistance from the Government of Japan
	218 Assistance from Kuwait Fund for Arab Economic Development
	219 Assistance from the Government of Norway
	220 Assistance from the Government of Netherlands
	221 Assistance from the O.P.E.C. Special Fund
	222 Assistance from the Government of Polish People's Republic
	223 Assistance from the Government of Swiss Confederation and Swiss Banks
	224 Assistance from Saudi fund for Development
	225 Assistance from the Government Of United Kingdom
	226 Assistance from the Agency for International Development - U.S.A.
	227 Assistance from the Government of U.S.A. under PL-480 Convertible Local Currency Credits
	228 Other miscellaneous assistance from the Government of U.S.A.
	229 Assistance from the Exim Bank of U.S.A.
	230 Assistance from the Government of Russian Federation
	231 Assistance from the Government of United

	Arab Emirates
232	Assistance from the Central Republic of Yugoslavia
233	Assistance from the Government of Sweden
234	Swedish International Development Agency (SIDA)
235	Assistance from UN
236	Assistance from UNDP
237	Assistance from UNICEF
238	Assistance from WHO
239	Assistance from IAEA, Vienna
240	Assistance from DANIDA
241	Assistance from New Zealand
242	Assistance from the Government of Australia
243	Assistance under Colombo Plan
244	Assistance from I.L.O.
245	Assistance from UNFPA
246	Assistance from International Rice Research Institute
247	Assistance from Integrated Rural Development
248	Assistance from International Development Research Centre
249	Assistance from Department for International Development (DFID), U.K
250	Assistance from Global Drug Facility (GDF)
251	Assistance from Global Fund to Fight AIDS, Tuberculosis & Malaria (GFATM)

**Note:**

- (1) See Note (1) below Major Head '1605'.



**EXPENDITURE HEADS (REVENUE ACCOUNT)****A. General Services****(a) Organs of State**

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2011 Parliament/State/Union</b>	
<b>Territory Legislatures</b>	
01 <i>Parliament</i>	
	101 Lok Sabha (1)
	102 Lok Sabha Secretariat
	103 Pay and Accounts Office - Lok Sabha
	104 Rajya Sabha
	105 Rajya Sabha Secretariat
	106 Pay and Accounts Office - Rajya Sabha
02 <i>State/Union Territory</i>	
<i>Legislatures</i>	
	101 Legislative Assembly (1)
	102 Legislative Council (1)
	103 Legislative Secretariat
	104 Legislator's Hostel
	800 Other expenditure

**Note:**

- (1) These minor heads will include expenditure on discretionary grants by Presiding Officers, which may be shown under a distinct sub-head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2012    President, Vice President/  
Governor, Administrator of  
Union Territories***01 President*

090	Secretariat
101	Emoluments and allowances of the President
103	Household Establishment (1)
104	Sumptuary Allowances
106	Entertainment Expenses
107	Expenditure from Contract Allowance (3)
108	Tour Expenses
110	State Conveyance and Motor Cars (2)
800	Other Expenditure (7)

*02 Vice President*

090	Secretariat
102	Discretionary Grants
800	Other Expenditure (7)

*03 Governor/Administrator  
of Union Territories*

090	Secretariat
101	Emoluments and allowances of the Governor/Administrator of Union Territories
102	Discretionary Grants
103	Household Establishment (4)
104	Sumptuary Allowances
105	Medical Facilities (5)
106	Entertainment Expenses
107	Expenditure from Contract Allowance (3)
108	Tour Expenses
110	State Conveyance and Motor Cars
111	Chief Commissioners (6)
800	Other Expenditure (7)

**Note:**

- (1) The charges on account of the establishment of the Military Secretary to the President, Comptroller of Government House and of his establishment and contingencies are recorded under this head. But the pay and allowances of the Military Secretary himself, Aides-de-Camp and Body Guards of the President are debited to Defence Estimates. If however, the incumbent of the post of Military Secretary to President is not a serving member of the Indian Armed Forces, his pay and allowances are debited to this head as a civil charge. This head includes the expenditure on the purchase of motor cars for the President.
- (2) Under this head are included charges on account of the purchases, upkeep and feed of State horses, repairs and upkeep of State Carriages and the maintenance of State Motor Cars.

- (3) These heads are meant for expenditure of a semi-private character such as stable establishments and contingencies, wages and allowances of household servants, etc., incurred by the President and the Governors, which is met from the contract grant. Charges on account of maintenance of State motor cars are also debited to this head, in the sub-major head '03'.
- (4) This head includes all charges on account of pay and allowances etc. of the Military Secretary, Aid-de-camp and other staff and house hold personnel of the Governors of the States/Administrators of UT's and of their establishments and contingencies. This head also includes Entertainment allowance provided in column 4 of the second schedule to the Governors' (Allowances and Privileges) Order.
- (5) As the Governors of Maharashtra and Tamilnadu have a separate provision for 'Surgeon and his establishments' in the second schedule to the Governors (Allowances and Privileges) order, the expenses on their medical facilities will not be included under this minor head. In these States, expenditure on surgeon and his establishment will be recorded under the minor head 'Household Establishment'.
- (6) Charges of Lt. Governors/Chief commissioners of UTs administered by the Central Government and having no Legislature of their own are recorded under this head.
- (7) This head inter-alia includes:
  - (i) Travelling and equipment allowances of the President and Heads of States on appointment,
  - (ii) Travelling allowance of Governors on retirement and
  - (iii) Expenditure on purchase of motor cars for Heads of States / Union Territories.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**2013    Council of Ministers**

101	Salary of Ministers and Deputy Ministers (1)
102	Sumptuary and other Allowances
104	Entertainment and Hospitality Expenses
105	Discretionary grant by Ministers
106	Cabinet Secretariat
107	Prime Minister's Office
108	Tour Expenses
800	Other Expenditure (2)

**Note:**

- (1) The term 'Ministers' will include Prime Minister and Chief Ministers. The minor head will also include the salary and allowances of 'Parliamentary Secretaries'. The expenditure on personal staff attached to Ministers/Deputy Ministers etc. will be recorded under Secretariat expenditure major head concerned except in the case of Prime Minister's office, which will be recorded under the minor head 'Prime Minister's office' under this major head.
- (2) This minor head will include expenditure on telephone charges, light and water charges, maintenance and running of vehicles etc; rent of buildings, if any, acquired for residence of Ministers, and paid by the Public Works Department will, however, be recorded under '2216-Housing 01-Government. Residential Buildings-Lease charges'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2014      Administration of Justice**

101	Supreme Court
102	High Courts
103	Special Courts (3)
104	Judicial Commissioners (Union Territories)
105	Civil and Session Courts
106	Small Causes Courts
107	Presidency Magistrate's Courts
108	Criminal Courts
109	Coroners' Courts
110	Administrators General and Official Trustees
111	Official Assignees
112	Official Receivers
113	Sheriffs and Reporters
114	Legal Advisers and Counsels (1)
115	Central Administrative Tribunal
116	State Administrative Tribunals
117	Family Courts
118	Computerization of District and Sub-ordinate Courts
119	Legal Aid Services
120	E-courts
800	Other Expenditure (2)

**Note:**

- (1) This minor head will include Attorney General, Advocate General, Standing Counsels and Solicitors, Legal Remembrance, Public Prosecutors, Government Pleaders etc. Legal charges including Pleaders' fees for instituting and defending suits etc. will be debited to the department concerned.
- (2) This minor head will include pleadership and mukhtiarship examination charges.
- (3) This minor head will record transactions of special courts established under the Special Courts Act.1979.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2015   Elections**

101	Election Commission
102	Electoral Officers (1)
103	Preparation and Printing of Electoral rolls (2)
104	Charges for conduct of elections for Lok Sabha and State/Union Territory Legislative Assemblies when held simultaneously.
105	Charges for conduct of elections to Parliament (3)
106	Charges for conduct of elections to State/Union Territory Legislature (3)
107	Election Tribunals
108	Issue of Photo Identity - Cards to Voters
109	Charges for conduct of election to Panchayats/local bodies.
110	Delimitation Commission
111	Electronic Voting Machines
800	Other Expenditure (4)

**Note:**

- (1) This minor head will include expenditure on Chief Electoral Officers of the States and their establishment at State Headquarters and the districts.
- (2) This minor head includes expenditure on preparation and printing of electoral rolls for Assembly and Parliamentary constituencies. Separate sub-heads may be opened to record distinguishable expenditure on assembly and parliamentary constituencies.
- (3) This minor head will include expenditure on conduct of election to Rajya Sabha and Legislative Council respectively, and also expenditure on Bye-elections. Separate sub-heads may be opened, if necessary, to record expenditure on election to Lok Sabha, Rajya Sabha, Legislative Assembly and Legislative Council.
- (4) This minor head will include charges for election of the President/Vice-President

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2016    Audit (1)**

101	Comptroller and Auditor General of India (2)
102	Civil Audit and Accounts Offices
103	Posts and Telegraphs Audit Officer
104	Railway Audit Offices (3)
105	Defence Audit Offices
106	Commercial Audit Offices
107	Overseas Audit Offices
800	Other Expenditure
901	Deduct-Establishment charges recovered from other Government Departments.

**Note:**

- (1) This major head will include expenditure of the Indian Audit and Accounts department under the Comptroller and Auditor General of India. The expenditure on the Internal Audit Organisation of the various departments and charges relating to the audit of Cooperative Societies will be recorded under the concerned functional Major heads.
- (2) This minor head will include the expenditure on the salary and allowances of the officers and establishment of the Comptroller and Auditor General of India.
- (3) The expenditure in respect of railway audit proper and on audit of Metropolitan Transport Project shall be booked separately under two distinct sub-heads viz (i) Railway Audit proper and (ii) M.T.P. audit.

**(b) Fiscal Services****(i) Collection of Taxes on Income and Expenditure****MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2020    Collection of Taxes on****Income and Expenditure(1)**

001	Direction and Administration (1) (2)
101	Collection Charges-Income Tax (1)
102	Collection Charges-Corporation Tax (1)
103	Collection Charges-Expenditure Tax (1)
104	Collection Charges-Agriculture Income Tax
105	Collection Charges-Taxes on Professions, Trades Callings and Employment.
106	Collection Charges-Interest Tax Act-1974
107	Collection charges-Hotel Receipt Tax
108	Interest on refunds (3)
109	Authority for Advance Rulings
110	Service charges on refunds through Electronic Clearing Service
111	Collection Charges – Other Taxes (1)
901	Deduct-Proportionate charges transferred to other heads (1)

**Note:**

(1) All charges for collection of Corporation Tax, Taxes on Income other than Corporation Tax, Taxes on Wealth, Securities Transaction Tax and Other Taxes are in the first instance accounted for under the Minor Heads 'Direction and Administration', 'Collection Charges – Income Tax' and 'Other Expenditure' below this Major Head and at the end of the year the total cost of collection is apportioned among 'Income Tax', 'Taxes on Wealth', 'Security Transaction Tax' and 'Other Taxes'. The formula for apportionment of cost of various Direct Taxes will be in accordance with the Office Memorandum issued for this purpose from time to time by the office of CBDT. The shares of the cost of collection so worked out are transferred to the minor Heads 'Taxes on Wealth', 'Securities Transaction Tax' and 'Other Taxes' (this will include expenditure on collection of residuary Estate Duty and Gift Tax) under Major Head 2031; and 'Collection Charges – Corporation Tax' and 'Collection charges – Other Taxes' (this would include expenditure on residuary FBT, BCTT, Expenditure Tax, Interest Tax etc.) under this Major Head (2020) respectively. Further w.e.f. 01.04.2012, minor heads '103' and '106' will not be operated for fresh transaction.

(2) Includes charges on account of Directorates of Inspection-Income Tax, Investigation and Research, Statistics and Publications.

(3) Interest for different categories of refund be shown at a detailed head level.



(ii) *Collection of Taxes on Property, Capital and Other Transactions***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2029    Land Revenue**

001	Direction and Administration
101	Collection Charges
102	Survey and Settlement Operations
103	Land Records
104	Management of Government Estates
105	Management of Ex-Zamindari Estates
800	Other Expenditure (1)

**Note:**

- (1) This minor head includes expenditure of a regulatory nature on 'Consolidation of Holdings' for general land revenue purposes. See also Note (1) and (2) below the major head '2506-Land Reforms'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2030    Stamps and Registration***01 Stamps-Judicial*

001	Direction and Administration (1)
101	Cost of Stamps (1)
102	Expenses on Sale of Stamps (2)

*02 Stamps-Non-judicial*

001	Direction and Administration (1)
101	Cost of Stamps (1)
102	Expenses on Sale of Stamps (2)

*03 Registration*

001	Direction and Administration
-----	------------------------------

**Note:**

- (1) The distribution of charges under these heads between 'Judicial' and 'Non Judicial' will be made according to the decision of the Government concerned. Where this is not possible, the charges may be shown under one of the heads which would account for the major expenditure.
- (2) This minor head will record 'Commission,' 'discount', and pay and allowances of official vendors for sale of stamps.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2031 Collection of Taxes on Wealth, Securities Transaction Tax and Other Taxes.</b>	
	104 Securities Transaction Tax(1)
	111 Other Taxes (2)

**Note:**

- (1) See Note (1) below the major head '2020-Collection of Taxes on Income and Expenditure'
- (2) This will include expenditure on collection of residuary Estate Duty and Gift Tax (Minor heads '101-Estate Duty' and '103-Gift Tax' under this major head stand deleted w.e.f. 01.04.2012).

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2035 Collection of Other Taxes on Property and Capital Transactions</b>	
	101 Taxes on Immovable Property other than Agricultural Land

## (iii) Collection of Taxes on Commodities and Services

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2037    Customs**

001	Direction and Administration
101	Revenue-cum-Import/Export Trade Control Functions (1)
102	Preventive and Other functions (2)
108	Interest on refunds (3)
800	Other Expenditure

**Note:**

- (1) The expenditure relating to the following departments will be booked under this minor head:
  - (i) Import appraising SIB, SVB, Legal Docks and Postal appraising and Air Customs appraisement.
  - (ii) Import Department.
  - (iii) Import Bond Department.
  - (iv) Internal Audit Department.
  - (v) Statistical Department.
  - (vi) Import Manifest Clearance Department.
  - (vii) Refund Department.
  - (viii) Cash and Accounts Department (Excluding expenditure accounts).
  - (ix) Revenues Control Laboratory.
  - (x) Customs House Laboratory.
  - (xi) Draw Back Department.
  - (xii) Export Department (including Export Appraising and Export Refunds).
- (2) The expenditure relating to the following departments will be booked under this minor head:
  - (i) Preventive Deptt.
  - (ii) Collector of Customs (Preventive)
  - (iii) Air Customs (Other than staff employed on appraisement work).
- (3) Interest for different categories of refund be shown at a detailed head level.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**  
**2038      Union Excise Duties**

001	Direction and Administration
101	Collection Charges (1)
108	Interest on refunds (2)
800	Other Expenditure

**Note:**

- (1) Proportionate Cost of Collection of Customs Duty at out ports will be transferred to the minor head 'Preventive and other functions' under the major head '2037-Customs'. See also General Direction 3.5.
- (2) Interest for different categories of refund be shown at a detailed head level.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**  
**2039      State Excise**

001	Direction and Administration (1)
102	Purchase of Opium etc. (2)
104	Purchase of Liquor and Spirits
800	Other Expenditure

**Note:**

- (1) This will include charges for 'Excise Bureau' and charges on account of regulation and control of private distilleries. Departmental distilleries will be recorded under the major head. '2875-Other Industries 60-Other Industries 800-Other Expenditure'.
- (2) This minor head will record the cost of opium supplied by the opium factories to the State Government and the cost of purchase of Bhang, Ganja etc.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2040    Taxes on Sales, Trade etc.**

- 001    Direction and Administration
- 101    Collection Charges
- 800    Other expenditure

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2041    Taxes on Vehicles**

- 001    Direction and Administration
- 101    Collection Charges
- 102    Inspection of Motor Vehicles
- 800    Other Expenditure

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2042    Collection Charges under  
Central Goods and  
Services Tax & Integrated  
Goods and Services Tax**

- 001    Direction and Administration
- 101    Collection Charges
- 102    Interest paid on delayed Refunds of CGST
- 103    Interest paid on delayed Refunds of IGST
- 104    Interest paid on delayed Refunds of GST  
Compensation Cess
- 800    Other Expenditure

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2043    Collection Charges under  
State Goods and Services  
Tax (1)**

- 001    Direction and Administration
- 101    Collection Charges
- 102    Interest paid on delayed Refunds of SGST
- 800    Other Expenditure

Note:(1) This Major Head will be used for States/Union Territories with Legislatures.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2044    Collection Charges under  
Union Territory Goods and  
Services Tax (1)**

- 001    Direction and Administration
- 101    Collection Charges
- 102    Interest paid on delayed Refunds of UTGST
- 800    Other Expenditure

Note:(1) This Major Head will be used for Union Territories without Legislatures.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>2045 Other Taxes and Duties on Commodities and Services</b>	
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101	Collection Charges-Entertainment Tax
102	Collection Charges-Betting Tax
103	Collection Charges-Electricity Duty (1)
104	Collection Charges-Taxes on Goods and Passengers
105	Collection Charges - Services Tax.
200	Collection Charges - Other Taxes and Duties (2)

**Note:**

- (1) This minor head will include the expenditure on the establishment of Electrical Inspectorate.
- (2) This minor head includes charges if any, in connection with collection of tobacco vend fees, license fees etc

*(iv) Other Fiscal Services***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2046    Currency, Coinage and  
Mint**

101	Currency Note press (1)
102	Bank Note Press (1)
103	Security Paper Mill (1)
104	Loss on Coinage (2)
105	Cost of one Rupee note forms
107	Mint (3)
108	Silver Refinery
800	Other expenditure

**Note:**

- (1) These minor heads will be divided into the following sub-heads to record working expenses and other expenditure with suitable detailed heads there under.
  - (i) Management
  - (ii) Operation and Maintenance
  - (iii) Renewals and Replacements
  - (iv) Machinery and Equipments
  - (v) Other Expenditure (To include pension/gratuities and interest on Capital and Transfer to Depreciation Fund)
  - (vi) Land
  - (vii) Buildings
  - (viii) Deduct depreciation (for presses only).
 (vi, vii, and viii do not form part of working expenditure)
- (2) This minor head records the loss incurred on the re-coinage of old and uncurrent coins taken over at par in the Mints. It also includes loss on circulation of small coins, if any, which may be recorded under a separate sub-head
- (3) The minor head will have sub heads for
  - (i) Mint Masters, Estt. for each of the Mints covering 'Mint Organisations', including Assay Bullion and Operating Depts.
  - (ii) Works
  - (iii) Suspense, to record expenditure on purchase of Gold, Silver, Platinum, etc for manufacture of medals.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2047    Other Fiscal Services**

101	Regulation of Foreign Exchange
102	Smugglers and Foreign exchange Manipulators' (Forfeiture of Property Act, 1976)
103	Promotion of Small Savings (1)
104	Additional Emoluments (Compulsory Deposit) Act, 1974 (2)
105	India Security Press, Nasik (3)
106	State Stamps Depot
107	Security Printing Press, Hyderabad (3)
108	Customs, Central Excise and Gold (Control) Appellate Tribunal
109	Prevention of Money Laundering Act, 2002
110	Goods & Services Tax Network (GSTN): Special Purpose Vehicle (SPV)
800	Other expenditure (4)

**Note:**

- (1) This minor head will record the expenditure on 'National Savings Organisation' and also the State Small Savings Organisation.
- (2) This minor head will have the following sub heads:
  - (i) Payment to Employees Provident Fund Organisations
  - (ii) Payments to State Governments etc.
  - (iii) Interest on Deposits in the Additional Wages Deposits Account
  - (iv) Interest on Deposits in the Additional D.A. Deposit Account
  - (v) Interest on Deposits in the Additional D.A. Deposits Account (New)

Each of the above three Interest sub-heads will have the following detailed heads:

- (i) Central Government Employees and Employees of U.Ts without Legislature
  - (ii) Employees of U.Ts with Legislature
  - (iii) State Government Employees
  - (iv) Local Authority Employees
  - (v) Non- Government Employees, other than Local Authority Employees
- (3) This minor head will be divided into the sub heads as mentioned in Foot Note (1) below the Major Head 2046.
- (4) This minor head will also record expenditure on account of the Central Stamp Office, Calcutta, and the Central Stamp Store, Nasik under distinct sub heads.



*(c) Interest payment and servicing of debt***MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**2048    Appropriation for  
reduction or avoidance of  
debt**

101    Sinking Funds (1)

200    Other Appropriations (2)

**Note:**

- (1)    Separate sub head may be opened for each loan for which sinking fund is created.
- (2)    This minor head is intended for the record of appropriations from revenue for reduction or avoidance of debt other than specific appropriations for regularly Constituted Sinking Funds.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2049    Interest Payments***01 Interest on Internal Debt.*

- 101    Interest on Market Loans (1)
- 102    Discount on Loans (2)
- 103    Interest on Treasury Bills and connected securities issued to R.B.I
- 107    Interest on Special Securities issued to the R.B.I.(8)
- 108    Interest on 182 Days-Treasury Bills
- 110    Interest on 364-Days-Treasury Bills.
- 111    Interest on Gold Bonds, 1998
- 112    Interest on 10% Relief Bonds, 1993
- 113    Discount on Zero Coupon Bonds, 1999 (9)
- 114    Interest on 12.08% Government of India Compensation (Project Exports to Iraq) Bonds, 2001.
- 115    Interest on Ways & Means Advances from Reserve Bank of India (10)
- 116    Interest on 14 Day Treasury Bills (11).
- 117    Interest on 28 Day Treasury Bills.
- 118    Interest on Marketable Securities issued in Conversion of Special Securities
- 121    Interest on Investment in Special Central Government Securities issued against outstanding balances of Small Savings as on 31-3-99
- 122    Interest on Investment in Special Central Government Securities issued against net collections of Small Savings from 1-4-99
- 123    Interest on Special Securities issued to National Small Savings Fund of the Central Government by State Government
- 125    Interest on Special Central Government Securities issued to NSSF against re-investment of sums received on redemption of Special Central / State Government Securities.
- 126    Interest paid on Market Stabilization Scheme Deposit of Money in the bank
- 127    Discount allowed on Market Stabilization Scheme Deposit of Money in the bank
- 128    Discount on Cash Management Bills
- 129    Interest on Sovereign Gold Bond Scheme, 2015
- 130    Interest on Gold Monetisation Scheme, 2015
- 131    Interest on Special Drawing Facility on 91 days Deposits
- 200    Interest on Other Internal Debts (3)
- 305    Management of Debt (4)

*02 Interest on External Debt (5)*

- 102    Discount on Loans (2)

- 201 Interest on Loans from Abu Dhabi fund for Arab Economic Development
- 202 Interest on Loans from the Federal Austrian Government.
- 203 Interest on Loans from the Government of the Kingdom of Belgium
- 204 Interest on Loans from the Government of Canada
- 205 Interest on Loans from the Government of Czechoslovak Republic
- 206 Interest on Loans from the Government of Denmark
- 207 Interest on Loans from the European Economic Community
- 208 Interest on Loans from the Government of France
- 209 Interest on Loans from the Government of Federal Republic of Germany
- 210 Interest on Loans from the Government of Hungarian People's Republic
- 211 Interest on Loans from the Government of Iraq
- 212 Interest on Loans from the Government of Italy
- 213 Interest on Loans from the International Development Association
- 214 Interest on Loans from I.F.A.D.
- 215 Interest on Loans from International Monetary Fund
- 216 Interest on Loans from the International Bank for Reconstruction and Development
- 217 Interest on Loans from the Government of Japan
- 218 Interest on Loans from Kuwait fund for Arab Economic Development
- 219 Interest on Loans from the Govt. of Norway
- 220 Interest on Loans from the Government of Netherlands
- 221 Interest on Loans from the O.P.E.C. Special Fund
- 222 Interest on Loans from the Government of Polish People's Republic
- 223 Interest on Loans from the Government of Swiss Confederation and Swiss Banks
- 224 Interest on Loans from Saudi Fund for Development
- 225 Interest on Loans from the Government Of United Kingdom
- 226 Interest on Loans from the Agency for International Development -U.S.A.
- 227 Interest on Loans from the Government of U.S.A. under PL-480 convertible local currency credits
- 228 Interest on other miscellaneous Loans from the Government of U.S.A.
- 229 Interest on Loans from the Exim Bank of U.S.A. (Repayable in U.S. Dollars)

- 230 Interest on Loans from the Government of Russian Federation
- 231 Interest on Loans from the Government of United Arab Emirates
- 232 Interest on Loans from the Republic of Yugoslavia
- 233 Interest on loans from the Govt. of Sweden
- 234 Interest on loans from Swedish Int. Development Agency (SIDA)
- 235 Interest on loans from UN
- 236 Interest on loans from UNDP
- 237 Interest on loans from UNICEF
- 238 Interest on loans from WHO
- 239 Interest on loans from IAEA, Vienna
- 240 Interest on loans from DANIDA
- 241 Interest on loans from New Zealand
- 242 Interest on loans from the Govt. of Australia
- 243 Interest on loans under Colombo Plan
- 244 Interest on loans from I.L.O.
- 245 Interest on loans from UNFPA
- 246 Interest on loans from International Rice Research Institute
- 247 Interest on loans from Integrated Rural Development
- 248 Interest on loans from International Development Research Centre
- 249 Interest on Loans from Asian Development Bank
- 250 Interest on Loans from Government of Spain.
- 252 Interest on Loans from European Investment Bank
- 253 Interest on Loans from New Development Bank (NDB)
- 254 Interest on Loans from Asian Infrastructure Investment Bank (AIIB)
- 305 Management of Debt (4)

*03 Interest on Small Savings  
Provident Funds etc. (6)*

- 104 Interest on State Provident Funds
- 106 Incentive Bonus to Provident Fund Subscribers
- 107 Interest on Trusts and Endowment
- 108 Interest on Insurance and Pension Fund
- 109 Interest on Special Deposits and Accounts
- 110 Bonus on Field Deposits
- 111 Interest on Other Deposits and Accounts
- 115 Interest on Other Savings Deposits(12)
- 116 Interest on Other Savings Certificates(12)
- 117 Interest on Defined Contribution Pension Scheme (14)

*04 Interest on Loans and  
Advances from Central  
Government.*

- 101 Interest on Loans for State/Union Territory Plan Schemes

102	Interest on Loans for Central Plan Schemes
103	Interest on Loans for Centrally sponsored Plan Schemes
104	Interest on Loans for Non-Plan Schemes
105	Interest on Loans for Special Plan Schemes
106	Interest on Ways and Means Advances
107	Interest on Pre-1984-85 Loans (7)
108	Interest on 1984-89 State Plan Loans consolidated in terms of recommendations of the 9th Finance Commission.
109	Interest on State Plan Loans consolidated in terms of recommendations of the 12th Finance Commission.
110	Interest on Loans under Centrally Sponsored Schemes
111	Interest on Loans for Special Assistance
112	Interest on other Loans for State/Union Territory (with Legislature) Schemes

*05 Interest on Reserve Funds*

101	Interest on Depreciation Renewal Reserve Funds
102	Interest on Revenue Reserve Funds
103	Interest on Railway Development Fund
104	Interest on Capital Reserve Fund (Posts & Telegraphs)
105	Interest on General and other Reserve Funds

*60 Interest on Other Obligations*

101	Interest on Deposits
102	Interest on Advance Deposit Scheme for giving Telephone Connections
103	Interest on Deposits for Leased Telecommunication Services
104	Interest on Advance Deposit Scheme for giving Telex Connections
105	Interest on deposits of SBI under NRI Bonds Scheme
106	Interest on Petroleum Bonds
107	Interest on Special Securities issued to Food Corporation of India
108	Interest on Special Securities issued to Oil Marketing Companies (8.13% Oil Marketing Companies' Government of India Special Bonds, 2021
109	Interest on Special Bonds Issued to Fertilizers Companies
110	Interest on SBI Right Issue 8.35% Special Bonds – 2024
111	Interest on Special Securities issued against securitization of balances under Postal Life Insurance
701	Miscellaneous

**Note:**

- (1) Please refer to Note (1) below the major heads '6001/6003-Internal Debt of the Central/State Governments'. Interest on loans notified for discharge and subsequently paid (except payments which are barred by limitation) should be debited to a separate sub head 'interest on loans in course of discharge' under the minor head 'Payment of interest', if time barred as well as on loans if paid after the expiry of 20 years, when the loans themselves do not form part of Public debt, will be debited to the head '2075-Miscellaneous General Services 800- Other expenditure'.
- (2) Separate sub heads may be opened for each denomination of loan.
- (3) Separate sub heads may be opened for interest paid on internal debt relating to each autonomous or statutory organisation.
- (4) Includes expenditure incurred in connection with issue of new loans and the sale of securities held in cash balance investment account.
- (5) A separate sub head may be opened under the various minor heads below this sub major head for each denomination of loans from each country and also for the loans from the International Banks or Institutions for each project. Additional sub-heads viz 'Commitment Charges' and 'Incidental expenses' may also be opened. The sub-head 'Incidental Expenses' would accommodate all incidental expenses including brokerages, commission etc, which do not fall under the Category of 'Interest' or 'Commitment charges'.
- (6) Separate sub head may be opened under each minor head except under the minor head 'Management of small savings scheme' below this sub major head corresponding to minor heads in the sector 'I - Small Savings, Provident Funds etc' in the Public Account.
- (7) This minor head is intended to record the payments of interest on all Central Loans to States advanced up to 31-03-84 and outstanding as on 31-03-85.
- (8) This minor head shall account for interest on securities issued to R.B.I. for acquisition of special Drawing rights etc.
- (9) Please see Note (1) below the major head '6001 - Internal Debt of Central Government' and Note (19) below the major head '8658 -Suspense Accounts'.
- (10) This minor head shall account for interest on Ways & Means Advances from Reserve Bank of India booked under Major Head '6001/6003'.
- (11) This minor head will also include interest on the transactions relating to 13/15 days Treasury Bills.
- (12) The minor heads '115-Interest on Other Savings Deposits' and '116-Interest on Other Savings Certificates' are meant for transactions relating to State Governments
- (14) This minor head shall account for interest on Defined Pension Contribution Scheme for Government employees of Civil Ministries, Department of Posts, Railways and Telecommunication.
- (15) Minor Heads '101' to '109' under Sub-Major Head '04-Interest on Loans and Advances from Central Government' will continue to operate till earlier loans are fully repaid.

*(d) Administrative services***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2051    Public Service Commission**

101	Union Public Service Commission
102	State Public Service Commission
103	Staff Selection Commission (1)

Note:

(1) This minor head will also include expenditure on Staff Selection Commissions, Recruitment Boards etc. of the State Governments.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2052    Secretariat-General  
Services**

090	Secretariat (1)
091	Attached Offices (2)
092	Other Offices (2)
099	Board Of Revenue

**Note:**

- (1) Separate sub-heads may be opened for each wing of the secretariat (e.g. Chief Secretariat, Finance Department, Home Department, Law Department, Revenue Department etc.) dealing with policy formulation etc. of functions under 'A-General Services'.
- (2) These minor heads will record expenditure on attached offices of the Govt. of India, other offices of the State Govt. not identifiable with any particular function.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**2053 District Administration**

093	District Establishments
094	Other Establishments (1)
101	Commissioners
102	Court of Wards
800	Other expenditure

**Note:**

- (1) This minor head will include sub-divisional establishment.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**2054 Treasury and Accounts  
Administration**

003	Training
095	Directorate of Accounts and Treasuries
096	Pay and Accounts Offices (1)
097	Treasury Establishment
098	Local Fund Audit
800	Other expenditure

**Note:**

- (1) Expenditure on Pay and Accounts Offices accredited to a particular department will be recorded under the major head for that department



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2055 Police</b>	
	001 Direction and Administration
	003 Education and Training
	004 Research
	101 Criminal Investigation and Vigilance
	102 Central Reserve Police
	103 Assam Rifles
	104 Special Police (1)
	105 Border Security Force
	106 National Security Guard
	107 Industrial security Force
	108 State Headquarters Police
	109 District Police
	110 Village Police
	111 Railway Police (2)
	112 Harbour Police
	113 Welfare of Police Personnel (3)
	114 Wireless and Computers
	115 Modernisation of Police Force
	116 Forensic Science
	117 Internal Security
	118 Special Protection Group
	119 Delhi Police
	120 Special Service Bureau
	121 Border Management

**Note:**

- (1) This minor head includes expenditure on State Militia and Armed Police.
- (2) This minor head includes charges for 'Crime' and 'Order' police. Expenses in connection with 'Order' police are ultimately recoverable from Railways.
- (3) This minor head includes expenditure on all amenities for the police personnel in general (e.g. Subsidised rations, Contributions to amenities funds, running expenses of police, Hospital etc.).

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2056      Jails**

001	Direction and Administration
101	Jails
102	Jail Manufactures (1)
800	Other Expenditure (2)

**Note:**

- (1) This minor head includes charges for convicted labours except jail press charges, which are treated as expenditure under Major head '2058-Stationery and Printing '.
- (2) This includes charges on account of persons confined or detained in Jails outside the State.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2057      Supplies and Disposals (1)**

101	Purchase (2)
102	Inspection (2)
103	Disposals (2)
800	Other expenditure

**Note:**

- (1) This major head will be operated only for recording the expenditure on the Central Purchase Disposal & Inspection Organisations like the D G S & D, Other than the organisation of Civil Supplies whose expenditure will be debited to the major head '3456-Civil Supplies'.
- (2) The expenditure on purchase, inspection and disposal wings (both in Central and State Governments) will be recorded under the respective minor heads. The pay, allowances etc. of common Director General /Director will be shown under the wing having major activity. A similar procedure may be adopted for the overseas organisation like India Store Department, London and India Supply Missions, Washington.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2058      Stationery and Printing**

001	Direction and Administration
101	Purchase and Supply of Stationery Stores (1)
102	Printing, Storage and Distribution of Forms
103	Government Presses (2)
104	Cost of printing by Other Sources
105	Government Publications (3)
800	Other expenditure

**Note:**

- (1) This minor head will include expenditure on Stationery Office.
- (2) This minor head will include expenditure on lithography.
- (3) This minor head will include the Cost of printing of Govt. Publications, Codes, manuals etc. and their distribution including charges of Book Depots. The Cost of printing of Text Books will be recorded under the major head '2202-Education'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2059 Public Works (1)***01 Office Buildings*

051	Construction (1) (3)
052	Machinery and Equipment (8)
053	Maintenance and Repairs (4)(11)
103	Furnishings (5)
104	Lease Charges (6)
799	Suspense (9)
800	Other Expenditure (10)

*60 Other Buildings*

051	Construction (1) (3)
052	Machinery and Equipment (8)
053	Maintenance and Repairs (4)(11)
103	Furnishings (5)
104	Lease Charges (6)
799	Suspense(9)
800	Other Expenditure (10)

*80 General*

001	Direction and Administration (2)
003	Training
004	Planning and Research
051	Construction(1) (3)
052	Machinery and Equipment (8)
053	Maintenance and Repairs(11)
103	Furnishings
104	Lease Charges
105	Public Works Workshops (7)
799	Suspense (9)
800	Other expenditure (10)

**Note:**

- (1) This Major Head and the Minor Head 'Construction' there under is intended to record the expenditure on :-
- All Government non-residential general purpose office and administrative buildings relating to all the three sectors viz. 'General services', 'Social Services' and 'Economic Services'.
  - All Government non-residential buildings falling under the functions in 'General Services'.
  - Buildings for functional purposes falling under 'Social Services' and 'Economic Services' such as Hospitals, Schools, Agricultural Colleges etc. shall be booked under the appropriate functional major heads concerned (though the budgetary and technical control over such expenditure would vest in the Public Works Deptt. except the works relating to Archaeological Survey of India and the provision for such expenditure are included in the Demands for Grant of the Public Works Department). For this purpose, a specific sub-head 'Buildings' may be opened below the relevant programme Minor Head under the functional expenditure major head concerned with necessary details (Like Works, Establishment, Machinery and Equipment) to be operated upon exclusively by the Public Works Department e.g. expenditure on construction of Secondary Schools will be accounted for under the major head '2202-General Education 02-Secondary Education, 109-Government Secondary Schools' under a sub-head 'Buildings'.

Where it is not possible to identify the expenditure on buildings to a programme or a function, it will appear under 'Buildings' below the residuary minor head 'Other Expenditure' of the functional major/sub-major head. For residential buildings see Major Head '2216-Housing'.

Where the buildings etc. are not under the administrative control of the Public Works Department, Government may prescribe that expenditure on construction and repairs up to a certain specified monetary limits may be incurred by the Department having the administrative control over it. In such cases and where the programme could be identified, it should be accounted for under the detailed head 'Works' below the functional major and minor heads concerned. Where the programme could not be identified, it should be classified under the residuary minor head 'Other Expenditure' of the relevant major head.

- (d) Expenditure on maintenance and repairs of Roads and Bridges will be accounted for under the major head '3054-Roads and Bridges'.
  - (e) Cost of acquisition of land by Public Works Department for general purposes shall be accounted for under the minor head 'Other Expenditure' below this major head or '4059-Capital Outlay on Public Works 80-General 201-Acquisition of Land' depending upon whether such expenditure is treated as Revenue or Capital.
  - (f) Expenditure on the staff quarters (construction as well as maintenance) forming part of a scheme or project such as Doctors/Nurses in Hospital, will be normally accounted for under the relevant functional major head (Medical in this example) and not under the major head 'Housing'. If however for administrative reasons, Government decides otherwise, expenditure on maintenance of such staff quarters may be debited to this major head and correspondingly the receipts shall be accounted for under '0216-Housing' in such cases.
- (2) This minor head will record the expenditure on 'Direction' 'Execution', 'Architecture' 'Designs', 'Stores Control' etc. for which distinct sub-heads may be opened. In addition, two distinct deduct-sub-heads may also be opened to record the transfers on percentage/pro-rata basis to other major heads, on account of apportionment of 'Common Establishment' viz.
- (i) 'Transfer of establishment charges on percentage basis to the Capital major heads'. In cases where the P.W. Divisions execute works both of 'Capital' and 'Revenue' nature, and the common establishment charges relating to these divisions are initially recorded under this minor head, they will be allocated on a percentage basis in proportion to the works outlay recorded under the capital major heads.

(ii) 'Transfer of establishment charges on a pro-rata basis to the major heads '2216-Housing', '3054-Roads and Bridges' wherever there is a common establishment for 'Buildings and Roads' branches in the P.W.D. catering to buildings (both residential and non-residential) and 'Roads and Bridges'.

The contra debits for these deduct-entry adjustments will appear either as detailed heads under the sub-head 'Buildings' below the appropriate programme minor head under the relevant functional capital major heads or under 'Direction and Administration' below '2216-Housing' and '3054-Roads and Bridges' as the case may be.

The rules for the transfer of the establishment charges in these cases will be such as laid down in Statement E to Appendix 2 of C.P.W.A. Code or other similar provisions in the State P.W.A. Codes.

- (3) See Note (1) above. This minor head may be divided into sub-heads corresponding to various functional major heads as considered necessary.
- (4) This minor head will record the expenditure on maintenance and repairs of all Government non-residential buildings. No distinction need be made between 'Ordinary Repairs' and 'Special Repairs'. For Government residential buildings, see Major Head '2216 - Housing (1)'.
- (5) This minor head will record the cost of furniture etc. provided by the P.W. Department in non-residential buildings, M.L.A's hostels, other Government hostels, P.W. Department Circuit Houses etc., which are not let out as regular residential accommodation.
- (6) This minor head will record the rent paid by the P.W. department for non-residential accommodation hired, requisitioned or leased by that department. Rent paid by the P.W.D. for non-residential buildings leased for their own use should, however, be debited to the detailed head 'Rent, Rates and Taxes' below the concerned sub heads and the minor head 'Direction and Administration'. Lease charges paid by the P.W. department in respect of residential accommodation hired, requisitioned or leased by that department will be recorded under the major head '2216-Housing Government Residential Buildings-Lease Charges'.
- (7) This minor head will record the expenditure on the establishment of P.W. Workshops, plant and machinery and their maintenance etc.
- (8) This minor head will record expenditure on the common Tools and Plant acquired by the P.W. Division for executing both works of a revenue and capital nature. It will have suitable sub-heads like 'New Supplies', 'Repairs and Carriage' etc. In addition there will be two specific deduct-sub-heads for adjustment of (i) percentage charges of Tools and Plant transferred to Capital major heads and (ii) pro-rata transfer of Tools and Plant charges to the major heads '2216-Housing' and '3054-Roads and Bridges'. In respect of common P.W. Division catering to works both for buildings (residential as well as non-residential) and Roads and Bridges-vide similar adjustments indicated in Note (2) above, for establishment charges.

- (9) This minor head will be divided into sub-heads 'Stock', 'Workshop Suspense', and 'Miscellaneous Works Advances'. For adjustment of the cost of stores purchased/received from other Divisions but not paid for during the same month, please refer to note (13) below Major Head '8658-Suspense Accounts'.
- (10) This minor head is intended to record expenditure, which cannot be recorded under any of the other minor heads e.g., Land Development office, temporary structures not forming part of estimates of any capital work.
- (11) This minor head may be divided into the following sub-heads:-
  - (i) Work Charged Establishment
  - (ii) Other maintenance expenditure

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**  
**2061    External Affairs**

003	Training
101	Embassies and Missions (1)
103	Special Diplomatic Expenditure (2)
104	International Conference/Meetings (3)
105	Pass-port and Emigration
106	Entertainment Charges
800	Other Expenditure

**Note:**

- (1) This minor head will include expenditure on agents in Common Wealth Countries.
- (2) This minor head is intended to provide for special charges which are debited under this head only under special instructions of Government.
- (3) The nomenclature of the sub-head shall indicate the name of each International conference / meeting.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**  
**2062    Vigilance**

101	Central Vigilance Commission
102	Lokpal
103	Lokayukta/Up-Lokayukta
104	Vigilance Commission of State/UT
105	Other Vigilance Agencies



**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2070    Other Administrative  
          Services**

003	Training (8)
101	Metropolitan Council (1)
102	Pradesh Councils (11)
103	Zonal Councils
105	Special Commission of Enquiry (3)
106	Civil Defence
107	Home Guards
108	Fire Protection and Control (4)
109	Intelligence Bureau
110	National Investigation Agency
112	Rent Control
113	Narcotics Control (5)
114	Purchase and Maintenance of transport (6)
115	Guest Houses, Government Hostels etc. (7)
116	Bureau of Immigration
117	Explosives
118	Administration of Citizenship Act.
119	Official Languages
120	Payment to States/Union Territories for Administration of Central Acts and Regulations (9)
800	Other expenditure (10)

**Note:**

- (1) Records expenditure on Metropolitan Council, Delhi.
- (3) This minor head will record expenditure on Commissions and Committees the charges on which according to their importance or for any other reason cannot conveniently be adjusted under functional major heads.
- (4) The sub-head will be
  - (i) Direction and Administration
  - (ii) Protection and Control
  - (iii) Training
  - (iv) Other Expenditure
- (5) This minor head will record the expenditure on the establishment of the Central Bureau of Narcotics. The proportionate charges relatable to the opium and alkaloid factories, is then transferred to the appropriate sub-head under the relevant minor head under '2875-Other Industries 01-Opium and Alkaloid Industries', through a deduct entry under this minor head.

- (6) This will record expenditure on maintenance of motor garages, as well as purchase and maintenance of vehicles not relating to any particular service/department and purchase and maintenance of aircrafts, if any, maintained by Government not as a regular public service.
- (7) This minor head will include expenditure on guest houses, Government hostels etc., like catering, other than expenditure on construction, maintenance and repairs of the buildings which will be recorded under '2059-Public Works' or '4059 Capital outlay on Public Works' as the case may be.
- (8) This minor head includes expenditure on training of I.A.S. Officers, Secretariat training institutes, and other general training institutes etc.
- (9) Divided into the following sub-heads:-
  - (i) Explosives Act.
  - (ii) Petroleum Act
  - (iii) Indian Arms Act
  - (iv) Carbide of Calcium Rules.
  - (v) Rice-Milling Industry (Regulation) Act.
  - (vi) Other Acts and Regulations.
- (10) Will include expenditure on (a) taxes on non-residential buildings occupied by departments other than the Defence department, and paid by a department nominated by Government and not passed on to the occupying department, (b) deportation of foreigners (c) rewards for destruction of wild animals.
- (11) Records expenditure on Pradesh Council in Andaman and Nicobar Islands.

*(e) Pensions and Miscellaneous General services*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2071 Pensions and other Retirement Benefits (1)</b>	
<i>01 Civil</i>	
	101 Superannuation and Retirement Allowances
	102 Commuted value of Pensions
	103 Compassionate allowance
	104 Gratuities (10)
	105 Family Pensions
	106 Pensionary charges in respect of High Court Judges (8)
	107 Contributions to Pensions and Gratuities (3)
	108 Contributions to Provident Funds (4)
	109 Pensions to Employees of State aided Educational Institutions
	110 Pensions of Employees of Local Bodies
	111 Pensions to legislators (7)
	112 Equated payment of sterling pension transferred from Capital (2 )
	113 Equated payment on account of Capital outlay on sterling pensions to the Government of India by the State/Union Territory Governments (2)
	114 Pensions and other Retirement Benefits of President of India (11)
	115 Leave Encashment Benefits (12)
	116 Ex-gratia payments arising out of Special VRS to Central Government Employees declared as surplus
	117 Government Contribution for Defined Contribution Pension Scheme (13)
	118 Medical Treatment of CGHS Pensioners
	119 Payment of Service Charges to National Securities Depository Limited under New Pension Scheme
	120 Pensionary Charges in respect of retirees/deceased employees of Government of NCT Delhi (14)
	200 Other Pensions (5)
	800 Other expenditure (6)
<i>02 Defence</i>	
	101 Army (9)
	102 Navy (9 )
	103 Air Force (9)
	104 Pensions paid through Public Sector Banks awaiting transfers to other minor heads

**Note:**

- (1) See major head '2075-Miscellaneous General Services' for pensions in lieu of resumed jagirs, lands, territories etc., and pensions and awards for distinguished services and the major head ' Social Security and Welfare' for pensions under social security scheme, and pensions to freedom fighters, their dependents etc.

- (2) See Note (1) below '4075-Capital Outlay on Miscellaneous General Services'.
- (3) Contributions payable by one Government to another on account of pensions and gratuities of officers who are either borne on the joint cadre of the two Governments, or lent to the former by the latter Government, are debited to this head. When payments are made at combined rates for both pensions and leave salaries, such contributions are also debited to this head. Leave salary contributions, when paid separately, are, however, debited to the functional major heads concerned. Allocation of Pensions and Gratuities between Central Government and State Governments has been dispensed with from 1.4.1987. This minor head has been retained to accommodate old cases.
- (4) This minor head includes Government contributions to various Contributory Provident Funds.
- (5) Includes the Following:-
  - (a) Pensions under the I.C.S. (N.E.M.) Family Pension Fund.
  - (b) Pensions relating to I.C.S. Family Pension Fund, Indian Military Service Family Pensions Fund and Indian Military Widows and Orphans Fund.
  - (c) Pension of the Bengal and Madras Service Family Pensions Fund.
  - (d) Ex-gratia pension to Indian pensioners of Portuguese Colonies.
  - (e) Pensions to former employees of Sind and N.W.F.P.
  - (f) Donations to Service Funds-other family pension's funds.
  - (g) Government Contributions payable under I.C.S. Family Pension Fund.
  - (h) Covenanted Civil Service Pension.
  - (i) Ex-gratia ad-hoc allowance to Burma civilian pensioners/family pensioners.
  - (j) Ex-gratia ad-hoc allowance to Pakistan civil pensioners/family pensioners.
  - (k) Ex-gratia payment to families of deceased CPF beneficiaries'.
- (6) This minor head will include cost of remittance by money order, of pensions debitable to this major head.
- (7) This minor head will have two sub-heads, viz (i) Members of Parliament (ii) Members of State legislatures.
- (8) This minor head will include payments made on account of both pensions and Commuted value of pensions and gratuity or other sums payable by way of death on retirement benefits. In the books of the Central Government it will cover pensions etc. paid under Article, 112 (3) (d) (iii) of the Constitution which are recoverable from State Governments under Article 290 ibid. In the books of the State Governments, it will cover pensionary charges reimbursed to the Central Government under Article 290 of the constitution.
- (9) Will have the following Sub-heads.
  - (i) Pension and other Retirement Benefits.
  - (ii) Rewards.
  - (iii) Leave Encashment Benefits (12)
  - (iv) Other Pensions (Ex-gratia payment to families of deceased CPF beneficiaries will be a detailed head.)

