

Self appraisal report Of Public Authority By Auditor

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/ URL
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	http://cga.nic.in/Page/Contact-Us-.aspx	Fully Met	1.28	The URL cited by the public authority is correct. Category "Fully Met"
1.1.2	Head of the organization	1.28	Fully Met	1.28	http://cga.nic.in/index.aspx	Fully Met	1.28	The URL cited by the public authority is correct. Category "Fully Met"

1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	http://cga.nic.in/Page/Particulars-of-organization-functions-and-duties-.aspx	Fully Met	1.28	The URL cited by the public authority is correct. Category "Fully Met"
1.1.4	Function and duties	1.28	Fully Met	1.28	http://cga.nic.in/Page/Particulars-of-organization-functions-and-duties-.aspx	Fully Met	1.28	The URL cited by the public authority is correct. Category "Fully Met"
1.1.5	Organization Chart	1.28	Fully Met	1.28	http://cga.nic.in//writereaddata/file/OrganizationChart16102019.pdf	Fully Met	1.28	The URL cited by the public authority is correct. Category "Fully Met"

1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	1.28	Fully Met	1.28	http://cga.nic.in/writereaddata/file/training%20HR/Induction%20Material/InductionMaterial24082016.pdf	Fully Met	1.28	The URL cited by the public authority is correct. Category "Fully Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	http://cga.nic.in//Page/Powers-and-Duties-of-Officers.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"

1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	http://cga.nic.in/Book/Published/list.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	http://cga.nic.in//Page/Powers-and-Duties-of-Officers.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.2.4	Exercised	1.54	Fully Met	1.54	http://cga.nic.in//Page/Powers-and-Duties-of-Officers.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.2.5	Work allocation	1.54	Fully Met	1.54	http://cga.nic.in/writereaddata/file/training%20HR/Induction%20Material/InductionMaterial24082016.pdf	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	http://cga.nic.in//Page/Procedure-followed-in-decision-making.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	1.54	Fully Met	1.54	http://cga.nic.in//Page/Procedure-followed-in-decision-making.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	http://cga.nic.in//Page/Powers-and-Duties-of-Officers.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"

1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	http://cga.nic.in//Page/Procedure-followed-in-decision-making.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	http://cga.nic.in//Page/The-norms-set-by-it-for-the-discharge-of-its-functions.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	http://cga.nic.in//Page/The-norms-set-by-it-for-the-discharge-of-its-functions.aspx	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.4.3	Process by which these services can be accessed	0	Not Applicable	0		Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"

1.4.4	Time-limit for achieving the targets	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	http://cga.nic.in//writereaddata/file/CPGGram.pdf	Fully Met	1.54	The URL cited by the public authority is correct. Category "Fully Met"
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/manual/instruction.	1.92	Fully Met	1.92	http://cga.nic.in//Page/Rules--regulations--instructions--manuals-and-records.aspx	Fully Met	1.92	The URL cited by the public authority is correct. Category "Fully Met"
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	http://cga.nic.in//Page/Rules--regulations--instructions--manuals-and-records.aspx	Fully Met	1.92	The URL cited by the public authority is correct. Category "Fully Met"

1.5.3	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	http://cga.nic.in//Page/Rules--regulations--instructions--manuals-and-records.aspx	Fully Met	1.92	The URL cited by the public authority is correct. Category "Fully Met"
1.5.4	Transfer policy and transfer orders	1.92	Fully Met	1.92	http://cga.nic.in//Page/Rules--regulations--instructions--manuals-and-records.aspx	Fully Met	1.92	The URL cited by the public authority is correct. Category "Fully Met"
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	3.85	Fully Met	3.85	http://cga.nic.in//Page/Categories-of-documents-held-by-the-Sections.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	http://cga.nic.in//Page/Categories-of-documents-held-by-the-Sections.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"

1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b) (viii)]							
1.7.1	Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	http://cga.nic.in/Page/A-statement-of-the-boards--councils-committees-and-other-bodies.aspx	Fully Met	0.96	The URL cited by the public authority is correct. Category "Fully Met"
1.7.2	Composition	0.96	Fully Met	0.96	http://cga.nic.in/Page/A-statement-of-the-boards--councils-committees-and-other-bodies.aspx	Fully Met	0.96	The URL cited by the public authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	0.96	Fully Met	0.96	http://cga.nic.in/Page/A-statement-of-the-boards--councils-committees-and-other-bodies.aspx	Fully Met	0.96	The URL cited by the public authority is correct. Category "Fully Met"

