

No. A-12018/3/2013/MF.CGA(A)/Accountants/SSC/2013/383
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, KHAN MARKET
New Delhi

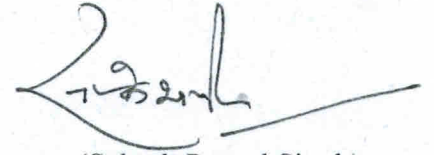
Dated: December 21, 2013

Office Memorandum

Sub: - On-line submission of the vacancies for the post of Accountant covered in the Combined Graduate Level Examination, 2013 to the Staff Selection Commission.

Undersigned is directed to forward herewith the D.O. letter No. 1/5/2013-P&P-1 dated 18.12.2013 addressed to the Controller General of Accounts and D.O. letter of even number dated 05.08.2013 addressed to Secretary, all Ministries/Department, Government of India on the subject cited above for necessary action at your end.

All Pr. CCAs/CCAs/CAs are requested to fill in their vacancies for the post of Accountant on the website <http://vacancycollection.nic.in/SSCVacancy> by 31.12.2013.



(Sakesh Prasad Singh)

Dy. Controller General of Accounts

To:

The Pr.CCAs/CCAs/CAs
All Ministries/Department

✓ Copy to: ITD Section is requested to upload the aforesaid O.M. aforesaid O.M. on the official website of CGA.



सत्यमेव जयते

A. BHATTACHARYYA
Chairman

IMMEDIATE

भारत सरकार

कर्मचारी चयन आयोग

GOVERNMENT OF INDIA
STAFF SELECTION COMMISSION

ब्लॉक 12, केन्द्रीय कार्यालय परिसर
लोधी रोड, नई दिल्ली-110003

Block 12, C G O Complex, Lodhi Road,
New Delhi-110 003

Tel. Off 011-24361359, 24360120

Res 011-26271729 Fax 011-24360120

DO No. 1/5/2013-P&P -I

December 18, 2013

Dear

Sh. Thakur,

Kindly refer to my DO letter of even number dated 05.08.2013 (copy enclosed) regarding on-line intimation of vacancies for various Examinations. The Commission decided to collect vacancies on-line for the Combined Graduate Level Examination, 2013 from 2nd to 15th December 2013 and the user Departments were requested to fill in their vacancies on the website <http://vacancycollection.nic.in/SSCVacancy>. A meeting in this regard was also held with the user Departments on 26th November, 2013.

2. The vacancies for the posts covered in the Combined Graduate Level Examination, 2013 from your Department have not been filled in so far. Since some of the user Departments have not filled in the vacancies, the Commission has decided to extend the last date for on-line submission of vacancies till 23.12.2013. I may request you to instruct the concerned officer to do the needful in the matter and get the vacancies intimated online on or before the extended date as mentioned above. In case the CGA office does not intend to report any vacancy this year, in that case, I shall be obliged if a NIL report is uploaded on the website as mentioned above.

3. It may kindly be noted that the vacancy collection site will be disabled with effect from 24.12.2013 and no vacancy report will be accepted thereafter. Your early action in the matter is requested please.

with regards,

Yours sincerely,

(A. Bhattacharyya)

Shri Jawahar Thakur(CGA)
O/o Controller General of Accounts
M/o Finance
Lok Nayak Bhawan
Khan Market
New Delhi- 110511



24/12/13
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J. W. Thakur
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सत्यमेव जयते

A. BHATTACHARYYA
Chairman

सं. नं. 2013)

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भारत सरकार
कर्मचारी चयन आयोग
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Res : 011-26271729 Fax : 011-24360120

August 05, 2013

DO No. 1/5/2013-P&P-I

Dear Sir/ Madam,

The Staff Selection Commission conducts examinations for recruitment to various Group 'B' Non-Gazetted and Group 'C' Non-Technical posts for various Ministries, Departments and attached and subordinate offices of the Government of India. The Commission has till recently been collecting and compiling vacancies for various posts from different offices manually. In some of the examinations such as Combined Graduate Level Examination, there are as many as 18 posts involving large number of Ministries/Departments. Collection and compilation of vacancies for such large number of posts from different offices manually involves needless manual labour. There are chances of inaccuracies also in compiling of vacancies due to multiple layers of vacancy reporting process. Vacancies are reported by user Departments to the Regional Offices of the Commission as well as centrally to the Headquarters of the Commission. Similarly, there are duplicate reporting of vacancies by the field offices and the Headquarters of the same organization resulting in selection of surplus candidates.

2. The manual collection and compilation of vacancies often leads to delay in result processing resulting in obstruction in smooth flow of examination process in the Commission. In order to address the above problem and to implement the Government's avowed policy of e-governance, the Commission has decided to introduce on-line collection of vacancies for all examinations in future. The Commission has already developed the requisite software for the purpose. The following decisions have been taken :-

- i) The user Ministry/ Department will report vacancies on-line. Vacancies reported manually will not be accepted.

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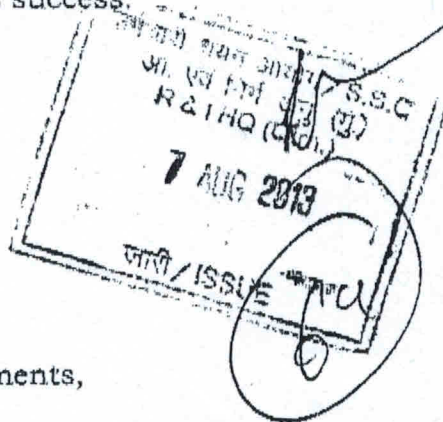
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- ii) The Ministry/Department may collect vacancies from their attached and subordinate offices and report consolidated vacancies for all the offices under the Ministry/Department to the Commission. Vacancies reported directly by the attached and subordinate offices/field offices will not be accepted.
- iii) The Ministry/Department will log on to the system and create a user name and password.
- iv) After reporting the vacancies on-line, a print out of the same, duly authenticated, along with other documents like NOC from Surplus Cell of DOPT and Gazette Notified copy of Recruitment Rules will be submitted to the Commission.
- v) The Commission will not make allocation of candidates State-wise/office-wise. The Commission will allot candidates to the Ministries/Departments and further allocation State-wise/Office-wise will be left to the Ministry/Department.
- vi) Vacancies submitted on-line only upto the prescribed date will be accepted. The date upto which vacancies will be accepted for a particular examination will be notified on the User's Corner of the Commission's website. The vacancy collection module of the website will be disabled after the due date and vacancies reported thereafter will not be accepted.
- vii) The Ministry/Department may nominate a Nodal Officer, not below the rank of Under Secretary, and his name, designation, telephone number(s) and e-mail address may be communicated to Dr. K.K. Dahiya, Secretary, Phone No. 24366609.

3. I request you to wholeheartedly support and co-operate with the Commission in its endeavour for streamline the vacancy collection procedure and issue suitable instructions to the concerned officers in your Department for its success.

With



Yours sincerely,


(A. Bhattacharyya)

Secretary,
All Ministries / Departments,
Government of India
New Delhi.

(As per list enclosed)