The Pensionary charges in respect of establishments like Defence accounts Department etc. the expenditure of which is met from Civil Estimates will be accounted for under the sub-major head '01-Civil'.
- (10) This minor head will also record expenditure on account of interest payable on delayed payment of Gratuity.
- (11) This minor head will be sub-divided into the following sub-heads:-

- (i) Pension
  - (ii) Other entitlements under the Presidents (Emoluments and Pension) Act.
- (12) This will record leave encashment benefits granted at the time of retirement, termination of service etc.
- (13) This Minor Head shall record the Government Contribution for Defined Contribution Pension Scheme of all Civil Ministries and Department of Telecommunication.
- (14) This Minor Head will include payment of all types of Pension, Commuted Value of Pension, Gratuity, Encashment of Leave etc.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2075    Miscellaneous General  
Services**

101	Pension in lieu of resumed Jagirs, Lands. territories etc.
102	Pre-partition payments
103	State Lotteries (1)
104	Pensions and awards in consideration of distinguished services
106	Management of Properties acquired under Chapter XX-A of Income Tax Act, 1961
107	Management of immovable properties acquired under Chapter XX-C of Income Tax Act, 1961
108	Canteen Stores Department
109	Loans to State Governments Written Off in terms of recommendations of the 8th Finance Commission
110	Loans to State Governments Written off in terms of recommendations of the 9th Finance Commission.
111	Repayments of Loans by State Governments written-off in terms of recommendations of the 10 <sup>th</sup> Finance Commission.
112	Loans to State Governments written-off in terms of recommendations of the Eleventh Finance Commission (3)
113	Loans to State Governments written off in terms of recommendations of Thirteenth Finance Commission
791	Loss by Exchange
800	Other expenditure (2)

**Note:**

- (1) This minor head will account for all the expenditure relating to lotteries including the administrative expenditure relating exclusively for lotteries only. Where the administrative expenditure is incurred for other purposes as well, the expenditure should be booked to the major head '2070- Other Administrative Services'.
- (2) This minor head will include expenditure on (a) payment of allowances to the families and dependents of ex-rulers and (b) payments arising out of the Bombay Land Scheme. Please also see Note (1) below Major Head '2049'.
- (3) (a) The following sub-heads will be opened under this minor head:-
  - (i) Fiscal Performance linked Debt Relief and
  - (ii) Security Expenditure linked Debt Relief.
- (3) (b) Name of the States would appear at detailed head level below the sub-head.

*(f) Defence services*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2076 Defence Services-Army</b>	
	101 Army Personnel (including Reservists)
	103 Auxiliary Forces (1)
	104 Civilians
	105 Transportation.
	106 Military Farms
	107 Ex-Servicemen Contributory Health Scheme
	109 Inspection Organisation
	110 Stores
	111 Works (2)
	112 Rashtriya Rifles.
	113 National Cadet Corps.
	800 Other expenditure (3)

**Note:**

- (1) This will include expenditure on Territorial Army, etc.
- (2) This minor head will include expenditure on construction, maintenance etc. of buildings and other revenue works of the Army, by the Military Engineering Service other than those relating to ordnance factories, research and development organisations. Military farms and Inspection organisations for which separate minor heads have been provided.
- (3) This minor head includes expenditure on 'Research and Development' relating to the Defence Production Department which may be shown under a distinct sub-head, if necessary.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2077 Defence Services-Navy</b>	
	101 Navy (1)
	102 Navy Reservists
	104 Civilians
	105 Transportation
	106 Repairs and Refits
	110 Stores
	111 Works
	112 Joint staff
	800 Other expenditure

Note:

- (1) Pay and allowances of Navy personnel are recorded under this minor head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2078 Defence Services-Air Force</b>	
	101 Air Force (1)
	102 Reserve and Auxiliary Services
	104 Civilians
	105 Transportations
	110 Stores
	111 Works
	200 Special Projects
	800 Other expenditure

**Note:**

- (1) Pay and allowances of Air Force personnel are recorded under this minor head.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2079    Defence Services-Ordnance****Factories**

001	Direction and Administration
004	Research and Development
053	Maintenance - Machinery and Equipment
054	Manufacture (1)
105	Transportation
106	Renewals and Replacements
110	Stores
111	Works
800	Other Expenditure
901	Deduct-Recoveries for supply made to - Army
902	Deduct-Recoveries for supply made to - Navy
903	Deduct-Recoveries for supply made to - Air Force
904	Deduct-Recoveries from other Departments (2)

**Note:**

- (1) This minor head will include manufacture expenditure like wages, other floor expenses, etc.
- (2) This minor head is intended to account for the recoveries made from R&D Organisation, Inspection Organisation, M.E.S. etc.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2080    Defence Services-Research****& Development**

004	Research / Research Development
101	Service Personnel
102	Civilians
105	Transportation
110	Stores
111	Works
800	Other Expenditure

**B. Social Services****(a) Education, Sports, Art and culture****MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2202    General Education (1)***01 Elementary**Education (10)(2)*

- 001    Direction and Administration
- 052    Equipment
- 053    Maintenance of Buildings
- 101    Government Primary Schools
- 102    Assistance to Non Government Primary  
Schools
- 103    Assistance to Local Bodies for Primary  
Education
- 104    Inspection
- 105    Non-Formal Education
- 106    Teachers and other Services
- 107    Teachers Training
- 108    Text Books (4)
- 109    Scholarships and Incentives
- 110    Examinations
- 111    Sarva Shiksha Abhiyan
- 112    National Programme of Mid Day Meals in  
Schools
- 800    Other expenditure (3)

*02 Secondary**Education(2)(12)*

- 001    Direction and Administration
- 004    Research and Training (11)
- 052    Equipments
- 053    Maintenance of Buildings
- 101    Inspection
- 103    Non-formal Education
- 104    Teachers and Other Services
- 105    Teachers Training
- 106    Text Books (4)
- 107    Scholarships
- 108    Examinations
- 109    Government Secondary Schools
- 110    Assistance to Non-Govt. Secondary Schools
- 191    Assistance to Local Bodies for Secondary  
Education
- 800    Other expenditure (3)

*03 University and Higher**Education*

- 001    Direction and Administration
- 102    Assistance to Universities.
- 103    Government Colleges and Institutes
- 104    Assistance to Non-Government Colleges and  
Institutes
- 105    Faculty Development Programme (8)
- 106    Text Books Development (9)

	107	Scholarships
	112	Institutes of higher learning (7)
	113	Interest subsidy on Education loan to bright & needy students
	800	Other expenditure
<i>04 Adult Education</i>		
	001	Direction and Administration
	101	Grants to Voluntary Organisations
	102	Shramik Vidya Peeths
	103	Rural Functional Literacy Programmes
	200	Other Adult Education Programmes
	800	Other expenditure
<i>05 Language Development</i>		
	001	Direction and Administration
	102	Promotion of Modern Indian Languages and Literature (5)
	103	Sanskrit Education
	200	Other Languages Education (6)
	800	Other expenditure
<i>80 General</i>		
	001	Direction and Administration
	003	Training
	004	Research
	107	Scholarships
	108	Examinations
	798	International Co-operation
	800	Other expenditure

**Note:**

- (1) This major head will record the expenditure on all activities connected with education except Agricultural Education, Medical Education, Animal Husbandry Education and other special types of education, the expenditure on which will be recorded under the respective functional head, viz. 'Crop Husbandry', 'Medical and Public Health', etc. Expenditure on special programmes for the scheduled castes, scheduled tribes and other backward classes intended to supplement benefits and facilities available to the whole community should be recorded under the major head '2225 - Welfare of Scheduled Castes, Scheduled Tribes and other Backward classes' and expenditure on special programmes for physically handicapped should be booked under the major head '2235-Social Security and Welfare'.
- (2) Expenditure common to both Elementary and Secondary Education such as common directorate at Headquarters and District level, common Inspectorate etc., will be recorded below the respective minor heads under the sub-major head '02-Secondary Education'.
- (3) School lunch/ mid day meal programme will be recorded under a distinct sub head under this minor head.
- (4) Expenditure on Text Book Committee, printing, publication and distribution of Text Books will be recorded under this minor head.
- (5) Expenditure on teaching of modern Indian languages in Government schools and colleges as part of wider curricula will be recorded under the relevant minor head below the sub major heads '01-Elementary Education', '02-Secondary Education', '03 -University and other higher education'. The minor head 'Promotion of modern Indian languages and literature' under the sub major head '05-Language

Development', will record other expenditure either directly by Government or as grant for promotion of modern Indian languages including Hindi and Urdu.

- (6) This minor head will record expenditure on promotion of other languages like Russian, French, Persian, German etc. Expenditure in connection with the teaching of these languages in schools and colleges will however be recorded under the relevant minor heads below the sub-major heads 02, 03, 04 as the cases may be.
- (7) This minor head will record expenditure of other Institutions of higher learning not affiliated to any university e.g. Indian Institute of Management.
- (8) This minor head will record expenditure on orientation courses, summer seminars etc.
- (9) These minor heads will record expenditure on bringing out the cheap editions of textbooks for university and higher education and technical education.
- (10) This will include pre-primary, primary and middle school education.
- (11) This excludes teachers' training.
- (12) This will include pre-university education.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2203 Technical Education</b>	
	001 Direction and Administration
	003 Training
	004 Research
	101 Inspection
	102 Assistance to Universities for Technical Education
	103 Technical Schools (1)
	104 Assistance to Non-Government Technical Colleges and Institutes
	105 Polytechnics (1)
	106 Book Promotion (2)
	107 Scholarships
	108 Examinations
	112 Engineering/Technical Colleges and Institutes (3)
	800 Other expenditure

**Note:**

- (1) The minor head 'Technical schools' will record expenditure on schools imparting training and education in trades to pre-matric or middle school students. The minor head 'Polytechnics' will record expenditure on institutions imparting education and training to post-matric students for a diploma course.
- (2) See note (9) below Major Head '2202'.
- (3) Will also include Management and Commercial Institutes.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2204   Sports and Youth Services**

001	Direction and Administration
101	Physical Education (1)
102	Youth Welfare Programmes for Students (2)
103	Youth Welfare Programmes for Non Students (2)
104	Sports and Games
800	Other expenditure

**Note:**

- (1) Expenditure on Colleges of Physical Education affiliated to Universities or not will be recorded under this minor head.
- (2) This minor head will include expenditure on organisation of youth camps. Youth Hostels, National Cadet Corps, National discipline schemes etc. which will be recorded under distinct sub-heads.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2205 Art and Culture (1)</b>	
	001 Direction and Administration
	101 Fine Arts Education (2)
	102 Promotion of Arts and Culture (3)
	103 Archaeology (4)
	104 Archives
	105 Public Libraries (5)
	106 Archaeological Survey (4)
	107 Museums
	108 Anthropological Survey
	109 Certification of Cinematographic Films for public exhibition (6)
	800 Other expenditure

**Note:**

- (1) This major head will record transactions connected with promotion of art and culture, including educational institutions imparting education on art and culture.
- (2) This minor head will record expenditure on government institutions for imparting education in fine arts like Music, Drama, Art, Sculpture etc. and assistance to non-government institutions imparting such education.
- (3) This minor head will include expenditure relating to literary awards.
- (4) The minor head 'Archaeology' will record expenditure on the Department of Archaeology of the State Governments, while the minor head 'Archaeological Survey' will record expenditure on Archaeological Survey of India, including expenditure on preservation of ancient monuments etc.
- (5) This minor head will include expenditure on public libraries but not expenditure on libraries attached to educational institutions and departments.
- (6) This minor head will record expenditure on Film Censoring.

*(b) Health and Family Welfare*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR, HEADS</b>
<b>2210 Medical and Public Health</b>	
<i>01 Urban Health Services- Allopathy</i>	001 Direction and Administration 102 Employees State Insurance Scheme (5) 103 Central Government Health Scheme 104 Medical Stores Depots (2) 108 Departmental Drug Manufacture (3) 109 School Health Scheme 110 Hospital and Dispensaries (1) 200 Other Health Schemes 800 Other expenditure
<i>02 Urban Health Services- Other systems of medicine (6)</i>	101 Ayurveda 102 Homeopathy 103 Unani 104 Siddha 200 Other Systems
<i>03 Rural Health Services- Allopathy</i>	101 Health Sub-centers 102 Subsidiary Health Centres 103 Primary Health Centres 104 Community Health Centres 110 Hospitals and Dispensaries 800 Other Expenditure
<i>04 Rural Health Services- Other Systems of medicine (6)</i>	101 Ayurveda 102 Homeopathy 103 Unani 104 Siddha 200 Other Systems
<i>05 Medical Education, Training and Research (4)</i>	101 Ayurveda (10) 102 Homeopathy (10) 103 Unani(10) 104 Siddha (10) 105 Allopathy (10) 200 Other Systems (10) (11)
<i>06 Public Health</i>	001 Direction and Administration (12) 003 Training 101 Prevention and Control of diseases (7) 102 Prevention of food adulteration 104 Drug Control 106 Manufacture of Sera/Vaccine (8)



107	Public Health Laboratories (9)
112	Public Health Education
113	Public Health Publicity
200	Other Systems (11)
800	Other expenditure

*80 General*

004	Health Statistics & Evaluation
798	International Co-operation
800	Other expenditure

**Note:**

- (1) This minor head will record expenditure on medical relief provided to general public through hospitals, dispensaries, primary health centers etc. Each major hospital may, if considered necessary, be treated as a separate sub head under this minor head, the other standard sub heads being 'Other Hospitals', 'Dispensaries', and 'Primary Health Centers'.
- (2) This minor head will record expenditure on establishment of Medical Stores Depots and also transactions connected with purchase of medicines, drugs, medical instruments and equipment etc., with suitable sub-heads if the Medical Stores Depots charge for the supplies made to hospitals, dispensaries etc. If on the other hand the Depots are intended only as a central procurement and stocking agency for the hospitals and dispensaries of the State, and supplies to the hospitals etc. are not charged for, the transactions on account of the purchase of medicines etc. may be recorded under the minor head '110-Hospital and Dispensaries' while the expenditure on the establishment of Medical Stores Depot may alone be recorded under this minor head.
- (3) This minor head will include expenditure on departmental manufacture of common pharmaceutical preparations.
- (4) This sub-major head will record expenditure on medical schools, colleges etc., imparting medical education and nursing education. Expenditure on hospitals attached to Medical Colleges will be recorded under 'Hospitals and dispensaries' below the sub-major heads '01' or '03' as the case may be.
- (5) This minor head will record expenditure incurred in hospitals, dispensaries etc, in connection with Employees' State Insurance Scheme.
- (6) The minor heads under the sub-major heads '01' and '03' may be opened as sub-heads, as deemed necessary under the minor heads under these sub-major heads, '02' and '04'.
- (7) Prevention and control of each major disease like Cholera, Leprosy, Malaria and Filaria etc. should be recorded under distinct sub heads with suitable detailed heads thereunder.
- (8) Will include expenditure on Pasteur Institute
- (9) Will include expenditure on Chemical Examiner.
- (10) Divided into the following sub-heads;
  - (i) Education (including education in pharmacy)
  - (ii) Training
  - (iii) Research and evaluation
  - (iv) Other Expenditure
- (11) This includes Yoga also.
- (12) This includes expenditure on Port Health Establishment including Airport Organisation.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2211    Family Welfare**

001	Direction and Administration (1)
003	Training (6)
004	Research and Evaluation (6)
101	Rural Family Welfare Services (7)
102	Urban Family Welfare Services (8)
103	Maternity and Child Health (2)
104	Transport (3)
105	Compensation
106	Mass Education (5)
108	Selected area Programmes (including India population project)
109	Reproductive and Child Health Programme (9)
190	Assistance to Public sector and other undertakings
200	Other Services and Supplies (4)
798	International Co-operation
800	Other expenditure

**Note:**

- (1) This minor head will record expenditure of (i) State Level Organisation (ii) City Family Welfare Bureaus, and District Family Welfare Bureaus in the States. In the Centre the expenditure on the following items is recorded under this Head.
  - (i) Technical Wing at Headquarters.
  - (ii) Regional Health Offices and
  - (iii) Other Offices.
- (2) This minor head will include expenditure on (i) immunisation of infants and pre-school children against diptheria, polio and typhoid and of expectant mothers against tetanus and (ii) prophylaxis against nutritional anaemia for mothers and children and nutritional programme for control of blindness among children.
- (3) This will cover expenditure on (i) maintenance of vehicles and supply of vehicles at Primary Health Centres, (ii) Supply of additional vehicles for supervision at District Family Welfare Bureaus, (iii) Supply of vehicles and equipment to regional Family Welfare Training Centres and (iv) Health Transport Organisation at the Centre.
- (4) This will cover expenditure under the items:

**State Sector**

- (i) Sterility Centres and Helpers Scheme;
- (ii) Supply of surgical equipment to rural and urban family welfare Centres;
- (iii) Maintenance of beds and static sterilisation units;
- (iv) Conventional contraceptives;
- (v) Postpartum Centres;
- (vi) Supply of surgical equipment to selected hospitals;
- (vii) Construction of sterilisation theatres;
- (viii) Selected Area Programme;
- (ix) Intensive District Programme; and
- (x) Establishment of additional beds.

**Central Sector**

- (i) Expenditure on Family Welfare in Railways, P & T and Defence;
  - (ii) Nirodh Schemes;
  - (iii) Central Family Welfare Corps Doctors;
  - (iv) Awards and
  - (v) Vehicles, etc.
- (5) This will cover expenditure on
- (i) Mass education programme including orientation camps;
  - (ii) Mass mailing schemes and
  - (iii) Audio visual equipments and also expenditure incurred by the Ministry of Information and Broadcasting.
- (6) This will include expenditure under the following items

**State sector**

- (i) Regional Family Welfare Centres in states (Old and New);
- (ii) Training of A.N.M.S and Dais and Local Health visitors;
- (iii) Training of personnel through I.M.A., Homoeopathic and I.S.M. Practitioners;
- (iv) Teaching of Family Welfare in medical colleges and
- (v) Demographic Research Centre.

**Central sector**

- (i) Central Family Welfare Field units;
  - (ii) Training of personnel through I.M.A.;
  - (iii) Stipends to medical students;
  - (iv) Family Welfare Training Centres;
  - (v) Expenditure on L.S.M. and Homoeopathy and
  - (vi) Experimental projects.
- (7) This will have the following sub-heads:
- (i) Village Health Guides;
  - (ii) Postpartum Centres;
- (8) This will include expenditure on Postpartum Centres.
- (9) This minor head will be divided into two sub-heads: -
- (i) National component
  - (ii) District/sub-Project component

*(c) Water Supply, Sanitation, Housing and Urban Development.***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2215    Water Supply and  
Sanitation***01 Water Supply*

001	Direction and Administration
003	Training
004	Research
005	Survey and Investigation
052	Machinery and Equipment
101	Urban water Supply Programmes (1)
102	Rural water supply Programmes (2)
190	Assistance to Public Sector and other Undertakings
191	Assistance to Local Bodies, Municipalities etc.
799	Suspense
800	Other expenditure

*02 Sewerage and Sanitation*

001	Direction and Administration (3)
003	Training
004	Research
005	Survey and Investigation
052	Machinery and Equipment
105	Sanitation Services
106	Prevention of Air and Water Pollution
107	Sewerage Services (1)
191	Assistance to Local Bodies, Municipalities etc.
800	Other expenditure

**Note:**

- (1) Each major scheme or group of small schemes will be recorded under distinct sub-heads with suitable detailed heads.
- (2) This minor head will be sub-divided into the following sub-Heads:
  - (a) Accelerated rural water supply programme.
  - (b) Rural piped water supply Programme.
  - (c) Other rural water supply programme.
- (3) Will include expenditure on supervisory establishments for sanitation services.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2216 Housing (1)</b>	
<i>02 Urban Housing</i>	(Each class of scheme will be a minor head)
	103 Assistance to Housing Boards
	104 Housing Co-operatives
	190 Assistance to Public Sector and Other Undertakings (3)
	800 Other expenditure
<i>03 Rural Housing</i>	(Each class of scheme will be a minor head)
	102 Provision of house site to the landless
	103 Assistance to Housing Boards
	104 Housing Co-operatives
	105 Indira Awaas Yojana
	190 Assistance to Public Sector and Other Undertakings (3)
	800 Other expenditure
<i>04 Bombay Building Repairs and Reconstructions Scheme(4)</i>	
	001 Direction and Administration
	051 Construction
	052 Machinery and Equipment
	053 Maintenance and Repairs
	799 Suspense
	800 Other expenditure
<i>05 General Pool Accommodation</i>	
	001 Direction and Administration
	052 Machinery and Equipment
	053 Maintenance and Repairs(5)
	799 Suspense
	800 Other expenditure(6)
<i>06 Police Housing</i>	
	001 Direction and Administration
	052 Machinery and Equipment
	053 Maintenance and Repairs(5)
	799 Suspense
	800 Other expenditure(6)
<i>07 Other Housing</i>	
	001 Direction and Administration
	052 Machinery and Equipment
	053 Maintenance and Repairs(5)
	799 Suspense
	800 Other expenditure(6)
<i>80 General</i>	
	001 Direction and Administration
	003 Training
	052 Machinery and Equipment
	101 Building Planning and Research
	103 Assistance to Housing Boards, Corporations etc (3)

190	Assistance to Public Sector and Other Undertakings (3)
800	Other expenditure

**Note:**

- (1) See also Note (5) below the major heads '2230-Labour and Employment' and Note (1) below '2225-Welfare of Scheduled Castes, 'Scheduled Tribe and other Backward classes' for 'Labour Housing Schemes' and 'Housing Schemes for Welfare of Scheduled Castes, Scheduled Tribes and Other backward classes' respectively.
- (3) This minor head will record expenditure on assistance to Housing Boards, Corporations etc. not related to any particular scheme. Assistance for specific schemes e.g. slum clearance schemes, rental housing schemes, Subsidised Industrial Housing Schemes etc. will be recorded under the sub-major head '02' or '03' or '80'.
- (4) This sub-major head will record expenditure incurred by Government of Maharashtra under the Bombay Buildings Repairs and Reconstruction Board Act, 1969 as a social security measures to provide for the repairs or reconstruction of dangerous buildings in Bombay. The Act envisages collection of cess from the owners of the buildings and finding the net collections in a fund called the 'Bombay Buildings Repairs and Reconstruction Fund' to which will also be credited the Government contribution and the matching contribution by the Bombay Municipal Corporation. An amount equal to the expenditure will be transferred to this head from the fund. The transfers to and from the fund will appear as sub-head under the minor head 'Other expenditure'.
- (5) This minor head may be divided into the following sub-heads:-
  - (a) Work Charged Establishment
  - (b) Other maintenance expenditure
- (6) This minor head will have the following sub-heads:-
  - (a) Construction
  - (b) Furnishing
  - (c) Lease Charges
  - (d) Estate management

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2217 Urban Development (1)</b>	
<i>01 State Capital Development (3)</i>	
	001 Direction and Administration
	051 Construction
	052 Machinery and Equipment
	053 Maintenance and Repairs
	190 Assistance to Public Sector and Other Undertakings
	191 Assistance to Local Bodies Corporations, Urban Development Authorities, Town Improvement Boards, etc.
	800 Other expenditure
<i>02 National Capital Region</i>	
	001 Direction and Administration
	051 Construction
	052 Machinery and Equipment
	053 Maintenance and Repairs
	191 Assistance to Local bodies Corporations, Urban Development Authorities/Town Improvement Boards etc.
	800 Other expenditure
<i>03 Integrated Development of Small and Medium Towns</i>	
	001 Direction and Administration
	051 Construction
	052 Machinery and Equipment
	053 Maintenance and Repairs
	191 Assistance to Local bodies Corporations, Urban Development Authorities, Town Improvement Boards etc
	800 Other expenditure
<i>04 Slum Area Improvement</i>	
	001 Direction and Administration
	051 Construction
	052 Machinery and Equipment
	053 Maintenance and Repairs
	191 Assistance to Local Bodies Corporations, Urban Development Authorities, Town Improvement Boards etc.
	800 Other expenditure
<i>05 Other Urban Development Schemes</i>	
	001 Direction and Administration
	051 Construction
	052 Machinery and Equipment
	053 Maintenance and Repairs
	191 Assistance to Local Bodies Corporations, Urban Development Authorities, Town Improvement Boards etc.
	800 Other expenditure

*80 General*

001	Direction and Administration (2)
003	Training
004	Research
191	Assistance to Local Bodies, Corporations, Urban Development Authorities, Town Improvement Boards etc.
800	Other expenditure

**Note:**

- (1) This major head will not include expenditure on Urban Housing schemes which will be booked under the major head 'Housing'.
- (2) This minor head will include expenditure relating to Municipal administration or other Urban Development Authority concerned.
- (3) A separate minor head will be opened for each state in which case the minor heads mentioned below the sub major head '01' will be sub-heads below that minor head.



***(d) Information and Broadcasting*****MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2220    Information and Publicity***01 Films (3)*

- 001    Direction and Administration (1)
- 003    Training
- 004    Research
- 105    Production of films
- 800    Other expenditure

*60 Others*

- 001    Direction and Administration
- 003    Research and Training in mass Communication
- 101    Advertising and visual Publicity
- 102    Information Centres (2)
- 103    Press Information Services
- 105    Registration of Newspapers
- 106    Field Publicity
- 107    Song and Drama Services
- 109    Photo Services
- 110    Publications
- 111    Community Radio and Television
- 112    Employment News
- 113    Monitoring Services
- 800    Other expenditure

**Note:**

- (1)    Will include the Directorate of Public Relations.
- (2)    This will include general information services.
- (3)    This Sub-Major Head will record all activities relating to Film Division, Film Institute etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2221 Broadcasting (1)</b>	
<i>01 Sound Broadcasting</i>	001 Direction and Administration 003 Research and Training 013 Operation and Maintenance 102 Commercial Services 103 Renewals and Replacements 104 Programme Services 105 News Services 106 Listeners' Research 107 External Services 108 Journals 109 Planning and Development 799 Suspense 800 Other expenditure (2)
<i>02 Television</i>	001 Direction and Administration 003 Research and Training 013 Operation and Maintenance 102 Commercial Services 103 Renewals and Replacements 104 Programme Services 105 News Services 106 Listeners' Research 108 Journals 109 Planning and Development 799 Suspense 800 Other expenditure (2)
<i>80 General</i>	001 Direction and Administration 003 Training 004 Research and Development 101 Satellite Systems 102 Grants to Prasar Bharti 800 Other expenditure

**Note:**

- (1) Expenditure incurred from the Consolidated Fund of a State on Broadcasting in pursuance of any grant under Article 282 of the Constitution of India is classified in accounts in accordance with the following principles: -
- (i) Any expenditure from the Consolidated Fund of a State which is directly connected with broadcasting services proper (e.g. by way of contribution to any Radio Station), should be classified as State expenditure on a Union subject (List I of the Seventh Schedule) and accounted for under 'Other expenditure'.

- (ii) State expenditure on the purchase and maintenance of radio sets for village propaganda and publicity directly connected with the administration of State subject (List II of the Seventh Schedule) and not forming part of the normal programme of the broadcasting service, should be brought to account against the appropriate functional heads of account concerned in the State books.
- (2) Will include interest on capital and contribution to Funds.

***(e) Welfare of Scheduled Castes, Scheduled Tribes  
and Other Backward Classes***

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2225 Welfare of Scheduled Castes, Scheduled Tribes Other Backward Classes and Minorities</b>	
<i>01 Welfare of Scheduled Castes</i>	001 Direction and Administration
	102 Economic Development
	190 Assistance to Public Sector and Other Undertakings
	277 Education
	282 Health
	283 Housing (1)
	793 Special Central Assistance for Scheduled Castes Component Plan
<i>02 Welfare of Scheduled Tribes</i>	001 Direction and Administration
	102 Economic Development
	190 Assistance to Public Sector and Other Undertakings
	277 Education
	282 Health
	283 Housing (1)
	794 Special Central Assistance for Tribal sub-Plan
	800 Other expenditure
<i>03 Welfare of Backward Classes</i>	001 Direction and Administration
	102 Economic Development
	190 Assistance to Public Sector and Other Undertakings
	277 Education
	282 Health
	283 Housing(1)
	800 Other expenditure
<i>04 Welfare of Minorities</i>	001 Direction and Administration
	102 Economic Development
	103 Subsidy for Operation of Haj Charter(2)
	104 Subsidy for Special Operations(3)
	190 Assistance to Public Sector and Other Undertakings
	277 Education
	282 Health
	283 Housing(1)

800 Other expenditure

*80 General*

001 Direction and Administration  
 101 Welfare of de-notified and other nomadic tribes  
 102 Aid to voluntary Organisations  
 190 Assistance to Public Sector and Other Undertakings  
 800 Other expenditure

**Note:**

- (1) This Minor head will include provision of house site to landless members of Scheduled Castes, Scheduled Tribes and Backward Classes.
- (2) Minor Head '103-Subsidy for Operations of Haj Charter' below Sub-Major Head '04-Welfare of Minorities' will not be operational for fresh transactions w.e.f. 01-04-2017.
- (3) This Minor Head will include expenditure on subsidy for Operation of Haj Charters.

*(f) Labour and Labour Welfare***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2230    Labour, Employment and  
Skill Development***01 Labour(1)*

- 001    Direction and Administration (2)
- 004    Research and Statistics
- 101    Industrial Relations (3)
- 102    Working Conditions and Safety (4)
- 103    General Labour Welfare (5)
- 104    Coal-Mines Labour Welfare
- 105    Mica Mines Labour Welfare
- 106    Iron/Manganese/Chrome Ore Mines Labour Welfare
- 107    Limestone and Dolomite Mines Labour Welfare
- 108    Dock Labour Welfare
- 109    Beedi Workers Welfare
- 110    Cine Workers Welfare
- 111    Social Security for labour (6)
- 112    Rehabilitation of Bonded labour
- 113    Improvements in Working Conditions of Child/Women labour
- 114    Welfare of emigrant labour (9)
- 115    Rural Labour (8)
- 116    Welfare schemes for Fishermen(12)
- 195    Assistance to Labour Cooperatives
- 277    Education (7)
- 798    International Cooperation
- 800    Other expenditure

*02 Employment Service (10)*

- 001    Direction and Administration (11)
- 004    Research, Survey and Statistics
- 101    Employment Services
- 102    Assistance to the Urban poor
- 800    Other expenditure

*03 Training*

- 001    Direction and Administration
- 003    Training of Craftsmen & Supervisors
- 004    Research and Statistics
- 101    Industrial Training Institutes
- 102    Apprenticeship Training
- 800    Other expenditure

**Note:**

- (1) The expenditure on Special Commissions of Enquiry relating to labour will be recorded under a distinct sub head under the programme minor heads to which the terms of reference to the Committee/Commission are closely related. Expenditure relating to International Labour Conference and other General National Conference on Labour may be recorded as part of expenditure of the Ministry. Contribution to the International Labour Organisation will be recorded under the minor head 'International Co-operation'. (See General direction No.3.2).
- (2) Includes Labour Commissioner and his establishment.
- (3) This minor head will include enforcement of labour laws, settlement of disputes and wage boards. These may be shown under separate sub heads under this head. Expenditure on Labour Courts and Industrial Tribunals will also be recorded under this minor head.
- (4) This minor head will include Directorate General of Factory Advice Service, Inspectorate of Factories, Inspector of Steam Boilers, Labour Institutes, Rescue Services, Director-General of Mines Safety under distinct sub-heads.
- (5) This minor head will record labour welfare measures not related to sectors covered by minor heads for Coal, Mica and Iron Ore Mines labour welfare. All these minor heads may have sub heads 'Housing', 'Education', 'Health' etc. as the case may be.
- (6) This minor head will include government contributions towards social security measures for labour and industrial workers such as Family Pension-cum-Life Assurance scheme, Personal Injuries Compensation schemes etc.
- (7) This minor head will record expenditure on education, including workers' education programme, National Institute of Labour etc.
- (8) This minor head will be divided into the following sub-heads:
  - (i) National Commission on Rural Labour.
  - (ii) Rural Workers cell.
- (9) This will include services on Migratory Labour Recruiting Agencies for labour going abroad etc.
- (10) This does not include 'Urban Oriented Employment Programmes' which will be accounted for under the major head '3475-General Economic Services'.
- (11) This includes the expenditure on Directorate General of Employment and Training.
- (12) This Minor Head will not be operational for fresh transactions w.e.f. 04-10-2017.

*(g) Social Welfare and Nutrition***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2235 Social Security and Welfare**

<i>01 Rehabilitation (1)</i>	001	Direction and Administration
	101	Dandakamaya Development Scheme
	102	Displaced persons from former West Pakistan
	103	Displaced persons from former East Pakistan
	105	Repatriates from Sri Lanka
	108	Migrants from Pak-held Territories of Jammu & Kashmir
	109	Development of Andaman and Nicobar Islands for Rehabilitation
	110	Tibetan Refugees
	112	Relief and Rehabilitation of persons affected by Indo-Pak Conflict 1971
	140	Rehabilitation of repatriates from other countries
	200	Other Relief Measures (2)
	202	Other Rehabilitation Schemes
	800	Other expenditure

*02-Social Welfare (3)*

	001	Direction and Administration (6)
	101	Welfare of handicapped
	102	Child Welfare
	103	Women's Welfare
	104	Welfare of aged, infirm and destitute
	105	Prohibition
	106	Correctional Services
	107	Assistance to Voluntary Organisations
	108	Ex-gratia payments to Indian Nationals for properties seized by Pakistan during and after 1965 conflict
	109	Pre-Vocational Training
	190	Assistance to Public Sector and Other Undertakings
	200	Other programmes
	800	Other expenditure

*03 National Social Assistance Programme.*

	101	National Old Age Pension Scheme.
	102	National Family Benefit Scheme.
	103	National Maternity Benefit Scheme.

*04 Debt Relief for Farmers*

	101	Debt Relief/Waiver of Agricultural Loans
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*60 Other Social Security and*



*Welfare Programmes*

101	Personal Accident Insurance Scheme for poor families (Each Special Insurance Scheme will be a minor head)
102	Pensions under Social Security Schemes
103	Protected Savings Schemes
104	Deposit Linked Insurance scheme- Government P.F.
105	Government Employees Insurance Scheme (7)
106	Contributions to Solatiul Fund
107	Swatantrata Sainik Samman Pension Scheme
110	Other Insurance Schemes (4)
111	Government's contribution towards waiver of interest payable by farmers in debt stressed States of Andhra Pradesh, Karnataka, Kerala and Maharashtra
112	Other Charges payable to the retirees/deceased employees of Government of NCT Delhi (8)
200	Other Programmes (5)
800	Other expenditure

**Note:**

- (1) The expenditure on relief and rehabilitation of persons displaced as a result of natural calamities will be recorded under major head '2245-Relief on account of Natural calamities'.
- (2) Will include expenditure on relief measures, as distinct from relief and rehabilitation schemes.
- (3) The grants given to Central Social Welfare Board and other Bodies should be recorded under the various minor heads provided under this sub-major head, if the purpose of the grants is distinguishable.
- (4) This minor head will include management expenditure of Life and other Insurance Schemes run by State Governments.
- (5) This minor head will include expenditure on District Soldiers', Sailors' and Airmen's Welfare Boards, Legal Aid Committees, relief to persons affected by riots, ex-gratia payments to families of ministers, government servants etc dying in harness, and assistance to goldsmiths and their dependents. Expenditure out of compassionate fund will be adjusted under a separate sub-head 'Payment from Compassionate Funds.'
- (6) Expenditure on Direction and Administration pertaining exclusively to any of the minor heads mentioned under sub-major head '02-Social Welfare' will be booked to that minor head. Where it is not so, the expenditure will be booked to the minor head 'Direction and Administration'.
- (7) This minor head shall have distinct sub-heads for Central Government and each of the State / Union Territory Government to record transactions connected with the 'Government Employees Insurance Scheme' in vogue in central and other State Government including Union Territory Governments.
- (8) This Minor Head will include payment under Deposit Linked Insurance Scheme (DLIS), Central Government Employees Group Insurance Scheme (CGEGIS) etc. to the retirees/deceased employees of Government of NCT Delhi only

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2236 Nutrition</b>	
<i>01 Production of Nutritious Foods and Beverages</i>	
	101 Production of Nutritious Beverages
	102 Fortifications of foods
	190 Assistance to Public Sector and Other Undertakings
	800 Other expenditure
<i>02 Distribution of nutritious food and beverages</i>	
	101 Special Nutrition programmes
	102 Mid-day Meals
	800 Other expenditure
<i>80 General</i>	
	001 Direction and Administration
	004 Research & Development
	101 Diet surveys and Nutrition planning
	102 Nutrition education and extension
	103 Statistics and evaluation
	800 Other expenditure

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>2245 Relief on account of Natural Calamities (1)</b>	
<i>01 Drought</i>	
	101 Gratuitous Relief (2) 102 Drinking Water Supply 103 Special Nutrition 104 Supply of Fodder 105 Veterinary Care 282 Public Health 800 Other expenditure 901 Deduct-Amount met from Natural Calamities unspent Margin Money Fund. 902 Deduct-Amount met from the Famine Relief Fund
<i>02 Floods, Cyclones etc.</i>	
	101 Gratuitous Relief (2) 102 Drinking Water Supply 104 Supply of Fodder 105 Veterinary care 106 Repairs and restoration of damaged roads and bridges 107 Repairs and restoration of damaged Government Office Buildings 108 Repairs and Restoration of damaged Government Residential buildings 109 Repairs and restoration of damaged water supply, drainage and sewerage works 110 Assistance for repairs and restoration of damaged water supply, drainage and sewerage works 111 Ex-gratia payments to bereaved families 112 Evacuation of population 113 Assistance for repairs/reconstruction of Houses 114 Assistance to Farmers for purchase of Agricultural inputs 115 Assistance to Farmers to clear sand/silt/salinity from land 116 Assistance to Farmers for repairs of damaged tube wells, pump sets etc. 117 Assistance to Farmers for purchase of live stock 118 Assistance for repairs/replacement of damaged boats and equipment for fishing 119 Assistance to artisans for repairs/replacement of damaged tools and equipments 120 Assistance to owners of salt works 121 Afforestation 122 Repairs and restoration of damaged irrigation and flood control works 193 Assistance to Local bodies and other non-Government Bodies/Institutions 282 Public Health
<i>03 Unspent Margin Money</i>	
	101 Transfers to Reserve funds and Deposit

<i>Fund</i>		Accounts-Natural Calamities unspent Margin Money Fund
<i>04 Famine Relief Fund</i>	101	Transfers to Reserve Funds and Deposit Accounts-Famine Relief Fund
<i>05 State Disaster Response Fund</i>	101	Transfer to Reserve Funds and Deposit Accounts-State Disaster Response Fund
	901	Deduct - Amount met from State Disaster Response Fund.
<i>06 Earthquake</i>	101	Gratuitous Relief (2)
	102	Drinking Water Supply
	104	Supply of Fodder
	105	Veterinary Care
	106	Repairs and restoration of damaged roads and bridges
	107	Repairs and restoration of damaged Government office buildings
	108	Repairs and restoration of damaged Government residential buildings
	109	Repairs and restoration of damaged water supply, drainage and sewerage works
	110	Assistance for repairs and restoration of damaged water supply, drainage and sewerage works
	111	Ex-gratia payments to bereaved families
	112	Evacuation of population
	113	Assistance for repairs / reconstruction of houses
	114	Assistance to farmers for purchase of agricultural inputs
	115	Assistance to farmers to clear sand/silt/salinity from land
	116	Assistance to farmers for repairs of damaged tube wells/pump sets etc.
	117	Assistance to farmers for purchase of livestock
	118	Assistance for repairs/replacement of damaged boats and equipment for fishing
	119	Assistance to artisans for repairs / replacement of damaged tools and equipments
	120	Assistance to owners of salt works
	121	Afforestation
	122	Repairs and restoration of damaged irrigation and flood control works
	123	Public Health
	901	Deduct- Amount met from State Disaster Response Fund
<i>80 General</i>	001	Direction and Administration
	101	Centre for Training in disaster preparedness
	102	Management of Natural Disasters, Contingency Plans in disaster prone areas

103	Assistance to States from National Disaster Response Fund
800	Other expenditure (3)

**Note:**

- (1) All expenditure incurred directly for the relief of distress shall be debited to this major head. Expenditure incurred indirectly due to any natural calamity shall be debited to appropriate functional major head.
- (2) This will be sub-divided into:-
 

(i) Cash doles	(vi) Supply of seeds, fertilizers and
(ii) Food and clothing	Agricultural implements
(iii) Housing	(vii) Supply of fodder
(iv) Educational Concessions	(viii) Other items
(v) Supply of medicines	
- (3) This minor head will record expenditure on prevention of cattle epidemic and other miscellaneous expenditure not identifiable with other sub-major/minor heads.

*(h) Others*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2250 Other Social Services</b>	
	101 Donations for Charitable purposes
	102 Administration of Religious and Charitable Endowments Acts
	103 Upkeep of Shrines, Temples etc.
	104 Payment to Institutions against refund of unclaimed deposits specified under Section 124(4) of the Finance Act, 2015 (20 of 2015). (2)
	105 Payment of Interest to Institutions on unclaimed deposits credited to Senior Citizens' Welfare Fund (2)
	800 Other expenditure (1)

**Note:**

- (4) This minor head will include expenditure on Public exhibitions, fairs and pilgrimage beyond India.
- (5) This minor head will include a distinct sub-head in the name of the Fund from which the unclaimed deposit is refunded.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2251 Secretariat-Social Services</b>	

090	Secretariat (1)
091	Attached Offices (2)
092	Other Offices (2)

**Note:**

- (1) See Note (1) below major head '2052-Secretariat-General Services'. Separate sub-heads may be opened for the different wings of the secretariat dealing with policy formulation etc. relating to functions falling in this sector.
- (2) See Note (2) below the major head '2052-Secretariat-General Services'.

### C. Economic services

#### (a) Agriculture and Allied Activities

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>2401 Crop Husbandry</b>	
	001 Direction and Administration
	102 Food grain crops
	103 Seeds (1)
	104 Agricultural Farms (2)
	105 Manures and Fertilisers
	106 Import of Fertilizers
	107 Plant Protection
	108 Commercial Crops (3)
	109 Extension and Farmers' Training (4)
	110 Crop Insurance
	111 Agricultural Economics and Statistics
	112 Development of Pulses
	113 Agricultural Engineering (5)
	114 Development of Oil Seeds
	115 Scheme of Small/Marginal farmers and agricultural labour
	119 Horticulture and Vegetable Crops (6)
	129 Issue of Special Bonds to Fertilizers Companies as compensation towards fertilizer subsidy
	195 Assistance to Farming Cooperation
	798 International Co-operation
	800 Other expenditure

**Note:**

- (1) This minor head will also record expenditure on seed farms.
- (2) This minor head will include expenditure on commercial farms and experimental farms other than seed farms (vide Note (1) above).
- (3) Expenditure on development of each type of commercial crop will be recorded under distinct sub-heads. Thus there will be distinct sub-heads for Jute, Cotton, Sugarcane, Potato, Tobacco, Coconut, Cashew, Arecanut, Pepper, Cardamom etc.
- (4) This minor head will record expenditure on information, publicity demonstration, farmers' training and education.
- (5) This minor head will include expenditure on agency for the hire and servicing of agricultural machinery and implements including tractors.
- (6) This minor head will include expenditure on schemes relating to fruits, vegetables, Nurseries, Kitchen gardens and Orchards, and suitable sub-heads for individual scheme or a group of schemes may be opened, with appropriate grouping under 'Fruits', 'Vegetables' and 'Nursery'. It will, however, exclude expenditure on forest nursery' which will be recorded under the major head '2406-Forestry and Wild life.'

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2402    Soil and Water  
          Conservation**

001	Direction and Administration
101	Soil Survey and Testing
102	Soil Conservation (1) (2)
103	Land reclamation and Development
109	Extension and Training
800	Other expenditure

**Note:**

- (1) This minor head will include schemes relating to desert areas, saline, alkaline and water logged areas, reclamation of ravine, heavy rainfall areas and forest areas, besides bunding works on agricultural lands.
- (2) This will include a sub-head 'Water Conservation'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2403    Animal Husbandry**

001	Direction and Administration
101	Veterinary Services and Animal Health (1)
102	Cattle and Buffalo Development (2)
103	Poultry Development
104	Sheep and Wool Development
105	Piggery Development
106	Other Live Stock Development
107	Fodder and Feed Development
108	Insurance of Live Stock and Poultry
109	Extension and Training
111	Meat Processing
113	Administrative Investigation and Statistics
195	Assistance to Animal Husbandry Cooperatives
800	Other expenditure

**Note:**

- (1) Will include expenditure on prevention and control of animal diseases.
- (2) This minor head will include cattle breeding, cattle shows etc.



**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2404    Dairy Development (1)**

001	Direction and Administration
102	Dairy Development Projects (3)
109	Extension and Training
191	Assistance to Cooperatives and other Bodies (4)
	Each Milk Scheme will be a minor head (2)
800	Other expenditure

**Note:**

- (1) This major head will include expenditure on Milk Supply Schemes.
- (2) (a) Each Milk Supply scheme which has been declared as commercial will be treated as a minor head and will have the following sub-heads with suitable detailed heads there under, as may be found necessary, viz:-
  - (i) Administration                      (iv) Distribution
  - (ii) Procurement                        (v) Land and Buildings
  - (iii) Processing                         (vi) Other expenditure
- (b) Milk Supply Schemes which are not declared as commercial will however be treated as sub-head below the Minor Head 'Diary Development Projects'.
- (3) Operation Flood Project will be a Sub-head under this minor Head.
- (4) National Dairy Development Board will be a Sub-head under this minor Head.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2405   Fisheries**

001	Direction and Administration
101	Inland fisheries (1)
102	Esturine / Brackish water Fisheries (1)
103	Marine Fisheries (2)
105	Processing, Preservation and Marketing
109	Extension and Training
110	Mechanisation and improvement of Fish Crafts
120	Fisheries Cooperatives
121	Welfare Schemes for Fishermen
190	Assistance to Public Sector and Other Undertakings
195	Assistance to Shipping Credit and Investment Company and other bodies
800	Other expenditure (3)

**Note:**

- (1) Landing and berthing facilities will be sub-heads.
- (2) In addition to sub-heads, as in Note (1) above, this minor head will have two more sub-heads viz., (i) off-shore fisheries and (ii) Deep sea fisheries. The latter covers pearl and chank fisheries.
- (3) Will include expenditure on aquarium.

