

Govt. of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts
7th Floor, Lok Nayak Bhavan
Khan Market, New Delhi.

Dated : 17th October, 2013
21st-

OFFICE MEMORANDUM

Subject:- Grant of four advance increments to Jr. Accountants / Auditors of Central Civil Accounts Service on passing Departmental Confirmatory Test during the period 01/01/1973 to 31/05/1981-clarification there on.

This office is receiving references from various field offices regarding fixation of pay in case of grant of four advance increment to Jr. Accountants/ Auditors who have passed the Departmental Confirmatory Test between the period from 01/01/1973 to 31/05/1981 which are to be regulated in terms of this office OM No. A-11019/20/Misc./2009/MF.CGA(A)/NG/Vol.III/ 144 dated 22/07/2013.

The undersigned is directed to forward herewith a copy of circular No. 25-Staff(Entt.I)/2011, 542-Entt.I/144-2011 dated 30/06/2011 issued by the O/o Comptroller & Auditor General of India in this regard for general guidance and appropriate action in the matter.



(Sakesh Prasad Singh)
Dy. Controller General of Accounts

Encl.:- As above

To
All Pr.CCAs/CCAs/CAs
New Delhi

✓ Copy to:- ITD is requested to upload the OM on CGA's website.

भारत के नियंत्रक-महालेखा परीक्षक का कार्यालय
**OFFICE OF THE COMPTROLLER
 AND AUDITOR GENERAL OF INDIA**

दिनांक
 Date

30 June 2011

To,

1. All Heads of the Department in the IA&AD
 As per mailing list (except the overseas Audit Offices)
2. Director General (Commercial-I) - Local.
3. Director (P) - Local.

Subject:- Grant of four advance increments to the UDCs (Auditors) who have passed the Departmental Confirmatory Test between the period from 01.01.1973 to 31.05.1981 - Clarifications thereon.

Sir/Madam,

References have been received from various field offices regarding fixation of pay in case of grant of four advance increments to the UDCs (Auditors) who have passed the Departmental confirmatory Test between the period from 01.01.1973 to 31.05.1981 which are to be regulated in terms of to the Headquarters circular No. 4-Staff(Entt.-I)/2011 No.118-Entt.-I/2011 dated 10th February 2011.

2. The matter has been examined taking into the consideration the points raised in the references. The clarifications/decisions taken to the points raised in the references have been tabulated below:-

Sl.No.	Point of doubt	Clarification/Decision
1.	How the advance increments are to be regulated in case of the Auditors who have passed the Departmental Confirmatory Examination (DCE) during the period from 01/01/1973 to 31/05/1981.	The Advance Increments to the Auditors, who have passed the Departmental Confirmatory Examination (DCE) during the period from 01/01/1973 to 31/05/1981, are to be regulated in terms of the procedure prescribed under para 288 of the Comptroller & Auditor General's Manual of Standing Orders (Administrative) Volume-I, Second Edition 1970.

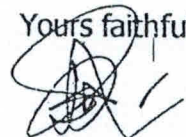
		<p>Passing the DCE will entail the Auditors to get raised their pay upto the stage of Rs. 370/- in the pay scale of Rs. 330-10-380-EB-12-500-EB-15-560/-. The increased rate of pay will be allowed from the date following the last day of the Examination in which the candidate is declared successful.</p> <p>The next and subsequent increments beyond the stage of Rs. 370/- shall be allowed only after rendering the requisite incremental service with effect from that date.</p>
<p>2.</p>	<p>(a) Whether an Auditor who are already at the stage of Rs. 370/- or above in the revised pay scale of Rs. 330-10-380-EB-12-500-EB-15-560/- will get the benefit of any advance increment as he has already drawn four regular increments.</p> <p>(b) How the Advance Increments are to be regulated in case of LDC/Stenographer who is promoted/appointed as Auditor and reached at the stage of Rs. 370/- or above at the time of passing DCE? Will he get any Advance Increments due to passing the examination.</p>	<p>The maximum limit to increase the pay due to passing the DCE is at the stage of Rs. 370/-. In case, an Auditor is already at the stage of Rs. 370/- as on the date following the last day of the Examination in which he is declared successful or on the date of his appointment/promotion to the cadre of Auditor, then he will not get the benefit of any Advance Increment due to passing the Departmental Confirmatory Examination. The only benefit of passing the examination for them is that they shall be confirmed in the cadre of Auditor.</p>

3.	Whether the LDCs, UDCs, and Stenographers who had passed the SAS Part-I or the UDCs who had passed the Divisional Test Examination during the period from 01/01/1973 to 31/05/1981, who were exempted to appear in the DCE, are eligible for grant of the Advance Increments?	The candidates who had passed the SAS Part-I Examination or the Divisional Test Examination during the period 01/01/1973 to 31/05/1981 were exempted from the DCE. In their case the regulation of Advance Increments shall be as mentioned below:- (i) In case of UDCs (Auditor) their pay will be raised to the stage of Rs. 370/- from the date of passing the SAS Part-I or the Divisional Test Examination. (ii) The pay of the SAS Part-I passed LDCs/Stenographers will be raised to the stage of Rs. 370/- only from the date of their actual promotion/appointment in the grade of UDC (Auditor). (iii) The next increment beyond the stage of Rs. 370/- will be allowed after full years service counting for increment.
4.	Some of the retired employees have not submitted their option form by the stipulated date. Whether the fixation will be done on the basis of option already given on various occasions or which is beneficial now.	In case of non receipt of the revised option, the fixation will be done on the basis of the earlier option(s) exercised by them.
5.	Whether employees may be allowed to give fresh option at each stage of their promotion and time to time revision of pay scales by the Pay Commission.	Since there is an unforeseen development the affected employees may be permitted to revise their option in case of their promotion/revision of pay scales in terms of DoPT's OM No. 16/8/2000Estt.(Pay-I) dated 25/02/2003. The revised option must be exercised within one month of issue of this circular.

6.	Whether Qualification Pay paid with effect from 01/06/1981 will be withdrawn and will be recovered from the arrear due to be paid as Advance Increments are being given in lieu of Qualification Pay.	Yes.
7.	In the revised pay scale of Rs. 330-10-380-EB-12-500-EB-15-560, there is Efficiency Bar (EB) beyond the stage of Rs. 380 and 500, whether a DPC need to be convened to adjudge the suitability to cross the EB.	Since the benefit is to be given w.e.f. 01/01/1973, it would not be feasible to review the confidential reports and performance of the retired employees in most cases, therefore, the increments beyond the stage of EB may be allowed as exception.
8.	Whether the benefit of Advance Increment will also admissible to the UDCs (Auditors) who have passed the DCE during the period from 01/01/1973 to 31/05/1981 and have been appointed later to the grade of Divisional Accountant.	Yes. Their pay will be raised to the stage of Rs. 370/- in the Auditor's scale on the date following the last day of the Examination in which they have been declared pass and subsequently the pay may be re-fixed on appointment in the cadre of Divisional Accountant.
9.	In many cases the last date of examination of the Departmental Confirmatory Examination for the UDCs (Auditors) held during the period from 01/01/1973 to 31/05/1981 is not available/traceable in the records. How the Advance Increments are to be regulated in such situation?	In absence of the information regarding the last date of examination of the DCE of a particular year(s) the Advance Increments may be allowed with effect from the last day of the month in which the examination was conducted.

3. The receipt of this letter may please be acknowledged.

Yours faithfully



(SAURABH NARAIN)
Asstt. Comptroller & Auditor General (N)