

Government of India
Ministry of Finance, Department of Expenditure
O/o Controller General of Accounts
Room No.202, 2nd Floor, Mahalekha Niyantak Bhawan
Block-E, G.P.O Complex, INA, New Delhi-110023

Dated: 05.09.2018

OFFICE MEMORANDUM

Subject: Nominations for Training Programmes organized by different Institutions.


Reference is invited to the nominations received from Ministries / Departments for obtaining cadre clearance for training programmes organized by different institutions.

2. While considering the nominations, it has been observed that the eligibility criteria for nominating officers for training programmes as envisaged in the Cadre Training Plan is not being strictly adhered to. Addressing the need to move towards competency based approach and linking the individual's development to the competencies needed for the job, the Cadre Training Plan targets all officers at all levels within the cadre to develop decision making abilities and to prepare them for their changing responsibilities both in the present and future assignments. Officers are also encouraged to engage with the Distance & e-Learning Programmes to improve the functioning of Civil Accounts Organizations and the delivery of services to public.

3. During the period of probation, the ICAS Officer Trainees are imparted training which focuses on the diverse aspects of the Civil Accounts Organization which they may need to engage with during their stay in the Junior Time Scale. This includes orientation to government rules on finance, establishment, accounting, Internal audit and Computer Assisted Audit Tools etc. including emerging contemporary issues in the Indian economy. As such there appears to be no need to nominate Gr. A officers in the Junior Time Scale for training in domestic/ overseas institutions. For such specialized matters or emerging areas which necessitate such training for Gr. A Officers in the Junior Time Scale, nominations will be made by O/o CGA.

4. Pr. CCAs /CCAs /CAs (with independent Charge) are requested to take this into consideration while nominating officers for different training programmes.

This issues with the approval of the Controller General of Accounts.


(Vipin Kumar)

Senior Accounts Officer (Gr. A)

1. All Pr. CCAs /CCAs /CAs(with independent Charge).
2. Sr. Accounts officer, ITD for uploading on the website.