<b>MAJOR/SUB. MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2406 Forestry and Wild Life</b>	
<i>01 Forestry</i>	
	001 Direction and Administration
	003 Education and Training
	004 Research
	005 Survey and Utilization of Forest Resources
	013 Statistics
	070 Communications and Buildings
	101 Forest Conservation, Development and Regeneration
	102 Social and Farm Forestry (1)
	105 Forest Produce
	110 Expenditure on management of Ex- Zamindari Forest Estates
	111 Departmental working of Forest Coupes and Depots
	112 Resin and Turpentine Factories (2)
	190 Assistance to Public Sector and Other Undertakings
	800 Other expenditure
<i>02 Environmental Forestry and Wild Life</i>	
	110 Wild Life Preservation
	111 Zoological Park
	112 Public Gardens
	798 International Co-operation
	800 Other expenditure
<i>04 Afforestation and Ecology Development</i>	
	101 National Afforestation and Ecology Development programme
	102 National Compensatory Afforestation (NCA)
	103

**Note:**

- (1) This minor head will include expenditure relating to grassland schemes, orchards etc, within the forest area. It also includes economic plantations and plantations of quick growing species such as Teakwood, Eucalyptus, Bamboo, Matchwood etc.
- (2) Each factory will be recorded as a minor head with suitable sub-head thereunder.
- (3) This Minor Head may be divided into Sub-Head for various activities viz. Compensatory Afforestation, Additional Compensatory Afforestation, Penal Compensatory Afforestation, Net Present Value of Forest Land, Protected Areas(National Parks, Wildlife, Sanctuaries) etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2407 Plantations</b>	
<i>01 Tea</i>	015 Payment against collection of Cess
	016 Subsidy for re-plantation
	800 Other expenditure
<i>02 Coffee</i>	015 Payment against collection of Cess
	016 Subsidies for Plantation
	800 Other expenditure
<i>03 Rubber</i>	015 Payments against collection of Cess
	800 Other expenditure
<i>04 Spices</i>	015 Payments against collection of Cess
	800 Other expenditure
<i>60 Others</i>	533 Jute
	811 Coconuts
	813 Cashew
	822 Cinchona
	829 Areca nut
	830 Tobacco

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2408    Food, Storage and  
Warehousing (1)***01 Food*

- 001    Direction and Administration
- 003    Training (4)
- 004    Research and evaluation (4)
- 101    Procurement and Supply (2)
- 102    Food Subsidies (3)
- 103    Food Processing
- 190    Assistance to Public Sector and Other  
Undertakings
- 195    Assistance to Co-operatives
- 798    International Co-operation
- 800    Other expenditure (5)

*02 Storage and  
Warehousing (6)*

- 001    Direction and Administration
- 003    Training (4)
- 004    Research and Evaluation (4)
- 101    Rural Godowns Programme
- 103    Assistance to Warehousing Development and  
Regulatory Authority
- 190    Assistance to Public Sector and Other  
Undertakings
- 195    Assistance to Co-operatives
- 800    Other expenditure

**Note:**

- (1)    This major head will be operated for the recording of expenditure of State Civil Supplies Department to the extent of their activities relating to procurement, storage and distribution of food grains and pulses. Expenditure on other activities of the State Civil Supplies Department will be recorded under the major head '3456-Civil supplies'.
- (2)    This minor head will record expenditure on trading schemes in food grains and pulses (including trading losses written off from Capital head). The element of subsidies under these schemes will be transferred and finally accounted for under the minor head 'Food subsidies'.
- (3)    This minor head will include subsidy to the Food Corporation of India.
- (4)    This minor head will include expenditure on Hapur Institute and Modern Rice Mills etc.
- (5)    This minor head will include incidental expenses on Gift Food Grains from abroad.
- (6)    This sub-major head will include expenditure on cold storage facilities for fruits and vegetables.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2415    Agricultural Research and Education***01 Crop Husbandry*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R
- 277    Education
- 800    Other expenditure

*02 Soil and Water Conservation*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R.
- 277    Education
- 800    Other expenditure

*03 Animal Husbandry*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R
- 277    Education
- 800    Other expenditure

*04 Dairy Development*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R.
- 277    Education
- 800    Other expenditure

*05 Fisheries*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R
- 277    Education
- 800    Other expenditure

*06 Forestry*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R
- 277    Education
- 800    Other expenditure

*07 Plantations*

- 001    Direction and Administration
- 004    Research
- 120    Assistance to other Institutions
- 150    Assistance to I.C.A.R
- 277    Education
- 800    Other expenditure

*80 General*

001	Direction and Administration
004	Research
013	Statistics
120	Assistance to other Institutions
150	Assistance to I.C.A.R.
277	Education
800	Other expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2416 Agricultural Financial Institutions</b>	

(Each aided Institute will be a separate Minor Head)

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2425 Co-operation (1)</b>	

001	Direction and Administration
003	Training
004	Research and Evaluation
101	Audit of Co-operatives
105	Information and Publicity
106	Assistance to multipurpose rural co-operatives
107	Assistance to credit co-operatives
108	Assistance to other co-operatives
109	Agriculture Credit Stabilisation fund
190	Assistance to Public Sector and Other Undertakings
277	Cooperative Education (2)
800	Other expenditure

**Note:**

- (1) This major head will cover only such expenditure on co-operative ventures, which are of a Composite/General Type and cannot be properly identified with and classified under any of the various functional heads.
- (2) This minor head is intended to account for the transactions made to propagate the co-operative principles, ideology and philosophy amongst the members of Co-operative Societies.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2435 Other Agricultural Programmes</b>	
<i>01 Marketing and quality control (I)</i>	
	101 Marketing facilities 102 Grading and quality control facilities 190 Assistance to Public Sector and Other Undertakings 800 Other expenditure
<i>60 Others</i>	
	101 Scheme for Debt relief to farmers. Each Programme not covered elsewhere in this sub-sector will be a minor head

**Note:**

- (1) This sub-major head will include expenditure on enforcement of Food Products Order, 1955 and the Cold Storage Order, 1965 to develop Food Products Industry and Cold Storage Industry on scientific lines and to make quality products available for internal market as well as for exports.

**(b) Rural Development**

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2501 Special Programmes for Rural Development</b>	
<i>02 Draught Prone Areas Development Programme</i>	001 Direction and Administration
	101 Minor Irrigation
	102 Afforestation
	103 Pasture Development
	307 Soil and water conservation
	310 Animal Husbandry and Dairying
	800 Other expenditure
<i>03 Desert Development Programme</i>	001 Direction and Administration
	101 Minor Irrigation
	102 Afforestation
	307 Soil and water conservation
	310 Animal Husbandry and Dairying
	800 Other expenditure
<i>04 Integrated Rural Energy Planning Programme</i>	003 Training
	101 Development of Design and Approach for Area bound Block level IRE Projects
	105 Project Implementation
	109 Monitoring
<i>05 Waste Land Development</i>	101 National Waste Land Development Programme
<i>06 Self Employment Programmes</i>	101 Swarnajayanti Gram Swarozgar Yojana
	102 National Rural Livelihood Mission
	800 Other Expenditure

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2505    Rural Employment (1)***01 National Programmes*

702    Jawahar Gram Samridhi Yojana'

*02 Rural Employment  
Guarantee Schemes*101    National Rural Employment Guarantee  
Scheme*60 Other programmes*Each Programme like employment guarantee  
scheme will be a minor head**Note:**

- (1)    Regarding urban oriented employment programmes, please see major head '2230-Labour and Employment 02- Employment'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2506    Land Reforms (1)**

001    Direction and Administration

012    Statistics and Evaluation

101    Regulation of Land Holding and Tenancy

102    Consolidation of Holdings (2)

103    Maintenance of Land Records

104    Assistance to allottees of surplus Land

800    Other expenditure

**Note:**

- (1)    This major head will include expenditure on land reforms relating to Agriculture Development and for the development and cultivation of ceiling surplus land assigned to the landless.
- (2)    Expenditure on consolidation of holding for development of agriculture will be recorded under this head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>2515 Other Rural Development Programmes</b>	
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001	Direction and Administration
003	Training
004	Research
101	Panchayati Raj
102	Community Development
103	Dry land Development Programme
104	DRDA Administration
105	Public Cooperation
106	Provision of Urban Amenities in Rural Areas
800	Other expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>2551 Hill Areas</b>	
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<i>01 Western Chats</i>	
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<i>60 Other Hill Areas</i>	
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(Minor heads corresponding to functional major heads/sub-major heads may be opened as necessary)

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>2552 North Eastern Areas</b>	
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101	Contribution to Central Resource Pool for Development of North Eastern Region
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(Minor heads corresponding to functional major heads/sub-major heads may be opened as necessary)

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>2553 MPs Local Area</b>	
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<b>Development Scheme</b>	
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101	Assistance to District Rural Development Agencies
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102	Assistance to Local Bodies.
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**MAJOR / SUB-MAJOR HEADS****MINOR HEADS****2575 Other Special Area  
Programmes***01 Dangs District**02 Backward Areas**03 Tribal Areas**04 Ladakh Autonomous Hill  
Development Council**05 Jharkand Area Autonomous  
Council**06 Border Area Development**60 Others*

Minor heads corresponding to functional major  
heads sub-major heads may be opened under  
the sub-major heads as necessary

**MAJOR / SUB-MAJOR HEADS****2700 Major Irrigation**

*Each Commercial project  
will be a sub major head*

001	Direction and Administration
052	Machinery and Equipment
101	Maintenance and Repairs(1)
799	Suspense
800	Other Expenditure (2)

*Each Non-Commercial  
project will be a sub major  
head*

001	Direction and Administration
052	Machinery and Equipment
101	Maintenance and Repairs(1)
799	Suspense
800	Other Expenditure (2)

*80-General(3)*

001	Direction and Administration (4)
002	Data Collection
003	Training
004	Research
005	Survey
006	Consultancy
052	Machinery and Equipment
190	Assistant to Public Sector and Other Undertakings
799	Suspense
800	Other Expenditure
901	Deduct-Amount recovered from other Governments and agencies for common works

Note:

1. This minor head will be sub-divided into the following sub-heads:-
  - (i) Work Charged Establishment
  - (ii) Other Maintenance Expenditure
2. This minor head will include interest on capital and expenditure on extension and improvements
3. Three sub-heads may be opened under the minor head 'Direction and Administration' below the sub-major head '80-General' to record the following expenditure:-
  - (i) Expenditure on common establishment not pertaining exclusively to any of the sub-major heads under this major head or the corresponding Capital major head.
  - (ii) Expenditure on common establishments not related to any particular project opened as minor head under various sub-major heads.
  - (iii) Expenditure on general planning and research connected with irrigation, Navigation, Embankment and Drainage works.
4. This will include Regional Co-ordination.

**1. (d) Irrigation and Flood Control**

**MAJOR / SUB-MAJOR HEADS**

**MINOR HEADS**

**2701 Medium Irrigation**

*Each Commercial project  
will be a sub major head*

001	Direction and Administration
052	Machinery and Equipment
101	Maintenance and Repairs(1)
799	Suspense
800	Other Expenditure (2)

*Each Non-Commercial  
project will be a sub major  
head*

001	Direction and Administration
052	Machinery and Equipment
101	Maintenance and Repairs(1)
799	Suspense
800	Other Expenditure (2)

*80-General(3)*

001	Direction and Administration (4)
002	Data Collection
003	Training
004	Research
005	Survey
006	Consultancy
052	Machinery and Equipment
190	Assistant to Public Sector and Other Undertakings
799	Suspense
800	Other Expenditure
901	Deduct-Amount recovered from other Governments and agencies for common works

Note:

1. This minor head will be sub-divided into the following sub-heads:-
  - (i) Work Charged Establishment
  - (ii) Other Maintenance Expenditure
2. This minor head will include interest on capital and expenditure on extension and improvements
3. Three sub-heads may be opened under the minor head 'Direction and Administration' below the sub-major head '80-General' to record the following expenditure:-
  - (i) Expenditure on common establishment not pertaining exclusively to any of the sub-major heads under this major head or the corresponding Capital major head.
  - (ii) Expenditure on common establishments not related to any particular project opened as minor head under various sub-major heads.
  - (iii) Expenditure on General planning and research connected with irrigation, Navigation, Embankment and Drainage works.
4. This will include Regional Co-ordination



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2702 Minor Irrigation</b>	
01 Surface Water	103 Diversion Schemes
	104 Ayacut Development
	800 Other expenditure
02 Ground water	005 Investigation
	016 Subsidy
	052 Machinery and Equipment
	800 Other expenditure
03-Maintenance	101 Water Tanks(2)
	102 Lift Irrigation Schemes(2)
	103 Tube Wells(2)
80 General(1)	001 Direction and Administration
	005 Investigation
	052 Machinery and Equipments
	190 Assistance to Public Sector and other undertakings
	191 Assistance to Local bodies
	799 Suspense
	800 Other expenditure

**Note:**

- (1) Will be operated where the expenditure cannot be identified with any of the sub-major heads above.
- (2) This minor head may be divided into the following sub-heads:
  - (a) Work Charged Establishment
  - (b) Other maintenance expenditure

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**2705    Command Area  
          Development (1)**

Each command Area Development Authority will be a  
minor head

**Note:**

- (1) This major head is intended for recording expenditure on programmes for integrated development of selected command areas within the command of the major river valley projects and integrated development of agriculture and allied activities in other special areas such as dry areas, desert areas, hill areas etc. These programmes may be not only related to development of agriculture in these selected areas, but also other allied activities like development of fisheries, animal husbandry, link roads, storage, processing facilities for agricultural commodities, creation of marketing complexes etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2711 Flood Control and Drainage</b>	
<i>01 Flood Control</i>	001 Direction and Administration 050 Land 052 Machinery and Equipment 103 Civil Works 799 Suspense 800 Other expenditure
<i>02 Anti-sea Erosion Projects</i>	001 Direction and Administration 050 Land 052 Machinery and Equipment 103 Civil Works 799 Suspense 800 Other expenditure
<i>03 Drainage</i>	001 Direction and Administration 050 Land 052 Machinery and Equipment 103 Civil Works 799 Suspense 800 Other expenditure

*(e) Energy*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2801 Power</b>	
<i>01 Hydel Generation</i>	001 Direction and Administration 005 Investigation 052 Machinery and Equipment 101 Purchase of Power 799 Suspense 800 Other expenditure Each Hydroelectric Scheme will be a minor head (1).
<i>02 Thermal Power Generation</i>	001 Direction and Administration 005 Investigation 052 Machinery and Equipment 101 Purchase of Power 102 Badarpur Thermal Power Station. 799 Suspense 800 Other expenditure Each Thermal Power Scheme will be a minor head (2)
<i>03 Nuclear Power Generation</i>	001 Direction and Administration 005 Investigation 052 Machinery and Equipment 101 Fuel Inventory 103 Waste Management 799 Suspense 800 Other expenditure Each Nuclear Power Scheme will be a minor head
<i>04 Diesel/Gas Power Generation</i>	001 Direction and Administration 005 Investigation 052 Machinery and Equipment 799 Suspense 800 Other expenditure Each Diesel/Gas Power Scheme will be a minor head (3)
<i>05 Transmission and Distribution (4)</i>	001 Direction and Administration 005 Investigation 052 Machinery and Equipment 404 Development of Power Systems-National Load 106 Despatch Centre 799 Suspense 800 Other expenditure Each Transmission/ Distribution Scheme will be a minor head

<i>06 Rural Electrification</i>	001	Direction and Administration
	005	Investigation
	052	Machinery and Equipment
	101	Purchase of Power
	102	Rajiv Gandhi Gramin Vidyut Yojna
	103	Deen Dayal Upadhyaya Gram Jyoti Yojna
	799	Suspense
	800	Other expenditure
<i>80 General</i>	001	Direction and Administration
	003	Training
	004	Research and Development
	005	Investigation
	101	Assistance to Electricity Boards (5)
	102	Administration of Electricity Act, 2003
	103	Administration of Energy Conservation Act, 2001
	800	Other expenditure

**Note:**

- (1) The sub-heads will be (i) Head Works (ii) Hydro-Electric Installation (iii) Transmission.
- (2) The sub heads will be (i) Power House and Ancillary Works (ii) Transmission and Distribution.
- (3) The sub-heads will be (i) Power Plant and Ancillary Works (ii) Transmission and Distribution.
- (4) This sub-major head is intended to record common 'Transmission and Distribution Schemes', if any, which cater to Hydro, Thermal or Diesel schemes, and cannot be identified with the particular type of generation system.
- (5) 'Recoveries of overpayments of Assistance to Electricity Boards' shall be adjusted under distinct sub-head 'Deduct-Recoveries of overpayments of Assistance' below this major head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****2802    Petroleum***01 Exploration and  
Production of Crude Oil and  
Gas*

- 001    Direction and Administration
- 003    Training
- 004    Research and Development
- 101    Assistance for Oil and Gas Exploration
- 102    Off-Shore Oil Development and Production
- 104    On-shore Oil Development and Production
- 105    Gas Development and Production
- 106    Payment of net proceeds of Cess on Indigenous  
Crude to Oil Industry Development Board
- 800    Other expenditure

*02 Refining and Marketing of  
Oil and Gas*

- 001    Direction and Administration
- 101    Refining of Oil
- 102    Marketing of Oil
- 103    Marketing of Gas
- 800    Other expenditure

*80 General*

- 101    Payment to Oil Companies in settlement of  
their claims under administered pricing
- 102    Subsidy to Oil Marketing Companies
- 103    Payment to Oil Marketing Companies as  
compensation for under-recoveries in their  
domestic LPG and Kerosene (PDS) operations
- 106    Assistance to Autonomous Bodies

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2803    Coal and Lignite**

001	Direction and Administration (1)
003	Training
004	Research and Development
101	Assistance to coal and lignite companies
102	Exploration & Detailed Drilling
800	Other expenditure

**Note:**

- (1) This minor head will include 'Payments to Coal Board against collection of cess on coal and coke' as a distinct sub-head. This will also include expenditure of the Coal Controller and his establishment, subsidies for transport of coal and expenditure on schemes for guarantee of advances to collieries etc.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2810    New and Renewable  
Energy**

101	Grid Interactive and Distributed Renewable Power
102	Renewable Energy for Rural Applications
103	Renewable Energy for Urban, Industrial & Commercial Applications
104	Research, Design & Development in Renewable Energy
105	Supporting Programmes.
800	Other expenditure

*(f) Industry and Minerals***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****2851    Village and Small  
         Industries (1)**

001	Direction and Administration (2)
003	Training (2)
004	Research and Development (2)
101	Industrial Estates (3)
102	Small Scale Industries
103	Handloom Industries
104	Handicraft Industries
105	Khadi and Village Industries
106	Coir Industries
107	Sericulture Industries
108	Powerloom Industries
109	Monitoring and Evaluation
110	Composite village and Small Industries and Co-operatives
111	Employment Scheme for Unemployed Educated Youths
200	Other Village Industries
800	Other expenditure

**Note:**

- (1) The working Expenses of departmental commercial undertakings relating to 'Village and Small Industries' may be recorded under suitable sub-heads as indicated below:-
  - Management
  - Operation and maintenance
  - Renewals and replacements
  - Buildings
  - Machinery and equipment
  - Other expenditure (to record interest on capital and contribution to funds etc.)
 Co-operation for specific industry will be booked under a separate sub-head e.g. Handloom Co-operatives, Sericulture Co-operatives etc.
- (2) These minor heads will be downgraded to the level of sub-heads when expenditure on them is solely for a specific industry e.g. Handloom, Handicrafts, and Coir etc.
- (3) This minor head will record expenditure on the management and maintenance of Industrial Estates. There will be a distinct sub-head for each Industrial Estate. Expenditure on Government Units in the Industrial Estates, will however, be recorded under the relevant programme minor heads under this major head.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2852 Industries (1)</b>	
<i>01 Iron and Steel</i>	
<i>Industries (2)</i>	
	101 Mining
	105 Manufacture
<i>02 Cement and Non-metallic Mineral Industries (2)</i>	
	205 Cement
	600 Others
<i>03 Fertilizer Industries</i>	
	004 Research and Development
	101 Fertilizer Subsidy
	129 Issue of Special Bonds to Fertilizers Companies as compensation towards fertilizer subsidy
	800 Other expenditure
<i>04 Petrochemical industries</i>	
<i>05 Chemical and Pharmaceutical Industries</i>	
	205 Chemicals and Pesticides
	206 Drugs and Pharmaceuticals
<i>06 Engineering Industries (2)</i>	
	101 Other Industrial machinery Industries
	102 Transport Equipment Industries
	103 Other Engineering Industries
	203 Electrical Engineering Industries
<i>07 Telecommunication and Electronic Industries</i>	
	101 Telecommunications
	202 Electronics
	800 Other expenditure
<i>08 Consumer Industries (3)</i>	
	101 Edible Oils
	201 Sugar
	202 Textiles
	204 Leather
	206 Distilleries
	215 Paper and Newsprint
	600 Others (4)
<i>09 Atomic Energy Industries</i>	
	001 Direction and Administration
	101 Isotopes
	102 Atomic Fuels
	103 Thorium Extraction
	104 Fabrication of Equipment
	106 Waste Treatment Facilities
	200 Common Facilities
	201 Atomic Minerals Development

202	Nuclear Fuel Complex
203	Fuel Reprocessing
204	Heavy Water Plant
208	Rare Earth Development
209	Centre for Advanced Technology
211	Operating Plants for Nuclear Recycle Board (5)
800	Other expenditure

*80 General*

001	Direction and Administration
003	Industrial Education-Research and Training
101	Standardisation and Quality Control
102	Industrial Productivity
103	Tariff and Price Regulation
800	Other expenditure

**Note:**

- (1) Each departmental commercial undertaking will appear as a minor head under the sub-major heads appropriate to the nature of industry developed by the undertaking. The minor head for each departmental commercial undertaking may have the following standard sub heads with suitable detailed heads there under:-
 

Management	Machinery and Equipment
Operation and Maintenance	Suspense
Renewals and Replacements	Other expenditure
Buildings	
- (2) The minor heads under these sub-major heads will include expenditure on regulation and development of the categories of industries represented by them.
- (3) The minor heads under this sub-major head have the following sub-heads:-
 

Direction and Administration
Research and Development
Subsidies
Assistance to cooperatives
Other expenditure
- (4) Will include Vanaspati, Food Beverages, Jute, Salt, Photo films, Soap, Plastics as sub-heads.
- (5) Expenditure on operating plants for Nuclear Recycle Board hitherto booked under any minor head would henceforth be charged to this minor head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2853 Non ferrous Mining and metallurgical Industries</b>	
<i>01 Geological Survey of India</i>	001 Direction and Administration (1)
	003 Training
	004 Research and Development
	005 Investigation
	101 Survey and Mapping
	102 Mineral Exploration
	200 Other Explorations
	800 Other expenditure
 <i>02 Regulation and Development of Mines</i>	
	001 Direction and Administration (1)
	003 Training
	004 Research and Development
	101 Survey and Mapping
	102 Mineral Exploration
	104 Bureau of Mines
	190 Assistance to Public Sector and other undertakings for Mineral Exploration
	800 Other expenditure (2)

**Note:**

- (1) This will include expenditure on the administration of Section 16 of the Mines and Minerals Regulation Act.
- (2) This minor head will record miscellaneous expenditure which is not allocable to the other prescribed minor heads, such as payment to Railways on account of freight concessions etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>2875 Other Industries</b>	
<i>01 Opium and Alkaloid Industries</i>	
	001 Direction and Administration
	107 Ghazipur Opium Factory (1)
	108 Neemuch Opium factory (1)
	109 Ghazipur Alkaloid Works (2)
	110 Neemuch Alkaloid Works (2)
<i>60 Other Industries</i>	
	190 Assistance to Public Sector and Other Undertakings
	800 Other expenditure

**Note:**

- (1) These minor heads will have the following sub-heads with suitable detailed heads there under: -

Working Expenses- Management  
Purchase of Opium  
Repairs and Maintenance  
Buildings  
Machinery and Equipment  
Suspense  
Transfer to Depreciation Reserve Fund  
Other expenditure  
Deduct-Value of Opium transferred to Alkaloid Works

The sub-head 'Other expenditure' will include pensions / gratuities and interest on capital and contributions to Funds.

The sub-head 'Management' will include proportionate expenditure of Bureau of Narcotics recorded under the minor head 'Narcotics Control' below the major head '2070-Other Administrative Services'.

- (2) These minor heads will have the following sub-heads with suitable detailed heads there under:-

Working expenses- Management  
Value of Opium transferred from Opium Factories  
Buildings  
Repairs and Maintenance  
Machinery and Equipment  
Transfer to Depreciation Reserve Fund  
Other expenditure

The sub-head 'Other expenditure' will include pensions / gratuities and interest on capital.

The sub-head 'Management' will include proportionate expenditure of Bureau of Narcotics recorded under the minor-head 'Narcotics Control' below the major head '2070-Other Administrative Services'.

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>2885 Other Outlays on Industries and Minerals</b> <i>01 Industrial Financial Institutions</i>	
	101 Assistance to Industrial Finance Institutions
	102 Payments to Development Bank out of the Research and Development Cess.
	800 Other Expenditure
<i>02 Development of Backward Areas</i>	
	101 Subsidies
	800 Other expenditure
<i>03 Industrial Corridors</i>	Each Industrial Corridor project will be a Minor Head.
<i>60 Others</i>	
	800 Other expenditure

*(g) Transport***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****3001    Indian Railways-Policy****Formulation, Direction,****Research and Other****Miscellaneous Organisation**

004	Research, Designs and Standards Organisation
005	Surveys (2)
090	Railway Board (1)
094	Miscellaneous Establishments (2)
101	Statutory Audit including Pensionary Charges etc.(2)
102	Payments to Worked Lines (4)
103	Subsidised Companies (5)
105	Appropriation to Special Railway Safety Fund
106	Appropriation of surcharge on Mumbai Suburban Passenger Fare to 'Loan Repayment Reserve Fund'
799	Suspense-Miscellaneous Advances (3)
810	Miscellaneous charges (1)(2)
901	Deduct-Amount met from Railway Pension Fund(2)

**Note:**

- (1) Further sub-division into sub-heads / detailed heads etc. is available in APP IV to Indian Railways code for the Accounts Department.
- (2) These will be divided into the sub-heads (i) Commercial Lines and (ii) Strategic Lines.
- (3) This minor head will record the following transactions, pending adjustments to the final heads of account: -
  - (a) Charges, the allocation of which is not known or which cannot immediately be carried to a final head
  - (b) Inter- departmental transactions awaiting acceptance by other departments
  - (c) Expenditure irregularly incurred for other than Public purpose in anticipation of receipts of deposits or pending realisation of the amount expended
  - (d) Payments made in advance for stores to be supplied or transfer debits for value of stores supplied pending receipt of materials.
- (4) This minor head will be divided into sub-heads:-
  - (i) Net earnings paid to worked lines;
  - (ii) Subsidy and rebate; and
  - (iii) Miscellaneous Payments.
- (5) There will be a sub-head for each Railway system and a detailed head for each Railway line under this head and will record payments of subsidy to Branch lines worked by the owning companies themselves and charges for land separately.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3002    Indian Railways-  
Commercial Lines-  
Working Expenses***01 General Superintendence  
and Services*

- 108    General Management including general management services
- 109    Financial Management
- 110    Personnel Management
- 111    Materials Management
- 112    Way and Works Management
- 113    Rolling Stock Management
- 114    Electrical Management
- 115    Signal and Telecommunication Management
- 116    Traffic Management

*02 Repairs and Maintenance  
of Permanent Way and  
Works*

- 117    Establishment in offices
- 118    Maintenance of permanent way
- 119    Maintenance of Bridge work and Tunnels including over/under bridges
- 120    Maintenance of Service buildings (other than staff quarters and Welfare buildings)
- 121    Water Supply, Sanitation and Roads (Other than staff quarters and welfare buildings)
- 122    Other repairs and maintenance
- 123    Special repairs pertaining to breaches, accidents including special revenue work
- 129    Credits or Recoveries

*03 Repairs and Maintenance  
of Motive power*

- 117    Establishment in offices
- 125    Steam Locomotives
- 126    Diesel Locomotives
- 127    Electric Locomotives
- 128    Rail cars, ferry steamers and other maintenance expenses
- 129    Credits or recoveries

*04 Repairs and Maintenance  
of Carriage and Wagons*

- 117    Establishment in offices
- 129    Credits or recoveries
- 130    Carriages
- 131    Wagons
- 132    Electrical Multiple Unit /Mainline Electrical Multiple Unit Services
- 133    Electrical General Services-Train lighting, fans and air conditioning
- 134    Diesel Multiple Unit Coaches

200 Miscellaneous Repairs and Maintenance Expenses

*05 Repairs & Maintenance of Plant and Equipment*

- 117 Establishment in offices
- 129 Credits or recoveries
- 138 Plant and Equipment-Way and Works
- 139 Plant and Equipment - Mechanical
- 140 Plant and Equipment-Electrical
- 141 Plant and Equipment-Signaling
- 142 Plant and Equipment-Telecommunication
- 143 Rental, lease and spectrum charges for Signaling and Telecommunication circuits
- 144 Other Plant & Equipment-General and Traffic Departments

*06 Operating Expenses Rolling Stock and Equipment*

- 125 Steam Locomotives
- 126 Diesel Locomotives
- 127 Electric Locomotives
- 129 Credits or recoveries
- 130 Carriages and Wagons
- 137 Electrical Multiple Unit/Mainline Electrical Multiple Unit Services
- 145 Traction (other than rolling stock) and General electrical services
- 146 Signaling and Telecommunication
- 147 Ferry Services and rail cars

*07 Operating Expenses-Traffic*

- 117 Establishment in offices
- 129 Credits or recoveries
- 148 Station Operations
- 149 Yard Operations
- 153 Transshipment and repacking operations
- 154 Trains Operations
- 155 Safety
- 200 Other Miscellaneous expenses

*08 Operating expenses-Fuel*

- 129 Credits or recoveries
- 156 Steam Traction
- 157 Diesel Traction
- 158 Electric Traction

*09 Staff Welfare and Amenities*

- 052 Residential and Welfare Buildings - Repairs and Maintenance
- 106 Canteen and Other staff amenities
- 107 Educational facilities
- 108 Medical Services



129	Credits or recoveries
282	Health and Welfare Services
800	Miscellaneous Expenses

*10 Miscellaneous-Working expenses*

101	Hospitality and Entertainment Expenses
102	Catering
103	Compensation-Claims
104	Workmen's and other compensation claims
105	Security
106	Cost of Training of staff
129	Credits or recoveries
800	Other expenses

*11 Provident Fund, Pension and Other Retirement Benefits*

101	Superannuation and retiring pension
102	Commuted Pension
103	Ex-gratia pension
107	Family Pension
108	Death-cum-retirement gratuity
109	Other allowances, other pensions and other expenses
110	Gratuities, Special Contribution to Provident Fund and Contribution to Provident Fund
111	Leave Encashment Benefits (1)
129	Credits or recoveries

*12 Appropriation to Funds*

101	Appropriation to Depreciation Reserve Fund
102	Appropriation to Pension Fund

*13 Suspense*

101	Demands payable
129	Credits or recoveries
700	Miscellaneous advances

14 Government Contribution for Defined Contribution Pension Scheme	101 Government Contribution for Defined Contribution Pension Scheme
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**Note**

- (1) This will record leave encashment benefits granted at the time of retirement, termination of service etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3003 Indian Railways-Strategic Lines-Working Expenses</b>	
<i>01 General Superintendence and Services</i>	
	108 General management including general management services
	109 Financial management
	110 Personnel management
	111 Materials management
	112 Way and Works management
	113 Rolling stock management
	114 Electrical management
	115 Signal and Telecommunication management
	116 Traffic management
<i>02 Repairs and Maintenance of permanent Way and Works</i>	
	117 Establishment in offices
	118 Maintenance of permanent Way and Works
	119 Maintenance of Bridge work and Tunnels including roads over/under Bridges
	120 Maintenance of service buildings (other than staff quarters and Welfare buildings)
	121 Water Supply, Sanitation and Roads (other than Colonies, Staff quarters and Welfare buildings)
	122 Other repairs and Maintenance
	123 Special repairs pertaining to breaches, accidents etc. including special revenue work
	129 Credits or recoveries
<i>03 Repairs and Maintenance of Motive Power</i>	
	117 Establishment in offices
	125 Steam locomotives
	126 Diesel locomotives
	127 Electric Locomotives
	128 Rail cars, Ferry steamers and other maintenance expenses
	129 Credits or recoveries
<i>04 Repairs and Maintenance of Carriages and Wagons</i>	
	117 Establishment in offices
	129 Credits or recoveries
	130 Carriages
	131 Wagons
	132 Electrical Multiple Unit /Mainline electrical Multiple Unit Services
	133 Electrical General Services-Train lighting, fans and air conditioning
	134 Diesel Multiple Unit Coaches
	200 Miscellaneous repairs and maintenance expenses

*05 Repairs and Maintenance  
of Plant and Equipment*

117	Establishment in offices
129	Credits or recoveries
138	Plant and Equipment-Way & Works
139	Plant and Equipment -Mechanical
140	Plant and Equipment-Electrical
141	Plant and Equipment -Signaling
142	Plant and Equipment-Telecommunication
143	Rental, lease and spectrum charges for Signaling and Telecommunication circuits
144	Other Plant and Equipment-General and Traffic Departments

*06 Operation Expenses  
Rolling stock and Equipment*

125	Steam Locomotives
126	Diesel Locomotives
127	Electric Locomotives
129	Credits or recoveries
130	Carriages and Wagons
137	Electrical Multiple Unit/Mainline Electrical Multiple Unit Services.
145	Traction (other than Rolling stock) and General electrical services
146	Signaling and Telecommunication
147	Ferry services and rail cars

*07 Operating Expenses-  
Traffic*

117	Establishment in offices
129	Credits or recoveries
148	Station Operations
149	Yard Operations
153	Transshipments and repacking operations
154	Trains operations
155	Safety
200	Other Miscellaneous expenses

*08 Operating Expenses-  
Fuel*

129	Credits or recoveries
156	Steam Traction
157	Diesel Traction
158	Electric Traction

*09 Staff Welfare and  
Amenities*

052	Residential and Welfare Buildings - Repairs and Maintenance
106	Canteen and other staff amenities
107	Educational facilities
108	Medical Services
129	Credits or recoveries
282	Health and Welfare Services
800	Miscellaneous Expenses

*10 Miscellaneous Working Expenses*

101	Hospitality and Entertainment Expenses
102	Catering
103	Compensation claims
104	Workmen's and Other compensation claims
105	Security
106	Cost of Training of staff
129	Credits or recoveries
800	Other Expenses

*11 Provident Fund, Pension and Other Retirement benefits*

101	Superannuation and retiring pension
102	Commuted Pension
103	Ex-gratia pensions
107	Family Pension
108	Death-cum-retirement gratuity
109	Other allowances, other pensions and other expenses
110	Gratuities, Special Contribution to Provident Fund and Contribution to Provident Fund
111	Leave Encashment Benefits (1)
129	Credits or recoveries

*12 Appropriation to Funds*

101	Appropriation to Depreciation Reserve Fund
102	Appropriation to Pension Fund

*13 Suspense*

101	Demands payable
129	Credits or Recoveries
700	Miscellaneous Advances

*14 Government Contribution for Defined Contribution Pension Scheme*

101	Government Contribution for Defined Contribution Pension Scheme
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**Note:**

- (1) This will record leave encashment benefits granted at the time of retirement, termination of service etc.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3004    Indian Railways-Open Line****Works (Revenue)***01 Commercial Lines-**Revenue Works*

101    Amount Transferred from Major Head '5002'

*02 Strategic Lines-Revenue**works*

101    Amount Transferred from Major Head '5003'

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3005    Payments to General****Revenues**

101    Dividend to General Revenues (1)

102    Contributions to General Revenues for Grants  
to States in lieu of Tax on Railway Passenger  
Fares103    Contributions to General Revenues for  
assisting the States for financing Safety works**Note:**

(1)    Divided into the sub-heads:-

(a)    Current dividend.

(b)    Deferred dividend in respect of the period from 1978-79 onwards.

(c)    Subsidy to Railways towards Dividend Relief and other concessions.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>3006 Appropriation from Railway Surplus</b>	
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- |     |  |
|-----|--|
| 102 | Appropriation to Railway Development Fund    |
| 103 | Appropriation to Railway Capital Fund.       |
| 105 | Appropriation to Railway Safety Fund.        |
| 107 | Appropriation to Loan Repayment Reserve Fund |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>3007 Repayment of Loans taken from General Revenues</b>	
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- |     |   |
|-----|---|
| 101 | Repayment of Loans - Development Fund-<br>Commercial Lines          |
| 102 | Repayment of Loans - Development Fund-<br>Strategic Lines           |
| 103 | Interest on Loans to Development Fund-<br>Commercial Lines          |
| 104 | Interest on Loans - Development Fund-<br>Strategic Lines            |
| 107 | Payment of deferred Dividend liability                              |
| 901 | Deduct-Amount met from Railway<br>Development Fund-Commercial lines |
| 902 | Deduct-Amount met from Railway<br>Development Fund-Strategic lines  |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3051 Ports and Light Houses</b>	
<i>01 Major Ports</i>	001 Direction and Administration 005 Investigation (1) 101 Construction and Repairs 102 Port Management (2) 103 Dredging and Surveying (3) 104 Piloting (4) 105 Dockyard and Dry docking (5) 106 Stevedoring (6) 107 Ferry Services (7) 108 Assistance to Port Trusts 800 Other expenditure
<i>02 Minor Ports</i>	001 Direction and Administration 005 Investigation (1) 101 Construction and Repairs 102 Port Management (2) 103 Dredging and Surveying (3) 104 Piloting (4) 105 Dockyard and Dry docking (5) 106 Stevedoring (6) 107 Ferry Services (7) 800 Other expenditure
<i>03 Light Houses and Light Ships</i>	001 Direction and Administration 101 Light Houses - Working Expenses 102 Light Ships - Working Expenses 800 Other expenditure
<i>80 General</i>	001 Direction and Administration 003 Training 004 Research and Development 190 Assistance to Public Sector and Other Undertakings 800 Other expenditure

**Note:**

- (1) This minor head will record expenditure on preliminary investigations not related to any specific capital project.
- (2) This minor head will record expenditure on administrative, engineering and other staff, which cannot be adjusted under the other minor heads.
- (3) This minor head will record expenditure on Dredging and Survey Organisation, operation of dredgers and also payments to other parties for dredging and survey works.
- (4) This minor head will record expenditure on pilot age operations including salary of staff employed.
- (5) This minor head will record operating expenses of dockyards including work-shops attached to them.
- (6) This minor head will record expenditure on stevedoring staff and also cost of casual labour employed for stevedoring where stevedoring is done departmentally.

- (7) This minor head will record expenditure on running harbour ferry services including salaries and wages, petrol oil and lubricant charges, repairs to crafts etc.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**3052 Shipping**

*01 Overseas Shipping*

- 001 Direction and Administration
- 003 Training and Education (3)
- 101 Regulation and Inspection (2)
- 102 Seamen's Welfare (4)
- 103 Shipping Services (5)
- 190 Assistance to Public Sector and Other Undertakings
- 800 Other expenditure (6)

*02 Coastal Shipping*

- 001 Direction and Administration
- 003 Training Education (3)
- 101 Regulation and Inspection (2)
- 102 Seamen's Welfare (4)
- 103 Shipping Services (5)
- 800 Other expenditure (6)

*80 General*

- 001 Direction and Administration (1)
- 003 Training
- 004 Research and Development
- 800 Other expenditure (6)

**Note:**

- (1) This minor head will record expenditure on Director General of Shipping and his establishment and supervising staff.
- (2) This minor head will record expenditure on the Mercantile Marine Department responsible for the administration of Merchant shipping Act, and other enactments for the safe transport of cargo and passengers on the high seas.
- (3) This minor head will record expenditure on training of ratings, marine engineering recruits and cadets for merchant ships, operation of training ship, Nautical Engineering College etc.
- (4) This minor head will record expenditure on welfare organisation, welfare measures for sea men and for arranging for employment of sea men.
- (5) This minor head will record expenditure on shipping services run departmentally and assistance to shipping services run by others including assistance for acquisition of ships.
- (6) This will include grants to 'Shipping Development Fund'.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3053 Civil Aviation (8)</b>	
<i>01 Air Services</i>	190 Assistance to Public Sector and Other Undertakings (7)
	191 Schemes for NE Region
	800 Other expenditure
<i>02 Airports</i>	102 Aerodromes (3)
	190 Assistance to Public Sector and Other Undertakings
	800 Other expenditure
<i>60 Other Aeronautical Services</i>	101 Communications (4)
	102 Navigation and Air Route Services (3)
	103 Safety
	104 Traffic Control
	800 Other expenditure
<i>80 General</i>	001 Direction and Administration (1)
	003 Training and Education (5)
	004 Research and Development (6)
	101 Inspection (2)
	102 Civil Aviation Security
	283 Housing
	800 Other expenditure

**Note:**

- (1) This minor head will record expenditure on Director General of Civil Aviation and his headquarters establishment.
- (2) This minor head will record expenditure on inspection, issue of airworthiness certificates, registration of aircrafts and investigation of accidents.
- (3) This minor head will record expenditure on maintenance and management of terminal buildings, runways, aprons, taxi tracks etc.
- (4) This minor head will record expenditure on provision of aeronautical communication, radio aids to navigation and other facilities for operation of civil aircrafts.
- (5) This minor head will record expenditure on training in aviation including subsidies to flying clubs.
- (6) This minor head will record expenditure on type certification, laying down of design evaluation, development of indigenous equipment etc.
- (7) This minor head will record expenditure on subsidies to the corporations and passengers with a view to develop air transport.
- (8) Planes purchased by State Governments for use of high dignitaries should be classified as part of the general administrative expenditure of the Government and not under this major head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3054 Roads and Bridges</b>	
<i>01 National Highways</i>	052 Machinery and Equipment
	101 National Highways Permanent Bridges (3)
	104 National Highways Urban Links (4)
	337 Road works
	799 Suspense
	800 Other expenditure
<i>02 Strategic and Border Roads</i>	052 Machinery and Equipment
	102 Bridges
	337 Road works
	799 Suspense
	800 Other expenditure
<i>03 State Highways</i>	052 Machinery and Equipment
	102 Bridges
	103 Maintenance and Repairs (5)
	337 Road works
	799 Suspense
	800 Other expenditure
<i>04 District and Other Roads (2)</i>	105 Maintenance and Repairs (6)
	337 Road works
	338 Pradhan Mantri Gram Sadak Yojana
	800 Other expenditure
<i>05 Roads of Inter State or Economic Importance</i>	052 Machinery and Equipment
	102 Bridges
	337 Road works
	799 Suspense
	800 Other expenditure
<i>80 General</i>	001 Direction and Administration (1)
	004 Research and Development
	052 Machinery and Equipment
	107 Railway Safety Works
	190 Assistance to Public Sector and Other Undertakings
	797 Transfers to/from Reserve Fund/Deposit Account
	799 Suspense
	800 Other expenditure

**Note:**

- (1) This minor head will record expenditure on general establishment. The actual cost of construction, development, maintenance and repairs will be accounted for under distinct sub-heads below the respective minor heads, e.g. 'Planning and Research' to 'Railway Safety Works'.
- (2) Separate sub-heads may be opened for 'District Roads' and 'Rural Roads'.
- (3) The cost of collection of fees will be accommodated under a sub-head 'Cost of Collection of fees payable to State/UT Governments'. This sub-head will be relieved simultaneously by transfer from 'National Highways Permanent Bridges Fees Fund' - vide Note (1) below the major head '8225 Roads and Bridges Fund -01 National Highways Permanent Bridges Fees Fund'.
- (4) This minor head to be operated in the State Books, records expenditure on development and maintenance of 'Urban Link Roads' connected with National Highways falling within a State. Reimbursement of such expenditure, depending upon the terms of agreement in each case should be exhibited as a recovery below the line under this head.
- (5) This minor head will be sub-divided into the following sub-heads: -
  - (i) Work Charged Establishment - Machinery and Equipment
  - (ii) Work Charged Establishment - Bridges
  - (iii) Work Charged Establishment - Road Works
  - (iv) Other Maintenance Expenditure - Machinery and Equipment
  - (v) Other Maintenance Expenditure - Bridges
  - (vi) Other Maintenance Expenditure - Road Works
- (6) This minor head will be sub-divided into the following sub-heads: -
  - (i) Work Charged Establishment - Road Works
  - (ii) Other Maintenance Expenditure - Road Works

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****3055    Road Transport**

001	Direction and Administration (1)
003	Training (3)
004	Research (3)
101	Solatium Fund Authority
190	Assistance to Public Sector and Other Undertakings (2)
800	Other expenditure
	Each Departmental undertaking will be a minor head (4)

**Note :**

- (1) This minor head will record expenditure on Road Transport/Directorates, Regional offices etc.
- (2) This minor head will record grants and subsidies to Road Transport/Services.
- (3) This minor head will record expenditure on road transport training and research.
- (4) Expenses on each Government run transport service will be recorded under the following sub-heads with suitable detailed heads there under:-
  - (a) Management
  - (b) Operation
  - (c) Repairs and Maintenance
  - (d) Users' facilities
  - (e) Buildings
  - (f) Other expenditure (will include interest on Capital and Contribution to Funds).

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3056 Inland Water Transport</b>	
	001 Direction and Administration (1)
	003 Training and Research (3)
	101 Hydrographic Survey
	104 Navigation
	105 Landing Facilities
	190 Assistance to Public Sector and Other Undertakings (2)
	Each Departmental undertaking will be a minor head (4)
	800 Other expenditure (5)

**Note :**

- (1) This minor head will record expenditure on Water Transport Directorates, Regional offices etc.
- (2) This minor head will record grants and subsidies to Water Transport Services.
- (3) See Note (3) below the major head '3055-Road Transport'.
- (4) See Note (4) below the major head '3055-Road Transport'.
- (5) This minor head will include expenditure on development of inland ports etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3075 Other Transport Services</b>	
<i>01 River Training Works</i>	201 Farakka Project
	600 Other River Training Works
 <i>60 Others</i>	
	001 Direction and Administration
	003 Training
	004 Research
	101 Subsidy to Railways towards Dividend Relief and other concessions
	102 Reimbursement of losses on operating Strategic Railway Lines
	800 Other expenditure

*(h) Communications*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3201 Postal Services</b>	
<i>01 General Administration</i>	001 Direction and Administration (1)
	101 Control and Supervision (2)
<i>02 Operation</i>	003 Training
	101 Postal Net Work
	102 Mail sorting
	103 Conveyance of Mails (3)
	104 Mechanisation and Modernisation
<i>03 Agency Services</i>	101 Banking and Life Insurance (4)
	200 Other Services
<i>04 Accounts and Audit</i>	101 Audit (5)
	102 Accounts
<i>05 Engineering</i>	053 Maintenance
	101 Petty Works
<i>06 Amenities to Staff</i>	101 Amenities to Staff (6)
<i>07 Pension</i>	101 Superannuation and retirement allowances
	102 Commuted value of Pension
	103 Compassionate allowances
	104 Gratuities
	106 Contribution to Employees' Provident Fund
	107 Family Pension
	108 Leave Encashment Benefits (8)
	109 Ex-gratia payments arising out of Special Voluntary Retirement scheme to employees declared surplus.
	110 Government Contribution for Defined Contribution Pension Scheme
	200 Other Pensions
<i>08 Stationery and Printing</i>	101 Postcards, envelopes, stamps etc.
	102 Stationery and forms printing, storage and distribution
<i>60 Other Expenses</i>	009 Depreciation (7)
	101 Contribution towards Capital Expenditure
	102 Social Security and Welfare Programmes
	800 Other expenditure

**Note:**

- (1) Expenditure on the Directorate which cannot be segregated ab-initio in the accounts, between 'Postal' and Telecommunications' wing will be accounted for under a distinct sub-head below this minor head pending allocation and adjustment to '3225 Telecommunication services'.
- (2) This will include expenditure on general supervision and control offices like Posts and Telegraphs Circle offices, Divisional offices for Postal/R.M.S. wing etc. Expenditure on such of the offices as deal with the work of the Postal and Telecommunications Services, will be initially accounted for under this minor head, pending allocation and adjustment to the Telecommunications branch.
- (3) This will have the following sub-heads (i) Rail, (ii) Air, (iii) Departmental Mail Motor Services and (iv) Others.
- (4) This minor head will include expenditure on operation of Postal Savings Bank, if directly identifiable such 'Internal Check and Control Organisation' in Head Post offices. Other unallocable items of expenditure relating to Savings Bank will be recorded under the minor head 'Postal Network' under sub-major head- 02.
- (5) The expenditure on audit of Posts and Telegraphs department transferred from '2016- Audit' will be recorded initially under this minor head by a deduct entry under '2016-Audit'. At the close of the year proportionate charges on audit of Telecommunication Services will be allocated and transferred to the major head '3225-Telecommunication Services' under the minor head 'Audit'.
- (6) This minor head will include expenditure on contributions to Posts and Telegraphs Welfare Fund, Holiday Homes, Grants to Recreation Clubs etc.
- (7) This minor head will have the sub-head (i) depreciation on historical cost and (ii) supplementary depreciation.
- (8) This will record leave encashment benefits granted at the time of retirement, termination of service etc.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3225 Telecommunication Services</b>	
<i>01 General Administration</i>	001 Direction and Administration (1) 101 Control and Supervision (2) 799 Suspense (6)
<i>02 Operation</i>	003 Operational Training 101 Telephone Exchanges 102 Telephone Revenue Accounts 103 Telegraphs 104 Radio 799 Suspense (6)
<i>03 Stores and Factories</i>	101 Stores Depots 102 Stores Accounting 103 Factories 799 Suspense (6) 800 Miscellaneous expenditure
<i>04 Research and Development</i>	004 Telecommunication Engineering Centre 799 Suspense (6)
<i>05 Engineering</i>	003 Training (Engineering) 051 Construction (Civil Works) (4) 053 Maintenance 101 Petty Works 102 Construction (Engineering Works) (3) 203 Technical and Development Circle 799 Suspense (6)
<i>06 Accounts and Audit</i>	101 Audit 102 Accounts 799 Suspense (6)
<i>07 Amenities to Staff</i>	101 Amenities to Staff 799 Suspense (6)
<i>08 Pension</i>	101 Superannuation and retirement allowances 102 Commuted value of Pension 103 Compassionate allowances 104 Gratuities 106 Contribution to Employees' Provident Fund 107 Family Pensions 108 Leave Encashment Benefits (7) 200 Other Pensions
<i>09 Stationery and Printing</i>	101 Stationery and Printing
<i>60 Other Expenses</i>	009 Depreciation (5) 101 Contribution towards capital Expenses 102 Social Security and Welfare Programmes

190	Assistance to Public Sector and Other Undertakings
800	Other expenditure

**Note:**

- (1) See Note (1) below the major head '3201-Postal Services'. This minor head will also include expenditure relating to General Manager (Projects) and their Administrative offices under distinct sub- heads.
- (2) This minor head will include expenditure on Telegraph Traffic/Divisional offices and Telephone Districts/Divisional Offices.
- (3) This minor head will have following sub-heads:-
  - (a) Establishment for Telephones
  - (b) Establishment project Installations.
- (4) This will record the expenditure on the Civil Engineering Wing of the Telecommunication Services.
- (5) See Note (7) below the major head '3201-Postal Services'.
- (6) Each sub-head will have the following detailed heads:-
  - (i) Demand payable
  - (ii) Unpaid wages
  - (iii) Pre-paid expenses

The liabilities accrued in a month but not discharged in the same month will be credited to 'Demands payable' by debit to the relevant minor head. The payment of such liabilities in the following month will be debited to 'Demand payable'. Any credit balance relating to a month outstanding at the close of the following month will be transferred to 'Unpaid Wages' by debit to 'Demands Payable'. Pre-paid expenses will be directly debited to 'Pre-paid expenses' under the minor head 'Suspense' and will be transferred to the relevant-minor head in the accounts of the month to which they relate by credit (minus debit) to 'pre-paid expenses'.

