

No.A-35018/1/2015/MF.CGA(A)/Gr.B/23
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, NEW DELHI

Date 9th, April, 2015

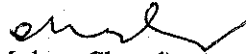
CIRCULAR

Applications are invited for filling up the post of Accounts officer on deputation basis in the office of the Controller of Communication Accounts, J&K Circle, Jammu, as detailed below:-

	Letter No. & Date	Organization	Deputation post with scale	Eligibility
1	F.No 1-3/CCAJK/Depu/2012/ dated 19/03/2015	Office of Controller of Communication Accounts, J&K Circle, Jammu.	Accounts Officer in PB-2 with Grade Pay of Rs.5400/-	Essential: 1. Official holding same posts on regular basis in various Ministries/Department of Central/State Govt., PSUs. 2. Having basis working knowledge on computer in all the modules of MS-Office including the knowledge of internet to send /receive E-mails.

The applications of willing and eligible officers may please be forwarded to this office along with Vigilance Clearance Certificate/Integrity Certificate /Statement of Major /Minor Penalty imposed, if any on or before 25th April, 2015.

The candidates who apply for deputation in response to this circular may please note that while considering their applications, the aspects like exigencies of parent cadre, cooling period, existence of adverse remarks in ACRs/APARs, pendency of vigilance /disciplinary case, existing Govt. of India instructions, suitability of candidates etc. would be taken into consideration.


(Mohan Chand)
Asstt. Controller of Account

For website.

F.No 1-3/CCAJK/Depu/2012/

Government of India

Department of Telecom

Ministry of Communication & IT

Office of Controller of Communication Accounts, J&K
O.B-08, HUDCO Bhawan, Railhead complex, Jammu 180012

Dated:-19-03-2015

NOTIFICATION

Subject : Vacancy circular to fill up Accounts Officer and Assistant Accounts Officer(AAO) posts in the office of the Controller of Communication Accounts, J&K Circle, Jammu on Deputation basis from the officials working in Central/State Govt./PSUs- regarding.

Controller of Communication Accounts, J&K circle, Jammu proposes to fill up vacant posts in Accounts Officer & Assistant Accounts Officer (AAO) cadres on deputation basis from officials working in central/state Govt./PSUs, as per the details given below:-

Grade	Pay Band	Grade Pay	No. of posts to be filled up
Accounts Officer (AO)	PB-2, Rs. 9300-34800/-	Rs. 5400/-	01
Assistant Accounts Officer (AAO)	PB-2, Rs. 9300-34800/-	Rs. 4800/-	10

2. Eligibility conditions for the posts are also enclosed.

3. The period of deputation will initially be for a period of three years and can be extended for two OR more years if required in the exigencies of public service.

1. The term & conditions of deputation as stipulated in DoP&T OM No.6/8/2009-Estt.(Pay-II) dated 17.06.2010 are applicable. The age of the applicant shall not exceed 57 years as on the closing date of receipt of application.

2. The format of application is appended. The application from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACR/APARs for the last five years, integrity certificate & vigilance clearance so as to reach the undersigned on or before 30.04.2015 Belated/Incomplete information will be rejected.

Jt. CCA

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ANNEXURE – 'A'

Eligibility condition for applying to posts on deputation in O/o The CCA, J&K Circle, Jammu

(A) Qualifications

(a) For the Post of AO (Accounts Officer):

1. Officials holding same posts on regular basis in various Ministries/Departments of Central/State Govt., PSUs.

(b) For the Post of AAO (Assistant Accounts Officer):

1. Officials holding same posts on regular basis in various Ministries/Departments of Central/State Govt., PSUs.
2. Officials who have qualified in SAS or equivalent and working as JAOs.

(B) Age:

Maximum age limit for appointment by deputation shall not exceed 57 years as on the closing date of receipt of applications for both posts.

(C) Working knowledge of computers:

The applicants to the above posts should have basic working knowledge on computers in all the modules of MS-Office including the knowledge of internet to send/receive E-mails.

ANNEXURE – 'B'
APPLICATION

Name of the official

DOB

Educational Qualification

Present Post held/date from which working

Unit in which working (Specify Ministry/Deptt.)

Present Pay

Working experience including extent of working with computer

Service particulars from the date of initial appointment (along with of duties performed)

Declaration

1. I,..... Hereby declare that my posting on deputation as in the Deptt. Of telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DOT in the said post.
3. I am liable to repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/order governing the deputation.

Date

Place

Signature of the applicant

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING THE APPLICATION

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No disciplinary/vigilance case in pending or contemplated against the official. There is nothing against the applicant which makes him ineligible for deputation.
5. Recommendation:.....

Date

Place

Signature of the Head of office
with office seal & Telephone No.