

G 25018/1/2011-12/ MF-CGA/ FA/ TS/4 55

Government of India

Ministry of Finance

**Controller General of Accounts**

7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market

NEW DELHI

Dated : 04.07.2012

**MEETING NOTICE**

Additional Controller General of Accounts will hold a meeting with Pr. CCAs/ CCAs/ CAs (holding independent charge) on **06.07.2012 at 11.30 A.M. in SWASTI**, O/o the Controller General of Accounts, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi to discuss issues relating to finalization of Annual Accounts for the year 2011-12. Agenda for the meeting is as detailed below :

- Submission of SCTs,
- Submission of Stage II of Appropriation Accounts,
- Submission of Material for Finance Accounts,
- Action taken to reduce opaqueness by opening new minor heads and present status thereof,
- Status of disclosure of accounting data on website of the Ministries/ Departments.
- Any other item.

All Pr. CCAs/ CCAs/ CAs (holding independent charge) are requested to make it convenient to attend the meeting as scheduled. If the stage-II of Appropriation Accounts has not been submitted to CGA, it may be brought for submission at the meeting. In case of any exigency, it may be ensured that the officer not below the level of Controller of Accounts is deputed to attend the meeting.



(M.Pran Konchady)

Jt. Controller General of Accounts

Copy to :

1. All Pr. CCAs/ CCAs/ CAs (holding independent charge),
2. PS to Addl. CGA(AN)
3. PA to Dy.CGA(AKS)
4. Sr.A.O., Appropriation Accounts
5. Sr.A.O., Monthly Accounts
6. Accounts Officer, Finance Accounts
7. Sr. A.O.(Admn.) for making necessary arrangements.
8. Copy to PS to CGA.