The sub heads of the nomenclature of the existing minor heads may be opened under the head 'Suspense' as and when necessary.

- (7) This will record leave encashment benefits granted at the time of retirement, termination of service etc.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3230    Dividends to General  
Revenues**

- 101    Dividends to General Revenues (1)
- 902    Deduct - Amount met from  
Telecommunication Revenue Reserve Fund

**Note:**

- (1)    Payments by withdrawal from Telecommunication Revenue Reserve Funds and payments from Telecommunication surplus should be recorded under distinct sub-heads under this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3231    Appropriations from  
Telecommunications  
Surplus**

- 701    Appropriations to Telecommunications Capital  
Reserve Fund
- 702    Appropriations to Telecommunications  
Revenue Reserve Fund

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3232    Repayment of Loans taken  
from General Revenues by  
Telecommunication**

- 101    Repayment of Principal
- 102    Interest

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**3252 Satellite systems (1)**

001	Direction and Administration
003	Training
004	Research and Development
053	Operation and Maintenance
101	Management
800	Other expenditure

Note (1): Major Head  
alongwith Minor Heads  
thereunder will not be  
operational for fresh  
transactions w.e.f. 2016-17.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****3275 Other Communication  
Services**

101	Wireless Planning and Coordination
102	Monitoring Services
103	Compensation to Service provider for Universal service obligation
800	Other expenditure

*(i) Science Technology and Environment*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3401 Atomic Energy Research</b>	
	004 Research and Development
	101 Control and Regulatory functions
	102 Surveys and Prospecting for Atomic Minerals
	104 Health Schemes
	200 Common Facilities
	283 Housing
	798 International Cooperation
	800 Other expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3402 Space Research</b>	
	001 Direction and Administration
	101 Space Technology
	102 Space Applications
	103 Space Sciences
	104 Health Schemes
	105 Indian National Satellite Systems (INSAT)
	200 Common Services
	283 Housing
	800 Other expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3403 Oceanographic Research</b>	
	003 Training
	004 Research and Development
	101 Oceanographic Survey (1)
	102 Antarctic Research
	103 Assistance for Oceanographic Research
	104 Polymetallic Nodules Programme
	200 Other Research Schemes
	800 Other expenditure

**Note:**

- (1) Expenditure on Research expedition to South Indian Ocean will be booked under a sub-head 'Research Expedition to South Indian Ocean' under this minor head.

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>3425 Other Scientific Research</b>	
<i>01 Survey of India</i>	
	001 Direction and Administration
	003 Training
	101 Topographical Survey
	102 Assistance to Scientific bodies
	103 Publications of map, charts, reports etc.
	104 Surveys of Developmental Projects
	283 Housing
	800 Other expenditure
<i>02 Pharmaceutical Research</i>	
	101 Assistance for Pharmaceutical Research
<i>60 Others</i>	
	001 Direction and Administration
	004 Research and Development
	101 National Test Houses
	102 National Atlas and Thematic Mapping Organisation
	151 Assistance to Council of Scientific and Industrial Research
	200 Assistance to other Scientific bodies
	600 Other Schemes
	800 Other expenditure (1)

**Note:**

- (I) This minor head will record expenditure on National Research Professors, encouragement to research scholars etc.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3435   Ecology and Environment***01 Survey (Botanical)*

- 001    Direction and Administration
- 004    Research
- 005    Investigation
- 800    Other expenditure

*02 Survey (Zoological)*

- 001    Direction and Administration
- 003    Training
- 004    Research
- 005    Investigation
- 800    Other expenditure

*03 Environmental Research  
and Ecological Regeneration*

- 003    Environmental Education/ Training/Extension
- 101    Conservation Programmes
- 102    Environmental Planning and Coordination
- 103    Research and Ecological Regeneration
- 104    Climate Change Action Programme
- 798    International Cooperation

*04 Prevention and Control of  
Pollution*

- 101    Prevention of pollution of National Rivers
- 103    Prevention of air and water pollution  
(Each such scheme relating to other rivers in  
the country, if and when undertaken will be a  
minor head)
- 104    Impact Assessment
- 800    Other expenditure

*60 Others*

- 800    Other expenditure

*(j) General Economic Services***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3451    Secretariat-Economic  
Services (1)**

090	Secretariat (1)
091	Attached Offices (2)
092	Other Offices (2)
101	Niti Aayog
102	District Planning Machinery

**Note:**

- (1) See Note (1) under '2052- Secretarial-General Services'.
- (2) See Note (2) under '2052- Secretariat-General Services',

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3452    Tourism***01 Tourist Infrastructure (1)*

101	Tourist Centre (2)
102	Tourist Accommodation
103	Tourist Transport service(4)
190	Assistance to Public Sector and Other Undertakings
800	Other expenditure

*80 General*

001	Direction and Administration
003	Training
104	Promotion and Publicity (3)
798	International Cooperation
800	Other expenditure

**Note:**

- (1) This sub-major head will record expenditure on repairs and maintenance of tourist bungalows, hotels etc. under concerned minor heads.
- (2) This minor head will record expenditure on repairs and maintenance facilities at tourist centres excluding that allocable to other minor heads e.g. expenditure on a bus shelter or booking office will be recorded under 'Tourist Transport Service'.
- (3) This minor head will record expenditure on Tourist organisation except those allocable to other minor heads and also publicity either direct or through other bodies.
- (4) This minor head will record expenditure on the purchases and repairs of vehicles as well as operational expenditure of Tourist Transport services including subsidies to agencies operating Air, Road and Water Transport services for Tourists.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3453   Foreign Trade and Export  
Promotion**

101	Foreign Trade Control
102	Trade Representation (1)
103	Trade Information and Statistics (2)
104	Trade demonstration and publicity
105	Quality Control of Exports
106	Administration of Export Promotion Schemes (3)
107	Export Subsidy (5)
108	Trade Remedies and Trade Defence
190	Assistance for Public Sector and other undertakings
194	Assistance for export promotion and market Development (4)
798	International Cooperation
800	Other expenditure

**Note:**

- (1) This minor head will record expenditure on Trade Commissioners abroad.
- (2) This minor head will record expenditure on commercial intelligence and statistics.
- (3) This minor head will record expenditure of the Directorate of Export Promotion.
- (4) This minor head will record assistance to Export Promotion Bodies and for market development but excludes items relating to the minor head 'Export subsidy'.
- (5) This minor head will record expenditure on export subsidy schemes of all Ministries.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3454 Census Surveys and Statistics</b>	
<i>01 Census</i>	001 Direction and Administration
	101 Computerisation of census Data
	800 Other expenditure
<i>02 Surveys and Statistics</i>	110 Gazetter and Statistical Memoirs
	111 Vital Statistics (1)
	112 Economic Advice and Statistics
	201 National Sample Survey Organisation
	202 Indian Statistical Institute
	203 Computer Services
	204 Central Statistical Organisation
	205 State Statistical Agency
	206 Unique Identification Scheme.
	800 Other expenditure

**Note:**

- (1) Includes the Organisation of 'Registrar of Births, Deaths and Marriages.'

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3455 Meteorology (1)</b>	
	001 Direction and Administration
	003 Training
	004 Research and Development (3)
	101 Satellite Services (will include space and ground equipment exclusively provided for meteorology)
	102 Observatories and Weather Stations
	104 Instrumentation (2)
	200 Other Meteorological Services
	798 International Cooperation
	800 Other expenditure

**Note:**

- (1) This major head will record expenditure on all meteorological services including Aviation, Agriculture Meteorology, Hydrometeorology, Seismological services and Agency Services.
- (2) This minor head will record expenditure on development, manufacture, calibration and repairs of the various instruments.
- (3) These minor heads will record expenditure on Research and Training not forming part of other minor heads.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****3456    Civil Supplies (1)**

001	Direction and Administration
101	Inspection
102	Civil Supplies Scheme
103	Consumer Subsidies
104	Consumer Welfare Fund (2)
190	Assistance to Public Sector and Other Undertakings
195	Assistance to Consumers' Cooperatives in Rural Areas
196	Assistance to Consumers' Cooperatives in Urban Areas
800	Other expenditure

**Note:**

- (1) Please see Note (1) below the major head '2408-Food, Storage and Warehousing' and '2057-Supplies and Disposals'. This Major Head will record expenditure on civil supply schemes other than those relating to food grains and pulses, such as on procurement and distribution of vanaspati, edible oils, kerosene cement etc. The element of subsidies in respect of these schemes will be transferred and finally adjusted under the minor head 'Consumer Subsidies'.
- (2) This head will accommodate the direct expenditure of the Government, including expenditure of union territories without legislature (Delhi, Chandigarh etc.) and grants-in-aid to autonomous bodies and institutions. Grants assistance to be provided to States and Union Territory Governments, out of the 'Consumer Welfare Fund', may be classified under relevant sub-major and minor heads below major heads '3601 - Grants-in-aid to State Governments' and '3602 - Grants-in-aid to Union Territory Governments'.

**3465 General Financial and  
Trading Institutions**

*01 General Financial  
Institutions*

- |     |  |
|-----|--|
| 190 | Assistance to General Financial Institutions |
| 800 | Other expenditure                            |

*02 Trading Institutions*

- |     |                                       |
|-----|---------------------------------------|
| 101 | Trading operation in Liquors etc. (1) |
| 192 | Assistance to Trading Institutions    |
| 800 | Other expenditure                     |

**Note:**

- (1) Expenditure incurred on Trading Operation relating to Liquor etc. by State/Union Territories which purchase and sell Liquor Country Spirits, Country Fermented Liquors etc. will be booked under this minor head.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**3466 International Financial  
Institutions**

- |     |  |
|-----|--|
| 101 | International Development Association  |
| 102 | Asian Development Bank   |
| 103 | International Finance Corporation  |
| 104 | African Development Fund/Bank  |
|     | (Besides these, each International Financial Institution, may be treated as a minor head, as may be found necessary) |
| 800 | Other expenditure  |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3475 Other General Economic Services</b>	
	101 Regulation of Monopolies and Restrictive Trade Practices
	102 Regulation of Patents, Designs and Trade Marks
	103 Quality Control and Standardisations
	105 Regulation of Joint Stock Companies
	106 Regulation of Weights and Measures
	107 Regulation of Markets
	108 Urban Oriented Employment Programmes (5)
	109 Nehru Rozgar Yojana.
	110 Exchange loss under Foreign Currency (Non-Resident) Accounts Scheme'.
	111 Exchange Loss under Resurgent India Bonds
	112 Exchange Loss under India Millennium Deposits
	113 Fees to Portfolio Managers for management of investments from National Investment Fund
	114 Debt Relief Schemes
	115 Financial Support for Infrastructure Development
	116 Commission for Sovereign Gold Bond Scheme, 2015
	117 Commission for Gold Monetisation Scheme, 2015
	200 Regulation of Other Business Undertakings (3)
	201 Land Ceilings (other than agricultural land)(1)
	798 International Cooperation
	800 Other expenditure (4)

**Note:**

- (1) This minor head will include compensation (including amounts initially debited to capital major head '5475-Capital Outlay on Other General Economic Services' transferred to revenue), and administrative expenditure for enforcing the land ceiling laws for which separate sub-heads may be opened.
- (2) This minor head will include expenditure on official Liquidators under companies Act, Regional Directors, Company Law Board and Court Liquidators under Banking Companies Act.
- (3) This minor head will include expenditure on Controller of Insurance, Administration of Indian Partnership Act, Money Lenders Act and Chit Fund Act.
- (4) This minor head includes inter-alia (i) Payments against Tax Credit Certificates and (ii) Expenditure on trade representatives of State Governments. Expenditure connected with Emergency Risk (Goods) Insurance Scheme/Emergency Risks (Undertakings) Insurance Schemes/War Risks (Marine Hulls) Re-Insurance Schemes/Emergency Risks (Factories) Insurance Schemes may be booked under distinct sub-heads below this minor head.
- (5) Each Urban Oriented Employment Programme except 'Nehru Rozgar Yojana' will be opened as a sub-head under this minor head.

## D. Grants-In-Aid and Contributions

MAJOR /SUB-MAJOR HEADS	MINOR HEADS
<b>3601 Grants-in-aid to State Governments (1) (3) (4)</b>	
<i>01 Non-Plan Grants</i>	
	101 Grants under the Constitution (Distribution of Revenue Order)
	102 Grants in lieu of Tax on Railway Passenger Fares
	103 Grants on account of Agricultural Wealth Tax
	104 Grants under the Proviso to Article 275(1) of the Constitution
	105 Grants from Central Road Fund
	107 Compensation to meet revenue loss on introduction of VAT
	108 Grants in lieu of pension contributions
	109 Grants towards contribution to State Disaster Response Fund.
	110 Grants to cover gap in resources.
	111 States' share in the proceeds of the Voluntary Disclosure of Income Scheme, 1997
<i>02 Grants for State Plan Schemes</i>	
	101 Block Grants
	102 Grants as advance Plan Assistance for relief on account of Natural Calamities (2)
	103 Grants against External Assistance received in kind
	104 Grants under Proviso to Article 275(1) of the Constitution
	105 Grants from Central Road Fund
<i>03 Grants for Central Plan Schemes (1)</i>	
	101 Special Central additive to S.C. component Plans
	102 Special Central additive to Tribal sub-plan
	103 National Rural Employment Programme
	104 Grants under Proviso to Article 275(1) of the Constitution
	106 Minor Ports-Development of Minor Ports
<i>04 Grants for Centrally Sponsored Plan Schemes</i>	
	104 Grants under Proviso to Article 275 (1) of the Constitution
	105 Grants from Central Road Fund
<i>05 Grants for Special Plan Schemes</i>	
	101 Schemes of North Eastern Council
	102 Development of Border Areas.
	104 Special Package for Bodoland Territorial Council
	105 Special Package for economic development of

the Karbi Anglong Autonomous Territorial Council (KAATC) Area

106 Special Package for Dima Hasao Autonomous Territorial Council (DHATC)

*06 Centrally Sponsored Schemes*

101 Central Assistance/Share

102 Externally Aided Projects-Grants for Centrally Sponsored Schemes

103 Grants under proviso to Article 275(1) of the Constitution

104 Grants from Central Road Fund

*07 Finance Commission Grants*

101 Post Devolution revenue Deficit Grant

102 Grants for Rural Local Bodies

103 Grants for Urban Local Bodies

104 Grants in aid for State Disaster Response Fund

*08 Other Transfer/Grants to States*

101 Grants to Autonomous Councils and areas covered under Schedule VI of the Constitution

102 Central Pool of Resources for North East Region

103 Schemes of North Eastern Council

104 Grants under proviso to Article 275(1) of the Constitution

105 Grants as advance Assistance for relief on account of Natural Calamities (2)

106 Grants towards Contribution to National Disaster Response Fund (NDRF)

107 Grants in lieu of Tax on Railway Passenger Fares

108 Grants from Central Road Fund

109 Grants in lieu of pension contribution

110 Grants to cover gap in resources

111 Special Assistance

112 Compensation for loss of revenue arising out of implementation of GST

**Note:**

- (1) Minor heads corresponding to Major/Sub-Major Heads and programme Minor Heads under 'Expenditure Heads (Revenue Section)' to which the assistance can be related may be opened under these Sub-Major Heads (see para 3.9 of General Direction to the LMMHA).
- (2) Grants as advance Assistance for drought relief will be adjusted under a distinct sub-head 'Drought Relief'.
- (3) Minor head 'Deduct recoveries of Grants-in-aid from State Governments', may be opened, when required, under the relevant sub-major heads below this major head to record refund in cash of unspent balance of Grants-in-aid by the State Governments.
- (4) If commodities are purchased by Government of India out of its own resources, the value thereof will be debited to the relevant functional major head. In case such materials are supplied to the State Governments as aid, the value thereof will be debited to this major head by contra credit (minus debit) to the functional major head to which the value of the materials on their acquisition has originally been debited. The State Government will credit the value of the material received as aid to the major head '1601 - Grants - in - aid from Central Government ' by contra debit to the

functional major head, relevant to the functions/programme on which the material are proposed to be utilised.

- (5) Sub-Major Heads '01 Non-Plan Grants', '02 Grants for State Plan Schemes', '03 Grants for Central Plan Scheme', '04 Grants for Centrally Sponsored Plan Schemes', '05 Grants for Special Plan Schemes' and Minor Heads thereunder will not be operational for fresh transactions w.e.f. 01-04-2017.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3602 Grants-in-aid to Union Territory Governments with Legislature (1) (3)</b>	
<i>01 Non-Plan Grants</i>	101 Grants to meet Non-Plan deficit 102 Grants in lieu of share in Central Taxes and Duties 105 Grants from Central Road Fund 107 Compensation to meet revenue loss on introduction of VAT
<i>02 Grants for Union Territory Plan Schemes</i>	101 Block Grants 102 Grants as advance Plan Assistance for relief on account Natural Calamities (2) 103 Grants against External Assistance received in kind 105 Grants from Central Road Fund
<i>03 Grants for Central Plan Schemes (1)</i>	
<i>04 Grants for Centrally Sponsored Plan Schemes</i>	103 National Rural Employment Programme 105 Grants from Central Road Fund
<i>05 Grants for Special Plan Schemes</i>	101 Schemes of North Eastern Council
<i>06 Centrally Sponsored Schemes</i>	101 Central Assistance/Share 102 Externally Aided Projects-Grants for Centrally Sponsored Schemes
<i>07 Finance Commission Grants</i>	
<i>08 Other Transfer/Grants to Union Territory Governments with Legislatures</i>	101 Schemes of North Eastern Council 102 Grants to meet Revenue Deficit 103 Grants as advance Assistance for relief on account of Natural Calamities (2) 104 Special Assistance 105 Grants from Central Road Fund 106 Compensation for loss of revenue arising out of implementation of GST

**Note:**

- (1) Refer to Note (1) below the major head '3601 Grants-in-Aid to State Governments'
- (2) Please see Note (2) below major head '3601'.
- (3) Please see Note (3) below major head '3601'.
- (4) Sub-Major Heads '01 Non-Plan Grants', '02 Grants for Union Territory Plan Schemes', '03 Grants for Central Plan Scheme', '04 Grants for Centrally Sponsored

Plan Schemes', '05 Grants for Special Plan Schemes' and Minor Heads thereunder will not be operational for fresh transactions w.e.f. 01-04-2017.

**MAJOR/ SUB-MAJOR HEADS    MINOR HEADS****3604 Compensation and  
Assignments to Local  
Bodies and Panchayati  
Raj Institutions**

101	Land Revenue
102	Stamp Duty
103	Entertainment Tax
104	Betting Tax
105	Terminal Tax
106	Taxes on Vehicles
107	Tax on Entry of Goods into local areas (1)
108	Taxes on Professions, Trade, Callings and Employment
200	Other Miscellaneous Compensations and Assignments
901	Deduct-Recoveries of Excess payment of Compensation and assignment to Local Bodies and Panchayati Raj Institutions

**Note:**

(1) Please refer to Note (3) below major head '0042'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**3605 Technical and Economic  
Cooperation with other  
countries (2)**

- |     |   |
|-----|---|
| 101 | Cooperation with other countries (1)                        |
| 102 | Contribution to United Nations Development<br>Programmes(1) |
| 103 | Contribution to Global Environment Trust<br>Fund.           |

**Note:**

- (1) These minor heads will include general assistance to other countries and U. N. Programmes. See also General Direction No. 3.2.
- (2) See Note (1) below Major Head '1605'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>3606 Aid Materials and Equipments (1)</b>	
	201 Assistance from Abu Dhabi fund for Arab Economic Development
	202 Assistance from the Federal Austrian Government
	203 Assistance from the Government of the Kingdom of Belgium
	204 Assistance from the Government of Canada
	205 Assistance from the Government of Czechoslovak Republic
	206 Assistance from the Government of Denmark
	207 Assistance from the European Economic Community
	208 Assistance from the Government of France
	209 Assistance from the Government of Federal Republic of Germany
	210 Assistance from the Government of Hungarian People's Republic
	211 Assistance from the Government of Iraq
	212 Assistance from the Government of Italy
	213 Assistance from the International Development Association
	214 Assistance from I.F.A.D.
	215 Assistance from International Monetary Fund
	216 Assistance from the International Bank for Reconstruction and Development
	217 Assistance from the Government of Japan
	218 Assistance from Kuwait fund for Arab Economic Development
	219 Assistance from the Government of Norway
	220 Assistance from the Government of Netherlands
	221 Assistance from the O.P.E.C. Special Fund
	222 Assistance from the Government of Polish People's Republic
	223 Assistance from the Government of Swiss Confederation and Swiss Banks
	224 Assistance from Saudi fund for Development
	225 Assistance from the Government of United Kingdom
	226 Assistance from the Agency for International Development -U.S.A.
	227 Assistance from the Government of U.S.A. under PL-480 convertible local currency credits
	228 Other miscellaneous Loans from the Government of U.S.A.
	229 Assistance from the Exim Bank of U.S.A. (Repayable in U.S. Dollars)
	230 Assistance from the Government of Russian

	Federation
231	Assistance from the Government of United Arab Emirates
232	Assistance from the Central Republic of Yugoslavia
233	Assistance from the Government of Sweden
234	Swedish International Development Agency (SIDA)
235	Assistance from UN
236	Assistance from UNDP
237	Assistance from UNICEF
238	Assistance from WHO
239	Assistance from IAEA, Vienna
240	Assistance from DANIDA
241	Assistance from New Zealand
242	Assistance from the Government of Australia
243	Assistance under Colombo Plan
244	Assistance from I.L.O.
245	Assistance from UNFPA
246	Assistance from International Rice Research Institute
247	Assistance from Integrated Rural Development
248	Assistance from International Development Research Centre
249	Assistance from Department for International Development (DFID), U.K
250	Assistance from Global Drug Facility (GDF)
251	Assistance from Global Fund to fight AIDS, Tuberculosis & Malaria (GFATM)

**Note:**

- (1) This major head will record adjustments on account of aid-materials, equipments, and commodities received from the foreign countries. In the Central books the value of the materials etc. received will be adjusted by debit to this major head by per contra credit to the receipt major head '1606—Aid Material & Equipments'. In the case of aid received by or passed on to the State/UT Governments, another adjustment on the basis of its value will be made in the Central books under '3601/3602-Grants-in-aid to State/UT Governments' or '7601/7602-Loans to State /UT Governments', as the case may be, depending upon the manner of the utilisation of the aid by the State/U.T. Governments and provisions made therefore in the Central Budget. In the books of the State/U.T. Governments, the corresponding receipt will be shown against the major head '1601—Grants-in-aid from Central Government-02 Grants, for State/Union Territory Plan Schemes—103 Grants against External Assistance received in kind' or '6004—Loans and Advances from the Central Government-02 Loans for State/Union Territory Plan Schemes-103 Loans against External Assistance received in kind,' as the case may be, per contra debit to '3606—etc.' which will be relieved on the basis of sanctions after the materials are issued/utilised. The expenditure by State/U.T. will be shown in their books against the relevant functional major/ minor etc. head. In cases where there is an obligation to create a fund for the aid materials, accounts of such funds will be maintained on pro-forma by the departments concerned.

**RECEIPT HEADS**  
**(Capital Account)**

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4000 Miscellaneous Capital Receipts</b>	
<i>01 Civil</i>	101 Grants From U.S.A under the agreement on PL480 and other Funds 1974
	102 Value of Bonus Shares
	103 Sale proceeds of American and Lease Land Surpluses
	105 Retirement of Capital/Disinvestments of Cooperative Societies/Banks
	800 Other Receipts
<i>02 Telecommunications</i>	101 O.Y.T Deposits
	102 Leased Telecommunication Services Deposits
	103 General and Special Category Telephone Deposits
	104 Tatkal-Telephone Scheme Deposits.
	901 Deduct-amount Transferred to major head 5225-Capital Outlay on Telecommunication Services (including Wireless)
<i>03 Disinvestment of Government's Equity Holdings (1)</i>	
	190 Disinvestment of Public Sector and other Undertakings
<i>04-Premium received on Disinvestment of Government's Equity Holdings</i>	
	190 Disinvestment of Public Sector and other Undertakings

**Note:**

1. The face value of share disinvested only is to be recorded under this Major Head.

**EXPENDITURE HEADS**  
(*Capital Account*)

**A. Capital Account of General Services**

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**4046    Capital Outlay on  
          Currency, Coinage and  
          Mint**

101	Currency Note Press (1)
102	Bank Note Press (1)
103	Security paper Mill (1)
107	Mint (2)
108	Silver Refinery
201	Purchase of Metal
202	Metal Value of uncurrent and confiscated coins destroyed
203	Purchase of Gold and Silver (3)
204	Purchase of Reserve Bank Shares (4)
205	Import of coins from abroad (5)
206	Purchase of Gold
207	Purchase of Silver
208	Purchase of Coins from Security Printing & Minting Corporation of India Limited
800	Other expenditure
901	Deduct-Receipts and Recoveries on Capital Account (3)

**Note:**

- (1) Divided into the sub-heads—(a) Land, (b) Buildings, (c) Plant and Machinery (d) Deduct-depreciation (e) suspense and (f) Other expenditure.
- (2) This minor head is divided into the following sub-heads (a) Land (b) Buildings (c) Plant and Machinery and (d) Other expenditure.
- (3) 'Deduct Receipts and Recoveries on Capital Account' will be sub-head under the relevant minor head, as per paragraph 4.3 of the General Directions.  
These minor heads have been retained temporarily till the balances (upto 1992-93) are segregated and transferred to the relevant minor heads.
- (4) This minor head will accommodate expenditure on undisbursed compensation paid to the share holders of the RBI, consequent upon the nationalisation of the Banks, w.e.f 1.1.1949.
- (5) The nominal value of the coins issued to Reserve Bank of India (for circulation) out of those imported, should be debited to the minor head 'Nickel Coinage Account' below the Major Head '8656-Coinage Account' by contra credit (minus debit) to the Major Head '4046-Capital Outlay on Currency, Coinage and Mint'-Imports of Coins from Abroad-Deduct Receipts and Recoveries on Capital Outlay'. While the Debit to the Major Head '8656-Coinage Account' will be for the face value of the coins, the minus debit to the Major Head '4046' will be for the purchase price or for the proportionate purchase price in case the entire imported coins are not issued for circulation. The difference between the two should be taken as profit to be accounted for under the Mint Profit Account below the Major Head '8656-Coinage Account'.

The portion of the profit relating to the coins actually circulated during the year should be taken as receipt under the Major Head '0046-Currency, Coinage and Mint', as usual.



In case of Import of Blanks which are subsequently embossed for converting them into coins and making them fit for circulation as coins, the cost of the Imported Blanks is to be taken under the minor head 'Purchase of Metal' as if the metal has been purchased for the manufacture of coins. The usual procedure of accountal in respect of coins manufactured by the Mint is also to be followed for coins manufactured from Imported Blanks.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****4047    Capital Outlay on Other  
Fiscal Services**

005	Central Goods and Services Tax
006	State Goods and Services Tax(3)
007	Union Territory Goods and Services Tax(4)
037	Customs
038	Union Excise
039	State Excise
105	India Security Press, Nasik (1)
107	Security Printing Press, Hyderabad (2)
800	Other expenditure

**Note:**

- (1) Divided into the following sub-heads:-  
(i) Land (ii) Buildings (iii) Plant and Machinery (iv) Other Expenditure and (v) Deduct-Depreciation.
- (2) Divided into the following sub-heads:-  
(i) Management (ii) Land (iii) Buildings (iv) Plant and Machinery (v) Suspense and (vi) Other Expenditure.
- (3) This Minor Head will be used for States/Union Territories with Legislatures.
- (4) This Minor Head will be used for Union Territories without Legislatures

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4055 Capital Outlay on Police</b>	
	201 Central Reserve Police
	202 Assam Rifles
	203 Border Security Force
	204 National Security Guard
	205 Industrial Security Force
	206 Special Protection Group
	207 State Police (1) (3)
	208 Special Police (2)
	209 Railway Police (3)
	210 Research, Education and Training
	211 Police Housing (4)
	212 Delhi Police
	213 Special Service Bureau
	214 Border Management
	215 Coastal Security
	216 Other Police Organisations
	800 Other Expenditure (5).

**Note:**

- (1) This minor head will have the following sub-heads: District Police, Village Police, etc. depending upon the schemes followed by various States.
- (2) This minor head includes expenditure on State Militia, Armed Force, etc.
- (3) The expenditure on Police Stations will also be recorded under these minor heads.
- (4) Integrated complexes, which also include residential accommodation/facilities, will be booked under the respective minor heads.
- (5) The expenditure on barbed wire fencing should be classified under this minor head. This would also record expenditure on capital expenditure relating to Central Bureau of Investigation.

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4058 Capital Outlay on Stationery and Printing</b>	
	103 Government Presses (1)
	800 Other expenditure

**Note:**

- (1) Sub-heads will be 'Buildings', 'Machinery and Equipments' and 'Other Expenditure'

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS.****4059    Capital Outlay on Public Works (1)***01 Office Buildings*

001	Direction and Administration (2)
051	Construction (1) (4)
052	Machinery and Equipment (5)
201	Acquisition of Land (3)
202	Acquisition of Ready Built Accommodation
799	Suspense (6)
800	Other expenditure

*60 Other Buildings (7)*

051	Construction (1) (4)
800	Other Expenditure

*80 General*

001	Direction and Administration
051	Construction (1) (4)
052	Machinery and Equipment
201	Acquisition of Land
799	Suspense (6)
800	Other expenditure

**Note:**

- (1) This Major Head and the Minor Head 'Construction' thereunder is intended to record the Capital expenditure by Public Works Department on all non-residential buildings in respect of the following categories: -
  - (a) Functions/Organisations covered by the major/sub-major heads falling in the sector 'General Services' except the 'India Security Press', 'Currency Note Press', 'Bank Note Press', 'Security Paper Mill', 'Mints' and 'Police' for which separate major head have been provided for in the sector.
  - (b) All general-purpose office and administrative buildings, irrespective of the function to which they relate. Other principles explained in Note (1) below the Major Head '2059-Public Works' shall apply mutatis mutandis for the accountal of Capital Outlay on construction and acquisition.
- (2) This minor head will record the expenditure on establishment of P.W.D exclusively engaged for capital works relating to non-residential buildings. Where such establishment caters to the expenditure on buildings for residential and other functional purposes and also roads and bridges, proportionate establishment charges should be transferred pro-rata to those heads of account from this minor head. For this purpose, a deduct sub-head 'Deduct-Establishment charges transferred pro-rata to other capital major heads' may be opened. The contra debits for these adjustments will appear as object classification under the sub-head 'Buildings' below the programme minor heads under the functional capital major head concerned or under appropriate programme minor head below '4216- Capital Outlay on Housing' or '505- Capital Outlay on Roads and Bridges' as the case may be.

A sub-head 'Add-percentage charges for establishment transferred from revenue' may also be opened under this minor head to record the percentage transfers, if any, made from the revenue expenditure head. '2059-Public Works' in respect of works expenditure for functions under 'General Services'.

- (3) This minor head will record expenditure on acquisition of land by the P.W. Department for general purposes. Cost of land acquired for any specific work or

purpose will be recorded either as part of cost of the works or separately, under the relevant functional major/minor head.

- (4) See Note (1) above. This minor head may be divided into sub-heads corresponding to various functional major heads, as considered necessary.
- (5) This minor head will record the expenditure on ordinary tools and plant, if any, acquired by P.W. divisions exclusively for capital works. In this connection please also refer to Note (2) above for pro-rata percentage, transfers of tools and plant on the basis stated therein.
- (6) See Note (9) below the major head '2059-Public works'.
- (7) This sub major head will record capital expenditure on functional buildings relating to-General Services such as 'Court Buildings'.

The Capital expenditure of the Police Organisation will be classified under the major head '4055 - Capital Outlay on Police'.

#### **MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

##### **4070    Capital Outlay on Other          Administrative Services**

003	Training
101	Election
800	Other expenditure

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4075 Capital Outlay on Miscellaneous General Services</b>	
	107 Canteen Stores Department
	112 Payment to the Government of United Kingdom for the purchase of Sterling ANNUITIES (1)
	113 Equated payments of sterling pensions recovered from other Departments/State Governments (1)
	201 Payment to Pakistan for Unique Institutions
	202 Bombay Land Scheme
	203 Properties acquired under Chapter XX-A of Income Tax Act, 1961
	204 Acquisition of immovable property under Chapter XX-C of Income Tax Act.1961 (2)

**Note:**

- (1) Prior to 1-4-55, the Government of India used to purchase annuities from the Government of United Kingdom for meeting the liabilities in respect of sterling pensions. With effect from 1-4-55, this liability was finally taken over by the Government of United Kingdom who in turn repaid to the Government of India, in 10 equal installments the balance of the principal portion of the debt in respect of annuities remaining outstanding on 31-3-1955 after deducting the capital value of the estimated future cost of the sterling pensions and other liabilities transferred to them with interest thereon.

These arrangements necessitated certain financial adjustments in the books of the Central and State/Union Territory Governments as follows:

- (i) In the books of Central Government: The Central Government's portion of the liability on the sterling pensions transferred to U.K. will be split up between Civil, Defence, Posts and Telegraphs and Railway Departments in the ratio of the amount debited to revenue in equated installments over a period of 30 years w.e.f. 1-4-55 assuming the same rate of interest as in the case of the annuities purchased from the U.K. under the earlier arrangement. These equated payments will be debited to the appropriate heads opened for the purpose under the relevant major heads accommodating the pensionary liability of the departments concerned by contra credit to the heads:-
  - (a) Equated payment of sterling pension recovered from other Departments/State Governments.
  - (b) Interest portion of equated payments on account of write back of capital value of annuities in purchase of sterling pensions below the head '0049- Interest Receipts 60-Other interest receipts of Central Government 800-Other receipts' (in respect of interest portion).
- (ii) In the Books of States/Union Territories: The share of the sterling pensions etc. will be repaid by them to the centre in annual equated installments over a period of 30 years, assuming the same rate of interest as for the annuities.

These payments will be debited to the minor head 'Equated Payment on account of capital outlay on sterling pensions to the Government of India by the State/Union Territory Governments' under the Major Head '2071- Pension and Other Retirement Benefits' by per contra credit, in the books of Government to the heads:-

- (a) 'Deduct-Receipts and recoveries on capital account' under the minor head 'Payment to the Government of U. K. for the purchase of sterling annuities' (in respect of principal portion) and
  - (b) 'Miscellaneous Interest Receipts' under the sub-major head '01-Interest from State Governments' and '02-Interest from Union Territory Governments' below the major head '0049-Interest Receipts' (in respect of interest portion).
- (2) The receipts on account of the sale proceeds may be booked to a deduct head with the nomenclature 'Deduct-Receipts on account of sale of immovable properties under Chapter XX-C of Income Tax Act, 1961'.

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4076 Capital Outlay on Defence Services</b>	
<i>01 Army</i>	050 Land (1) 101 Aircraft and Aero Engine 102 Heavy and Medium vehicles 103 Other Equipments 105 Military Farms 106 Procurement of Rolling Stock. 107 Ex-Servicemen Contributory Health Scheme 112 Rashtriya Rifles 113 National Cadet Corps. 202 Construction Works 799 Stock Suspense
<i>02 Navy</i>	050 Land (1) 101 Aircraft and aero engine 102 Heavy and Medium vehicles 103 Other Equipments 104 Joint staff 202 Construction Works 204 Naval Fleet 205 Naval Dockyards/Projects.
<i>03 Air Force</i>	050 Land (1) 101 Aircraft and aero engine 102 Heavy and Medium vehicles 103 Other Equipments 202 Construction Works 206 Special Projects
<i>04 Ordnance Factories</i>	052 Machinery and Equipment 111 Works 799 Suspense
<i>05 Research &amp; Development Organisation</i>	052 Machinery and Equipment 111 Works
<i>06 Inspection Organisation</i>	111 Works
<i>07 Special metals and Super Alloys Project</i>	208 Special metals and super Alloys Project
<i>08 Technology Development</i>	209 Assistance for Prototype Development under Make Procedure 210 Assistance to Small & Medium Enterprises for Technology Development

**Note:**

- (1) This will record expenditure on acquisition of land other than that required for specific work projects.



## B. Capital Account of Social Services

### (a) Capital Account of Education, Sports, Art and Culture

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>4202 Capital Outlay on Education, Sports, Art and Culture</b>	
<i>01 General Education</i>	
	201 Elementary Education (1)
	202 Secondary Education (1)
	203 University and Higher Education (1)
	204 Adult Education (1)
	205 Languages Development
	600 General
	800 Other expenditure
<i>02 Technical Education</i>	
	103 Technical Schools (1)
	104 Polytechnics (1)
	105 Engineering Technical Colleges and Institutes (1)(2)
	800 Other expenditure
<i>03 Sports and Youth Services</i>	
	101 Youth Hostels
	102 Sports Stadia
	800 Other expenditure
<i>04 Art and Culture</i>	
	101 Fine Arts Education (1 )
	104 Archives (1)
	105 Public Libraries (1)
	106 Museums (1)
	107 Archaeological Survey of India
	108 Anthropological Survey
	109 Acquisition of Nizam's Jewellery.
	800 Other expenditure

**Note:**

- (1) The sub heads under these minor heads will be 'Land', 'Buildings', 'Equipment' and other Expenditure.
- (2) Will also include Management and Commercial Institutes.

*(b) Capital Account of Health and Family Welfare*

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4210 Capital Outlay on Medical and Public Health</b>	
<i>01 Urban Health Services</i>	102 Employees State Insurance Scheme 103 Central Govt. Health Scheme 104 Medical Stores Depot (1) 108 Departmental Drug Manufacture (2) 109 School Health Scheme 110 Hospital and Dispensaries (4) 200 Other Health Schemes 800 Other expenditure
<i>02 Rural Health Services</i>	101 Health sub-centres 102 Subsidiary Health Centres 103 Primary Health Centres 104 Community Health Centres 110 Hospitals and Dispensaries (4) 800 Other expenditure
<i>03 Medical Education Training and Research</i>	101 Ayurveda 102 Homeopathy 103 Unani 104 Siddha 105 Allopathy 200 Other Systems
<i>04 Public Health</i>	101 Prevention and Control of Diseases 106 Manufacture of Sera/Vaccine 107 Public Health Laboratories (3) 112 Public Health Education 200 Other Programmes
<i>80 General</i>	190 Investments in Public Sector and other Undertakings 800 Other expenditure

**Note:**

- (1) Please see Note (2) below the major head '2210'.
- (2) Please see Note (3) below the major head '2210'.
- (3) Each laboratory will be recorded under distinct sub-head with suitable detailed heads.
- (4) These Minor heads will include Pharmacy and Medical Relief.

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4211 Capital Outlay on Family Welfare</b>	
	101 Rural Family Welfare Service
	102 Urban Family Welfare Services
	103 Maternity and Child Health
	106 Services and supplies
	108 Selected Area Programmes
	190 Investments in Public sector and other Undertakings
	800 Other expenditure

*(c) Capital Account of Water Supply, Sanitation, Housing and Urban Development*

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4215 Capital Outlay on Water Supply and Sanitation</b>	
<i>01 Water Supply</i>	
	101 Urban Water Supply
	102 Rural Water Supply
	190 Investments in Public Sector and other Undertakings
	800 Other expenditure
<i>02 Sewerage and Sanitation</i>	
	101 Urban Sanitation Services
	102 Rural Sanitation Services
	106 Sewerage Services
	190 Investment in Public Sector and other Undertakings
	800 Other expenditure

**4216 Capital Outlay on Housing (1)**

*01 Government Residential Buildings (2)*

- |     |   |
|-----|---|
| 106 | General Pool Accommodation                |
| 700 | Other Housing                             |
|     | Each class of Scheme will be a minor head |

*02 Urban Housing*

- |     |   |
|-----|---|
| 190 | Investments in Public Sector and other Undertakings |
| 800 | Other Expenditure                                   |
|     | Each class of Scheme will be a minor head           |

*03 Rural Housing*

- |     |   |
|-----|---|
| 102 | Provision of House site to the landless             |
| 190 | Investments in Public Sector and other Undertakings |
| 800 | Other Expenditure                                   |
|     | Each class of Scheme will be a minor head           |

*80 General*

- |     |   |
|-----|---|
| 001 | Direction and Administration                        |
| 003 | Training  |
| 052 | Machinery and Equipment                             |
| 101 | Building Planning and Research                      |
| 190 | Investments in Public Sector and other Undertakings |
| 201 | Investments in Housing Boards                       |
| 800 | Other expenditure                                   |

**Note:**

- (1) For adjustment of debits on account of charges of Establishments/Tools and plant charges transferred from '2059/4059'. Please see Note 2 below those major heads.
- (2) The expenditure on Police Housing will be classified under the major head '4055 - Capital Outlay on Police'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4217 Capital Outlay on Urban Development</b>	
<i>01 State Capital Development</i>	
	001 Direction and Administration
	050 Land
	051 Construction
	052 Machinery and Equipment
	190 Investments in Public Sector and other Undertakings
	799 Suspense
	800 Other expenditure
<i>02 National Capital Region</i>	
	001 Direction and Administration
	050 Land
	051 Construction
	052 Machinery and Equipment
	190 Investments in Public Sector and other Undertakings
	799 Suspense
	800 Other expenditure
<i>03 Integrated Development of Small and Medium Towns</i>	
	001 Direction and Administration
	050 Land
	051 Construction
	052 Machinery and Equipment
	190 Investments in Public sector and other Undertakings
	799 Suspense
	800 Other expenditure
<i>04 Slum Area Improvement</i>	
	001 Direction and Administration
	050 Land
	051 Construction
	052 Machinery and Equipment
	190 Investments in Public Sector and other Undertakings
	799 Suspense
	800 Other expenditure
<i>60 Other Urban Development Schemes</i>	
	001 Direction and Administration
	050 Land
	051 Construction
	052 Machinery and Equipment
	190 Investments in Public Sector and other Undertakings

*(d) Capital Account of Information and Broadcasting*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4220 Capital Outlay on Information and Publicity</b>	
<i>01 Films</i>	052 Machinery and Equipment
	190 Investments in Public Sector and other Undertakings
	200 Other Buildings
	201 Studios
	800 Other expenditure
<i>60 Others</i>	052 Machinery and Equipment
	101 Buildings
	113 Monitoring Services
	190 Investments in Public sector and other undertakings
	800 Other expenditure
<b>4221 Capital Outlay on Broadcasting</b>	
<i>01 Sound Broadcasting</i>	052 Machinery and Equipment
	201 Studios (1)
	202 Transmitters (1)
	799 Suspense
	800 Other expenditure
<i>02 Television</i>	052 Machinery and Equipment
	201 Studios (1)
	202 Transmitters (1)
	799 Suspense
	800 Other expenditure
<i>80 General</i>	001 Direction and Administration
	003 Training
	004 Research and Development
	101 Satellite Systems
	800 Other expenditure

**Note:**

- (1) Divide into the sub-heads (a) Building and (b) Equipment

*(e) Capital Account of Welfare of Scheduled Castes, Scheduled Tribes  
and other Backward Classes*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4225 Capital Outlay on Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities</b>	
<i>01 Welfare of Scheduled Castes</i>	
	102 Economic Development
	190 Investments in Public Sector and other Undertakings
	277 Education
	282 Health
	283 Housing
	800 Other expenditure
<i>02 Welfare of Scheduled Tribes</i>	
	102 Economic Development
	190 Investments in Public Sector and other Undertakings
	277 Education
	282 Health
	283 Housing
	800 Other expenditure
<i>03 Welfare of Backward Classes</i>	
	102 Economic Development
	190 Investments in Public Sector and other Undertakings
	277 Education
	282 Health
	283 Housing
	800 Other expenditure
<i>04 Welfare of Minorities</i>	
	102 Economic Development
	190 Investments in Public Sector and other Undertakings
	277 Education
	282 Health
	283 Housing
	800 Other expenditure
<i>80 General</i>	
	190 Investments in Public Sector and other Undertakings
	800 Other expenditure

(g) *Capital Account of Social Welfare and Nutrition*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4235 Capital Outlay on Social Security and Welfare</b>	
<i>01 Rehabilitation</i>	101 Dandakamaya Development Scheme
	105 Repatriates from Sri Lanka
	109 Development of Andaman and Nicobar Islands for Rehabilitation
	140 Rehabilitation of repatriates from other countries
	201 Other Rehabilitation Schemes
	800 Other Expenditure
	Each major scheme will be a minor head
<i>02 Social Welfare</i>	
	101 Welfare of handicapped
	102 Child Welfare
	103 Women's Welfare
	104 Welfare of aged, infirm and destitute
	105 Prohibition
	106 Correctional Services
	190 Investments in Public Sector and other Undertaking
	800 Other expenditure
	Each Scheme will be a minor head
<i>60 Other Social Security and Welfare Programmes</i>	
	800 Other expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4236 Capital Outlay on Nutrition</b>	
<i>01 Production of Nutritious Foods and Beverages</i>	
	190 Investments in Public Sector and other Undertakings
	800 Other expenditure
<i>02 Distribution of Nutritious Foods and Beverages</i>	
	190 Investments in public sector and other Undertakings
	800 Other expenditure
<i>80 General</i>	
	190 Investments in Public sector and other Undertakings
	800 Other expenditure



*(h) Capital Account of Others Social Services*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4250 Capital Outlay on other Social Services</b>	
	101 Natural Calamities
	201 Labour
	203 Employment
	800 Other expenditure

## C. Capital Account Of Economic Services

### *(a) Capital Account of Agriculture and Allied Activities*

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
4401 Capital Outlay on Crop Husbandry (1)	<div style="margin-left: 20px;"> 101 Farming Cooperatives  102 Food Grains Crops  103 Seeds (2)  104 Agricultural Farms (3)  105 Manures and Fertilisers  107 Plant Protection  108 Commercial Crops  112 Development of Pulses  113 Agricultural Engineering  114 Development of Oil Seeds  119 Horticulture and Vegetable Crops  190 Investments in Public Sector and other Undertakings (4)  800 Other expenditure </div>

**Note:**

- (1) Sub-heads 'Buildings' and 'Equipments' may be opened below the concerned programme minor heads, wherever necessary.
- (2) This will include expenditure on seed farms.
- (3) This will include expenditure on commercial, experimental and other agricultural farms other than seed farms.
- (4) The name of each Public Sector and other Undertaking will appear as a distinct Sub-head below this Minor Head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****4402    Capital Outlay on Soil and  
Water Conservation**

101	Soil Survey and Testing
102	Soil Conservation
203	Land Reclamation and Development
800	Other expenditure

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****4403    Capital Outlay on Animal  
Husbandry**

101	Veterinary Services and Animal Health
102	Cattle and Buffalo Development
103	Poultry Development
104	Sheep and Wool Development
105	Piggery Development
106	Other Live Stock Development
107	Fodder and Feed Development
109	Extension and Training
111	Meat Processing
190	Investments in Public Sector and Other Undertakings
800	Other expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**4404 Capital outlay on Dairy Development (1)**

102	Dairy Development Projects
109	Extension and Training (Each Milk supply scheme will be a minor head)
190	Investments in Public Sector and other Undertakings
800	Other expenditure

**Note:**

- (1) This major head will record the capital expenditure on the various departmentally run milk supply schemes also.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**4405 Capital Outlay on Fisheries**

001	Direction and Administration
101	Inland Fisheries
102	Estuarine/Brackish Water Fisheries
103	Marine Fisheries
104	Fishing Harbour and Landing Facilities
105	Processing, Preservation and Marketing
109	Extension and Training
190	Investments in Public Sector and other Undertakings
191	Fishermen's Cooperatives
800	Other expenditure

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****4406    Capital Outlay on Forestry  
and Wild Life***01 Forestry*

070	Communication and Buildings
101	Forest Conservation, Development and Regeneration (2)
102	Social and Farm Forestry
105	Forest Produce
112	Rosin and Turpentine Factories
190	Investments in Public Sector and other Undertakings (1)
800	Other expenditure

*02 Environmental Forestry  
and Wild Life*

110	Wildlife
111	Zoological Park
112	Public Gardens
800	Other expenditure

**Note:**

- (1)    The name of each Public Sector and other Undertaking will appear as & Sub-head below this minor head.
- (2)    This minor head will include expenditure on acquisition and development of forests.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4407 Capital Outlay on Plantations</b>	
<i>01 Tea</i>	004 Research and Development 190 Investments in Public Sector and other Undertakings 800 Other Expenditure
<i>02 Coffee</i>	004 Research and Development 190 Investments in Public Sector and other Undertakings 800 Other expenditure
<i>03 Rubber</i>	004 Research and Development 190 Investments in Public Sector and other Undertakings 800 Other expenditure
<i>04 Spices</i>	004 Research and Development 190 Investments in Public Sector and other Undertakings 800 Other expenditure
<i>60 Others</i>	310 Jute 811 Coconuts 813 Cashew 829 Arccanut

MAJOR /SUB-MAJOR HEADS	MINOR HEADS
<b>4408 Capital Outlay on food Storage and Warehousing</b> <i>01 Food</i>	101 Procurement and Supply (1) 103 Food processing 190 Investments in Public Sector and other Undertakings 800 Other expenditure
<i>02 Storage and Warehousing</i>	101 Rural Godown programmes 190 Investments in Public sector and other Undertakings 800 Other expenditure

**Note:**

- (1) This minor head will record the expenditure on Government Grain Supply Schemes relating to procurement, storage and distribution of food grains and pulses. Each such scheme will appear as a sub-head.