1.7.4	Term/ Tenure	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	http://cga.nic.in/Page/A-statement-of-the-boards--councils-committees-and-other-bodies.aspx	Fully Met	0.96	The URL cited by the public authority is correct. Category "Fully Met"
1.7.5	Powers and functions	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	http://cga.nic.in/Page/A-statement-of-the-boards--councils-committees-and-other-bodies.aspx	Fully Met	0.96	The URL cited by the public authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
1.7.7	Whether the minutes of the meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"

1.7.8	Place where the minutes if open to the public are available?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	<input type="text" value="3.85"/>	Fully Met	<input type="text" value="3.85"/>	http://cga.nic.in//writereaddata/file/UpdatedContactus18022020.pdf	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	<input type="text" value="3.85"/>	Fully Met	<input type="text" value="3.85"/>	http://cga.nic.in//writereaddata/file/UpdatedContactus18022020.pdf	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							

1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	http://cga.nic.in//Page/Monthly-remuneration-received-by-employees.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.9.2	System of compensation as provided in its regulations	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	http://cga.nic.in//Page/PUBLIC-INFORMATION-OFFICERS.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"

1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	http://cga.nic.in//Page/PUBLIC-INFORMATION-OFFICERS.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	3.85	Fully Met	3.85	http://cga.nic.in//Page/Such-other-information-as-presribed.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	3.85	Fully Met	3.85	http://cga.nic.in//Page/Such-other-information-as-presribed.aspx	Fully Met	3.85	The URL cited by the public authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RTI(Section 26)							

1.12.1	Educational programmes	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
1.12.2	Efforts to encourage public authority to participate in these programmes	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
1.12.3	Training of CPIO/APIO	<input type="text" value="1.92"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Category "Not Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	<input type="text" value="1.92"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Category "Not Met"
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							

1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011-IR Dt. 15.4.2013]	7.69	Fully Met	7.69	http://cga.nic.in//Page/Rules--regulations--instructions--manuals-and-records.aspx	Partially Met	3.85	Transfer Policy is reflected on the web portal cga.nic.in but not transfer order. Category "Partially Met"
Total		85		81		86	79	

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2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	10.00	The URL cited by the public authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	10	Fully Met	10.00	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	10.00	The URL cited by the public authority is correct. Category "Fully Met"

2.1.3	Proposed expenditures	10	Fully Met	10.00	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	10.00	The URL cited by the public authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	10	Fully Met	10.00	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	10.00	The URL cited by the public authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	10	Fully Met	10.00	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	10.00	The URL cited by the public authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	16.67	Fully Met	16.67	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	16.67	The URL cited by the public authority is correct. Category "Fully Met"

2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	16.67	Fully Met	16.67	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	16.67	The URL cited by the public authority is correct. Category "Fully Met"
2.2.3		16.67	Fully Met	16.67	http://cga.nic.in/Page/Budget-allocation-for-the-Office-of-CGA.aspx	Fully Met	16.67	The URL cited by the public authority is correct. Category "Fully Met"

Information related to procurements-

(a) Notice/tender enquires, and corrigenda if any thereon,

(b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.

2.3**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**

2.3.1	Name of the programme of activity	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.3.2	Objective of the programme	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.3.3	Procedure to avail benefits	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.3.4	Duration of the programme/ scheme	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.3.5	Physical and financial targets of the programme	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.3.6	Nature/ scale of subsidy /amount allotted	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.3.7	Eligibility criteria for grant of subsidy	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"

2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							

2.5.1	Concessions, permits or authorizations granted by public authority	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							

2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	50	Not Met	0		Not Met	0	Category "Not Met"
Total		150		100		150	100	
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3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"

3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
3.1.3	Public-private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"

3.1.4	Public-private partnerships (PPP)- Detailed project reports (DPRs)	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable "
3.1.5	Public-private partnerships (PPP)- Concession agreements.	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable "
3.1.6	Public-private partnerships (PPP)- Operation and maintenance manuals	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable "
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable "

3.1.8	Public-private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
3.1.9	Public-private partnerships (PPP) - Information relating to outputs and outcomes	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
3.1.10	Public-private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"

3.1.11	Public-private partnerships (PPP) - All payment made under the PPP project	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"

3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
3.2.3		<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"

