

**MINISTRY OF FINANCE**  
(Department of Expenditure)  
(Controller General of Accounts)

**NOTIFICATION**

New Delhi, the 8th August, 2001

**G.S.R. 589(E).**—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Civil Accounts Service (Group "C") Recruitment rules 1978, in so far as they relate to the post of Stenographer Grade I, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade I of the Central Civil Accounts Service, namely :—

**1. Short title and commencement.**—(1) These rules may be called the Central Civil Accounts Service (Stenographer Grade I) Recruitment Rules, 2001.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and scale of pay.**—The number of the said posts, their classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

**3. Method of recruitment, age limit and other qualifications etc.**—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns 5 to 14 of the said schedule.

**4. Liability for service in any part of India :—**The Stenographers Grade I shall be liable to serve in any part of India and may be transferred from one Ministry/Department to another Ministry/Department. The transfers of Stenographers in such cases shall not affect his/her seniority in his/her grade.

**5. Disqualification.**—No person :—

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

**6. Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Saving.**—Nothing in these rules shall affect, reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Ex-serviceman, Other Backward Classes, and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**SCHEDULE**

Name of Post	Number of post	Classification	Scale of pay	Whether selection by merit or selection-cum-seniority or non-selection post	Whether benefit of added years of service admissible under rule 30 of the Central Civil Service (Pension) Rules, 1972	Age limit for direct recruitis
1	2	3	4	5	6	7
Stenographer Grade I	32* (2000) *Subject to variation dependent on workload.	General Central Service Group B Non-Gazetted Ministerial	Rs. 5500-175-9000	Non-Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of posts to be filled by various methods
8	9	10	11
Not applicable	Not applicable	Two Years	Promotion
In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition of	13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
12	13		14
<p><b>Promotion :</b> Stenographers Grade-II with three years regular service in the pay scale of Rs. 5000-150-8000.</p> <p><b>Note :—</b>Where juniors, who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have completed such qualifying/eligibility service.</p>	<p>Group B Departmental Promotion Committee (For Promotion)</p> <p>(i) Controller of Accounts —Chairman</p> <p>(ii) Deputy Controller of Accounts —Member</p> <p>(iii) Senior Accounts Officer/ Pay and Accounts, Officer —Member</p> <p><b>Note :—</b> If there is no Deputy Controller of Accounts, the member may be substituted by a Senior Accounts Officer/Pay and Accounts Officer.</p>		Not applicable

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