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>4415</b>	<b>Capital Outlay on Agricultural Research and Education</b>		
	<i>01 Crop Husbandry</i>	004	Research
		277	Education
		800	Other expenditure
	<i>02 Soil and Water Conservation</i>	004	Research
		277	Education
		800	Other expenditure
	<i>03 Animal Husbandry</i>	004	Research
		277	Education
		800	Other expenditure
	<i>04 Dairy Development</i>	004	Research
		277	Education
		800	Other expenditure
	<i>05 Fisheries</i>	004	Research
		277	Education
		800	Other Expenditure
	<i>06 Forestry</i>	004	Research
		277	Education
		800	Other expenditure
	<i>07 Plantations</i>	004	Research
		277	Education
		800	Other expenditure
	<i>80 General</i>	004	Research
		277	Education
		800	Other expenditure



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****4416    Investments in Agricultural  
Financial Institutions**

- 190    Investments in Public sector and other  
Undertakings
- 200    Other Investments

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****4425    Capital Outlay on Co-  
operation**

- 001    Direction and Administration
- 003    Training
- 004    Research and Evaluation
- 106    Investments in multi-purpose Rural  
Cooperatives
- 107    Investments in Credit Cooperatives
- 108    Investments in other Cooperatives
- 190    Investments in Public Sector and other  
Undertakings
- 200    Other Investments

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****4435    Capital Outlay on Other  
Agricultural Programmes**  
*01 Marketing and Quality  
Control*

- 101    Marketing facilities
- 102    Grading and quality control facilities
- 190    Investments in Public sector and other  
Undertakings
- 800    Other expenditure

*60 Others*Each programme not covered elsewhere will be  
a minor head

*(b) Capital Account of Rural Development*

<b>MAJOR /SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4515 Capital Outlay on other Rural Development Programmes</b>	
	101 Panchayati Raj
	102 Community Development
	103 Rural Development
	800 Other expenditure

*(c) Capital Account of Special Areas Programme***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****4551    Capital Outlay on Hill****Areas***01 Western Ghats**60 Other Hill Areas*

Minor heads corresponding to functional major  
heads/sub major heads may be opened as necessary

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****4552    Capital Outlay on North****Eastern Areas**

Minor heads corresponding to functional major  
heads/sub major heads may be opened as necessary

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**4575 Capital Outlay on other  
Special Areas Programmes**

*01 Dangs District*

*02 Backward Areas*

*03 Tribal Areas*

*04 Ladakh Autonomous Hill  
Development Council*

*05 Jharkand Area Autonomous  
Council*

*06 Border Area Development*

*60 Others*

Minor heads corresponding to functional major heads/sub major heads may be opened under the sub major heads as necessary

*(d) Capital Account of Irrigation and Flood Control***MAJOR / SUB-MAJOR HEADS****MINOR HEADS****4700 Capital Outlay on Major Irrigation (1)**

Each Commercial project  
will be a sub major head (3)

001	Direction and Administration
052	Machinery and Equipment
799	Suspense
800	Other Expenditure (2)

Each Non-Commercial  
project will be a sub major  
head (3)

001	Direction and Administration
052	Machinery and Equipment
799	Suspense
800	Other Expenditure (2)

**80-General**

001	Direction and Administration
002	Data Collection
003	Training
004	Research
005	Survey and Investigation
052	Machinery and Equipment
190	Investment in Public Sector and Other Undertakings
799	Suspense
800	Other Expenditure (2)

**Note:**

- (1) See Note (3) under the major head '2700-Major Irrigation'
- (2) See Note (2) under the major head '2700-Major Irrigation'
- (3)(a) For 'Irrigation Projects' the sub-heads will be 'Reservoirs', 'Dam and Appurtenant Works', 'Spill Way', 'Barrage', 'Weir', 'Buildings', 'Canals', 'Branches', 'Distributaries', 'Water Courses'. In addition, sub heads with nomenclature 'Advances to other Governments and agencies for common works' and 'Deduct-Advances recovered from other Governments and agencies for common works', may be opened wherever necessary.
- (b) For 'Navigation Schemes', the sub heads will be 'Interconnecting channels', 'Locks', 'Quays', 'wharf and jetties', 'Dredging' and 'Buildings'.

**MAJOR / SUB-MAJOR HEADS**  
**4701 Capital Outlay on Medium Irrigation (1)**

Each Commercial project will be a sub major head(3)

001	Direction and Administration
052	Machinery and Equipment
799	Suspense
800	Other Expenditure (2)

Each Non-Commercial project will be a sub major head (3)

001	Direction and Administration
052	Machinery and Equipment
799	Suspense
800	Other Expenditure (2)

80-General

001	Direction and Administration
002	Data Collection
003	Training
004	Research
005	Survey and Investigation
052	Machinery and Equipment
190	Investment in Public Sector and Other Undertakings
799	Suspense
800	Other Expenditure (2)

**Note:**

- (1) See Note (3) under the major head '2701-Medium Irrigation'
- (2) See Note (2) under the major head '2701-Medium Irrigation'
- (3)(a) For 'Irrigation Projects' the sub-heads will be 'Reservoirs', 'Dam and Appurtenant Works', 'Spill Way', 'Barrage', 'Weir', 'Buildings', 'Canals', 'Branches', 'Distributaries', 'Water Courses'. In addition, sub heads with nomenclature 'Advances to other Governments and agencies for common works' and 'Deduct-Advances recovered from other Governments and agencies for common works', may be opened wherever necessary.
- (b) For 'Navigation Schemes', the sub heads will be 'Interconnecting channels', 'Locks', 'Quays', 'Wharfs and jetties', 'Dredging' and 'Buildings'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4702 Capital Outlay on Minor Irrigation</b>	
	101 Surface Water
	102 Ground Water
	800 Other Expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4705 Capital Outlay on Command Area Development</b>	
	Each Command Area Development (1)

**Note:**

(1) See Note (1) below the major head '2705-Command Area Development'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>4711 Capital Outlay on Flood Control projects</b>	
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<i>01 Flood Control</i>	
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001	Direction and Administration
050	Land
052	Machinery and Equipment
103	Civil Works
799	Suspense
800	Other Expenditure
	Each Flood Control Project will be a Minor Head (1)

<i>02 Anti-sea Erosion Projects</i>	
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001	Direction and Administration
050	Land
052	Machinery and Equipment
103	Civil Works
799	Suspense
800	Other Expenditure

<i>03 Drainage</i>	
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001	Direction and Administration
050	Land
052	Machinery and Equipment
103	Civil Works
799	Suspense
800	Other Expenditure

**Note:**

- (1) For this minor head the sub heads will be embankments, Protective works and Buildings.



*(e) Capital Account of Energy*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4801 Capital Outlay on Power Projects</b>	
<i>01 Hydel Generation</i>	001 Direction and Administration 052 Machinery and Equipment 190 Investments in Public Sector and other Undertakings 799 Suspense Each Hydel-Electric Scheme (1) 800 Other Expenditure
<i>02 Thermal Power Generation</i>	001 Direction and Administration 052 Machinery and Equipment 190 Investments in Public Sector and other Undertakings 799 Suspense Each Thermal Power Scheme (2) 800 Other Expenditure
<i>03 Nuclear Power Generation</i>	001 Direction and Administration 052 Machinery and Equipment 102 Fuel 103 Waste Management 104 Fast Breeder Reactor. 190 Investments in Public Sector and other undertakings 799 Suspense Each Nuclear Power Scheme 800 Other Expenditure
<i>04 Diesel/Gas Power Generation</i>	001 Direction and Administration 052 Machinery and Equipment 190 Investments in Public Sector and other undertakings 799 Suspense Each Diesel/Gas Power Scheme (3) 800 Other Expenditure

*05 Transmission and*

*Distribution (4)*

001	Direction and Administration
052	Machinery and Equipment
190	Investments in Public Sector and other undertakings
799	Suspense
	Each Transmission and Distribution Scheme (5)
800	Other Expenditure

*06 Rural Electrification*

001	Direction and Administration
052	Machinery and Equipment
190	Investments in Public Sector and other Undertakings
799	Suspense
800	Other Expenditure

*80 General*

001	Direction and Administration
003	Training
004	Research and Development
101	Investments in State Electricity Boards
190	Investment in Public Sector and Other Undertakings
800	Other Expenditure

**Note:**

- (1) The sub heads will be 'Dams', 'Barrage', 'Power House', 'Water Conduit System', 'Tail Race Channel', 'Generating Plant and Machinery', 'Transmission', 'Distribution', 'Ancillary Works', 'Machinery and equipment, 'Buildings' and 'Other expenditure'.
- (2) The sub-heads will be 'Power House', Boiler Plants and Turbines', 'Coal and ash handing systems'. Water Treatment and Cooling', Transmission', 'Distribution', 'Ancillary Works', 'Buildings' and 'Other expenditure'.
- (3) The sub-heads will be 'Power House', 'Power Plant' and 'Ancillary Works'.
- (4) This sub-major head will record the expenditure on general transmission and distribution schemes, which cannot be related as such to specific generating systems such as 'Hydro' or 'Thermo' electric schemes.
- (5) Each scheme such as the 'Load Dispatching Station' will appear as a minor-head with suitable sub-heads there under. Expenditure of non-scheme nature such as that on 'Load Dispatching Institute' will however be recorded under the major head '4701-Capital Outlay on Major and Medium Irrigation' and '4801-Capital Outlay on Power Projects' as the case may be.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>4802 Capital Outlay on Petroleum</b>		
<i>01 Exploration and Production of Crude Oil and Gas</i>		
	190	Investments in Public Sector and other undertakings
	800	Other Expenditure
<i>02 Refining and Marketing of Oil and Gas</i>		
	190	Investments in Public Sector and other undertakings
	800	Other Expenditure
<i>03 Sovereign Strategic Storage of Crude Oil</i>		
	101	Creation of Sovereign Strategic Crude Oil Reserve

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>4803 Capital outlay on Coal and Lignite</b>		
	190	Investments in public sector and other undertakings
	800	Other Expenditure

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
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4810	Capital Outlay on New and Renewable Energy
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101	New and Renewable Energy Programmes & Applications
600	Others

<b>MAJOR / SUB-MAJOR BEADS</b>	<b>MINOR HEADS</b>
<b>4851 Capital Outlay on Village and Small Industries</b>	
	101 Industrial Estates
	102 Small scale Industries
	103 Handloom Industries
	104 Handicraft Industries
	105 Khadi and Village Industries
	106 Coir Industries
	107 Sericulture Industries
	108 Power loom Industries
	109 Composite Village and Small Industries Cooperatives
	200 Other village Industries (1)
	800 Other Expenditure

**Note:**

- (1) Not covered by Khadi Village Industry Commission

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4852 Capital Outlay on Iron and Steel Industries</b>	
<i>01 Mining</i>	
	004 Research and Development
	190 Investments in public sector and other undertakings
	800 Other expenditure
<i>02 Manufacture</i>	
	004 Research and Development
	190 Investments in public sector and other undertakings
	800 Other Expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4853 Capital Outlay on Non-Ferrous Mining and Metallurgical Industries</b> <i>01 Mineral Exploration and Development (1)</i>	004 Research and Development 190 Investments in public sector and other undertakings 800 Other Expenditure
<i>02 Non-Ferrous Metals</i>	004 Research and Development 190 Investments in public sector and other undertakings 800 Other Expenditure
<i>60 Other Mining and Metallurgical Industries</i>	004 Research and Development 190 Investments in Public sector and other undertakings 800 Other Expenditure

**Note:**

- (1) This sub-major head will include capital expenditure on general schemes of mineral exploration and development e.g. Geological Survey of India.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>4854 Capital outlay on Cement and Non-metallic Mineral Industries</b>	
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<i>01 Cement</i>	
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004	Research and Development
190	Investments in Public sector and other undertakings
800	Other Expenditure

<i>60 Others</i>	
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004	Research and Development
190	Investments in Public sector and other undertakings
800	Other Expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>4855 Capital Outlay on Fertilizer Industries</b>	
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004	Research and Development
101	Investments in Cooperative Fertilizer Factories
190	Investment in Public sector and other undertakings
800	Other Expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4856 Capital Outlay on Petrochemical Industries</b>	
	004 Research & Development
	190 Investments in Public Sector and other undertakings
	200 Other Investments

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4857 Capital Outlay on Chemicals and Pharmaceutical Industries</b>	
<i>01 Chemical and Pesticides Industries</i>	
	004 Research and Development
	190 Investment in Public Sector and other Undertakings
	800 Other Expenditure
<i>02 Drugs and Pharmaceutical Industries</i>	
	004 Research and Development
	190 Investment in Public Sector and other Undertakings
	800 Other Expenditure



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4858 Capital Outlay On Engineering Industries</b>	
<i>01 Electrical Engineering Industries</i>	004 Research and Development
	190 Investment in Public sector and other undertakings
	800 Other Expenditure
<i>02 Other Industrial Machinery Industries</i>	004 Research and Development
	190 Investments in Public Sector and other undertakings
	800 Other Expenditure
<i>03 Transport Equipment Industries</i>	004 Research and Development
	190 Investment in Public Sector and Other undertakings
	800 Other Expenditure
<i>04 Ship-Building Industries</i>	004 Research and Development
	190 Investment in Public Sector and Other undertakings
	800 Other Expenditure
<i>05 Air Craft Industries</i>	004 Research and Development
	190 Investment in Public Sector and Other undertakings
	800 Other Expenditure
<i>60 Other Engineering Industries</i>	004 Research and Development
	190 Investment in Public sector and other Undertakings
	800 Other Expenditure

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>4859 Capital Outlay on Telecommunication and Electronic Industries</b>	
<i>01 Telecommunications</i>	
	004 Research and Development
	190 Investment in Public Sector and other Undertakings
	800 Other Expenditure
<i>02 Electronics</i>	
	004 Research and Development
	190 Investment in Public Sector and Other Undertakings
	800 Other Expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>4860</b>	<b>Capital Outlay on Consumer Industries (1)</b>		
	<i>01 Textiles</i>	004	Research and Development
		190	Investments in Public Sector and other Undertakings
		800	Other Expenditure
	<i>03 Leather</i>	004	Research and Development
		190	Investments in Public Sector and other Undertakings
		800	Other Expenditure
	<i>04 Sugar</i>	004	Research and Development
		190	Investments in Public Sector and other Undertakings
		800	Other Expenditure
	<i>05 Paper and Newsprint</i>	004	Research and Development
		190	Investments in Public Sector and other Undertakings
		800	Other Expenditure
	<i>60 Others</i>	101	Edible Oils
		102	Foods and Beverages
		206	Distilleries
		212	Soap
		213	Plastics
		214	Toilet Preparation
		216	Photo Films
		217	Jute
		218	Salt
		600	Others

**Note:**

- (1) Minor heads below sub major heads '01' to '05' will appear as sub-heads below each of the minor heads below sub major head '60-Others'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****4861   Capital Outlay on Atomic  
Energy Industries***01 Heavy Water*

Each Heavy Water Plant will be a Minor Head (1)

204   Heavy Water Production (2)

207   Feed Stock Materials

208   Improvements/modifications to Heavy Water Plants.

209   Housing Colonies for Heavy Water Plants.

800   Other Expenditure

*02 Atomic Minerals*

201   Atomic Mineral Division

800   Other Expenditure

*60 Others*

103   Thorium Extraction

105   Waste Treatment Facility

190   Investments in Public sector and other undertakings

201   Bhabha Atomic Research Centre

202   Nuclear Fuel Complex

203   Fuel Reprocessing

204   Radiation

205   Centre for Advanced Technology.

208   Rare Earth Development

209   Nuclear Recycle Board

800   Other Expenditure

**Note:**

- (1) This minor head is intended to record only the cost of installation of heavy water plants.
- (2) This minor head will record the operational expenses of Heavy Water Plants in operation on gross basis and cost of the finished product at predetermined rates shall be deducted to arrive at the net operational cost.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4875 Capital Outlay on Other Industries</b>	
<i>01 Opium and Alkaloid Industries</i>	
	107 Ghazipur Opium Factory
	108 Neemuch Opium Factory
	109 Ghazipur Alkaloid Works
	110 Neemuch Alkaloid Works
<i>60 Other Industries</i>	
	004 Research and Development
	190 Investments in Public sector and other undertakings (1)
	800 Other Expenditure

**Note:**

- (1) This minor head will record investments in industries which cannot be accommodated under any other major head in the sector 'Industries', such as the National Buildings Construction Corporation, Engineers (India) Ltd. etc.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>4885 Other Capital Outlay on Industries and Minerals</b>	
<i>01 Investments in Industrial Financial Institutions</i>	
	190 Investments in Public sector and other undertakings (1)
	200 Other Investments
<i>02 Development of Backward Areas</i>	
	190 Investments in Public sector and other undertakings
	800 Other Expenditure
<i>60 Others</i>	
	800 Other Expenditure

**Note:**

- (1) This minor head will include investments in 'State Financial Corporations'.

*(g) Capital Account of Transport*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5002 Capital Outlay on Indian Railways-Commercial Lines</b>	
<i>01 Capital bearing dividend Liability</i>	
	101 Manufacturing Suspense
	102 Rolling Stock
	103 Track Renewals
	104 Bridge Works
	105 Taking over of Line Wires from Department of Telecommunications
	106 Electrification Projects
	107 Other Electrical Works Excluding Traction Distribution Works
	108 Machinery and Plant
	109 Workshops including Production Units
	110 Staff Quarters
	111 Amenities for Staff
	112 Passenger Amenities
	113 Other Railway User's Amenities
	114 Investment in Government Commercial undertakings – Road Services
	115 Signalling and Telecommunication Works
	116 Other Specified Works
	117 Computerisation
	118 Railway Research
	120 New Lines (construction)
	121 Purchase of New Lines
	122 Restoration of Dismantled Lines
	123 Traffic Facilities – Yard Remodelling and Others
	124 Road Safety Works – Conversion of Unmanned Level Crossings into Manned Level Crossings
	125 Road Safety Works – Conversion of Level Crossings into road over Bridges / Road under Bridge
	126 Traction Distribution Works
	134 Gauge Conversion
	135 Doubling
	190 Investment in Government commercial undertakings – Other Public Sector Undertakings
	191 Investment in Non-Government Undertaking including JVs/ SPVs
	700 Miscellaneous Advances
	799 Stores Suspense
	901 Deduct – Credit including Receipt on Capital Account
	902 Deduct – Amount met from Railway

			Depreciation Reserve Fund
		903	Deduct- Amount met from Railway Development Fund
		905	Deduct – Amount met from Railway Pension Fund
		906	Deduct- Amount transferred to major head ‘3004-Open Line Works’ (Revenue Works) from which the expenditure is met
		907	Deduct – Amount met from Railway Capital Fund
		908	Deduct – Amount met from Railway Safety Fund
		909	Deduct- Amount met from Special Railway Safety Fund.
02	<i>Capital Free of Dividend Liability</i>		
		119	Metro Transport Project
		120	New Lines (Construction)
80	<i>General</i>		
		797	Transfer to Major Head ‘8230-Special Railway Safety Fund’

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>5003 Capital Outlay on Indian Railways-Strategic Lines</b>	
<i>01 Capital bearing Dividend Liability</i>	
	101 Manufacturing Suspense 102 Rolling Stock 103 Track Renewals 104 Bridge Works 105 Taking over of Line Wires from Department of Telecommunications 106 Electrification Projects 107 Other Electrical Works Excluding Traction Distribution Works 108 Machinery and Plant 109 Workshops including Production Units 110 Staff quarters 111 Amenities for Staff 112 Passenger Amenities 113 Other Railway User's Amenities 115 Signaling and Telecommunication Works 116 Other Specified Works 117 Computerisation 118 Railway Research 120 New Lines (construction) 121 Purchase of New Lines 122 Restoration of Dismantled Lines 123 Traffic Facilities – Yard Remodelling and Others 124 Road Safety Works – Conversion of Unmanned Level Crossings to Manned Level Crossings 125 Road Safety Works – Conversion of Level Crossings into Road over Bridges/Road under Bridge 126 Traction Distribution Works 134 Gauge conversion 135 Doubling 700 Miscellaneous Advances 799 Stores Suspense 901 Deduct – Credit including Receipt on Capital Account 902 Deduct – Amount met from Railway Depreciation Reserve Fund 903 Deduct- Amount met from Railway Development Fund 905 Deduct – Amount met from Railway Pension Fund 906 Deduct- Amount transferred to major head '3004-Open Line Works' (Revenue Works) from which the expenditure is met



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907 Deduct – Amount met from Railway Capital  
Fund

908 Deduct – Amount met from Railway Safety  
Fund

909 Deduct- amount met from Special Railway  
Safety Fund.

80      *General*

797 Transfer to Major Head 8230-Special Railway  
Safety Fund

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>5051</b>	<b>Capital Outlay on Ports and Light Houses</b>		
<i>01 Major Ports</i>		001	Direction and Administration A minor head for each Major Port (1)
<i>02 Minor Ports</i>		200	Other Small Ports A minor head for each Minor Port
<i>03 Light Houses and light ships</i>		101	Construction and Development of Light Houses
		103	Construction and Development of other Navigational Aids (2)
		799	Suspense
		800	Other Expenditure (3)
<i>80 General</i>		001	Direction and Administration
		003	Training
		004	Research and Development
		190	Investments in Public Sector and other undertakings
		800	Other Expenditure

**Note:**

- (1) The minor heads will record the expenditure on development under the following sub-heads with suitable detailed heads there under-
  - (1) Preliminary Expenses.
  - (2) Acquisition of Land.
  - (3) Construction of docks, berths and jetties.
  - (4) Port equipment and machinery.
  - (5) Transport facilities and fleet.
  - (6) Floating craft.
  - (7) Warehousing facilities.
  - (8) Buildings.
  - (9) Suspense.
  - (10) Other expenditure.
- (2) This minor head will include expenditure on lightships, beacons, radar reflectors, buoys, launches, etc.
- (3) This minor head will include expenditure on buildings for offices of the Department of lighthouses and lightships.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****5052    Capital Outlay on Shipping***01 Overseas Shipping*

190	Investments in Public sector and other undertakings
201	Acquisition and Expansion of Tonnage (1)
800	Other Expenditure

*02 Coastal Shipping*

190	Investments in public sector and other undertakings
201	Acquisition and Expansion of Tonnage (1)
800	Other Expenditure

*80 General*

190	Investments in public sector and other undertakings
201	Acquisition and Expansion of Tonnage (1)
800	Other Expenditure (2)

**Note:**

- (1) This minor head will record expenditure on purchase of ships for departmentally run services.
- (2) This minor head will include expenditure on buildings for offices of the Department of shipping.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5053 Capital Outlay on Civil Aviation</b>	
<i>01 Air Services</i>	190 Investments in public sector and other undertakings
	800 Other Expenditure
<i>02 Air Ports</i>	102 Aerodromes
	190 Investments in Public Sector and Other undertakings
	800 Other Expenditure
<i>60 Other Aeronautical Services</i>	052 Machinery and Equipment
	101 Communications
	102 Navigation and Air Route Services
	103 Safety
	104 Traffic Control
	800 Other Expenditure
<i>80 General</i>	003 Training and Education
	004 Research and Development
	101 Inspection
	102 Civil Aviation Security
	283 Housing
	799 Suspense
	800 Other Expenditure

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5054 Capital Outlay on Roads and Bridges (1) (3)</b>	
<i>01 National Highways (2)</i>	052 Machinery & Equipment
	101 Permanent Bridges (2)
	337 Road Works
	799 Suspense
	800 Other Expenditure
<i>02 Strategic and Border Roads</i>	052 Machinery and Equipment
	101 Bridges
	337 Road works
	799 Suspense
	800 Other Expenditure
<i>03 State Highways</i>	052 Machinery and Equipment
	101 Bridges
	337 Road works
	799 Suspense
	800 Other Expenditure
<i>04 District &amp; Other Roads</i>	101 Bridges
	337 Road works
	800 Other Expenditure
<i>05 Roads</i>	052 Machinery and Equipment Inter-State or Economic Importance.
	101 Bridges
	337 Roads Works
	799 Suspense
	800 Other Expenditure.
<i>80 General</i>	003 Training
	004 Research
	190 Investments in public sector and the undertakings
	800 Other Expenditure

**Note:**

- (1) For adjustment of debits on account of pro-rata charges of establishment /tools and plants charges transferred from '2059/4059-Public Works/Capital outlay on Public Works' see note below these major heads.
- (2) The expenditure to be met out of the 'National Highways Permanent Bridges Fees Fund' will be exhibited under the detailed head 'Major Works' below the sub-head 'Works financed from National Highways Permanent Bridges Fees Fund'.

- (3) The expenditure to be met out of the Police Funds will be classified under the major head '4055 -Capital Outlay on Police'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**5055    Capital Outlay on Road  
          Transport**

Each Departmental Undertaking will be a  
Minor Head

050	Lands and Buildings
102	Acquisition of Fleet
103	Workshop Facilities
190	Investments in Public sector and other undertakings
799	Suspense
800	Other Expenditure

**5056 Capital Outlay on Inland  
Water Transport**

	Each Departmental Undertaking will be a Minor Head
101	Landing Facilities
102	Workshop Facilities
104	Navigation
190	Investments in Public Sector and other undertakings
800	Other Expenditure

**MAJOR / SUB-MAJOR HEADS**  
**5075 Capital Outlay on Other  
Transport Services**

**MINOR HEADS**

*01 River Training Works*

201	Farakka Project
600	Other River Training Works

*60 Others*

190	Investments in Public Sector and other undertakings
800	Other Expenditure

*(h) Capital Account Of Communication***MAJOR / SUB-MAJOR HEADS      MINOR HEADS****5201    Capital Outlay on Postal Services**

003	Training
101	Postal Network (1)
104	Mechanition and Modernisation of Postal Services
202	Administrative Offices (2)
203	Staff Quarters (2)
204	R.M.S.Vans
205	Civil Engineering Suspense (3)
901	Deduct amount met from - Capital Reserve Fund
902	Deduct amount met from - Depreciation on historical costs

**Note:**

- (1) This minor head will have the following sub-heads:-
  - (a) Land
  - (b) Buildings
  - (c) Mail motor vehicles
  - (d) Other motor vehicles and launches; and
  - (e) Internal plant
- (2) These minor heads will have the following sub-heads
  - (i) Land
  - (ii) Buildings
- (3) This minor head will have the following sub-heads/Detailed heads:
  - (i) Civil Engineering store suspense
    - (a) Debit Stock
    - (b) Credit Issued to New Assets
    - (c) Net Deposits
    - (d) Recoveries:
      - (i) Issued to working Expenses.
      - (ii) Issued to sales, transfers etc.
    - (e) Net Suspense
  - (ii) Purchase
    - (a) Debits
    - (b) Credits
    - (c) Net Debits
  - (iii) Miscellaneous Civil Engineering Advances.
    - (a) Debits
    - (b) Credits
    - (c) Net Debits



MAJOR/SUB-MAJOR HEADS	MINOR HEADS
<b>5225 Capital Outlay on Telecommunication Services (I)</b>	
<i>01 Telegraph and Telex Systems</i>	201 Telegraphs Offices
	202 Telex System
<i>02 Local Telephone systems</i>	201 Telephone Exchange (Automatic)
	202 Telephone Exchanges (Manual)
	204 Indian Mobile Personal Communication Services
	205 Inet and Internet
<i>03 Long distance switching systems</i>	201 Trunk Automatic Exchanges
	202 STD and other trunk dialing systems
	203 Manual Trunk Exchanges
<i>04 Long distance Transmission systems</i>	201 Coaxial cable systems
	202 Other Trunk cable systems
	203 Microwave Radio Relay systems
	204 U.H.F. and V.H.F. Relay Systems
	205 Open Wire and Courier Systems
	206 H.F. Radio systems
	207 Voice Frequency Telegraphy
	208 Satellite Schemes
	209 Optical Fibers Cable System
	210 Village Public Telephones
	799 Suspense(2)
<i>05 Ancillary Systems</i>	201 Telecommunication Engineering Centres
	202 Training Centres
	203 Technical and Development Circles
	204 Stores Depots
	205 Telecommunication Factories
	206 Telecommunication Industries (3)
	207 Posts and Telegraphs Civil Engineering wing (4)
	208 Telecommunication computer system
	209 Quality Assistance Circle
<i>60 Other Lands and Buildings</i>	202 Administrative Offices
	203 Staff Quarters
<i>80 General</i>	102 Stores suspense Account
	103 Manufacturing Suspense Account
	190 Investment in Public sector and other

	undertakings
201	Civil Engineering Stores Suspense Accounts
800	Other Expenditure
901	Deduct-Amount met from advance Rentals under O.Y.T. and other schemes
902	Deduct- Expenditure met from Capital Reserve Fund
903	Deduct- Depreciation historical cost transferred from revenue
904	Deduct-Amount transferred from revenue
905	Deduct-Amount met from Deposits on leased Telecommunication Services.
906	Deduct-Amount met from Deposits for Tatkal Telephone Scheme.

**Note:**

- (1) The following sub-heads may be opened under any of the minor heads below this major head by the P&T Board depending upon the necessity.
  - (i) Land
  - (ii) Building
  - (iii) Apparatus and Plant
  - (iv) Teleprinter and subscriber's installations
  - (v) Motor vehicles and launches
  - (vi) Installation Test equipment
  - (vii) Cables
  - (viii) Lines and Wires
  - (ix) Subscribers' Installations
  - (x) Direction and Administration
  - (xi) Masts and Aerials
  - (xii) Direction and Execution
- (2) Please see Note (6) below the major head '3225'.
- (3) Each industry/Company will appear as a distinct sub-head e.g. 'Telecommunication Consultants India Ltd.'
- (4) Even though the Civil Engineering wing looks after the civil engineering works of Postal and Telecom wings, it forms part of Telecommunications wing. Accordingly the capital expenditure on this wing forms part of the capital outlay on Telecommunications.

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5252 Capital Outlay on Satellite system (1)</b>	
	201 Project Management
	202 Launch Services
	203 Space Crafts
	204 Master Control Facility
	283 Housing
	800 Other Expenditure

Note (1): Major Head alongwith Minor Heads thereunder will not be operational for fresh transactions w.e.f. 2016-17.

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5275 Capital Outlay on other Communication Services</b>	
	101 Other Communication Facilities (1)
	190 Investments in Public Sector and other undertakings
	800 Other Expenditure

**Note:**

- (1) This minor head will include expenditure on buildings etc. for the Monitoring Organisation.

*(i) Capital Account Of Science Technology and Environment*

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5401 Capital Outlay on Atomic Energy Research</b>	
	201 Bhabha Atomic Research Centre
	202 Indira Gandhi Centre for Atomic Research
	205 Pilot Plants
	206 Centre for Advanced Technology
	283 Housing
	400 Other Research Facilities
	800 Other Expenditure (1)

**Note:**

- (1) This will include expenditure on investment in co-operative societies and expenditure on the acquisition of common land. The expenditure on the acquisition of land relating to a programme will, however, be booked under a sub-head 'Land' under the relevant programme minor head.

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5402 Capital Outlay on Space Research</b>	
	052 Machinery and Equipment
	101 Space Technology
	102 Space Applications
	103 Space Science
	104 Indian National Satellite Systems (INSAT)
	283 Housing
	800 Other Expenditure

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5403 Capital Outlay on Oceanographic Research</b>	
	003 Training
	004 Research and Development
	101 Oceanographic Survey
	102 Antarctic Research
	103 Polymetallic Nodules Programme Research and Development
	800 Other Expenditure

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5425 Capital Outlay on other Scientific and Environmental Research</b>	
	201 Survey of India (1)
	208 Ecology and Environment
	600 Other Services
	800 Other Expenditure

**Note:**

(1) Divided into the sub-heads (a) Building and (b) Equipment

*(j) Capital Account Of General Economic Services***MAJOR/SUB-MAJOR HEADS      MINOR HEADS****5452    Capital Outlay on Tourism***01 Tourist Infrastructure*

101	Tourist Centre
102	Tourist Accommodation
103	Tourist Transport
190	Investments in Public Sector and other Undertakings
800	Other Expenditure

*80 General*

003	Training
104	Promotion and Publicity
190	Investment in Public Sector and other Undertakings
800	Other Expenditure

<b>MAJOR/SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>5453</b>	<b>Capital Outlay on Foreign Trade and Export Promotion</b>		
	<i>01 Kandla Special Economic Zone</i>	001	Direction and Administration
		051	Construction and Development
	<i>02 Santacruz Special Economic Zone</i>	001	Direction and Administration
		051	Construction and Development
	<i>03 EPZ (Salt Lake)</i>	001	Direction and Administration
		051	Construction and Development
	<i>04 FALTA (EPZ)</i>	001	Direction and Administration
		051	Construction and Development
	<i>05 Madras EPZ</i>	001	Direction and Administration
		051	Construction and Development
	<i>06 Cochin Special Economic Zone</i>	001	Direction and Administration
		051	Construction and Development
	<i>07 NOIDAEPZ</i>	001	Direction and Administration
		051	Construction and Development
	<i>08 New (EPZ)(1)</i>		
	<i>80 General</i>	190	Investments in Public Sector and other Undertakings
		800	Other Expenditure

**Note:**

- (1) Minor heads '001-Direction and Administration' and '051-Construction and Development' may be opened under each new EPZ.

<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5455 Capital Outlay on Meteorology</b>	
	001 Direction and Administration
	003 Training
	101 Satellite Service
	102 Observatories and Weather Stations
	103 Research Programmes
	200 Other Meteorological Services
	800 Other Expenditure

<b>MAJOR/ SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>5465 Investments in General Financial and Trading Institutions</b>	
<i>01 Investments in General Financial Institutions</i>	
	190 Investments in Public Sector and Other Undertakings Banks, etc.
	800 Other Expenditure
<i>02 Investment in Trading Institutions</i>	
	190 Investments in Public Sector and Other Undertakings (1)
	800 Other Expenditure

**Note:**

- (1) This minor head will record expenditure on investments in trading Institutions like State Trading Corporation, Minerals and Metals Trading Corporation, etc.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****5466    Investment in International  
Financial Institutions**

- 201    Investments in the International Bank for Reconstruction and Development.
- 202    Subscriptions to International Association.
- 203    Investments in the Asian Development Bank. Similarly a Minor Head for investments in each other International Institutions.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****5467    Capital outlay on  
Investment of National  
Investment Fund**

- 101    Investment of NIF – SBI Funds Management Private Ltd.
- 102    Investment of NIF – UTI Asset Management Company Private Ltd.
- 103    Investment of NIF – Jeevan Bima Sahyog Asset Management Company Ltd.

**5475 Capital Outlay on other  
General Economic Services.**

101	Land Ceilings (other than agricultural land) (1) (3)
102	Civil Supplies (4)
103	Land Ceiling for Agricultural Land.(1) (3)
107	Census
112	Statistics
115	Financial Support for Infrastructure Development
202	Compensation to Land holders on abolition of Zamindari System (2) (3)
800	Other Expenditure

**Note:**

- (1) Compensation Bonds issued under Land ceiling laws will be accounted for under this head.
- (2) This head will record payments of compensation to Landholders on the abolition of Zamindari system, when it is decided to capitalise the expenditure.
- (3) In case where Bonds are issued in lieu of cash payment, the value of the bonds is debited to this head by per contra credit to the head '6001-Internal Debt of the Central Government-compensation and other Bonds'/'6003 Internal Debt of the State Government-compensation and other Bonds' as the case may be in the sector 'Public Debt'.
- (4) Please see Note (1) below the Major Head '4408-Capital Outlay on Food, Storage and Warehousing'. This minor head will record expenditure on civil supply schemes other than those relating to food grains and pulses such as on procurement and distribution of Vanaspati, Edible Oils, Kerosene etc.

## D. Grants-in-aid and Contributions

### E. Public Debt

MAJOR/ SUB-MAJOR HEADS	MINOR HEADS
<b>6001 Internal Debt of Central Government</b>	101 Market Loans (1) 103 Treasury Bills and connected Securities issued to R.B.I. (2) 105 Securities issued to International Financial Institutions (3) 106 Compensation and other Bonds (9) 107 Special securities issued to Reserve Bank of India (5) 108 182-Days-Treasury Bills (6) 110 364-Days-Treasury Bills (6) 111 Gold Bonds 1998 112 10% Relief Bonds, 1993 113 12.08% Government of India Compensation (Project Exports to Iraq) Bonds, 2001 (7) 114 Ways & Means Advances from Reserve Bank of India 115 14 Day Treasury Bills (8) 116 28 Day Treasury Bills 117 Marketable Securities Issued In Conversion of Special Securities 121 Special Central Government Securities issued against outstanding balances of Small Savings as on 31-3-99 122 Special Central Government Securities issued against net collections of Small Savings from 1-4-99 123 Special Securities issued to Reserve Bank of India for Maintenance of Value Account in respect of Resurgent India Bonds 124 Special Securities issued to Reserve Bank of India for Maintenance of Value Account in respect of India Millennium Deposits 125 Special Central Government Securities, issued to NSSF against reinvestment of sums received on redemption of Special Central/State Government Securities 126 Market Stabilization Bill/Bonds (Face Value) 127 Cash Management Bills 128 Special Securities issued against securitization of balances under Postal Life Insurance 129 Sovereign Gold Bond Scheme, 2015 130 Gold Monetisation Scheme, 2015 131 Special Securities issued to Public Sector Banks 800 Other Loans (4)

**Note:**

- (1) This minor head shall have three sub heads namely: -

- (a) Market loans bearing interest
- (b) Market loans not bearing interest
- (c) Market Loans suspense.

Each denomination of loan will appear as a distinct detailed head under the sub-head (a) above. The amounts representing unclaimed balance of old loans which have been notified for discharge and have ceased to bear interest from the due date of discharge will be transferred from the sub-head (a) above to the sub-head (b) and will appear under corresponding detailed heads under the latter sub-head.

These unclaimed balances are usually retained in Government Accounts as debt for 20 years from the date of discharge of the loans, after which, the balances are transferred to Revenue by credit to the head '0075-Miscellaneous General Services - Other Receipts'. Repayments of these amounts subsequently claimed likewise will be debited to the head '2075 - Miscellaneous General Services 800- Other Expenditure'.

The full nominal value of Zero Coupon Bonds, 1999 will also be credited under a detailed head 'Zero Coupon Bonds, 1999' below the sub-head (b) above and the amount of discount on the Bond will be debited to the minor head '136 - Discount Sinking Fund' with sub-head 'Sinking Fund for Zero Coupon Bonds, 1999' there under below the major head '8663- Accounting Adjustment Suspense'. The amount debited to the minor head '136- Discount Sinking Fund' below the major head '8663- Accounting Adjustment Suspense' will be written back to revenue in equal installment over the currency of loan by debiting one fifth of the amount initially debited to 'Discount Sinking Fund' to the expenditure major/sub-major/ minor head '2049- Interest Payments 01 - Interest on Internal Debt 113 Discount on Zero Coupon Bonds, 1999' per contra credit i.e. minus Debit to the minor head '136- Discount Sinking Fund' below the major head '8663- Accounting Adjustment Suspense'. On maturity of the Bonds, the entire amount will be repaid by debiting major/minor/ sub/detailed head '6001 - Internal Debt of Central Government - 101 Market Loans -Market Loans not bearing interest - Zero Coupon Bonds, 1999.

The subscriptions towards Market Loans received initially will be credited under a distinct detailed head below the sub-head (c) above. The amount of accepted subscription for which scripts are issued by the RBI will be transferred to the sub-head (a). The over -subscribed amount which will not bear any interest may be refunded by minus credit to the sub-head (c) and no budget provision will be necessary for this purpose.

- (2) This minor head shall have two sub-heads, namely: -

- (a) Treasury Bills with 91 days currency.
- (b) Treasury Bills Converted as securities.

The sub-head at (a) will cater to investments in Government of India Treasury Bills subscribed to by the State Governments, Banks, Corporations etc of their surpluses and the repayments thereto. The subhead at (b) shall account for Treasury Bills converted special securities and issued to Reserve bank of India.

- (3) Each institution, namely, the International Monetary Fund, the International Bank for Reconstruction and Development, the International Development Association etc. will appear as sub-heads under this minor head with Detailed Heads for each denomination of the Security for such Institutions.
- (4) This minor head will record transactions in respect of loans for construction/ Acquisition of residential/Non-residential buildings constructed by the Government of India missions abroad from foreign branches of Indian financial institutions like L.I.C., Banks etc.
- (5) This minor head shall account for securities issued to Reserve Bank of India for acquisition of Special Drawing Rights etc.

- (6) This minor head will record investment made by all parties other than Reserve Bank of India.
- (7) When the bonds are issued, the full nominal value of the bonds will be credited under this minor head per contra debit to a minor head '137-Suspense Account - Redemption of 12.08% Government of India compensation (Project Exports to Iraq) Bonds, 2001 below the major head '8663- Accounting Adjustment Suspense'. Also please see Note (4) below the major head '8663 Accounting Adjustment Suspense'. On redemption of bonds the amount will be debited under this minor head after making necessary budget provision of that year.
- (8) The temporary cash surpluses of State Governments, foreign central banks and other specified bodies so invested will be classified under this minor head. This minor head will include transactions of '14-Days Treasury Bills' through auction and also transactions relating to 13/15 days Treasury Bills'
- (9) The unclaimed balances of these bonds are usually retained in Government Accounts for 20 years from the date of their maturity after which the balances are transferred to Revenue by credit to the head '0075-Miscellaneous General Services 800- Other Receipts'. Repayments of these amounts subsequently claimed likewise will be debited to the head '2075-Miscellaneous General Services 800-Other Expenditure'.