	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy							
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	50	Fully Met	50.00	http://www.cga.nic.in/ViewAll/News.aspx	Fully Met	50.00	The URL cited by the public authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							

3.4.1	Information manual/handbook available in Electronic format	25	Fully Met	25.00	http://cga.nic.in/Book/Published/list.aspx	Fully Met	25.00	The URL cited by the public authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in Printed format	25	Not Met	0		Not Met	0	Category "Not Met"
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	25	Partially Met	12.50	http://cga.nic.in/Book/Published/list.aspx	Partially Met	12.50	Category "Partially Met"
3.5.2	List of materials available At a reasonable cost of the medium	25	Not Met	0		Not Met	0	Category "Not Met"
Total		150		88		150	88	

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4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	14.29	Fully Met	14.29	http://www.cga.nic.in/Book/Published/list.aspx	Fully Met	14.29	The URL cited by the public authority is correct. Category "Fully Met"
4.1.2	Vernacular/ Local Language	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual update	28.57	Not Met	0		Not Met	0	Category "Not Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							

4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	http://cga.nic.in//Page/Details-in-respect-of-information-available-to-or-held-by-it-reduced-in-an-electronic-form.aspx	Fully Met	9.52	The URL cited by the public authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record or other information	9.52	Fully Met	9.52	http://cga.nic.in//Page/Details-in-respect-of-information-available-to-or-held-by-it-reduced-in-an-electronic-form.aspx	Fully Met	9.52	The URL cited by the public authority is correct. Category "Fully Met"
4.3.3	Location where available	9.52	Fully Met	9.52	http://cga.nic.in//Page/Details-in-respect-of-information-available-to-or-held-by-it-reduced-in-an-electronic-form.aspx	Fully Met	9.52	The URL cited by the public authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	7.14	Fully Met	7.14	http://cga.nic.in//Page/-Facilities-available-to-citizens-for-obtaining-information.aspx	Fully Met	7.14	The URL cited by the public authority is correct. Category "Fully Met"

4.4.2	Details of information made available	7.14	Fully Met	7.14	http://cga.nic.in//Page/-Facilities-available-to-citizens-for-obtaining-information.aspx	Fully Met	7.14	The URL cited by the public authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	7.14	Fully Met	7.14	http://cga.nic.in//Page/-Facilities-available-to-citizens-for-obtaining-information.aspx	Fully Met	7.14	The URL cited by the public authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax email)	7.14	Fully Met	7.14	http://cga.nic.in//Page/-Facilities-available-to-citizens-for-obtaining-information.aspx	Fully Met	7.14	The URL cited by the public authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	http://cga.nic.in//writereaddata/file/CPG Gram.pdf	Fully Met	3.57	The URL cited by the public authority is correct. Category "Fully Met"

4.5.2	Details of applications received under RTI and information provided	<input type="text" value="3.57"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Category "Not Met"
4.5.3	List of completed schemes/ projects/ Programmes	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
4.5.4	List of schemes/ projects/ programme underway	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"

4.5.6	Annual Report	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
4.5.7	Frequently Asked Question (FAQs)	<input type="text" value="3.57"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Category "Not Met"
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Category "Not Applicable"
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							

4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	http://cga.nic.in//writereaddata/file/RTIAnnualReport-Qtrly.pdf	Fully Met	14.29	The URL cited by the public authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	14.29	Partially Met	7.15	http://cga.nic.in//writereaddata/file/RTIAnnualReport-Qtrly.pdf	Partially Met	7.15	Category "Partially Met"
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	28.57	Not Met	0		Not Met	0	Category "Not Met"
Total		168		96		168	96	
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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/ URL
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	http://cga.nic.in/Page/Right-To-Information-Act.aspx	Fully Met	20.00	The URL cited by the public authority is correct. Category "Fully Met"

5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	0	Not Applicable	0		Not Applicable	0	Category "Not Applicable"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	20	Not Met	0		Not Met	0	Category "Not Met"

5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	<input type="text" value="20"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Category "Not Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	<input type="text" value="20"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Category "Not Met"
Total		80		20		80	20	

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/ URL
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	25	Fully Met	25.00	http://www.cga.nic.in/	Fully Met	25.00	The URL cited by the public authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	12.5	Not Met	0		Not Met	0	Category "Not Met"

6.2.2	Does the website show the certificate on the Website?	12.5	Not Met	0		Not Met	0	Category "Not Met"
Total		50	25			50	25	

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