**MAJOR /SUB-MAJOR HEADS**  
**6002 External Debt (1)**

**MINOR HEADS**

- 201 Loans from Abu Dhabi fund for Arab Economic Development
- 202 Loans from the Federal Austrian Government
- 203 Loans from the Government of the Kingdom of Belgium
- 204 Loans from the Government of Canada
- 205 Loans from the Government of Czechoslovak Republic
- 206 Loans from the Government of Denmark
- 207 Loans from the European Economic Community
- 208 Loans from the Government of France
- 209 Loans from the Government of Federal Republic of Germany
- 210 Loans from the Government of Hungarian People's Republic
- 211 Loans from the Government of Iraq
- 212 Loans from the Government of Italy
- 213 Loans from the International Development Association
- 214 Loans from I.F.A.D.
- 215 Loans from International Monetary Fund
- 216 Loans from the International Bank for Reconstruction and Development
- 217 Loans from the Government of Japan
- 218 Loans from Kuwait fund for Arab Economic Development
- 219 Loans from the Govt. of Norway
- 220 Loans from the Government of Netherlands
- 221 Loans from the O.P.E.C. Special Fund
- 222 Loans from the Government of Polish People's Republic
- 223 Loans from the Government of Swiss Confederation and Swiss Banks
- 224 Loans from Saudi fund for Development
- 225 Loan From The Government Of United Kingdom
- 226 Loans from the Agency for International Development U.S.A
- 227 Loans from the Government of U.S.A. under PL-480 convertible local currency Credits
- 228 Other miscellaneous Loans from the Government of U.S.A
- 229 Loans from the Exim bank of U.S.A. (Repayable in U.S. Dollars)
- 230 Loans from the Government of Russian Federation
- 231 Loans from the Government of United Arab Emirates
- 232 Loans from the Central Republic of Yugoslavia
- 233 Loans from the Govt. of Sweden
- 234 Loans from Swedish Int. Development Agency

	(SIDA)
235	Loans from UN
236	Loans from UNDP
237	Loans from UNICEF
238	Loans from WHO
239	Loans from IAEA, Vienna
240	Loans from DANIDA
241	Loans from New Zealand
242	Loans from the Govt. of Australia
243	Loans under Colombo Plan
244	Loans from I.L.O.
245	Loans from UNFPA
246	Loans from International Rice Research Institute
247	Loans from Integrated Rural Development
248	Loans from International Development Research Centre
249	Loans from the Government Qatar in connection with retirement of Indian Currency.
250	Loans from Asian Development Bank
251	Loans from Government of Spain.
252	Loans from European Investment Bank
253	Loans from New Development Bank (NDB)
254	Loans from Asian Infrastructure Investment Bank (AIIB)
296	International Sugar Organisation.
298	Defence Certificates
299	Loans for Construction/acquisition of buildings by Indian Missions abroad
503	Debt awaiting adjustment to loans from IDA(2)
504	Debt awaiting adjustment to loans from IBRD(2)
505	Debt awaiting adjustment to loans from ADB(2)

**Note:**

- (1) Each denomination of loan received from each foreign counter/Institution will appear as a sub-head under the relevant minor heads.
- (2) These minor heads will record initial advance disbursement and subsequent replenishment by Controller of Aid, Accounts and Audit (CAA&A) pending transfer to existing functional minor head under the major head '6002-External Debt(1):-
  - (a) 213-Loans from International Development Association
  - (b) 216-Loans from International Bank for Reconstruction and Development
  - (c) 250-Loans from Asian Development Bank.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6003 Internal debt of the State Government</b>	
	101 Market Loans (1)
	103 Loans from Life Insurance Corporation of India
	104 Loans from General Insurance Corporation of India
	105 Loans from the National Bank for Agricultural and Rural Development
	106 Compensation and other Bonds (3)
	107 Loans from the State Bank of India and other Banks
	108 Loans from National Co-operative Development Corporation
	109 Loans from other Institutions (2)
	110 Ways and Means Advances from the Reserve Bank of India
	111 Special Securities issued to National Small Savings Fund of the Central Government
	112 Special Drawing Facility on 91 Days deposits
	800 Other Loans

**Note:**

- (1) See Note 1 below '6001-Internal Debt of the Central Government'.
- (2) Each institution from which loans are received will appear as a distinct sub-head under this minor head,
- (3) The unclaimed balances of these bonds are usually retained in Government Accounts for 20 years from the date of their maturity after which the balances are transferred to Revenue by credit to the head '0075-Miscellaneous General Services 800- Other Receipts'. Repayments of these amounts subsequently claimed likewise will be debited to the head '2075-Miscellaneous General Services 800- Other Expenditure.



<b>MAJOR/ SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6004 Loans and Advances from the Central Government</b>	
<i>01 Non-Plan Loans</i>	
	101 Loans to cover gap in resources
	102 Share of Small Savings Collections
	201 House Building Advances
	800 Other Loans
<i>02 Loans for State/Union Territory Plan Schemes</i>	
	101 Block Loans
	102 Loans as Advances Plan Assistance for relief on account of Natural Calamities (6)
	103 Loans against External Assistance received in kind
	104 1984-89 State Plan Loans Consolidated in terms of recommendations of the 9th Finance Commission '.
	105 State Plan Loans consolidated in terms of recommendations of the 12th Finance Commission.
<i>03 Loans for Central Plan Schemes</i>	
	321 Village and Small Industries
	800 Other Loans
<i>04 Loans for Centrally Sponsored Plan Schemes</i>	
<i>05 Loans for Special Schemes</i>	
	101 Schemes of North Eastern Council
	102 Development of Border Areas.
<i>06 Ways and Means Advances</i>	
	101 Ways and Means Advances for Plan Schemes
	102 Ways and Means Advances towards Expenditure on upgradation of Standards of Administration (5)
	103 Ways and Means Advances towards Expenditure on net Interest liability on account of fresh borrowings and lending (5)
	800 Other Ways and Means Advance
<i>07 Pre-1984-85 Loans (1)</i>	
	101 Rehabilitation of Displaced Persons, Repatriates etc. (2)
	102 National Loan Scholarship Scheme (3)
	103 Loans to clear overdrafts advanced during 1982-83 and 1983-84 (3)
	104 Consolidated Loans to Orissa for Hirakund Project - Stage I

105	Small Savings Loans
106	Pre-1979-80 consolidated Loans for Productive and Semi productive purposes (4)
107	Pre-1979-80 consolidated loans reconsolidated into 25 year and 30 year loans (7)
108	1979-84 consolidated Loans (8)
109	Rehabilitation of Goldsmiths
800	Other Loans (9)

*08 Centrally Sponsored Schemes*

101	Loans to cover gap in resources
201	House Building Advances

*09 Other Loans for States/Union*

*Territory with Legislature Schemes*

101	Block Loans
102	Schemes of North Eastern Council
103	Loans as Advance Assistance for relief on account of Natural Calamities (6)
104	External Assistance received in kind
105	Development of Border Areas
106	Special Assistance
800	Other Loans

**Note:**

- (1) Deleted.
- (2) Deleted.
- (3) Deleted.
- (4) Deleted.
- (5) Deleted.
- (6) Loans as advanced assistance for drought relief will be adjusted under distinct sub-head Drought-Relief.
- (7) Deleted.
- (8) Deleted.
- (9) Deleted.
- (10) Sub-Major Heads '01-Loans for Non-Plan Schemes', '02-Loans for State/Union Territory Plan Schemes', '03-Loans for Central Plan Schemes', '04-Loans for Centrally Sponsored Plan Schemes', '05-Loans For Special Plan Schemes', '06-Ways and Means Advances', '07-Pre-1984-85 Loans' and Minor Heads thereunder will be operational only for accommodating repayments of loans that have been disbursed prior to 01-04-2017.
- (11) Delete the footnotes (1) to (5) and (7) to (9).

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6005    External Debt Suspense (1)**

101    Disbursement under Direct Payment  
Procedure (1)

**Note:**

- (1)    This major/minor head will account for the external loan transaction under the Direct Payment Procedure i.e. when the amount is required to be paid by the importer. Payments to Suppliers abroad out of external loans by the Donors will initially be taken as a credit against the relevant grant/loan minor head under the major heads '1605-External Grant Assistance', '6002-External Debt' per contra minus credit to this major/minor head. This minus credit will be relieved when the deposit is received from the Indian importer.

**MAJOR / SUB-MAJOR HEADS**

**6075 Loans for Miscellaneous  
General services**

**MINOR HEADS**

800 Other Loans

**MAJOR / SUB-MAJOR HEADS**

**6202 Loans for Education,  
Sports, Art and Culture.**  
*01 General Education*

**MINOR HEADS**

201 Elementary Education

202 Secondary Education

203 University and Higher Education

204 Adult Education

205 Languages Development

600 General

*02 Technical Education*

103 Technical Schools

104 Polytechnics

105 Engineering/Technical colleges and Institutes  
(Will also accommodate Management and  
Commercial Institutes.)

800 Other Loans

*03 Sports and Youth Services*

800 Other Loans

*04 Art and Culture*

101 Fine Arts Education

102 Promotion of Arts and Culture

104 Archives

105 Public Libraries

106 Museums

800 Other Loans

*80 General*

800 Other Loans

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>6210 Loans for Medical and Public Health</b>	
<i>01 Urban Health Services</i>	
	201 Drug Manufacture
	800 Other Loans
<i>02 Rural Health Services</i>	
<i>03 Medical Education, Training and Research</i>	
	101 Ayurveda
	102 Homeopathy
	103 Unani
	104 Siddha
	105 Allopathy
	200 Other Systems
<i>04 Public Health</i>	
	106 Manufacture of Sera/Vaccine
	107 Public Health Laboratories
	282 Public Health
	800 Other Loans
<i>80 General</i>	
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6211 Loans for Family Welfare</b>	
	190 Loans to Public Sector and other Undertakings
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6215 Loans for Water Supply and Sanitation</b>	
<i>01 Water Supply</i>	
	101 Urban Water Supply Programmes
	102 Rural Water Supply Programmes (1)
	190 Loans to Public Sector and other undertakings
	800 Other Loans
<i>02 Sewerage and Sanitation</i>	
	190 Loans to Public Sector and other undertakings
	800 Other Loans

**Note:**

(1) Please see Note 2 below the major head '2215'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****6216    Loans for Housing***02 Urban Housing*

190	Loans to Public sector and other undertakings
201	Loans to Housing Boards
800	Other Loans

*03 Rural Housing*

190	Loans to Public sector and other undertakings
201	Loans to Housing Boards
800	Other Loans

*80 General*

190	Loans to Public sector and other undertakings
201	Loans to Housing Boards
800	Other Loans

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****6217    Loans for Urban  
Development***01 State Capital  
Development*

800	Other Loans
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*02 National Capital Region*

800	Other Loans
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*03 Integrated Development  
of Small and Medium  
Towns (1)*

800	Other Loans
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*04 Slum Area Development*

800	Other Loans
-----	-------------

*60 Other Urban  
Development Schemes*

800	Other Loans
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**Note:**

- (1) The name of each township undertaken under the scheme of Integrated Development of small and medium towns will appear as distinct sub-head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6220    Loans for Information and  
Publicity***01 Films*

190    Loans to Public sector and other undertakings

800    Other Loans

*60 Others*

190    Loans to Public Sector and other undertakings

800    Other Loans

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6221    Loans for Broadcasting**

101    Loans to Prasar Bharti



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6225 Loans for Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities</b>	
<i>01 Welfare of Scheduled Castes</i>	
	190 Loans to Public Sector and other Undertakings
	193 Loans to Voluntary Organisations
	800 Other Loans
<i>02 Welfare of Scheduled Tribes</i>	
	190 Loans to Public Sector and other Undertakings
	193 Loans to Voluntary organizations
	800 Other Loans
<i>03 Welfare of Backward Classes</i>	
	190 Loans to Public Sector and other Undertakings
	193 Loans to Voluntary Organisations
	800 Other Loans
<i>04 Welfare of Minorities</i>	
	190 Loans to Public Sector and other Undertakings
	193 Loans to Voluntary Organisations
	800 Other Loans
<i>80 General</i>	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6235 Loans for Social Security and Welfare</b>	
<i>01 Rehabilitation</i>	
	101 Dandakaranya Development Scheme
	102 Displaced Persons from former West Pakistan
	103 Displaced Persons from former East Pakistan
	105 Repatriates from Sri Lanka
	108 Migrants from Pak held Territories of J&K.
	109 Development of Andaman and Nicobar Islands for Rehabilitation
	110 Tibetan Refugees
	112 Relief and Rehabilitation of persons affected by Indo-Pak conflict 1971
	140 Rehabilitation of repatriates from other countries
	200 Other relief measures
	202 Other rehabilitation schemes
	800 Other Loans
<i>02 Social Welfare</i>	
	101 Welfare of handicapped
	102 Child Welfare
	103 Women's Welfare
	104 Welfare of aged, infirm and destitute
	105 Prohibition
	106 Correctional Services
	108 Ex-gratia payments to Indian Nationals for properties seized by Pakistan during and after 1965 conflict
	190 Loans to Public Sector and Other Undertakings
	193 Loans to Voluntary Organisations
	200 Other Programmes
	800 Other Loans
<i>60 Other Social Security and Welfare programmes</i>	
	200 Other Programmes
	800 Other Loans

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6245   Loans for Relief on account  
of Natural Calamities***01 Drought (1)*

- 101    Gratuitous Relief
- 102    Drinking Water Supply
- 103    Special Nutrition
- 104    Supply of Fodder
- 105    Veterinary Care
- 282    Public Health
- 800    Other Loans
- 901    Deduct-Amount met from Natural Calamities  
unspent Margin Money Fund.
- 902    Deduct-Amount met from the Famine Relief  
Fund

*02 Floods Cyclones(1)*

- 101    Gratuitous Relief
- 102    Drinking Water Supply
- 103    Special Nutrition
- 104    Supply of Fodder
- 105    Veterinary Care
- 106    Repairs and restoration of damaged roads and  
bridges
- 107    Repairs and restoration of damaged office  
buildings
- 108    Repairs and restoration of damaged Govt.  
residential buildings
- 109    Repairs and restoration of damaged water  
supply, drainage and sewerage works
- 111    Ex-Gratia payment to bereaved families
- 112    Evacuation of population
- 113    Repairs/reconstruction of houses
- 114    Loans to farmers for purchase of agricultural  
inputs
- 115    Loans to farmers to clear sand/ silt/salinity  
from lands
- 116    Loans to farmers for repairs of damaged tube  
wells/pumping sets etc.
- 117    Loans to farmers for purchase of livestock
- 118    Repairs /replacement of damaged boats and  
equipment for fishing
- 119    Loans to artisans for repairs/replacements of  
damaged tools and equipment
- 120    Loans to owners of salt works
- 121    Afforestation
- 122    Repairs and restoration of damaged irrigation  
and flood control works

**Note:**

- (1)    Sub-heads corresponding to minor heads in the major head '2245- Relief on account of Natural calamities' may be opened.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****6250    Loans for other Social Services***01 Nutrition*

- 201    Production of nutritious foods and Beverages.
- 202    Distribution of Nutritious food and Beverages
- 800    Other Loans

*60 Others*

- 201    Labour
- 202    Loans to Institute Management Committee of the ITIs
- 800    Other Loans

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****6401    Loans for Crop Husbandry**

- 103    Seeds
- 104    Agricultural Farms
- 105    Manures and Fertilisers
- 106    High Yielding Varieties Programmes
- 107    Plant Protection
- 108    Food Grains Crops
- 109    Commercial Crops
- 110    Scheme for small and marginal farmers and Agricultural labourers
- 111    Agricultural Education
- 112    Development of Pulses
- 113    Agricultural Engineering
- 114    Development of Oil Seeds
- 119    Horticulture and Vegetable Crops
- 190    Loans to Public Sector and other undertakings
- 195    Loans to Farming Cooperatives
- 800    Other Loans (1)

**Note:**

- (1) This minor head will include transactions on account of loans under the 'Land Improvement Act' and 'Agriculturist's Loan Act'. If they are related to the function 'Agriculture'. If however, such loans are for the purpose of 'Minor Irrigation', 'Soil Conservation' or 'Area Development' they will be accounted for under the relevant minor heads below the Major head '6402-Loans for soil and water conservation'. This minor head will also include transactions on account of loans for the development and cultivation of ceiling surplus land assigned to the landless.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6402 Loans for Soil and Water Conservation</b>	
	101 Soil Survey and Testing
	102 Soil Conservation
	203 Land Reclamations and Development
	204 Water Conservation
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6403 Loans for Animal Husbandry</b>	
	102 Cattle and Buffalo Development
	103 Poultry Development
	104 Sheep and Wool Development
	105 Piggery Development
	106 Other Live Stock Development
	107 Fodder and Feed Development
	109 Extension and Training
	190 Loans to Public Sector and other undertakings
	195 Loans to animal Husbandry Cooperatives
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>6404 Loans for Dairy Development</b>	
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- |     |   |
|-----|---|
| 102 | Dairy Development Projects (Each Milk Supply Scheme will be a Minor Head) |
| 190 | Loans to Public Sector and other undertakings                             |
| 800 | Other Loans   |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>6405 Loans for Fisheries</b>	
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- |     |   |
|-----|---|
| 105 | Processing, Preservation and Marketing        |
| 106 | Machanisation of fishing crafts               |
| 190 | Loans to Public Sector and other Undertakings |
| 800 | Other Loans                                   |

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6406 Loans for Forestry and Wild Life</b>	
	101 Forest conservation , Development and Regeneration
	103 Environmental Forestry and Wild Life
	104 Forestry

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6407 Loans for Plantations</b>	
<i>01 Tea</i>	
	190 Loans to Public Sector and other Undertakings
	800 Other Loans
<i>02 Coffee</i>	
	190 Loans to Public Sector and other Undertakings
	800 Other Loans
<i>03 Rubber</i>	
	190 Loans to Public Sector and other Undertakings
	800 Other Loans
<i>04 Spices</i>	
	190 Loans to Public Sector and other Undertakings
	800 Other Loans
<i>60 Others</i>	
	533 Loans for Jute
	811 Loans for Coconuts
	813 Loans for Cashew
	829 Loans for Arecanut

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6408 Loans for Food Storage and Warehousing</b>	
<i>01 Food</i>	
	101 Procurement and Supply
	103 Food processing
	190 Loans to public sector and other undertakings
	800 Other Loans
<i>02 Storage and Warehousing</i>	
	190 Loans to public sector and other undertakings
	195 Loans to Cooperatives
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6416 Loans to Agricultural Financial Institutions</b>	
	190 Loans to Public Sector and other undertakings
	800 Other Loans



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6425 Loans for Cooperation</b>	
	106 Loans to Multipurpose Rural Cooperatives
	107 Loans to credit Cooperatives
	108 Loans to other Cooperatives
	190 Loans to public sector and other undertakings

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6435 Loans for other Agricultural Programmes</b>	
<i>01 Marketing and quality control</i>	
	101 Marketing Facilities
	102 Grading and quality control facilities
	105 Forestry
	190 Loans to Public sector and other undertakings
	800 Other Loans
60 Others	
	(Each programme not covered elsewhere will be a minor head)

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6501 Loans for Special programmes for Rural Development</b>	
	201 Integrated Rural Development programme
	202 Drought Prone Area Development Programme
	203 Desert Development Programme

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6505 Loans for Rural Employment</b>	
	200 Other Programmes
	201 National Programmes

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6506 Loans for Land Reforms</b>	
	104 Loans to Allottees of surplus Land
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6515 Loans for other Rural Development programmes</b>	
	101 Panchayati Raj
	102 Community Development
	103 Rural Works Programmes
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6551   Loans for Hill Areas</b>	

*01 Western Ghats*

*60 Other Hill Areas*

Minor Heads Corresponding to functional Major  
Heads/ Sub Major heads may be opened as necessary

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6552   Loans for North Eastern Areas</b>	

Minor Heads Corresponding to functional Major  
Heads/ Sub Major heads may be opened as necessary

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>6575 Loans for other Special Areas</b>	
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<b>Programmes</b>	
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<i>01 Dangs District</i>	
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<i>02 Backward Areas</i>	
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<i>03 Tribal Areas</i>	
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<i>04 Ladakh Autonomous Hill Development Council</i>	
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<i>05 Jharkand Area Autonomous Council</i>	
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<i>06 Border Area Development</i>	
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<i>60 Others</i>	
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Minor Heads Corresponding to functional  
Major Heads/Sub-Major heads may be opened  
as necessary

**MAJOR / SUB-MAJOR HEADS**  
**6700 Loans for Major Irrigation**  
*Each Commercial project  
 will be a sub major head*

*Each Non-Commercial  
 project will be a sub major  
 head*

60- Others

**MINOR HEADS**

190 Loans to Public Sector and other Undertakings  
 800 Other loans

**MAJOR / SUB-MAJOR HEADS**  
**6701 Loans for Medium  
 Irrigation**  
*Each Commercial project  
 will be a sub major head*

*Each Non-Commercial  
 project will be a sub major  
 head*

60- Others

**MINOR HEADS**

190 Loans to Public Sector and other Undertakings  
 800 Other loans

**6702    Loans for Minor Irrigation**

101	Surface Water
102	Ground Water
800	Other Loans

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6705    Loans for Command Area  
          Development**

190	Loans to Public Sector and other undertakings
800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>6711 Loans for Flood Control Projects</b>	
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101	Anti-sea Erosion
102	Flood Control
108	Drainage

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>6801 Loans for Power Projects (1)</b>	
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190	Loans to Public Sector and other undertakings
201	Hydel Generation
202	Thermal Power Generation
203	Diesel/gas power generation
204	Rural Electrification
205	Transmission and Distribution
206	Nuclear Power Generation
800	Other Loans to Electricity Boards (1)

**Note:**

- (1) Loans to Electricity Boards and other parties earmarked for identifiable thermo-electric (excluding diesel), diesel and Hydro-electric power and their transmission and distribution will be accounted for under the minor heads, 'Thermal Power Generation', 'Diesel/gas power generation', 'Hydel Generation and 'Transmission and Distribution' respectively. Other loans to Electricity Boards, not identifiable with any of these minor heads will be accounted for under the minor head 'Other Loans to Electricity Boards'.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6802    Loans for Petroleum**

*01 Exploration and  
Production of Crude oil and  
Gas*

190    Loans to Public Sector and other undertakings

800    Other Loans

*02 Refining and Marketing of  
Oil and Gas*

190    Loans to Public Sector and other undertakings

800    Other Loans

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****6803    Loans for Coal and Lignite**

190    Loans to Public sector and other undertakings

800    Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6810 Loans for New and Renewable Energy</b>	
	101 New and Renewable Energy Programmes & Applications
	800 Others

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6851 Loans for Village and Small Industries</b>	
	101 Industrial Estates
	102 Small Scale Industries
	103 Handloom Industries
	104 Handicraft Industries
	105 Khadi and Village Industries
	106 Coir Industries
	107 Sericulture Industries
	108 Powerloom Industries
	109 Composite Village and Small Industries Cooperative
	200 Other Village Industries

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6852 Loans for Iron and Steel Industries</b>	
<i>01 Mining</i>	190 Loans to Public Sector and other undertakings
	800 Other Loans
<i>02 Manufacture</i>	190 Loans to Public sector and Other undertakings
	800 Other Loans

<b>MAJOR / SUB-MAJOR BEADS</b>	<b>MINOR HEADS</b>
<b>6853 Loans for non-Ferrous Mining and Metallurgical Industries</b>	
<i>01 Mineral Exploration and Development</i>	190 Loans to public sector and other undertakings
	800 Other Loans
<i>02 Non-Ferrous Metals</i>	190 Loans to public sector and other undertakings
	800 Other Loans
<i>60 Other mining and Metallurgical Industries</i>	190 Loans to public sector and other undertakings
	800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>6854</b>	<b>Loans for Cement and Non-Metallic Mineral Industries</b>		
	<i>01 Cement</i>	190	Loans to Public Sector and other undertakings
		800	Other Loans
	<i>60 Others</i>	190	Loans to Public Sector and other Undertakings
		800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>6855</b>	<b>Loans for Fertilizer Industries</b>		
		101	Loans to Cooperative Fertilizer Factories
		190	Loans to public Sector and other undertakings
		800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>
<b>6856</b>	<b>Loans for Petro-Chemical Industries</b>	
		190 Loans for public sector and other undertakings
		800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>
<b>6857</b>	<b>Loans for Chemical and Pharmaceutical Industries</b>	
	<i>01 Chemicals and Pesticides Industries</i>	
		190 Loans to Public Sector and other undertakings
		800 Other Loans
	<i>02 Drugs and Pharmaceutical Industries</i>	
		190 Loans to Public Sector and other undertakings
		800 Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>6858 Loans for Engineering Industries</b>		
<i>01 Electrical Engineering Industries</i>	190	Loans to Public Sector and other undertakings
	800	Other Loans
<i>02 Other Industrial Machinery Industries</i>	190	Loans to Public Sector and other undertakings
	800	Other Loans
<i>03 Transport Equipment Industries</i>	190	Loans to Public Sector and other undertakings
	800	Other Loans
<i>04 Other Engineering Industries</i>	190	Loans to Public sector and other undertakings
	800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>6859 Loans for Telecommunication and Electronic Industries</b>		
<i>01 Telecommunications</i>	190	Loans to Public Sector and other Undertakings
	800	Other Loans
<i>02 Electronics</i>	190	Loans to Public Sector and Other Undertakings
	800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>6860 Loans for Consumer Industries</b>	
<i>01 Textiles</i>	101 Loans to Co-operative Spinning Mills. 190 Loans to Public Sector and Other Undertakings 800 Other Loans
<i>03 Leather</i>	190 Loans to Public Sector and Other Undertakings 800 Other Loans
<i>04 Sugar</i>	101 Loans to Co-operative Sugar Mills. 190 Loans to Public Sector and Other Undertakings 800 Other Loans
<i>05 Paper and Newsprint</i>	190 Loans to Public Sector and Other Undertakings 800 Other Loans
<i>60 Others</i>	101 Edible Oils 102 Foods and Beverages 206 Distilleries 212 Soap 213 Plastics 214 Toilet Preparation 216 Photo Films 218 Salt 317 Jute 600 Others

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>6861</b>	<b>Loans for Atomic Energy Industries</b>		
		104	Heavy Water
		190	Loans to Public sector and other undertakings
		201	Atomic Minerals
		600	Others

<b>MAJOR / SUB-MAJOR HEADS</b>		<b>MINOR HEADS</b>	
<b>6875</b>	<b>Loans for other Industries</b>		
	<i>01 Opium and Alkaloid Industries</i>		
		107	Ghazipur Opium Factory
		108	Neemuch Opium Factory
		109	Ghazipur Alkaloid Works
		110	Neemuch Alkaloid Works
	<i>60 Other Industries</i>		
		190	Loans to Public Sector and other Undertakings (1)
		800	Other Loans

**Note:**

- (1) This minor head is intended to record loans granted for the Machinery and Engineering Industries, which cannot be accommodated under any of the other minor heads, such as, loans to 'Engineers (India) Ltd', 'National Buildings Construction Corporation Ltd.' etc.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>6885 Other Loans to Industries and Minerals</b>	
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<i>01 Loans to Industrial</i>	
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<i>Financial Institutions</i>	
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101		Loans to Stressed Asset Stabilisation Fund of Industrial Development bank of India
190		Loans to Public Sector and other Undertakings
800		Other Loans

<i>02 Development of Backward Areas</i>	
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190		Loans to Public Sector and other Undertakings
800		Other Loans

<i>60 Others</i>	
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201		Loans under Excise Relief Scheme
800		Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7002 Loans to Railways</b>	
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202		Loans to Railway Development Fund
203		Deferred Dividend Liability
204		Loans to Railway Capital Fund

**Note:**

- (1) This Minor Head will cease to be in operation after the entire deferred dividend liability for this period is extinguished.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**7051    Loans for Ports and Light  
Houses**

*01 Major Ports*

	A Minor Head for each Major Port
190	Loans to Public Sector and other Undertakings
800	Other Loans

*02 Minor Ports*

	A Minor Head for each Minor Port
190	Loans to Public Sector and other Undertakings
800	Other Loans

*03 Light Houses and  
Lightships*

190	Loans to Public Sector and other Undertakings
800	Other Loans

*60 Others*

190	Loans to Public Sector and other Undertakings
800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7052 Loans for Shipping</b>	
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<i>01 Overseas Shipping</i>	
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101	Loans to S.D.F.C.
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190	Loans to Public sector and Other Undertakings
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<i>02 Coastal Shipping</i>	
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101	Loans to Shipping Development Fund Committee
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190	Loans to Public sector and other Undertakings
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<i>60 Others</i>	
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101	Loans to Shipping Development Fund Committee
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190	Loans to public sector and other Undertakings
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<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7053 Loans for Civil Aviation</b>	
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190	Loans to Public Sector and other Undertakings
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800	Other Loans
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<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7055</b>	<b>Loans for Road Transport</b>
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101	Loans in Perpetuity to Road Transport Corporations
190	Loans to Public Sector and other undertakings
800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7056</b>	<b>Loans for Inland Water Transport</b>
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190	Loans to Public Sector and other undertakings
800	Other Loans

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****7075    Loans for Other Transport  
Services***01 Roads and Bridges*

190    Loans to Public sector and other undertakings

800    Other Loans

*60 Other Transport Services*

800    Other Loans

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****7225    Loans for  
Telecommunication  
services**101    Loans to Posts and Telegraphs Revenue  
Reserve Fund

190    Loans to public sector and other undertakings

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**7275   Loans for other  
Communication Services**

190	Loans to public sector and other undertakings
800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**7425   Loans for Other Scientific  
Research**

101	Loans to Scientific bodies for pharmaceutical research
190	Loans to Public Sector and other undertakings
800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7452 Loans for Tourism</b>	
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<i>01 Tourist Infrastructure</i>	
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101	Tourist Centres
190	Loans to Public Sector and Other Undertakings
800	Other Loans

<i>60 Others</i>	
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190	Loans to Public Sector and Other Undertakings
800	Other Loans

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>7453 Loans for Foreign Trade Export Promotion</b>	
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190	Loans to Public Sector and other undertakings
800	Other Loans

<b>MAJOR/ <i>SUB-MAJOR HEADS</i></b>	<b>MINOR HEADS</b>
<b>7465   Loans for General Financial and Trading Institutions</b>	
	101   General Financial Institutions
	102   Trading Institutions
	800   Other Loans

**7466   Loans to International  
Financial Institutions(1)**

Note: (1) A separate Minor Head may be opened for loans to each International organisation/Institution.

<b>MAJOR / <i>SUB-MAJOR HEADS</i></b>	<b>MINOR HEADS</b>
<b>7475   Loans for Other General Economic Services</b>	
	101   General Financial Institutions
	102   Trading Institutions
	103   Civil Supplies
	104   Meteorology
	800   Other Loans



**MAJOR/ SUB-MAJOR HEADS****MINOR HEADS****7601 Loans and Advances to State Governments***01 Loans for Non-Plan Schemes*

- 101 Loans to cover gap in resources
- 102 Share of Small Savings collections
- 201 House Building Advances

*02 Loans for State Plan Schemes*

- 101 Block Loans
- 102 Loans as advance Plan Assistance for relief on account of Natural calamities (8)
- 103 Loans against External Assistance received in kind
- 104 1984-89 State Plan Loans consolidated in term of recommendations of the 9th Finance Commission'.
- 105 State Plan Loans consolidated in terms of recommendations of the 12th Finance Commission.

*03 Loans for Central Plan Schemes*

- 201 Village and Small Industries.

*04 Loans for Centrally Sponsored Plan Schemes**05 Loans for Special Plan Schemes*

- 101 Schemes of North Eastern Council
- 102 Development of Border Areas.

*06 Ways and Means Advances*

- 101 Ways and Means Advances for Plan Schemes
- 102 Ways and Means Advances towards Expenditure on up gradation of Standards of Administration.
- 103 Ways and Means Advances towards Expenditure on net interest liability on account of fresh borrowings and landings
- 200 Other Ways and Means Advances

*07 Pre-1984-85 Loans (1)*

- 101 Rehabilitation of Displaced Persons Repatriates etc. (2)
- 102 National Loan Scholarship Scheme (3)
- 103 Loans to clear over drafts advanced during 1982-83 and 1983-84 (3)

104	Consolidated Loans to Orissa for Hirakund Project Stage I
105	Small Savings Loans
106	Pre-1979-80 Consolidated Loans for Productive and semi productive purposes (4)
107	Pre-1979-80 consolidated Loans re-consolidated into 25 years/30 years loans (5)
108	Pre 1979-84 consolidated loans (6)
109	Rehabilitation of Goldsmiths
800	Other Loans (7)

*08 Centrally Sponsored Schemes*

101	Loans to cover gap in resources
201	House Building Advances

*09 Other Loans to States*

101	Block Loans
102	Schemes of North Eastern Council
103	Loans as Advance Assistance for relief on account of Natural Calamities (8)
104	External Assistance received in kind
105	Development of Border Areas
106	Special Assistance
800	Other Loans

**Note:**

- (1) Deleted
- (2) Deleted
- (3) Deleted
- (4) Deleted
- (5) Deleted
- (6) Deleted
- (7) Deleted
- (8) Loans as advance Assistance for drought relief will be adjusted under a distinct sub-head 'Drought relief.
- (9) Sub-Major Heads '01-Loans for Non-Plan Schemes', '02-Loans for State Plan Schemes', '03-Loans for Central Plan Schemes', '04-Loans for Centrally Sponsored Plan Schemes', '05-Loans For Special Plan Schemes', '06-Ways and Means Advances', '07-Pre-1984-85 Loans' and Minor Heads thereunder will be operational only for accommodating repayments of loans that have been disbursed prior to 01-04-2017.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>	
<b>7602 Loans and Advances to Union Territory Governments with Legislature</b>		
<i>01 Loans for Non-Plan Schemes</i>	101	Loans to cover gap in resources
	102	Share of Small Saving Collections.
<i>02 Loans for Union Territory plan schemes</i>	101	Block Loans
	102	Loans as advance Plan Assistances for relief on account of Natural Calamities (1)
	103	Loans Against External Assistance in kind
<i>03 Loans for Central Plan Schemes</i>	101	Schemes of North Eastern Council
<i>04 Loans for Centrally Sponsored Plan Schemes</i>		
<i>05 Loans for Special Plan Schemes</i>	101	Schemes of North Eastern Council
<i>06 Centrally Sponsored Schemes</i>	101	Loans to cover gap in resources
<i>07 Other Loans to Union Territory (with Legislature) Schemes</i>		
	101	Block Loans
	102	Schemes of North Eastern Council
	103	Loans as Advance Assistance for relief on account of Natural Calamities (1)
	104	External Assistance received in kind
	105	Development of Border Areas
	106	Special Assistance
	800	Other Loans

**Note:**

- (1) Refer to Note (8) below the major head '7601-Loans and Advances to State Governments'.
- (2) Sub-Major Heads '01-Loans for Non-Plan Schemes', '02-Loans for Union Territory Plan Schemes', '03-Loans for Central Plan Schemes', '04-Loans for Centrally Sponsored Plan Schemes', '05-Loans For Special Plan Schemes' and Minor Heads thereunder will be operational only for accommodating repayments of loans that have been disbursed prior to 01-04-2017.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****7605    Advances to Foreign  
Governments (1)**

Loans to Government of (Name of the Country)

**Note:**

- (1) A separate minor head may be opened for loans to each foreign Country e.g. loans to the Government of Hungary.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****7610    Loans to Government  
Servants etc (1)**

- 201    House Building Advances  
 202    Advances for purchase of Motor Conveyances  
 203    Advances for purchase of other conveyances  
 204    Advances for purchase of Computers  
 800    Other Advances

**Note:**

- (1) Advances to Ministers, Deputy Ministers, Presiding Officers of the Houses of Parliament and State Legislatures, Members of Parliament/Members of State Legislatures for the purchase of motor conveyances and House Building advance to Members of State Legislatures shall be, recorded under this Major Head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**7615    Miscellaneous Loans**

- 101    Loans to Contractors for Purchase of  
         machinery etc (Not debited to works)
- 200    Miscellaneous loans

**G. Inter-State Settlement****MAJOR / SUB-MAJOR HEADS      MINOR HEADS****7810    Inter State Settlement (1)**

101	India and Pakistan
102	India and Burma
103	India and France
104	Centre and Tamil Nadu
105	Centre and Maharashtra
106	Centre and Karnataka
107	Centre and Kerala
108	Centre and Rajasthan
109	Andhra Pradesh and Karnataka
110	Andhra Pradesh and Maharashtra
111	Bihar and West Bengal
112	Maharashtra and Madhya Pradesh
113	Maharashtra and Rajasthan
114	Maharashtra and Karnataka
115	Maharashtra and Gujarat
116	Tamil Nadu and Kerala
117	Madhya Pradesh and Rajasthan
118	Karnataka and Gujarat
119	Centre and Punjab
120	Centre and Andhra Pradesh
121	Centre and Goa
122	Madhya Pradesh and Chhattisgarh
123	Uttar Pradesh and Uttranchal
124	Bihar and Jharkhand
125	Andhra Pradesh and Telangana

**Note:**

- (1) This major head is intended to provide for the accounting of sums due by one State Government to another under the financial settlement on the setting up of new States or under the States Re-organisation Acts as well as the financial settlement between the centre and foreign countries. Minor heads other than those provided for may be opened as and when necessary. These minor heads will close to Government in the Ledger.

## H. Transfer to Contingency Fund

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**7999**    **Appropriation to the  
Contingency Fund**

201    Appropriation to Contingency Fund

## CONTINGENCY FUND

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
--------------------------------	--------------------

**8000**    **Contingency Fund**

201    Appropriation from the Consolidated Fund (1)  
Each major head in the Consolidated Fund  
(Revenue Expenditure, Capital Expenditure,  
Public Debt, Loans and Advances and Inter  
State Settlement) as deemed necessary will  
appear as a minor head.

**Note:**

- (1)    The amounts appropriated from the Consolidated Fund for transfer to the Contingency Fund, and debited under the major head '7999- Appropriations to Contingency Fund', will be credited under this minor head.

## PUBLIC ACCOUNT

### I. Small Savings, Provident Fund etc.

#### *(a) National Small Savings Fund*

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>8001 National Savings Deposits</b>	
	101 Post Office Savings Account, 1981
	105 Post Office Recurring Deposit, 1981
	106 Post Office Time Deposits (1 year), 1981.
	107 Post Office Time Deposits (2 year), 1981.
	108 Post Office Time Deposits (3 year), 1981.
	109 Post Office Time Deposits (5 year), 1981.
	110 Post Office Monthly Income Account, 1987.
	111 Senior Citizen Savings Scheme, 2004.
	112 Discontinued National Savings Deposit Schemes.
	113 Sukanya Samriddhi Account

MAJOR / SUB-MAJOR HEADS	MINOR HEADS
<b>8002 National Savings Certificates</b>	
	101 Post Office Certificates (1) (2)
	104 Defence Savings Certificates (1)
	106 National Development Bonds
	107 Post Office Certificates (New Series)

**Note:**

- (1) Separate sub-heads may be opened for each type of savings certificates, such as Cash Certificates, Savings Certificates of different denominations etc.
- (2) Unclaimed balances of post office certificates are transferred to revenue under the head '0075-Miscellaneous General Services 101-Unclaimed Deposits', at the end of 3rd year after the year's accounts in which the certificates mature.



**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8006    Public Provident Funds**

101    Public Provident Funds

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8007    Investments of National  
          Small Savings Fund**

- 101    Investment in Special Central Government Securities issued against outstanding balances of Small Savings as on 31-3-1999
- 102    Investment in Special Central Government Securities issued against net collections of Small Savings from 1-4-1999
- 103    Investment in Special State Government Securities (1)
- 104    Investment of sums, received in NSSF on redemption of Special Central/State Government Securities, in special Central Government Securities
- 105    Investment under other instruments (2)

**Note:**

- (1)    Name of the State will appear as sub-head.
- (2)    Each borrowing institution shall appear as a distinct sub-head under this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8008    Income and Expenditure of  
National Small Savings  
Fund***01-Income from Investments  
of Small Savings Collections*

- |     |  |
|-----|--|
| 101 | Interest on Investment in Special Central Government Securities issued against outstanding balances as on 31-3-1999                                      |
| 102 | Interest on Investment in Special Central Government Securities against collections from 1-4-1999  |
| 103 | Interest on Investment in Special State Government Securities (1)  |
| 104 | Interest on Investment in Special Central Government Securities issued against reinvestment of sums received in NSSF on redemption of special securities |
| 105 | Interest on Investments in other instruments (2)   |

*02-Interest Payments to  
Subscribers*

- |     |   |
|-----|---|
| 101 | Interest on National Savings Deposits     |
| 102 | Interest on National Savings Certificates |
| 103 | Interest on Public Provident Fund         |

*03- Management Cost*

- |     |  |
|-----|--|
| 101 | Payment of agency charges to Department of Posts |
| 102 | Payment of agency charges to Public Sector Banks |
| 103 | Payment of agency commission to agents           |
| 104 | Cost of Printing                                 |

*04-Other Income of NSSF*

- |     |                |
|-----|----------------|
| 800 | Other Receipts |
|-----|----------------|

**Note:**

- (1) Name of the State will appear as sub-head.
- (2) Each borrowing institution shall appear as a distinct sub-head under this minor head.

**(b) State Provident Funds**

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8009 State Provident Funds</b>	
01 <i>Civil</i>	101 General Provident Funds
	102 Contributory Provident Fund
	103 I C S Provident Fund (1)
	104 All India Services Provident Fund
02 <i>Defence</i>	101 Defence Savings Provident Fund
	102 Defence Services Officers Provident Fund
	103 Defence Services Personnel Provident Fund
	104 Indian Ordnance Factories Workmen's Provident Fund
	105 Indian Naval Dockyard Workmen's Provident Fund
	106 Other Miscellaneous Provident Fund
03 <i>Railways</i>	101 State Railways Provident Fund (2)
	102 Transferred Railways Personnel Provident Fund (2)
04 <i>Interest Suspense</i>	101 Interest Suspense Account (4)
60 <i>Other Provident Funds</i>	101 Workmen' s Contributory Provident Fund
	102 Contributory Provident Pension Fund
	103 Other Miscellaneous Provident Funds (3)

**Note:**

- (1) ICS (Non European Members) Provident Fund may be recorded under a separate sub head below this minor head.
- (2) 'Contributory' and 'Non-Contributory' Provident Funds may be shown under distinct sub heads under these minor heads.
- (3) Each provident fund will be shown distinctly under a separate sub head.
- (4) When a Government servant is transferred permanently from one Government to another interest on provident fund balances received from the transferring Government is held temporarily under this head pending clearance by per contra credit to the Fund account of the subscriber concerned.

*(c) Other Accounts***MAJOR / SUB-MAJOR HEADS**  
**8010 Trusts and Endowments****MINOR HEADS**

- 101 Treasury Note (1)
- 102 Endowment By the Late King Of Oudh
- 103 'Trusts Created by the Edavagai Rights Acquisition Act, 1955'
- 104 Endowments for Charitable and Educational Institutions
- 105 Other Trusts (2)

**Note:**

- (1) Separate sub-heads may be opened for the Treasury Note on account of the 'Bhonsla and other Nagpur Temples' and 'Non-Transferable Note at 4% (Madras)'.
- (2) Deposits of Trusts created by the 'Nizam of Hyderabad' and 'Appropriation for the maintenance of Madho Rao' will be recorded under separate sub-heads under this minor head. This minor head will include inter alia transactions relating to 'Deposits of Assam Williamson Education Endowments Fund (Assam)' 'Deposits of Gopal Chandra Trust Fund '(Assam)', 8% and 6% Perpetual loans (Madras and other similar trusts, if any, for each of which there will be specific sub-heads).

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8011 Insurance and Pension Funds**

102	Family Pension Funds (2)
103	Central Government Employees' Group Insurance Scheme (4)
104	Union Territory Employees' Group Insurance Scheme (5)
105	State Government Insurance Fund (1)
106	Other Insurance and pension Funds (3)
107	State Government Employees' Group Insurance Scheme (5)

**Note:**

- (1) This minor head will record transactions connected with Insurance Schemes run by State Governments with specific sub-heads for Life Insurance Schemes and General Insurance Schemes.
- (2) This minor head will record transactions relating to Bombay Family Pension Fund of Govt. servants, Bengal Un-covenanted Service Family Fund, General Family Pension Fund of GRADE IV Governments Servants, Hindu Family Annuity Fund etc., under distinct sub-heads.
- (3) Each category of Insurance or Pension Funds will be recorded separately under distinct sub-heads.
- (4) Subscriptions recovered under the scheme will be credited to the minor head proper by all concerned accounting authorities, Apportionment thereof will however be done by the C.G.A.'s Organisation between the following two sub-heads:-
  - (a) Insurance fund
  - (b) Savings Fund
- (5) The nomenclature of the minor head shall contain the name of the State or Union Territory as the case may be e.g. 'Punjab State Government Employees' Group Insurance Scheme ' This minor head will have two sub-heads viz :-
  - (a) Insurance Funds
  - (b) Savings Fund

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8012 Special Deposits and Accounts</b>	
	101 Investment of Deposits of U.S Counterpart Funds
	102 Special Securities Issued to Foreign Government under Bilateral Trade Agreements
	103 Special Securities Issued to Rural Electrification Corporation
	104 Special Securities Issued to Industrial Development Bank of India
	105 Special Securities Issued to Unit Trust of India
	106 Special Securities Issued to National Bank for Agricultural and Rural Development
	107 'Special Deposits by Provident, Superannuation and Gratuity Fund'
	108 Special Drawing Rights at the I.M.F
	109 Income Tax Annuity Deposits
	110 Compulsory Deposits
	111 Deposits By State Bank of India
	112 Deposits by the Kudremukh Iron ore Company Ltd.
	113 Deposits by the Indian Oil Corporation
	114 Deposits by the Madras Refineries Ltd.
	115 Deposits by the General Insurance Corporation and its Subsidiaries
	116 Deposits by the Life Insurance Corporation of India
	117 Deposits of Unit Trust of India
	118 Deposits of the I.B.R.D
	119 National Deposit Scheme
	120 Special Securities Issued to Nationalised Banks
	121 Special Deposits by the Employees State Insurance Corporation
	122 Special Deposits by the Unit Trust
	123 Special Deposits of Employees Provident Fund Scheme (Administration Fund)
	124 Special Deposits of Employees Deposit Linked Insurance Scheme (Administration Fund)
	125 Petroleum Bonds (1)
	126 Special Securities issued to Stressed Assets Stabilization Fund in consideration of stressed Assets of IDBI
	127 Special Securities issued to Food Corporation of India
	128 Special Securities issued to Oil Marketing Companies (8.13 per cent Oil Marketing Companies' Government of India Special Bonds, 2021)
	129 Issue of Special Bonds to Fertilizers Companies as compensation towards fertilizer subsidy

**Note (1)** A separate sub-head may be opened for different series of Bonds.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8013    Other Deposits and  
Accounts***01 Deposit Schemes for  
Retiring Employees.*

- 101    Deposit Scheme for Retiring Government Employees, 1989
- 102    Deposit Scheme for Retiring Employees of Public Sector Companies, 1991.

*60 Other Deposits Schemes*

- 101    Mahila Samriddhi Yojna for Rural Women

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8014    Postal Life Insurance  
Schemes***01 Postal Life Insurance  
Schemes*

- 101    Net PLI Corpus as on 31<sup>st</sup> October, 2009
- 102    PLI Whole Life Assurance Schemes
- 103    PLI Convertible Whole Life Assurance Schemes
- 104    PLI Endowment Assurance Schemes
- 105    PLI Anticipated Endowment Assurance Schemes
- 106    PLI Joint Endowment Assurance Schemes
- 107    PLI Children Policy Schemes
- 108    Loans to PLI Policy Holders

*02 Rural Postal Life  
Insurance Schemes*

- 101    Net RPLI Corpus as on 31<sup>st</sup> October, 2009
- 102    RPLI Whole Life Assurance Schemes
- 103    RPLI Convertible Whole Life Assurance Schemes
- 104    RPLI Endowment Assurance Schemes
- 105    RPLI Anticipated Endowment Assurance Schemes
- 107    RPLI Children Policy Schemes
- 108    Loans to RPLI Policy Holders

**Note:**

- (6) The words/phrases 'Postal Life Insurance', 'PLI' and/or 'PLIF', wherever occur shall include the Civil PLI (CPLI) and Military PLI (MPLI) schemes.
- (7) The balances as on 31<sup>st</sup> October, 2009 under the minor head '101-Postal Insurance and Life Annuity Fund' below Major Head '8011-Insurance and Pension Funds' shall be transferred to the respective minor heads '101' under both the sub-major heads below this major head.

(8) Minor heads '102' onwards below both the sub major heads under this major head indicate balances accruing on or after 1<sup>st</sup> November, 2009.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**8015    Investments of Post Office  
Insurance Fund**

*01 Investments of net corpus  
as on 31<sup>st</sup> October, 2009 in  
dated securities*

- |     |  |
|-----|--|
| 101 | Investments of Net Postal Life Insurance (PLI) Corpus as on 31 <sup>st</sup> October, 2009, in dated securities        |
| 102 | Investments of Net Rural Postal Life Insurance (RPLI) Corpus as on 31 <sup>st</sup> October, 2009, in dated securities |

*02 Investments of net Postal  
Life Insurance Fund (PLIF)  
accretions from 1<sup>st</sup> day of  
November, 2009 onwards(2)*

- |     |  |
|-----|--|
| 101 | Investments made through 'SBI Funds Management Private Ltd.' |
| 102 | Investments made through 'UTI Asset Management Company Ltd.' |
| 103 | Investments in Fixed and Term Deposits                       |
| 104 | Other Investments  |

*03 Investments of net Rural  
Postal Life Insurance Fund  
(RPLIF) accretions from 1<sup>st</sup>  
day of November, 2009  
onwards(2)*

- |     |  |
|-----|--|
| 101 | Investments made through 'SBI Funds Management Private Ltd.' |
| 102 | Investments made through 'UTI Asset Management Company Ltd.' |
| 103 | Investments in Fixed and Term Deposits                       |
| 104 | Other Investments  |

Note:

- (1) The words/phrases 'Postal Life Insurance', 'PLI' and/or 'PLIF', wherever occur shall include the Civil PLI (CPLI) and Military PLI (MPLI) schemes.
- (2) Each type of investments made against the net accretions from 1<sup>st</sup> November, 2009 shall be accounted for under distinct sub/detailed heads below the respective minor heads.



## **8016 Income & Expenditure of Post Office Insurance Fund**

### *01 Incomes on Investments of PLI Funds*

- 101 Interest Income on Balance PLI Funds/Corpus as on 31-10-2009 from Central Government(2)
- 102 Interest Income on Investments of PLI Funds in dated securities from net PLI corpus at the close of 31<sup>st</sup> October, 2009
- 103 Interest Income on investments from net PLI accretions from 1<sup>st</sup> November, 2009 onwards, in various securities/instruments
- 104 Interest Income on Loans to the PLI policy holders
- 105 Dividend Incomes on investments of PLI Funds in Equity Shares (3)
- 106 Price Differential (Profit) on sale/discharge/redemption/ disposal of various securities
- 107 Price Differential (Losses) on sale /discharge/redemption/ disposal of various securities
- 108 Receipts on account of Bonus Shares (Face Value) received against Equity Shares acquired from PLI Funds

### *02 Incomes on Investments of Rural PLI Funds*

- 101 Interest Income on balance RPLI Funds/Corpus as on 31.10.2009 from Central Government (2)
- 102 Interest Income on Investments of RPLI funds in dated securities from net RPLI corpus at the close of 31<sup>st</sup> October, 2009
- 103 Interest Income on Investments from net RPLI accretions from 1<sup>st</sup> November, 2009 onwards, in various securities/ instruments
- 104 Interest Income on Loans to the RPLI policy holders
- 105 Dividend Incomes on investments of RPLI Funds in Equity Shares (3)
- 106 Price Differential (Profit) on sale/ discharge/redemption/ disposal of various securities
- 107 Price Differential (Losses) on sale/ discharge/redemption/ disposal of various securities
- 108 Receipts on account of Bonus Shares (Face Value) received against Equity Shares acquired from RPLI Funds

### *03 Other Incomes of Post Office Insurance Fund*

- 101 Other Incomes in respect of Postal Life Insurance Funds (PLIF)

	102	Other Incomes in respect of Rural Postal Life Insurance Funds (RPLIF)
<i>04 Establishment related Expenditure</i>		
	101	Postal Life Insurance Directorate
	102	Post Office Insurance Fund Investment Division
	103	Director of Postal Life Insurance, Kolkata
	104	Postal Life Insurance Branches in various Circles
	105	Expenditure related to Rural Postal Life Insurance (Sub Fund)
<i>05 Bonus Payments to the Policy Holders</i>		
	101	Bonus Payments to the PLI Policy Holders
	102	Bonus Payments to the Rural PLI Policy Holders
<i>06 Management Costs</i>		
	101	Promotion and Marketing
	102	Professional Services
	103	Payments of Remunerations to Portfolio/ Fund Manager
	104	Payments of Remuneration to Department of Posts
	105	Payments of charges to Custodian Banks
	106	Payments of brokerage/commission to Brokers, Agents, etc.
	107	Payments of various Levies and Taxes, etc.
<i>07 Evaluation of Post Office Insurance Fund</i>		
	101	Profit as a result of Evaluation of the assets of PLIF
	102	Loss as a result of Evaluation of the assets of PLIF
	103	Profit as a result of Evaluation of the assets of RPLIF
	104	Loss as a result of Evaluation of the assets of the RPLIF

Note:

- (1) The words/ phrases 'Postal Life Insurance', 'PLI' and/ or 'PLIF' wherever occur, shall include the Civil PLI (CPLI) and Military PLI (MPLI) schemes.
- (2) These minor heads will be operated for booking the interest received from central Govt. on the balances of PLI/ RPLI as on 31<sup>st</sup> October, 2009 until they are converted into dated securities.
- (3) These minor heads will be operated for booking the dividend on investments of balances of PLI/RPLI beyond 1<sup>st</sup> November, 2009.

**8031 Other Savings Deposits**

102 State Savings Bank Deposits (1)

Note:

(1) Under this minor head separate sub-head may be opened for recording each type of deposit notified from time to time such as One Year, Three year and Five Year Time Deposits, 5 Years, 10 Years, 15 Years Cumulative Time Deposit Accounts, Treasury Savings Bank Deposits, Treasury Fixed time deposits, etc run by the State Governments.

**MAJOR / SUB-MAJOR HEADS MINOR HEADS****8032 Other Savings Certificates**

102 State Savings Certificates

103 Treasury Savings Deposit Certificates (1)

105 Savings Certificate – Bank Series (1)

Note:

- (1) Separate sub-heads may be opened for each type of savings certificates, such as Cash Certificates, Savings Certificates of different denominations etc. run by the State Governments.

**J. Reserve Funds**

*(c) Reserve Funds Bearing Interest*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8115 Depreciation/Renewal Reserve Funds</b>	
	101 Depreciation Reserve Funds-Railways (Commercial Lines) (1)
	102 Depreciation Reserve Funds-Railways (Strategic Lines) (1)
	103 Depreciation Reserve Funds- Government Commercial Departments and Undertakings (2)
	104 Depreciation Reserve Funds- Government Non-Commercial Departments and Undertakings (2)
	105 Depreciation Reserve Funds-Investment Account (3)

**Note:**

- (1) Interest on the balances of these funds as well as interest and dividends on securities purchased from these funds are also credited to these heads.
- (2) Each fund relating to each Government commercial or non-commercial department/undertaking may be recorded under a distinct sub-head below these minor heads.
- (3) Investments relating to each fund may be recorded under a distinct sub-head below this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8116    Revenue Reserve Funds**

102	Railway Revenue Reserve Fund-Investment Account
104	Posts and Telegraphs Revenue Reserve Fund
105	Telecommunication Revenue Reserve Fund

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8117    Development Funds**

101	Railway Development Fund-Commercial Lines (1)
102	Railway Development Fund-Strategic Lines (1)

**Note:**

- (1) This Fund has been set up for financing expenditure on the following items:
- (a) All works relating to amenities for passengers and other Railway users including additions to existing or new works, provided that, where the original cost of the existing work was charged to Revenue, being within the new Minor Works limit, the whole cost of a new work replacing the old one shall be charged to the Development Fund. The items which constitute amenity works are listed in Note 2 (A) below para 910 of Indian Railway General Code, Vol. I.
  - (b) Labour Welfare works including additions to existing or new works estimated to cost individually above Rs. 25,000.
  - (c) Un-remunerative works for improvement of operational efficiency costing more than Rs. 3 lakhs each.
  - (d) The cost of construction of New Lines, completed before 1st April, 1955 or in progress on that date which are necessary but un-remunerative. For this purpose the cost of an un-remunerative project except land will, in the first instance, be charged to the Railway Development Fund and adjustment between Capital and Railway Development Fund will be made after the results of actual working in the sixth or any earlier year after opening are available so that the yield on the portion debited to Capital reached the prescribed standard of remunerativeness, the balance being debited to the Railway Development Fund to the extent necessary. Each such case will be decided by the Railway Board.
- The details of expenditure to be booked under items (a), (b) and (c) above are given in the explanatory Note Nos. 47, 48 and 49 respectively in Appendix-xi to the Indian Railway Code for Accounts Department, Part I (Third Reprint. 1957).
- Interest on the balances of this fund as well as interest and dividends on securities purchased from this fund are also credited to this fund.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8118 Capital Reserve Funds</b>	

101	Capital Reserve Fund-Posts and Telegraphs (1)
105	Telecommunication Capital Reserve Fund
106	Railway Capital Fund

**Note:**

(1) The sub-head will be as under  
Receipts

- (i) Appropriation from Posts and Telegraphs Surplus.
- (ii) Supplementary Depreciation towards inflationary element.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8121    General and other Reserve Funds**

101	General and Other Reserve Funds of Govt. Commercial Departments/Undertakings (1)
102	Development fund for Agricultural Purposes
103	Railway Pension Fund-Commercial Lines (2)
104	Railway Pension Fund-Strategic Lines (2)
107	Staff Benefit Fund (Railway Commercial Lines)
108	Staff Benefit Fund (Railways Strategic Lines)
109	General Insurance Fund
110	General Insurance Fund-Investment account
111	Contingency Reserve Fund -Electricity (3) (4)
112	Contingency Reserve Fund -Electricity-Investment Account (4)
113	Amenities Reserve Fund
114	Amenities Reserve Fund-Investment Account
115	Natural Calamities Unspent Marginal Money Fund
116	Natural Calamities Unspent Marginal Money Fund-Investment Account
117	Employees Welfare Fund (Andhra Pradesh State)
118	National Fund for Control of Drug Abuse
122	State Disaster Response Fund
124	Price Stabilization Fund
125	Pharmaceutical Research and Development Support Fund
126	State Disaster Response Fund-Investment Account
127	Senior Citizens' Welfare Fund (5)
128	National Compensatory Afforestation Fund (NCAF)
129	State Compensatory Afforestation Fund (SCAF) (6)

**Note:**

- (1) This minor head will record transactions on account of General Reserve Funds of Government commercial departments such as the General Reserve Fund of Light Houses and Lightships, and Deposits of other Reserve Funds of Government commercial undertakings. Each fund may be recorded under a distinct sub-head.
- (2) These funds has been set up to even out the fluctuating burden of pension payments over the years, that will otherwise arise.
- (3) See Note (1) below major head '8116- Revenue Reserve Funds.'
- (4) These minor heads will include also the transactions on account of the Contingency Reserve Funds of the Nuclear Power Schemes. For this purpose a separate sub-head may be opened for the Contingency Reserve Fund of each Nuclear Power Station.
- (5) This minor head will include following Sub-heads:
  - (i) 01-Unclaimed Deposits
  - (ii) 02-Interest on Unclaimed Deposits.
- (6) This Minor Head may be divided into Sub-Head for various activities viz. Compensatory Afforestation, Additional Compensatory Afforestation, Penal Compensatory Afforestation, Net Present Value of Forest Land, Protected Areas(National Parks, Wildlife, Sanctuaries) etc.

***(b) Reserve Funds not Bearing Interest*****MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8222    Sinking Funds**

*01 Appropriation for  
reduction or avoidance  
of Debt*

101    Sinking Funds (1)

102    Other Appropriation (2)

*02 Sinking Fund Investment  
Account (3)*

101    Sinking Fund-Investment Account

**Note:**

- (1) This head is credited with the amount set apart each year for the sinking fund created for a loan by charge to '2048- Appropriation for Reduction or Avoidance of Debt' and with the profits realised on investment of balances in the Fund. The charges connected with the redemption of debt by direct discharge are debited to the head 'Internal Debt'. On the maturity of the loan, the balance outstanding under this head is credited to the head '8680- Miscellaneous Government Account 101-Ledger Balance adjustment account'.

In cases of securities purchased and cancelled before maturity, the purchase price of the securities is debited initially to 'Sinking Fund Investment Account.' On actual cancellation of the securities, the nominal value of the securities cancelled is debited to the head 'Internal Debt' by contra credit to the 'Sinking Fund investment Account' to the extent of the original purchase price and loss or gain, due to difference between the purchase price and the face value of the securities is debited or credited to this head (Sinking Fund). Simultaneously an amount equivalent to the nominal value of the securities cancelled is credited to '8680- Miscellaneous Government Account 101-Ledger Balance Adjustment Account' by per contra debit to this head.

A Consolidated Sinking Fund for all loans floated, instead of each individual Sinking Fund in respect of each such loan can be maintained at the option of the concerned Government provided contributions representing each loan are continued to all the Sinking Funds, the maintenance of which is obligatory under any law or any understanding given by the Government in the case of any such loan.

- (2) This head will be closed to '8680- Miscellaneous Government Account 101-Ledger Balance Adjustment Account'.
- (3) In cases where the amounts at credit of the Sinking Funds are invested, the amount expended on the purchase of securities should be debited to this head which will be credited to the same extent when the securities are sold and any profit or loss arising out of the investment being transferred to the head 'Appropriation for Reduction or Avoidance of Debt-Sinking Funds'. Interest realised on securities purchased on the investment account should be credited and any payment of advance interest on securities purchased on that account should be debited to the head 'Sinking Fund' unless the respective Governments decide that such receipt on interest and payment of advance interest on securities purchased will be taken to the revenue account under '0049- Interest Receipts /2049- Interest payments'.



<b>MAJOR/SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8223 Famine Relief Fund (3)</b>	

- |     |   |
|-----|---|
| 101 | Famine Relief Fund (1)                    |
| 102 | Famine Relief Fund-Investment Account (2) |

**Note:**

- (1) In States where this statutory fund is styled under a different name such as 'West Bengal Famine Insurance Fund' in West Bengal, the nomenclature of this minor head may be modified accordingly. When more than one fund other than this statutory fund is in operation in any State e.g. Famine Fund Deposit Account (Bihar) each such fund may be exhibited under a separate sub-head, below this minor head. The account of this fund may be exhibited under the following distinct sub-heads: -

**Receipts**

- Transfers from the revenue account
- Interest receipts.
- Gain on realization of securities
- Other receipts

**Payments**

- Transfers to the revenue account.
- Transfers to general balances for repayment of debt.
- Transfers to the general balance for financing loans to cultivators etc.
- Loss on realization of securities.
- Other payments.

Wherever it is decided to transfer amount from this fund to general balance either for repayment of debt or for financing loans to cultivators etc. such amounts shall be debited to the sub-heads 'Transfers to general balance for repayment of debt' and 'Transfers to general balances for financing loans to cultivators etc.' respectively by per contra credit to '8680- Miscellaneous Government Account 101-Ledger Balance Adjustment account'.

- (2) The sub-heads will be 'Purchase of Securities' and 'Sale of Securities'.
- (3) The term 'Famine' is to be interpreted in the widest sense to cover Natural Calamities of all types such as floods, drought, earth-quakes etc.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8224    Central Road Funds (I)**

101 Central Road Fund (1)

**Note:**

- (1) This fund is constituted out of the proceeds of excise and import duties on motor spirits earmarked for road development. The amount sanctioned each year for transfer to this fund is credited to this head by contra debit to the major head '3054 Roads and Bridges' in the accounts of the Central Government. Out of this amount 80% is allocated to the States etc. and the balance 20% is retained by the Central Government as ordinary reserve to which is also added receipts accepted from other sources which are treated as Special Reserves.

The accounting procedure for allocations from this fund and expenditure there from is as under:-

**A. Central Government and Union Territory Governments without Legislature**

Direct expenditure on roads etc. incurred and to be met out of the allocations from the Fund (Ordinary or Special) and the expenditure on the Roads wing of the Ministry of Transport are initially debited to major head '3054- Roads and Bridges' or any other appropriate head of account concerned and '3451- Secretariat-Economic Services' respectively. The debits under these heads are subsequently set off by transfer of equivalent amount from this fund.

**B. State Governments**

The amounts allocated to the State Governments whether from the 80% allocation to the States or from the Reserves are debited in the Central Books to the major head '3601- Grants-in-aid to State Governments'. This head is relieved simultaneously by a deduct entry by transfer of equivalent amounts from this Fund.

In the State Accounts, the amounts so received are credited to the major head '1601- Grants-in-aid from Central Government'. Out of these amounts, the allocations other than those from reserves, are credited to major head '8449- Other Deposits-Subventions from Central Road Fund', by per contra debit to the major head '3054- Roads and Bridges' or any other appropriate head of account concerned. Such of the expenditure under this major head as is to be met out of the allocations other than those from the Reserves is set-off by transfer of the equivalent amounts from the deposit head mentioned above.

**C. Union Territories with Legislature**

The amounts sanctioned to the Union Territories with Legislature are debited in the accounts of the Central Government to the major head '3602- Grants-in-aid to Union Territory Government'. This head is relieved simultaneously by transfer of equivalent amounts from this fund.

In the books of the Union Territory Governments with Legislature these grants are credited under the major head '1601- Grants-in-aid from Central Government'. The expenditure in reimbursement of which these grants are made, is debited to the Major Head '3054- Roads and Bridges'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8225    Roads and Bridges Fund***01 National Highways**Permanent Bridges Fees**Fund (1)*101    National Highways Permanent Bridges Fees  
Fund*02 State Roads and Bridges**Fund*

101    Stale Road and Bridges Fund

102    State Road and Bridges Fund-Investment  
Account**Note:**

- (1) This Fund is constituted out of the proceeds of levy of fees for services rendered relating to the use of permanent bridges costing more than Rs.25 lakhs each, completed and opened to traffic on or after 1st April, 1976 on National highways. The proceeds from the fees shall initially form part of the Consolidated Fund of India under the major head '1054'. The expenditure incurred by the State/U.T. Governments for collection of fees shall be reimbursed to that Government at actual for each bridge subject to a maximum limit of 12% of the total collections effected within the State/UT and shall be debited to the sub-head 'Cost of collection of fees payable to State Govt./U.T. Governments' below the major and minor heads '3054-Roads and Bridges -Fees on National Highways permanent Bridges'

A sum equal to the amount estimated to be received during a year shall be provided for transfer to the Fund Account by contra debit to the major head '3054 Roads and Bridges' in the account of the Central Government Similarly, the debit initially appearing in accounts on account of cost of collection below the major head '3054' referred to above shall also be relieved by debit to the Fund Account by contra credit to the major head '3054'. The procedure prescribed in Para 3.4 of the General Direction shall be followed for this purpose. The amount outstanding to the credit of the Fund will be allocated by the Central Government for development of National Highways in the State and Union Territory Governments and the amount so allocated shall, as far as possible, be equal to the net fees collected in the respective States/UTs under these Rules.

The allocation so made to the States and Union Territory Governments shall be over and above the normal plan allocation which shall be augmented to the extent of net proceeds as stated above. The proceeds of the fees remaining unutilised at the end of a financial year shall not lapse at the close of that financial year but shall be available for being utilised during subsequent year or years against the individual works to be approved by the Central Government.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8226    Depreciation/Renewal**  
**Reserve Fund**

- |     |  |
|-----|--|
| 101 | Depreciation Reserve Funds of Government Commercial Departments/Undertakings (1) |
| 102 | Depreciation Reserve Funds of Government Non-Commercial Departments (1) (2)      |

**Note:**

- (1) Please see Note (2) below the Major Head '8115- Depreciation/Renewal Reserve Funds'.
- (2) This minor head is intended to record the transactions on account of Depreciation Reserve Funds of Non-commercial Departments of Governments like the Government Presses.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8228    Revenue Reserve Funds**

- |     |  |
|-----|--|
| 101 | Revenue Reserve Funds (1)                |
| 102 | Revenue Reserve Funds-Investment Account |

**Note:**

- (1) The minor head is intended to record such funds as 'Special Revenue Reserve Fund (Gujarat)' and similar other temporary Revenue Reserve Funds, if any, in other States, which should be distinctly recorded under sub-heads below this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8229    Development and Welfare  
Funds**

101	Development Funds For Educational Purposes (1)
102	Development Funds For Medical and Public Health Purposes (2)
103	Development Funds For Agricultural Purposes (3)
104	Development Funds For Animal Husbandry Purposes (9)
105	Sugar Development Fund
106	Industrial Development Funds (5)
107	Funds for Development of Milk Supply
108	Mining Areas Development Funds
109	Cooperative Development Funds (4)
110	Electricity Development Funds (6)
111	Capital Construction Funds
112	Port Development Funds
113	Port Development Funds-Investment Account
114	Mines Welfare Funds (7)
115	Cine- Workers Welfare Fund
116	Kutch Benevolent Funds
117	National Bio-Technological Core Fund
118	National Science and Technology Entrepreneurship Development Fund
119	Employment Guarantee Fund
120	Customs and Central Excise Welfare Fund
121	Performance Award Fund (11)
122	Customs and Central Excise Special Fund for acquisition of anti smuggling equipment etc
123	Consumer Welfare Fund (10)
124	National Fund for Control of Drug Abuse.
125	Central Resource Pool for Development of North Eastern Region
126	Development Fund for Tea Sector
127	Prarambhik Shiksha Kosh
128	Indian Community Welfare Fund
200	Other Development and Welfare Fund (8)

**Note:**

- (1) This minor head will include funds like 'University Fund', 'Library Funds', 'Scholarship Fund', 'Education Cess Fund', 'Non - Government Schools and 'Colleges Loan Fund (Assam),' 'Fund for Development of Hindi and other State Languages' etc., which would be recorded under distinct sub-heads. Where any such fund is invested, the corresponding investments should also be exhibited under a distinct sub-head.

- (2) This head includes funds like 'Hospital Funds', 'Fund for Research and development of Haffkine Institute', 'Fund for development of Water Supply (Madras)' etc., which should be recorded under distinct sub-heads. Where any of the funds are invested, the corresponding investment should also be exhibited under distinct sub-head.
- (3) This includes 'State Agricultural Credit Relief and Guarantee Fund', 'Sugar Cane Cess Fund' etc. which should be recorded under distinct sub-heads. Where any of the funds are invested, the corresponding investments should also be exhibited under distinct sub-heads.
- (4) This includes 'State Co-operative Development Fund'.
- (5) Includes 'Industrial Loan Fund', Industrial Research and Development Fund', 'Cotton Textile Fund' 'Reserve Fund for protection of Sugar Industry' etc. as distinct sub-heads. If any of these funds are invested, the investment accounts should be exhibited under distinct sub-heads.
- (6) Includes 'Special Reserve Fund-Electricity', 'Special Reserve Fund-Electricity Investment Account' etc. as distinct sub-heads.
- (7) 'Mica Mines Welfare Fund', 'Coal Mines Labour Housing and General Welfare Fund', 'Coal Mines Central Rescue Station Fund', 'Kerala Mining Areas Welfare Fund' 'Salt Mines Welfare Fund' etc. will appear as distinct sub heads under this minor head.
- (8) Includes 'Defence Modernisation Fund', Mandi Development Fund', 'Special Development and Reserve Fund (Mysore)', 'Village Development Fund', 'Fund for village reconstruction and Harijan uplift', 'Teachers gratuity fund', 'Fund for the benefit of cotton growers', 'Fishermen's relief fund', 'Flood and Fire emergency fund', 'Sugar Research and Labour Housing Fund', 'Fund for the promotion of education amongst the educationally backward classes' etc. as distinct sub-heads.
- (9) Includes 'world food programme-maize fund' as a distinct sub-head.
- (10) The debits to Consumer Welfare Fund under this head on this account may be adjusted by per -contra credit to sub-head 'Deduct - Amount met from Consumer Welfare Fund' under the minor head 'Transfer from reserve funds' below major heads '3456', '3601' & '3602' which may be opened according to the need.
- (11) This Minor Head will not be used for fresh transaction w.e.f. 01-04-2017.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**8230 Special Railway Safety Fund**

101	Special Railway Safety Fund (Commercial)
102	Special Railway Safety Fund (Strategic)

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**8231 Railway Safety Fund**

101	Railway Safety Fund (Commercial)
102	Railway Safety Fund (Strategic)

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**8232 Rural Employment Guarantee Funds**

101	National Rural Employment Guarantee Funds
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**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8235    General and other Reserve Funds**

- 101    General Reserve Funds of Government Commercial Departments/ Undertakings
- 102    Zamindari Abolition Fund
- 103    Religious and Charitable Endowment Funds
- 104    Railway Safety Works Fund
- 105    General Insurance Fund (1)
- 106    General Insurance Fund-Investment Account (1)
- 107    Ethyl Alcohol Storage Facilities Fund
- 108    Ethyl Alcohol Effluent Disposal Facility Fund
  
- 110    Food Grains Reserve Fund
- 113    National Renewal Funds
- 114    State Renewal Fund (4)
- 115    Telecom Regulatory Authority of India General Fund
- 116    Investor Education and Protection Fund
- 117    Guarantee Redemption Fund
- 118    Universal Service Obligation Fund
- 119    National Calamity Contingency Fund
- 120    Guarantee Redemption Fund – Investment Account
- 121    MUTP loan repayment reserve fund
- 122    Insurance Regulatory and Development Authority Fund
- 124    Farmers' Debt Relief Fund (FDRF)
- 125    National Disaster Response Fund (NDRF)
- 126    Central Electricity Regulatory Commission Fund
- 127    Warehousing Development and Regulatory Authority Fund
- 128    National Social Security Fund for Unorganized Labour
- 129    National Clean Energy Fund
- 131    Nirbhaya Fund
- 133    Securities and Exchange Board of India General Fund
- 134    Power System Development Fund
- 135    Rastriya Swachhata Kosh
- 138    Gold Reserve Fund-Sovereign Gold Bond Scheme, 2015
- 139    Gold Reserve Fund-Gold Monetisation Scheme, 2015
- 141    Krishi Kalyan Kosh
- 142    Bharat Infrastructure Kosh
- 143    Goods and Services Tax Compensation Fund
- 144    National Mineral Exploration Trust Fund
- 200    Other Funds (2)
- 201    Other Funds-Investment Account (3)

**Note:**



- (1) Transactions relating to 'Motor Vehicles (Third Party) Insurance Fund' and the corresponding investments should be shown under distinct sub-heads. Also includes transactions pertaining to the following funds which should be recorded under distinct sub heads.
  - (i) Emergency Risks (Goods) Insurance Fund, 1962
  - (ii) Emergency Risks (Factories) Insurance Fund, 1962
  - (iii) Emergency Risks (Goods) Insurance Fund, 1971
  - (iv) Emergency Risks (Undertakings) Insurance Fund, 1971
  - (v) War Risks (Marine Hulls) Re-insurance Fund, 1971
- (2) Includes the following funds, which should be recorded under distinct sub-heads.
  - (i) Publication Fund (Assam).
  - (ii) Magh Mela Fund (U.P)
  - (iii) Nazul Fund (Lucknow).
  - (iv) Motor Transport Reserve Fund.
  - (v) State Equalisation Fund.
  - (vi) Silver Redemption Fund.
- (3) Investments in respect of the various funds referred to in Note (2) if any, should be recorded under distinct sub-heads under this minor head.
- (4) The nomenclature of the minor head shall contain the name of the State or Union Territory, as the case may be.

## K. Deposits and Advances

### *(a) Deposits Bearing Interest*

#### **MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

#### **8336    Civil Deposits**

101	Security Deposits (1)
102	National Compensatory Afforestation Deposits (2)
103	State Compensation Afforestation Deposits (3)
800	Other Deposits

#### **Note**

- (1) This will also record Security Deposits deposited by Emigrants prior to 14-9-87 (which were also earning interest with the banks) under Emigration Rules, 1983 and which are transferred by State Bank of India, Bombay and State Bank of Patiala, New Delhi to Government Accounts.
- (2) Each State/UT will be a separate Sub-Head.  
(Each Sub-Head may be divided into Detailed Head for various activities viz. Compensatory Afforestation, Additional Compensatory Afforestation, Penal Compensatory Afforestation, Net Present Value of Forest Land, Protected Areas(National Parks, Wildlife, Sanctuaries) etc.
- (3) This Minor Head may be divided into Sub-Head for various activities viz. Compensatory Afforestation, Additional Compensatory Afforestation, Penal Compensatory Afforestation, Net Present Value of Forest Land, Protected Areas(National Parks, Wildlife, Sanctuaries) etc.

#### **MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

#### **8337    Deposits of Railways**

101	Indian Railway Deposits
102	IRCA-Employees' Provident Fund (1)
103	Contributory IRCA-Employees' Provident Funds-Investment Account
104	Non Contributory IRCA-Employees' Provident Funds-Investment Account

#### **Note:**

- (1) 'Contributory' and 'Non-contributory Fund' will be recorded under separate sub-head under this minor head.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**  
**8338    Deposits of Local Funds**

- 101    Deposits of Municipal Corporations (1)
- 102    Deposits of State Transport Corporations
- 103    Deposits of State Housing Boards
- 104    Deposits of other Autonomous Bodies (2)

**Note:**

- (1)    Deposits in respect of each Municipal Corporation may be shown under a distinct sub-head.
- (2)    This minor head will record interest bearing deposits of autonomous bodies which have been declared as Local Funds. Deposits in respect of each such fund will be recorded under a distinct sub-head.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**  
**8342    Other Deposits**

- 101    National Defence Fund
- 102    Deposits of Shipping Development Fund
- 103    'Deposits of Government Companies, Corporations etc. (1) '
- 104    'Coal Mines Pension Scheme. 1998'
- 105    'Coal Mines Deposit-Linked Insurance Scheme, 1976'
- 106    'Employees' Family Pension Scheme, 1971'
- 107    Deposits Towards Payment of Estate Duty
- 108    'Deposits of Income Tax, Super Tax EPT and Surcharge'
- 109    Own Your Telephone Exchange Deposits
- 110    Telephone Application Deposits
- 111    Telex Application Deposits
- 112    Field Deposits
- 113    Solarium Fund
- 114    Leased Telecommunication Facility Deposits
- 115    Deposits by MTNL for financing Telecommunication Projects
- 116    Deposits of State Bank of India under NRI Bonds Scheme.
- 117    Defined Contribution Pension Scheme for Government Employees
- 120    Miscellaneous Deposits (2)

**Note:**

- (1)    Deposits of each Government Company/Corporation will be recorded under a separate sub-head.
- (2)    This is a residuary head, intended to record all types of miscellaneous deposits with a distinct sub-head for each type of deposit.

*(b) Deposits Not Bearing Interest***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8443    Civil Deposits**

- 101    Revenue Deposits (1)
- 102    Customs and opium Deposits (2)
- 103    Security Deposits (3)
- 104    Civil Courts Deposits (4)
- 105    Criminal Courts Deposits
- 106    Personal Deposits (5)
- 107    Trust Interest Funds (6)
- 108    Public works Deposits
- 109    Forest Deposits
- 110    Deposits of Police Funds
- 111    Other Departmental Deposits
- 112    Deposits for purchases etc. in India (7)
- 113    Deposits for purchases etc, abroad (8)
- 114    Export Trade Deposits
- 115    Deposits received by Government Commercial Undertakings
- 116    Deposits under various Central and State Acts (9)
- 117    Deposits for work done for Public bodies or private individuals (10)
- 118    Deposits of fees received by Government servants for work done for private bodies
- 119    Companies Liquidation Accounts (11)
- 120    Deposits of Autonomous District and Regional Funds (Assam, Meghalaya and Mizoram)
- 121    Deposits in Connection with Elections (13)
- 122    Mines Labour Welfare Deposits (14)
- 123    Deposits of Educational Institutions
- 124    Unclaimed Deposits in the G.P. Fund (15)
- 125    Unclaimed Savings Bank Deposits
- 126    Unclaimed Deposits in other Provident Funds (15)
- 127    Deposits of Local Bodies for meeting claims of contractors/ employees' pensioners etc. who have migrated to Pakistan
- 128    Deposits on a/c of Government deposits transferred from Pakistan
- 129    Deposits on a/c of cost price of Liquor, Ganja and Bhang
- 130    Provident Societies Liquidation Account (12)
- 800    Other Deposits (16)

**Note:**

- (1)    Revenue deposits are made in Revenue Courts or in connection with revenue administration.
- (2)    These will appear as deposits of the Central Government in the books of several Principal Account Officers of Ministries/Departments.

- (3) These will include earnest money deposits made by intending tenderers of the Civil Defence Departments, and Security Deposits realised by the Police Department under the Motor Vehicles Tax Act or other Acts. In the case of earnest money deposits of intending tenderers of the P.W.D., these relating to successful tenderers, where the Departmental officers of the P.W.D. desire that these deposits should be transferred to the credit of the P.W. Department as security deposit of contractors, they may be transferred to the minor head 'P.W.D. deposits' in terms of 188 of Central Government Accounts (R & P) Rules 1983. This head also includes cash security deposits realised under the financial rules of the Government and Security Deposits under Emigration Rules, 1983. Cash security deposits of subordinates of the P.W.D. realised in public works divisions will, however, be credited under the minor head 'public works deposits'.
- (4) Under Civil Court Deposits, Supreme Court, High Courts, Small Causes Courts and Income-tax Officers who receive such deposits may be distinguished in inner columns.
- (5) 'Personal Deposits' are deposits of which a banking account only is kept (not being Civil or Criminal Court Deposits). Details such as 'Wards' and 'Attached Estates Deposits' and 'Trusts and Endowments' may be kept in the local accounts.
- (6) This head is intended as a 'Personal Deposit' for accommodating receipt on account of interest on the securities held by the Accountants General and other Government Officers acting as Treasurers of Charitable Endowments under the Charitable Endowments Act and also for making payment of arrears of interest etc. from out of the accretions and balances lying at the credit of this head.
- (7) This head is intended to record inter-alia the deposits received from Municipalities and other outside bodies etc., on account of value of stores purchased by them through the Director General of Supplies and Disposals of Government of India or other Central stores purchases organisations etc. in the State Government
- (8) Amounts deposited in respect of purchase and procurements under foreign Credit/Loan agreements are adjusted under a sub-head 'Purchases under Credit/Loan agreements', while those relating to other purchase and procurements, viz. through the I.S.M. etc. are taken to a sub-head 'Other purchases.' Suitable detailed heads may be opened for each Credit/Loan agreements wherever necessary. Another sub-head 'Miscellaneous' is intended to account for the rupee deposits made by the State Electricity Boards on account of inspection charges.
- (9) Deposits in respect of each 'Act' may be shown under a distinct sub-head, such as 'Deposits under Section 22-D of Minimum Wages Act, 1948', 'Deposits under the Contract Labour (Regulations and Abolition) Act, 1970', 'Deposits of the surplus estates of deceased officers, deserters and others of the Indian Army', 'Deposits under the Bombay Public Conveyance Act', etc.
- (10) Sums received in advance from Municipalities or other bodies financially independent of Government for payment of compensation for land acquired for such bodies are credited to this head. Fees deposited by the Indian Nationals for procurement of Educational Certificates etc. for them from the Bangladesh authorities (Through Indian High Commission in Bangladesh) will also be recorded under this minor head.
- (11) This head is intended to record the credits on account of unclaimed dividends and undistributed assets of companies in official or voluntary liquidation.
- (12) This head receives the sums made over by the liquidators to the Superintendent of Insurance under Section 93(5) of the Insurance Act, 1938. If within a period of five years from the date on which any sums have been made over to the Superintendent of Insurance an order of a Court of competent jurisdiction has not been obtained at the instance of any claimant to such sums for their disposal, the said sums shall become the property of Government.
- (13) The deposits under this minor head are to be classified under the following sub-heads:-

1. Deposits made by candidates for State/Union Territory Legislature.
  2. Deposits made by candidates for Parliament
  3. Deposits made for election petitions.
  4. Deposits made for election appeal.
  5. Deposits made by Candidates for Presidential/Vice Presidential Elections.
- (14) Deposits on account of the Coal, Mica and Other Mines may be shown under distinct sub heads.
- (15) The sums lying at the credit of the subscribers in these Provident Funds, of which payments have not been taken within the prescribed period after they become payable under the P.F. rules, should be transferred to these heads at the end of each year, and dealt with under the ordinary rules relating to deposits, namely that action shall be taken to lapse all deposits to Government, keeping in view the provisions of Rule 189 of Central Government (Receipt and Payment) Rules, 1983 or Rule 635 of C.T.Rs. or the corresponding provisions in the State Treasury Rules/Codes etc. The amount should, by transfer, be credited to the head of account '0075-Misc. General services-unclaimed deposits', after keeping a note in the Register of deposits against the relevant items.
- (16) This residuary minor head includes all other categories of deposits, which cannot be brought under the other distinct minor heads under this major head. These include 'Deposits of the District Chowkidar Reward Fund, Assam', 'Deposits of the Assam Village Development Fund', 'Deposits of the Coal field Recruiting Organisation', 'Municipal Taxes on Government Residential Buildings', 'Sinhastha Mela Fund (MP)', 'Official Receivers Remuneration Fund', 'Cash Deposits of retiring Government servants' etc. Separate sub-heads may be opened for each of these deposits, under this minor head.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8444    Defence Deposits**

101	Defence Services Deposits
102	Unclaimed Provident Fund Deposits (1)
800	Other Deposits (2)

**Note:**

- (1) See Note (15) below the major head '8443- Civil Deposits'.
- (2) This minor head will include 'Trust interest account'.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8445    Railway Deposits**

101	Indian Railway Deposits
102	Deposits of Branch Line Companies
103	Unclaimed Provident Fund Deposits (1)
104	Trust Interest Account (2)
800	Other Deposits

**Note:**

- (1) See Note (15) below major head '8443-Civil Deposits'.
- (2) This minor head will record interest realised on Government securities of contractors etc. pending distribution thereof to the Depositors.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>8446 Postal Deposits</b>	
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101	Postal Deposits
102	Other Postal Deposits
800	Other Deposits (1)

**Note:**

(1) See Note (2) below the major head '8444-Defence Deposits'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>8447 Telecommunication Deposits</b>	
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101	Telecommunication Deposits
800	Other Deposits(1)

**Note:**

(1) See Note (2) below major head '8444- Defence Deposits'.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8448 Deposits of Local Funds</b>	

101	District Funds
102	Municipal Funds
103	Cantonment Funds
104	Funds of Insurance Association of India
105	State Transport Corporation Funds
106	Funds of the ICAR
107	State Electricity Boards Working Funds
108	State Housing Boards Funds
109	Panchayat Bodies Funds (1)
110	Education Funds
111	Medical and Charitable Funds
112	Port and Marine Funds
113	Ladakh Autonomous Hill Development Council Fund.
114	Jharkand Area Autonomous Council Fund
120	Other Funds (2)

**Note:**

- (1) Includes funds such as 'Panchayat Samiti Funds', 'Village Panchayat Funds', 'Zila Parishad Funds' etc. which may be exhibited under distinct sub-heads.
- (2) Includes all other miscellaneous funds such as 'Town and Bazar Funds' which may be shown under distinct sub-heads.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8449    Other Deposits**

101	Countess of Dufferin Fund
102	Cement Regulation Account
103	Subventions from Central Road Fund (1)
104	Deposits of Mines Provident Fund
105	Deposits of Market Loans (3)
106	Accounts under Indo-US Agreement 1974 (5)
107	Deposits of Income tax, Super tax, Excess Profit Tax, including interest and surcharge
108	Deposits of Local Bodies for discharge of Loans (2)
109	Levy Sugar Price Equalisation Fund
110	Personal Injuries (Compensation and Insurance) Fund
111	Drug Prices Equalisation Fund
112	Coconut Development Fund
113	Oil-seeds and Vegetable Oil Development Fund;
114	Advance Deposits for IDA Aided Projects (6)
115	Advance Deposits for IBRD Aided Projects (7)
117	Advance Deposits for IFAD Aided Projects (8)
118	Advance Deposits for Japanese grants aided project (9)
119	Advance Deposits for ADB assisted Projects (10)
120	Miscellaneous Deposits (4)
121	National Permit Account
123	National Mineral Exploration Trust Deposits

**Note:**

- (1) See Note (1) below the major head '8224-Central Road Fund'.
- (2) Represents deposits of Sinking Funds created by local bodies for discharge of loans taken from Government.
- (3) Subscriptions received towards various market loans floated by the State/Central Governments are initially recorded under this minor head, pending eventual transfer to the major head 'Internal Debt of the State Governments/Central Government Market Loans' on receipt of details from the Reserve Bank of India, Bombay.
- (4) This residuary minor head is intended to record transactions on account of deposits which cannot be accommodated under any of the other minor heads under this major head. Separate sub-heads may be opened for each type of such deposits.
- (5) The following are the authorised sub heads under this minor head.
  - (i) Transition Account under Indo-US Agreement, 1974.
  - (ii) Cooley Account under the Indo-US Agreement, 1974.
  - (iii) Rupee Account under the Indo-US Agreement, 1974.
  - (iv) Dollar Denominated Account under the Indo-US Agreement, 1974.
- (6) Each IDA Project will be shown as sub-head.
- (7) Each IBRD Project will be shown as sub-head with detailed head there under as IBRD Loan No.

- (8) Each IFAD Project will be shown as sub-head as IFAD Credit No. ....etc.
- (9) Each Japanese Grants aided Project will be shown as sub-head as Trust Account No..... (JPY) .....etc.
- (10) Each ADB Project will be shown as a sub-head as 'ADB Loan No..... etc.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**8450    Balance Account of Union  
Territories**

- 101    Balance of Puducherry
- 102    Balance of Goa, Daman and Diu
- 104    Balance of Arunachal Pradesh
- 105    Balance of Mizoram.
- 106    Balance of National Capital Territory of Delhi.

**8451 Bhopal Gas Leak Disaster  
Relief Fund**

- 101 Claims and Relief Fund
- 102 Claims and Relief Fund -Investment Account
- 103 Insurance Fund
- 104 Insurance Fund - Investment Account
- 105 Contingency Fund
- 106 Contingency Fund - Investment Account.
- 107 Advance to Union Government for payment of Interim Relief 1993.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8452 National Investment Fund**

*01 Civil*

- 101 Proceeds of disinvestment of Government Equity Holdings in PSUs including Premium (1)
- 102 Disinvestment Proceeds of Government of India during the period 01-04-2009 to 31-03-2012

**Note:**

- (1) The name of each PSE whose shares have been disinvested will be recorded at sub-head level.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8453 Income and Expenditure  
Account of National  
Investment Fund**

- 101 Amount meant for Expenditure on Social Sector Schemes
- 102 Amount meant for Capital investment in revivable or profitable PSEs

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8455 Settlement Account with  
India Post Payments Bank  
(IPPB)**

101 Transactions with IPPB (1)

**Note:**

(1) This Minor Head will be divided into following Sub-Heads:

01-Initial Deposit received from IPPB for the Current Account at SBI, New Delhi  
02-Transactions with IPPB Customers

This Sub-Head 02 will be divided into following Detailed-Heads:

01-Deposits(Receipt) from IPPB Customers  
02-Withdrawal(Payment) to IPPB Customers  
03-Settlement with IPPB for Net Deposits (Payments)  
04- Settlement with IPPB for Net Withdrawals (Receipts)

**Note:**

(2) At the end of the day, after the adjustment, the balance under MH-8455-00-101-02 would be zero.

**(c) Advances**

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8550 Civil Advances**

101 Forest Advances  
102 Revenue Advances(1)  
103 Other Departmental Advances(2)  
104 Other Advances(3)

**Note:**

(1) Will be divided under two sub heads with details as follows

**Sub-Heads**

Advance for Survey  
Operations

**Detailed Heads**

Advances for boundary pillars.

Revenue Survey Advances.  
Talukdari settlement advances.  
Cost of survey marks.  
Cost of boundary marks  
Recoverable from landholders.  
Cost of boundary marks pending  
Completion of survey operation.

**Excise Advances**

**Abkary Advances**

- (2) Separate sub heads may be opened for each type of advance granted for departmental purposes. Separate sub heads may be opened for departmental advances granted by High Commission for India in London.
- (3) Includes advances for rest camps granted by Civil Officers for marching of troops and advances to the families for deceased Government servants under the provisions of Rule 262 (2) of GFRs 1963 or other similar provisions of State Financial Rules. This will also include transactions of the nature of Special Advances. For each such advance, a separate sub-head may be opened.

<b>MAJOR / <i>SUB-MAJOR HEADS</i></b>	<b>MINOR HEADS</b>
<b>8551    Defence Advances</b>	

101	Defence Advances
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<b>MAJOR / <i>SUB-MAJOR HEADS</i></b>	<b>MINOR HEAD</b>
<b>8552    Railway Advances</b>	

101	Department Advances
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<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8553 Postal Advances</b>	
<b>01 Postal Advances</b>	
	101 Postal Advances (1)
<b>02 Special Post Office Insurance Fund Advance</b>	
	101 Advance paid to SBI Funds Management Company Ltd. for investment of Postal Life Insurance Funds
	102 Advance paid to SBI Funds Management Company Ltd. for investment of Rural Postal Life Insurance Funds
	103 Advance paid to UTI Asset Management Company Ltd. for investment of Postal Life Insurance Funds
	104 Advance paid to UTI Asset Management Company Ltd. for investment of Rural Postal Life Insurance Funds

Note:

(1) This minor head will accommodate the postal advances hitherto booked under the head '8553.00.101 – Postal Advances', which would cease to operate from 1<sup>st</sup> November, 2009. The balances remaining under the old head as on 31<sup>st</sup> October, 2009 shall be transferred to this head.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8554 Telecommunication Advances</b>	
	101 Telecommunication Advances

## L. Suspense and Miscellaneous

### (a) Coinage Accounts

#### MAJOR / SUB-MAJOR HEADS      MINOR HEADS

#### 8656    Coinage Accounts (1)

101	Small Coins Depot Balances
102	Rupee Coin Balances
103	Quaternary Alloy Coin Balances
104	Bronze and Copper Coinage Account
105	Nickel Coinage Account (2)
106	Aluminum Coinage Account (2)
107	Silver Alloy Rupee Coinage Account (2)
108	Quaternary Alloy Coinage Account (2)
109	Ferritic Stainless Steel Coins Account.

#### Note:

- (1) These accounts receive the balances of Rupees and Small Coin Accounts (which have to be excluded from the general available cash balance) by credit for the opening and debit for the closing balance of each account.
- (2) The Bronze and Copper Coinage Account is in two parts as on the books of Principal Accounts Officer, Department of Economic Affairs, Ministry of Finance.

#### *No. I-Bronze and Copper Coinage Account*

#### Debits

Balance of coins in the Mints on April 1st.  
New coins mined during the year (b).

#### Credits

Net issues to Treasuries and Depots (a)  
Balance of coins in the Mints on March 31st.

#### *No. II-Mint Profit Account*

#### Debits

Gross profit on coins passed into circulation credited to Revenue(c).  
Balance being profit on coins in Depots and Mints on March 31st carried forward to next year (c)

#### Credits

Balance from last year of profits not yet appropriated.  
Gross profit on manufacture during the year (b)

- (a) The Mint Master should credit this by debit to 'Mint Remittances' or to 'Foreign Remittances'.
- (b) The adjustment in this respect is made monthly by the Principal Accounts Officer, Ministry of Finance Deptt. of Economic Affairs on receiving the requisite information from the Mint Master through the latter's monthly account, debiting Coinage Accounts (Part I Bronze and Copper Coinage Account) with the nominal value of coins manufactured by per contra credit to (i) the Capital head '4046-Capital Outlay on Currency, Coinage and Mint' to the extent of the value of the material utilised and (ii) Coinage Accounts (Part II-Mint Profit Account) for the difference representing gross profit on manufacture. The amount of gross profit adjusted is intimated to the Principal Accounts Officer, Department of Economic Affairs, Ministry of Finance to enable them to complete part II.
- (c) The Government is entitled to bring to account each year, as profit realised, only that portion which belongs to the amount of coins issued for circulation that is passed out of Mint and Depots combined. The sum of the gross profits brought forward from 1st year and the gross mintage profit of the year must therefore be distributed as follows:-

Let A be the amount of coins in the Mint and depots on April 1st.



B be the new coins added to the Joint stock during the year and

C be the net issues to treasuries.

$D=A+B-C$  is the balance in the Mints and Depots on March 31st. Then out of the whole sum of the gross profit

$C/(A+B)$  is the portion to be taken as realised for transfer to Part II. Annual adjustment in this respect is made by the Principal Accounts Officer, Ministry of Finance, Department of Economic Affairs crediting major head '0046- Currency, Coinage and Mint' by per contra debit to 'Coinage Accounts -Part II Mint Profit Account'.  $D/(A+B)$  is the portion to be carried forward as balance to next year.

These apply mutatis mutandis to Nickel Coinage Account, Aluminum Coinage Account, Silver Alloy Rupee Coinage Account and quaternary alloy coinage Account.

*(b) Suspense*

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8658 Suspense Accounts (1)</b>	
	101 Pay and Accounts Office-Suspense (2)
	102 Suspense Account (Civil) (3)
	107 Cash Settlement Suspense Account (4)
	108 Public Sector Bank Suspense (5)
	109 Reserve Bank Suspense-Headquarters (6)
	110 Reserve Bank Suspense-Central Accounts Office (7)
	111 Departmental adjusting account (8)
	112 Tax Deducted at Source (TDS) Suspense (9)
	113 Provident Fund Suspense
	114 External Assistance Suspense (10)
	115 Suspense Account for purchases etc. abroad (10)
	116 Remittances between England and India through R.B.I
	117 Transactions on behalf of the Reserve Bank (11)
	119 Additional Wages Deposit Suspense Account (10)
	120 Additional Dearness Allowance Deposit Suspense Account (old) (10)
	121 Additional Dearness Allowance Deposit Suspense Account (new) (10)
	123 A.I.S Officers' Group Insurance Scheme (12)
	124 Payments on behalf of Central claims organisation-Pension and Provident Fund (10)
	126 Broadcasting Receiver Licence Fee Suspense (10)
	127 Investment Account of Madhya Bharat Railways and Military funds (10)
	129 Material Purchase settlement suspense Account(13)
	134 Cash Settlement between Accountant General, Jammu and Kashmir and other State Accountants General.
	135 Cash Settlement between Accountant General, Sikkim and other State Accountants General.
	136 Customs Receipts awaiting transfer to the Receipt Head
	138 Other Nominated Banks (Private Sector Banks) Suspense

**Note: -**

- (1) This major head will be operated by Central Government Ministries/Departments (excepting Defence, Railways, Posts and Telecommunications), State Governments and Union Territories Governments/Administrations. The amounts placed under various suspense minor heads below this major head will be cleared by minus debit or minus credit as the case may be.
- (2) This head is intended for the initial record of inter-Governmental transactions arising in the books of a Central P.A.O. separated Accounts Officers of Union Territories, and by Accountants General where the other party involved is a P.A.O. Separate

sub-heads 'Transactions adjustable (Name of the Central PAO/State Accountant General / Railways /Defence/ Posts/Telecommunication Accounts Officer concerned) will be opened under this minor head for each Accounts Officer with whom transactions are to be settled. This minor head is not to be operated in cases where the transactions of Receipts and Payments that are eventually to be credited or debited under Consolidated Fund excepting the transfer of outstanding balances under HBA/MCA from one Ministry/Department to another. For such cases General Directions No. 2.3 and 3.1 may please be referred to. P.A.O. Supply would continue to operate this minor head as hitherto fore.

(3) Minor Head is subdivided into:-

- (a) Treasury Suspense
- (b) Objection Book Suspense
- (c) Outstation Pay Bills for March
- (d) Unclassified Suspense
- (e) Cheques cancelled but paid
- (f) Other Miscellaneous items
- (g) Account with Railways
- (h) Account with Defence
- (i) Account with Posts
- (j) Account with Telecommunication
- (k) Account with Accountant General
- (l) H.B.A. Suspense
- (m) Motor conveyance Advance Suspense
- (n) N.D.F. Suspense
- (o) Uncredited items under e-payments

Sub-head (a) is meant to be operated upon in the books of Accountant General to accommodate provisionally difference noticed between figures incorporated in Treasury Lists of Payments/Cash Accounts, and the corresponding schedules of payments/receipts accompanying thereto, which could not be rectified at the stage of incorporation of the figure of the list of Payments/Cash Account in the Detail Book. Cases where the schedules themselves are wanting along with the supporting vouchers etc. may also be adjusted under this sub-head. The amounts initially kept under this sub-head will be cleared and taken to the heads of accounts concerned when the differences are settled on receipts of necessary clarifications/wanting schedules etc. from the Treasury Officers.

Sub-head (b) will be operated upon by compilation sections of A.G.'s Offices when during the course of compilation of vouchers with reference to the Schedules of payments from treasuries, vouchers are found wanting and thereby a difference is credited between the Schedule of totals and total of the vouchers compiled. By operating on this head, response by minus debit should be made in the classified Abstracts to the full amount of the debit earlier given to the head 'Departmental Adjusting Account' (equal to the totals of Treasury Schedules). The amounts initially taken under this sub-head will be cleared minus entries under this sub-head by per contra debit to the head of account concerned.

Sub-head(c) is meant for initial recording of expenditure on account of payment of outstation pay allowances etc. for March by bank drafts issued in the month of March which is to be adjusted against the final head of account in the accounts for the month of April. Such initial debits will be cleared by affording minus debits.

Sub-head (d) will be operated upon by Accountants General to adjust provisionally items received through the Inward Settlement Account from other Accountants General / Pay and Accounts Officers for which full particulars/vouchers etc. are wanting.

Sub-head (e) will be operated in circumstances where the original cheque had been cancelled and fresh cheque in lieu thereof had been issued but later on the original

cheque had been found to have been encashed. This sub-head will be cleared by recovery of the amount from the payee or otherwise written off.

Sub-head (g), (h), (i) and (j) are meant to be operated only in the State Section of the books of an Accountant General for affecting settlement of transactions with Railways, Defence, Posts and Telecommunication arising in his books. Detailed heads corresponding to each Accounts Officer or Railways / Defence / Posts / Telecommunications with whom transactions are required to be settled by each Accountant General may be opened under these sub-heads according to actual requirements. Sub-head (k) will be operated upon by the Accountant General of U.T. Governments/Administrations in the Central Section for initial accounting and subsequent settlement of transactions originating in their accounts which are finally adjustable in the accounts of another Accountant General.

The heads at (l) and (m) will be operated upon for adjustments of missing credits/debits of House Building Advance/Motor conveyance Advances relating to pre-departmentalisation period on the basis of collateral evidence. These Heads will also be operated upon in the Accounts of State Governments for adjusting the missing credit/debit of H.B.A. / M.C.A. of the State Government Employees adjusted on collateral evidence basis. The sub-head at (n) will be operated by all the Civil Accounts Officers including Accountants General in whose books the N.D.F. collections appear as deduction from the salary etc. bill of the Government servants. This head will be cleared by issue of cheque/demand draft in favour of the R.B.I. The sub-head at (o) will be operated upon by PAOs to account for the un-credited items under E Payments, received from the accredited bank. This head shall be cleared by issuing Cheques to the concerned parties or otherwise in consultation with DDO concerned.

(4) Central (Civil)

From 1-4-93, this minor head will not be operated for fresh transactions by the Central Pay and Accounts Offices excepting Cabinet Secretariat. However, this head will be operated for clearing the old balances.

State Government

This minor head will be used for settlement or transactions between public works divisions rendering accounts to the same Accountant General and will be operated in the State Books receiving compiled accounts from the Public Works Divisions. The intention is that this minor head will exclusively be operated upon initially as a transitory head by a Works Division which renders services/makes supplies to another Works Division (or accept some receipts/revenue on behalf of another Division pending issue of cheques or Bank Drafts by it to the Division clearance thereof by it on receipt of cheque or bank draft from the recipient Division or pending concerned). For the detailed procedure to be followed in this regard a reference is invited to Appendix 7 to C.P.W A. Code.

- (5) This minor head will be operated upon by Central Government's Pay and Accounts Offices which are banking with Public Sector Banks. Amounts of cheques issued by the concerned PAO and by cheque drawing D.D.Os in account with the PAO, paid by the accredited Public Sector Bank will be credited to this minor head by affording per contra minus credit to '8670- Cheques and Bills etc'. Amount of receipts scrolls by the Public Sector Banks will be debited to this minor head by affording corresponding credit to the relevant receipt heads. On receipt of the monthly statement of transactions from the R.B.I. (C.A.S.) Nagpur credits and debits under this minor head will be cleared by the Principal Accounts Office by affording minus credits and minus debits to the extent of amounts adjusted on account of these transactions in the books of the R.B.I. This minor head has been introduced with a view to keep apart total amount of the transactions which have occurred at Public Sector Banks but which are yet to be adjusted against the Central Government Account maintained by the R.B.I. (C.A.S.) Nagpur.

The progressive balances outstanding on credit and debit sides under the minor head Public Sector Banks Suspense in the books of the Principal Accounts Officer concerned will represent respectively the payments and receipts of the Ministry/Department handled by its accredited Public Sector Bank for which either settlement remains to be effected between the Public Sector Bank and the Reserve Bank of India or non-clearances therefrom by the Principal Accounts Offices due to non-receipts of monthly statement (s) of transactions from the RBI CAS, Nagpur before the close of the monthly accounts of relevant month. Causes for the said non-settlement will generally be (i) delay in receipt of memorandum of transaction (s) by link bank from branch banks, (ii) delay or omission on the part of link banks in including the amount of branch bank memorandum in their daily advice to Reserve Bank of India, (iii) difference between amounts indicated in branch bank memo (which gets reflected in link bank advice) and the correct amounts of cheques paid / receipt challans scrolled and (iv) erroneous classification of transactions of a Ministry/Department against another Ministry/Department in its advice (s) by a branch or link bank of a Public Sector Bank which handles transactions of more than one Ministry/Department. Similarly, in the monthly Civil Accounts of the Government of India consolidated by the Controller General of Accounts, progressive figures of credit and debit balances outstanding under the head 'Public Sector Bank Suspense' will give a total picture thereof relating to all Civil Ministries/Departments put together.

- (6) This head will be operated by Accountants General in their State Section of accounts and by Accountants General of U.T. Governments / Administrations in their Central Section of account in connection with debits and credits appearing in bank scrolls on account of cash settlement of inward accounts received by him on account of inter-Government transactions from a separated Pay and Accounts Office or Accounts Officers of Defence, Railways, Post and Telecommunication pending adjusting of the accounts received from the other party. Separate sub-heads 'Transactions adjustable by ..... (Name of the Central PAO/Defence/Railways/Posts/Telecommunication Accounts Officer) 'Shall be opened under this major head for each Accounts Officer with whom the transactions are to be settled. The amounts so adjusted will be cleared by minus debit or minus credit, as the case may be.
- (7) This minor head is credited by the Principal Accounts Office etc at the time of issuing advices to the Reserve Bank of India, Central Accounts Section, Nagpur to effect transfer from the balances of Central Government (Civil) to that of the State Government (except J&K and Sikkim Governments) in connection with payment of loans, grants-in-aid, State Government share of Income-Tax, Union Excise duty etc. by debiting the concerned heads in their books. This Suspense head will be cleared by means of a minus credit by per contra credit to the head '8675- Deposits with Reserve Bank- Central Civil' on receipt subsequently of the clearance memo from the Reserve Bank of India, Central Accounts Section and Nagpur. At the time of repayment of loan and payment of interest thereon by the State Government, the State Accountant General advises the Reserve Bank of India, Central Accounts Section and Nagpur with a copy to the Principal Accounts office of the Ministry/Department concerned. On receipt of the advice the Central Accounts Office of the Reserve Bank of India, Nagpur debits the balances of State Government and passes on the credit to the Central Government under intimation to the Principal Accounts Office concerned. On receipt of the copy of the advice from the Accountant General and/or the intimation from Central Accounts Office of the Reserve Bank of India, the Principal Accounts Office credits the appropriate loan/interest head by contra debit to 'Reserve Bank Suspense - Central Accounts Office'.

On receipt of clearance memo from the Reserve Bank, the Principal Accounts Office links it with the copy of the advice from the A.G. and /or intimation from the Reserve Bank and clears the suspense head by 'minus ' debit by per contra debit to

the head '8675 Deposits with the Reserve Bank - Central Civil' by means of a Transfer Entry. The State Accountant General debits this suspense head on receipt of copy of advice from the Principal Accounts Office of the Union Ministry/ Department in State Section of his books by per contra credit to the relevant minor heads under the appropriate major head. At the time of issue of an advice for repayment of loan and payment of interest thereon to the Reserve Bank of India, Central Accounts Section, Nagpur, the State Accountant General debits the relevant State head of Account by per contra credit to this suspense head. This suspense head will be cleared by means of minus credit on receipt of clearance memo from the Reserve Bank by credit to '8675 - Deposits with Reserve Bank - States - CAS Reserve Bank'.

- (8) This head will be operated only by State Accountants General. This head is intended for the provisional adjustment of departmental receipts and payments which are entered by the treasury in separate Schedules. The amounts so adjusted are cleared by minus credit and minus debit afforded through the Departmental Classified Abstract in which the transactions are finally brought to account. This head is also used for the provisional adjustment of inter- departmental transfers.
- (9) This minor head is intended to accommodate receipts on account of income tax etc. deducted at source, while effecting payments of interest on State Government securities, of salary bills of State Government employees, of pension bills etc. by State Treasury officers/State Pay and Accounts Officers/ other Departmental Officers who render compiled accounts of State Government as well as from interest payments on State Government securities made at Public Debt offices of the R.B.I in the books of State Accountants General to enable them to settle transactions with Zonal Accounts Officers concerned of C.B.D T by means of Cheques/Bank Draft.
- (10) These heads have been retained for the purpose of clearing old balances.
- (11) Receipts and payments relating to Reserve Bank of India appearing in Government accounts should be credited or debited in the first instance to this minor head and under the appropriate sub-head from among those specified below:-

### **Receipts**

- I. Renewals and enfacement fees on G.P. Note.
- II. Commission for management of Public Debt.
- III. Brokerage commission etc. on new loans.
- IV. Postage and telegram charges and out of pocket expenses in connection with new loans
- V. Postage and telegram charges reimbursed to Public Debt office
- VI. Miscellaneous.
- VII. Balance due from the Reserve Bank
- VIII. Cost of note forms

### **Payments**

- IX Charge for remittance of treasure:
  - (a) Police escort charges.
  - (b) Cost of boxes cart and coolie hire etc
  - (c) Pay and allowance of pardars.
  - (d) Railway and Steamer freights.
- X Dividend on R.B Shares
- XI Miscellaneous.
- XII Balance due to the R.B.I

Transactions on account of Reserve Bank occurring at treasuries or Sub-treasuries should be carried by the State Government in whose Jurisdiction the Treasury is situated, until they are cleared by the Accountant General / Pay and Accounts Officer ( Department of Economic Affairs )with the Reserve Bank. Transactions brought to account under this head by adjustment in Accounts Offices should be classified as Central or State according as the Office of the origin is Central or State. Explanation: - Charges for remittances of treasure, for which the RBI is liable, include charges for keeping currency chests supplied with sufficient Note and coins. Charges for remittance of small coins between regular Small Coin Depots and treasuries and sub-treasuries where there are currency chests charges for remittance of un-current coins when sent separately.

- (12) Deductions/recoveries towards Central Government Employees Group Insurance Scheme made from A.I.S. Officers of a State cadre shall be classified under the sub-head 'Subscriptions' pending adjustment by State Accountant General against advance payments made by the State Governments to the Central Government. The advance payments made by the State Governments to the Centre Government shall be classified under the sub-head payment to Central Government of the subscriptions in respect of A.I.S. Officers Group Insurance Scheme.

- (13) (a) Centre

'This Minor Head will be operated for direct purchases of stores in cases where payment has not been made in the same month in which stores have been received. This Minor Head will be cleared when cheque is issued to the Supplier/Contractor. Unclaimed balances for more than three complete account years under this Minor Head shall be cleared by credit to Revenue'.

However, in exceptional cases as referred to in Rule 140 of General Financial Rules, 2005, where indents have to be projected to DGS&D, the payment made to PAO (Supply) by the PAO of the Division will be classified as minus credit under a distinct sub-head 'Payment for purchases through DGS&D' under this minor head in the books of the PAO. On receipt of stores, the Divisions will credit the value of stores under a distinct sub-head 'Purchase pending payment/adjustment under this minor head per contra Debit to Suspense Stock'. The PAO memo when received from the office of the PAO, the Divisions after verifying the correctness of the amount with reference to materials received will credit to the sub-head 'Payment for purchases through DGS&D' below this minor head per contra minus credit to the sub-head 'Purchases pending payment/adjustment' under which credit was originally given on receipt of the materials. The credits under the sub-head 'Payment for purchases through DGS&D' appearing in Divisional Accounts on account of adjustment of PAO Memos will be paired off/netted with the minus credit under this sub-head given by the PAO of the Division.

- (b) State

The cost of stores received either by purchase or through inter-divisional transfers, shall be accounted for initially under this suspense head in all cases where the payment had not been made in the same month of receipt of stores. This head shall be cleared by a contra entry (minus credit) on making payment to the supplier/Division supplying stores. Unclaimed balances for more than three complete account years under this minor head shall be cleared by credit to revenue.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8659    Suspense Accounts  
(Defence) (1)**

101	Pay and Accounts Office Suspense (2)
102	Accountant General Suspense (3)
108	Public Sector Bank Suspense (4)
109	Reserve Bank Suspense (5)
113	Provident Fund Suspense
125	Adjustment in Debt Settlement with Pakistan
138	Other Nominated Banks (Private Sector Banks) Suspense
140	Miscellaneous Suspense (6)

**Note:**

- (1) The amount placed under the Suspense head shall be cleared by minus debit or minus credit as the case may be.
- (2) This head will be operated by Controllers of Defence Accounts for initial recording of outward claims arising in their books for the eventual settlement with the PAOs of Central Government/ Department. Separate sub-heads will be operated under this minor head for each Ministry/ Department. The inward claims received from other Ministries/Departments are not to be booked to this head in cases where the particulars are not available. Such items may be classified under the minor heads 'Expenditure Awaiting Transfers to other Heads / Departments' or 'Receipts Awaiting Transfers' under the functional expenditure / receipt heads respectively as the case may be pending transfer to the concerned Minor/Sub/Detailed head of Account.
- (3) This head is intended for recording outward claims requiring settlement with State Accountants General. The inward claims received from Accountants General and which cannot be accounted for under the final head(s) at once due to want of particulars, vouchers, etc. shall be accounted for under the minor heads 'Expenditure Awaiting Transfer to other heads / Departments / Receipts Awaiting Transfer to other heads', as the case may be, pending transfer to the final heads of account.
- (4) This minor head will be operated upon when the transactions relating to Receipts / Payments of the Ministry of Defence originate through Public Sector Banks with a view to keep apart the total amount of transactions which are yet to be adjusted against the balances of Defence Accounts maintained by RBI, CAS, Nagpur. The transactions accounted by RBI, CAS, Nagpur but for which the respective scrolls have not been received from Public Sector Banks or there are differences in the amount reported etc. will also be classified under this head. These may be kept distinct from the RBI Suspense which relates only to differences relating to the RBI Branches. This head is to be operated while adjusting D.M.S. (Datewise Monthly Statement) or the total of debit and credit scrolls received from Public Sector Banks by affording minus credit to Cheques & Bills and minus debit to Remittances into Banks in the case of Cheques and MROs (Military Receivable Orders) respectively.
- (5) This head will be operated for inter Government Settlement through RBI (CAS) Nagpur by issuing advices. Other transactions in respect of RBI which need to be kept under Suspense will also be accommodated under this head. This minor head is also operated for the reversal of erroneous debits passed on by PAO, Supply to the Controller of Defence Accounts by issue of advice through RBI, CAS, Nagpur. Also see Note (6) & (7) below Major Head '8658-Suspense Accounts'.
- (6) This head will be sub- divided into:-
  - (i) HBA Suspense
  - (ii) MCA Suspense
  - (iii) NDF Suspense



- (iv) Un-credited items under e-payments
- (v) Other Transactions

For sub-heads (i) and (ii) please see note on Sub-head (l) and (m) below Note (3) below the major head '8658-Suspense Accounts'. Sub-head (iii) will be operated where NDF collections appear as deductions from salary bills etc. of Government servants. This head will be cleared by issue of Cheques / Bank Drafts in favour of the Reserve Bank of India. Sub-head '(iv) Un-credited items under e-payments' will be operated upon by Controller of Defence Accounts to account for the un-credited items under E- Payments, received from the accredited bank. This head shall be cleared by issuing cheques to the concerned parties or otherwise in consultation with DDO concerned.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8660    Suspense Accounts****(Railways) (1)**

- 101    Pay and Accounts Office Suspense (2)
- 102    Accountant General Suspense (3)
- 108    Public Sector Bank Suspense (4)
- 109    Reserve Bank Suspense (5)
- 117    Transactions on behalf of the Reserve Bank (6)
- 125    Adjustment in Debt Settlement with Pakistan
- 132    Transactions with Bangladesh
- 138    Other Nominated Banks (Private Sector Banks)  
Suspense
- 140    Miscellaneous Suspense (7)

**Note:**

- (1)    Please see Note (1) below major head '8659-Suspense Accounts (Defence)'.
- (2)    Please see Note (2) below major head '8659-Suspense Accounts (Defence)'.
- (3)    Please see Note (3) below major head '8659-Suspense Accounts (Defence)'.
- (4)    Please see Note (4) below major head '8659-Suspense Accounts (Defence)'.
- (5)    Please see Note (5) below major head '8659-Suspense Accounts (Defence)'.
- (6)    This head should be operated by Railway Accounts Officers in their books for adjustment of the cost of Railway freight in connection with remittances of treasure. Each Railway Accounts Officer will prepare monthly bills for the amounts of credit Note and Railway warrants issued by the Reserve Bank, or on its behalf by Treasury Officers etc. and submit them to the Central Accounts Section of the Reserve Bank at Nagpur which will make payment by cheque, drafts or remittance transfer receipts. Bills for amounts of commission due on these credit Note and Railway warrants will be similarly dealt with. Also see Note (11) below major head '8658 Suspense Accounts'.
- (7)    Please see Note (6) below major head '8659-Suspense Accounts (Defence)'.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8661    Suspense Accounts (Postal)****(1)**

101	Pay and Accounts Office Suspense (2)
102	Accountant General Suspense (3)
108	Public Sector Bank Suspense (4)
109	Reserve Bank Suspense (5)
113	Provident Fund Suspense
128	Postal Investments - cost of Government Promissory Note and Investment Certificates held in Imprest.
137	CAO Telecom Suspense
138	Other Nominated Banks (Private Sector Banks) Suspense
140	Miscellaneous Suspense (6)

**Note:**

- (1) Please see Note (1) below major head '8659-Suspense Accounts (Defence)'.
- (2) Please see Note (2) below major head '8659-Suspense Accounts (Defence)'.
- (3) Please see Note (3) below major head '8659-Suspense Accounts (Defence)'.
- (4) Please see Note (4) below major head '8659-Suspense Accounts (Defence)'.
- (5) Please see Note (5) below major head '8659-Suspense Accounts (Defence)'.
- (6) Please see Note (6) below major head '8659-Suspense Accounts (Defence)'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8662    Suspense Accounts  
          (Telecommunication) (1)**

101	Pay and Accounts Office Suspense (2)
102	Accountant General Suspense (3)
103	Railway Account Suspense
104	Defence Accounts Suspense
108	Public Sector Bank Suspense (4)
109	Reserve Bank Suspense (5)
113	Provident Fund Suspense
114	Other Miscellaneous Suspense items
137	Postal Account Suspense
138	Other Nominated Banks (Private Sector Banks) Suspense
140	Miscellaneous Suspense (6)

**Note:**

- (1) Please see Note (1) below major head '8659-Suspense Accounts (Defence)'.
- (2) Please see Note (2) below major head '8659-Suspense Accounts (Defence)'.
- (3) Please see Note (3) below major head '8659-Suspense Accounts (Defence)'.
- (4) Please see Note (4) below major head '8659-Suspense Accounts (Defence)'.
- (5) Please See Note (5) below major head '8659-Suspense Accounts (Defence)'.
- (6) Please see Note (6) below major head '8659-Suspense Accounts (Defence)'.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8663    Accounting Adjustments****Suspense (1)**

- |     |  |
|-----|--|
| 136 | Discount Sinking Fund (2)  |
| 137 | Redemption of 12.08% Government of India<br>Compensation (Project Exports to Iraq)<br>Bonds, 2001. (3) |

**Note:**

- (1) The items/ transactions which are not in the nature of a transitory head may be booked under this major head.
- (2) The amount of Discount on this Bond may be debited to the sub-head 'Sinking Fund for Zero Coupon Bonds, 1999' to be opened under this minor head. Please see Note (1) below the major head '6001 - Internal Debt of the Central Government and Note (9) below the major head '2049 -Interest Payments'.
- (3) Please see Note (7) below the major head '6001-Internal Debt of Central Government'. This minor head will be divided into two sub-heads namely (i) Difference in the nominal value and (ii) Amount received in cash. The sub-head (i) will be cleared by minus debit, as and when the receivables are actually received in cash from Govt. of Iraq whereas the subhead (ii) will be cleared on receipt of scroll from the concerned branch of bank in respect of the cash so received from the holders of the bonds per contra debit to '8675'/8658-PSB Suspense' as the case may be. The debit balance, if any, remaining outstanding finally will be debited to revenue as a loss under the major head '3475' after making necessary provisions in the budget for that year. Conversely, any Credit i.e. minus debit balance remaining outstanding under this head will be credited as a revenue receipt to major head '1475'.

*(c) Other Accounts***MAJOR / SUB-MAJOR HEADS****MINOR HEADS****8670 Cheques and Bills**

- 101 Pre-audit cheques (1)
- 102 Pay and Accounts Offices cheques
- 103 Departmental Cheques(2)
- 104 Treasury Cheques
- 105 I.R.L.A. Cheques
- 106 Telecommunication Accounts Office  
Cheques (3)
- 107 Postal Cheques (3)
- 108 Railway Cheques (3)
- 109 Defence Cheques (3)
- 110 Electronic Advices(4)
- 111 Pay and Accounts Offices Electronic Advices
- 112 Pr./Controller of Communication Accounts  
Offices Electronic Advices
- 113 Treasury Electronic Advices
- 114 Departmental (CDDOs) Electronic Advices

**Note:**

- (1) This head is operated only by State Accountants General
- (2) Any Civil Department other than Public Works and Forest Departments authorised to draw money on cheques will operate this head.
- (3) The minor head will be divided into following sub-heads:
  - (i) Drawings from Banks
  - (ii) Drawings from Treasuries
 These sub-heads are further divided into two detailed heads -
  - (a) Cheques issued
  - (b) Cheques encashed (This would include cancellation of cheques)
- (4) This minor head would cover payments on account of drawbacks of Customs department only'.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>8671 Departmental Balances (1)</b>	
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101	Civil
102	Posts
103	Telecommunications
104	Defence
105	Railways

**Note:**

- (1) These accounts receive debit for the cash balance held by departmental officers outside the generally available cash balances.

<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
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<b>8672 Permanent Cash Imprest</b>	
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101	Civil
102	Posts
103	Telecommunications
104	Defence
105	Railways

<b>MAJOR / SUB-MAJOR BEADS</b>	<b>MINOR HEADS</b>
<b>8673 Cash Balance Investment Account</b>	

101 Cash Balance Investment Account(1)

**Note:**

- (1) This minor head is intended for the record of transactions connected with temporary investments of cash balance e.g. in short term loans or other Government securities. Long term investments in industrial or commercial concerns etc. should not be accommodated under this minor head, but routed through the Consolidated Fund. In the Central Accounts this head is debited with the amounts expended on the purchase of securities, and on the cancellation of the loans, the nominal value of the cancelled securities is debited to 'Internal Debt' etc. by per contra credit to this head to the extent of the purchase price originally debited to it. The difference, if any will be added to or deducted from interest on cash balance investment under '0049-Interest Receipts'. Similarly, any profit or loss arising out of the transfer of securities held in the investment account is adjusted by addition to or deduction from the amount of the said interest, the sale proceeds being credited to this head to the extent of the purchase price. This minor head will include investment of surplus cash balances of High Commission for India in United Kingdom.



**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8674    Security Deposits made by  
Government**

101    Security Deposits made by Government (1)

**Note:**

(1)    This head is sub-divided into

(a)    *Security amounts deposited with Courts*

Security deposits made by Government departments to Higher/Appellate Courts to obtain 'Stay orders' on the decree awarded by Lower Courts (the amounts of such deposits being equivalent to or related to the decretal amounts), as a condition precedent to the grant of such stay orders on the lower court's decree, will be recorded under this sub head. Amounts deposited in Supreme Court of India as security for the costs of respondents in Appeals filed by Governments against the decision of High Courts, will also be recorded under this sub-head. Suitable detailed heads may be opened to indicate the nature of the case.

(b)    *Security Deposits with (name of the organisation)*

Security Deposits made by Government with the statutory organisations like State Electricity Boards, Corporations, and Municipalities etc. in terms of Ministry of Finance O.M.NO. F.8 (1) -E.II.A/68 dated 24th July, 1968 (G.I. Decision No. 3 below Para 258 to GFRs) shall be recorded under this sub head by indicating the name of the organisation.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8675    Deposits with Reserve Bank**

101	Central-Civil(1) (2)
102	Posts(1)
103	Telecommunications(1)
104	Defence(1)
105	Railways(1)
106	States(1)(3)
107	Central-Civil-Market Stabilization Scheme(4)
108	Union Territory Governments

**Note:**

- (1) This is merely an adjusting head and records the net results of cash transactions and adjustment with the Reserve Bank pending eventual transfer to the sector 'N. Cash Balance-Deposits with the Reserve Bank'.
- (2) This will be divided into four sub-heads
  - (a) Reserve Bank (HQ)
  - (b) Reserve Bank (PSB)
  - (c) Reserve Bank (CAO)
  - (d) Reserve Bank (Other Nominated Bank-Private Sector Banks)

They are intended to be used for recording (i) the effect of transactions taking place at branches of RBI functioning as primary Bank of the Ministry/Department concerned (ii) the effect of transactions taking place at branches of Public Sector Banks functioning as primary Bank of the Ministry/Department concerned and (iii) the effect of advices issued by PAOs/Accountants General etc. in favour of Principal Accounts Offices on RBI, CAS at Nagpur for monetary settlement through its books respectively.
- (3) This will be divided into the following sub heads:-
  - (a) Treasury (b) Head Quarters and (c) CAS-Reserve Bank.
- (4) This minor head will be divided into the following sub-heads:-
  - (a) Dated Securities
  - (b) Treasury Bills

<b>MAJOR / SUB MAJOR HEADS</b>	<b>MINOR HEADS</b>
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**8677 Remittances into Banks/  
Treasuries (1)**

102	Postal (2)
103	Railway (2)
104	Defence (2)
105	Telecommunication (2)

**Note:**

- (1) The Cheques/Bank Drafts received from various quarters either in settlement of outward claims or otherwise, would be initially entered in the 'Register of valuables'. The Cheques/Drafts alongwith supporting challans when sent to the branch of the accredited Bank would be classified as debit to this major head per contra credit or minus debit to the concerned minor / major heads of account. On receipt of bank scroll in which the proceeds of such cheques/drafts stand included, this major head would be cleared by minus debit per contra debit to the minor head 'Public Sector Bank Suspense' under the concerned major head of the Department or under the concerned minor head below the major head '8675 - Deposits with Reserve Bank' as the case may be.
- (2) These minor heads will be divided into two sub-heads:-
  - (i) Remittances into Banks
  - (ii) Remittances into Treasuries.

*(d) Accounts with Governments of Foreign Countries***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8679    Accounts with  
Governments of other  
Countries**

The name of each foreign country with which account is to be settled be a minor head. Separate sub-heads may be opened for transactions originating in Civil, P & T, Defence and Railway accounts under each minor head (1).

**Note:**

- (1) A separate detailed head may be opened for each State Accounts Officer in Pakistan wherever required, in the accounts of State-Governments, which operate, on this head.

*(e) Miscellaneous***MAJOR / SUB-MAJOR HEADS    MINOR HEADS****8680    Miscellaneous Government  
Accounts**

- |     |  |
|-----|--|
| 101 | Ledger Balance Adjustment Account (1)                      |
| 102 | Writes-off from Heads of Account closing to<br>balance (2) |

**Note:**

General-This Major Head should not be operated upon for effecting adjustments towards 'Performa' corrections to balances of earlier years (in cases where provisions of Rule 38 of Government Accounting Rules, 1990 are not attracted), wherein either (a) a head closing to balance vis-à-vis a head closing to Government account are involved or (b) correction of a balance under a head (closing to balance), purely as an accounting device is involved as such adjustments cannot be effected by means of a Transfer Entry in the monthly accounts. Relevant contra entry of such 'Performa' correction (s) shall directly enter the 'Government Account' forming part of the 'Summary of Balances' prepared as at the end of each financial year and exhibited in the appropriate Statement of the Finance Accounts of the Union/State Government. Contra effect of 'Performa' adoption of balances should also be similarly included in the 'Government Account' referred to in the previous sentence.

- (1) Balances which are to be transferred/ stepped down from certain heads in the Public Account of the Government e.g. from the minor heads 'Sinking Funds' and 'Other appropriations' below the Major Head '8222-Sinking Funds' (vide Note 1 and 2 below that Major Head) or from any other debt, deposit, remittances head governed by similar orders are required to be adjusted against this minor head.
- (2) This minor head is intended to accommodate 'Writes off from heads of account closing to balance sanctioned by the authorities competent to do so in connection with book-keeping errors or other cases in terms of Rule 38 of Government Accounting Rules, 1990.

## **M. Remittances**

### *(a) Money orders and other remittances*

<b>MAJOR / SUB MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8781 Money Orders</b>	

- |     |  |
|-----|--|
| 101 | Inland Money Orders                      |
| 102 | Foreign Money Orders                     |
| 103 | International Money Transfer Service (1) |
| 104 | Instant Money Orders (IMO)               |
| 105 | International Electronic Money Order     |

Note:

(1) If any settlement payment does not reach the settlement account within three business days after the schedule date, the Department of Posts, India shall have the right to demand interest on delayed remittance from Agencies concerned in accordance with the provisions contained in the Agreement between Department of Posts, India and Agencies concerned. The interest so received shall be classified under sub-head opened for the purpose by the Department of Posts below Major/Minor head '1201-Postal Receipts/800-Other Receipts.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8782    Cash Remittances and  
adjustments between  
officers rendering accounts  
to the same Accounts  
Officer**

- 101    Cash Remittances between Treasuries and  
Currency Chests
- 102    Public Works Remittances (1) (9)
- 103    Forest Remittances (1)
- 104    Remittances of Govt. Commercial  
Undertakings
- 105    Reserve Bank of India Remittances (2)
- 106    Small Coin Depot Remittances
- 107    Mint Remittances
- 108    Other Departmental Remittances (3)
- 109    Assam and Meghalaya Remittances
- 110    Miscellaneous Remittances
- 111    Meghalaya & Manipur Remittances
- 112    Nagaland & Manipur Remittances
- 113    Tripura & Nagaland Remittances
- 114    Nagaland and Arunachal Pradesh Remittances
- 115    Assam & Nagaland Remittances
- 116    Assam & Tripura Remittances
- 117    Meghalaya & Tripura Remittances
- 118    Pay and Accounts office Remittances
- 120    Mines Labour Welfare Remittances (5)
- 121    Posts & Telegraphs Remittances
- 122    Transfers within the same Railway
- 123    Remittances of M.E.S Offices (6)
- 124    Transfers between M.E.S. Officers (7)
- 125    Himachal Pradesh Suspense
- 126    Manipur Suspense
- 127    Mizoram Suspense
- 128    Arunachal Pradesh Suspense
- 129    Transfer within Rajasthan Canal Projects (4)
- 130    Remittances between Ministry of External  
Affairs and Missions (8)

**Note:**

- (1) This minor head is intended to record transactions of Public Works Officers with Treasury and Other Officers of the Civil Departments (including Forest Department) within the same circle of Account. Transactions originating in other circles of account are also passed on to Public Works Officers by the Accountants General through this head. This head is sub-divided into the following sub-heads (viz):

- I.      Remittances into Treasuries/Banks
- II.     Public Works/Forest Cheques
  
- III.    Other Remittances
  - (a)    Items adjustable by Civil
  - (b)    Items adjustable by Public Works

In the case of Public Works Divisions of the Central Government, the Sub Head III (b) will not be operated for fresh transactions from 1.4.1993. However, this sub-head will be operated for clearing the old outstanding PAO Memos prior to 1.4.1993.

In case of State PWD, this Sub-Head would be operated as hitherto-fore.

- IV. Transfers between Public Works/Forest Officers. If a Public Works Officer deals with Treasuries in account with another Accounts Officer, the transactions on account of remittances into such treasuries and cheques drawn on such Treasuries are classified as pertaining to the sub-head 'III-Other Remittances (b) Items adjustable by Public Works'. The sub-head 'Transfers between Public Works Officers' is intended for settlement of transactions between Public Works Divisional Officers rendering Account to the same Accountant General, who have not switched over to the system of 'Cash Settlement' (See Note 2 below major head '8658-Suspense Accounts').
- (2) This head records transactions connected with the drawing and encashment of Telegraphic transfers and drafts on Reserve Bank Account, including transactions relating to Security deposit interest drafts and Dividend Warrant payment orders issued by the Bank.
  - (3) This head is intended for remittances between Treasuries and the Departmental Accounts. A separate sub-head may be opened for each department which has been allowed to have this facility such as 'Opium', 'Excise', 'Customs' etc.
  - (4) This head is intended for the initial record of inter-departmental and inter-Governmental transactions to be settled in Cash (by cheques/Bank Drafts) by the Chief Accounts Officer, Rajasthan Canal Project. It is sub-divided into:-
    1. Items adjustable by the Chief Accounts Officer.
    2. Items adjusted by the Chief Accounts Officer.
    3. Items adjusted by the Division.
  - (5) Separate sub-heads may be opened for 'Coal' and other Mines labour Welfare Remittances.
  - (6) Remittances and other transactions between Army and Military Engineer Services within the same Military Accounts District are adjusted under this minor head.
  - (7) Transfers between Military Engineer Services Districts within the same Military Accounts District, are accounted for under this minor head.
  - (8) This will include Remittances between England and India through Reserve Bank.
  - (9) This Minor Head can be used by all works executing divisions (other than Forest divisions), like Irrigation Department, Sanitation Department, Electric/Power Department, Roads and Bridges Department, Highways Department etc. which are operating independent of Public Works Department.



<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8783</b> Agency arrangements of DoP with other Departments/ Agencies	

101	Collection on Sale of Railway Tickets
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<b>MAJOR / SUB-MAJOR HEADS</b>	<b>MINOR HEADS</b>
<b>8785</b> Other Remittances	

101	Foreign Remittances
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**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8786    Adjusting Account between  
Central and State  
Governments**

A separate minor head for each State Government and Central Government and a minor head 'Other Items' may be opened

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8787    Adjusting Account with  
Railways**

A separate minor head for each distinct accounting unit headed by FA & CAO or/and independent Additional /Dy. FA/CAO and the Secretary, Railway Board may be opened.'

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8788    Adjusting Account with  
Posts**

A separate minor head for each Postal Accounts Officer

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8789    Adjusting Account with  
Defence**

A separate minor head for each Defence Accounts Officer

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8790    Accounts with States etc.  
(Railways) (1)**

A separate minor head for each Accounts Officer with whom the transaction is adjustable

**Note:**

- (1) This head ceases to function and is to be operated upon only for the clearance of outstanding balances there under.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8791    Accounts with States  
(Posts) (1)**

A separate minor head for each Accounts Officer with whom the transaction is adjustable

**Note:**

- (1) This head ceases to function and is to be operated upon only for the clearance of outstanding balances there under.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8792    Accounts with States etc  
(Defence)(1)**

A separate minor head for each Accounts Officer with whom the transaction is adjustable

**Note:**

- (1) This head ceases to function and is to be operated upon only for the clearance of outstanding balances there under.

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS****8793    Inter State Suspense  
Account**

A separate minor head for transactions between any two States

**MAJOR / SUB-MAJOR HEADS      MINOR HEADS**

**8794 Accounts with the High  
Commission for India in  
U.K. (1)**

- |     |                                 |
|-----|---------------------------------|
| 101 | Items adjustable in India (1)   |
| 102 | Items adjustable in England (2) |

**Note:**

- (1) The major head is operative only so long as the outstanding balances (prior to the departmentalisation of accounts of the Union Government) continue to exist. No current transactions are to be brought to account under this major head as these are adjusted under the head 'Remittance between India and England through Reserve Bank' under '8658- Suspense Accounts'. Only to the extent, the old outstanding balances are to be cleared, this head is operative.  
The following are the sub-heads:

*Receipts*

- Revenue receipts.
- Capital receipts.
- Remittance-Miscellaneous Account between England and India.

*Payments*

- Expenditure on Revenue Account.
  - Capital expenditure outside the Revenue Account
  - Net disbursement on behalf of the Railways.
  - Net disbursement on behalf of Posts and Telegraphs.
  - Net disbursement on behalf of Defence.
  - Net disbursement on behalf of Union Territory Government.
  - Net disbursement on behalf of State Governments.
  - Remittance-Miscellaneous Accounts between England and India.
- (2) The only items which can occur under this minor head are of the category 'Remittance-Miscellaneous Account between England and India'.

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**

**8795 Adjusting Account with  
Telecommunications**

A separate minor head for each  
Telecommunications Accounts Officer may be  
opened.

(c) *Exchange Accounts*

**MAJOR / SUB-MAJOR HEADS    MINOR HEADS**  
**8797    Exchange Accounts**

*01 Accounts between Civil &  
Civil*

Exchange Accounts between---- (1)  
 Exchange Accounts advised by---- (2)  
 Exchange Accounts between P.W. Division and  
 P.W. Division (3)  
 Exchange Accounts between PAO and PAO (3)  
 Minor Head Exchange Accounts advised by  
 Pr. A. O. (4), may be opened for Exchange Accounts  
 transaction between various Principal Accounts  
 Officer of Civil Ministries/Departments.

*02 Accounts between  
Defence Accounts Officers*

A Separate Minor Head for accounts between any two  
 accounting units

*03 Accounts between  
Railways*

A separate minor Head for accounts between each  
 district 'Accounting unit headed by a F.A & C.A.O or  
 an independent additional Dy. F A and C.A.O may be  
 opened.'

*04 Accounts between Postal  
Accounts Officers.*

A separate minor head for accounts between any two  
 Accounting Units should be opened.

*05 Accounts between  
Telecommunications  
Accounts Officers.*

**Note:**

- (1) This sub major head is to be operated upon only for the clearance of the old outstanding balances, consequent upon the abolition of the system of 'Exchange Accounts' from 1-12-1980.
- (2) (a) This minor head should be operated in respect of Exchange Account Transactions originating on or after 1.4.1974 and responses thereto. Each Civil Accounts Office authorised to operate exchange accounts with another will have one minor head each and each office with which it has to exchange accounts will appear as a sub head under that minor head. An Office 'A' originating an exchange account transaction with another Office 'B' will operate the minor head 'Exchange Account advice by 'A'. The name of the Office 'B' will be a sub head under this minor head.  
 The Office 'A' while responding to an item originated by 'B' will operate for this purpose the minor head 'Exchange Account advice by B' with the sub head 'A' thereunder.
- (b) The detailed heads to be opened under each of the sub heads mentioned in (a) above are:-
  - (i) Original item

## (ii) Responding items

The detailed head 'Original items' will be operated in the books of the Accounts Officer who originates the items. The detailed head 'Responding items' will be operated in the books of the Accounts Officer who responds for the original entry

## (c) Following are the central civil accounts Officers who are authorised to operate upon 'Exchange Accounts': -

- (1) Accountant General, Andhra Pradesh, Hyderabad
- (2) Accountant General, Assam, Meghalaya, Mizoram and Arunachal Pradesh, Shillong.
- (3) Accountant General, Bihar, Ranchi
- (4) Director of Accounts, Central Revenues, New Delhi
- (5) Director of Accounts, Central, Bombay
- (6) Director of Accounts, Central, Calcutta
- (7) Director of Accounts, Commerce, Works and Miscellaneous, New Delhi
- (8) Accountant General, Gujarat, Ahmedabad
- (9) Accountant General, Haryana, Chandigarh
- (10) Accountant General, Himachal Pradesh and Chandigarh, Shimla
- (11) Accountant General, Jammu and Kashmir, Srinagar
- (12) Accountant General, Karnatka, Bangalore
- (13) Accountant General, Kerala, Trivendrum
- (14) Accountant General, Madhya Pradesh (II), Gwalior
- (15) Accountant General, Orissa, Bhubneshwar
- (16) Accountant General, Punjab, Chandigarh
- (17) Accountant General, Rajasthan, Jaipur
- (18) Accountant General, Uttar Pradesh (II), Allahabad
- (19) Accountant General, Tamil Nadu (I), Madras
- (20) Accountant General, Manipur, Imphal
- (21) Accountant General, Nagaland, Kohima
- (22) Accountant General, Tripura, Agartala
- (23) Director of Accounts, Scientific Departments, Bombay
- (24) Deputy Director Accounts, Commerce, Works and Miscellaneous, Bombay
- (25) Deputy Director, Commerce, Works and Miscellaneous, Calcutta

## (3) (a) The Minor Heads will be operated in respect of Exchange Account transaction for supply of materials between P. W. Divisions within the same zone for transfer of balances between PAOs of the same Ministry/Department as the case may be.

There will be sub-heads 'Exchange Accounts with.....' and 'Exchange Accounts by.....' under these minor heads for each Division/PAO to exchange transaction between each other. Thus, Division 'A'/PAO 'A' originating an Exchange Accounts transaction with Division 'B'/PAO 'B' will operate the sub-head 'Exchange Account with Division 'B'/PAO 'B' 'under the minor head 'Exchange Accounts between P.W. Division and P.W. Division' or 'Exchange Accounts between PAO and PAO' as the case may be. The Division (B)/PAO(B) while responding, will for this purpose, operate the sub-head 'Exchange Accounts by Division (A)/PAO(A) as a minus credit/minus debit entry under the said minor head. Similarly, the Division (A) /PAO (A), while responding to an item originated by Division (B)/PAO (B) will for this purpose, operate the sub-head 'Exchange Account by Division (B)/PAO (B) as minus credit/minus debit entry under the said minor head.

(b) The sub-head 'Exchange Account with .....will accommodate originating transactions in the books of originating Division/PAO, The Sub-head 'Exchange Account by.....' will accommodate transactions responded in the books of responding Division /PAO.

- (4) (a) The minor head will be operated in respective Exchange Accounts transaction for transfer of balances between Pr. A.Os of various Central (Civil) Ministries/Departments, The Pr. A.O. which operates Exchange Account will have a minor head each and Pr. A.O. with which it has to Exchange Account will appear as a sub-head under that minor head. The Pr. A.O. 'A' originating an Exchange Account transaction with Pr. A.O 'B' will operate the minor head 'Exchange Account advise by Pr. A.O. 'A'

The name of Pr.A.O. with which the transaction takes place will appear as sub-head under this minor head viz 'Exchange Accounts with Pr. A.O. 'B'. The Pr A.O. (B) while responding, will for this purpose, operate the minor head 'Exchange Account Advised by Pr A.O. (A)' with sub-head 'Exchange Account by Pr. A.O.(A)' as a minus credit/minus debit entry under the said minor head. The Pay and Accounts Officer under each Pr. A.O. in whose books the transaction is actually originated/ responded will appear as detailed head.

Similarly Pr. A.O. 'A' while responding to an item originated by Pr. A.O. (B), will for this purpose operate the minor head 'Exchange Account Advised by Pr. A.O. (B)' with the sub-head 'Exchange Account by Pr. A.O. (B)' as minus credit/minus debit under the said minor head.

- (c) See Note. 3 (b) above.

## N. Cash Balance

<b>MAJOR / SUB-MAJOR BEADS</b>	<b>MINOR HEADS</b>
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**8999    Cash Balance (1)**

101	Cash in Treasuries
102	Deposits with Reserve Bank
103	Deposits in other Banks
104	Remittances in Transit-Local
105	Remittances in Transit-Foreign
106	Market Stabilization Scheme (2)

**Note:**

- (1)    See Note (1) and (2) below major head '8675-Deposits with Reserve Bank'.
- (2)    This minor head will be divided into the following sub-heads:-
  - (a) Dated Securities
  - (b) Treasury Bills