

No. 1(7)(1)/2008 /TA/42/  
Ministry of Finance  
Department of Expenditure  
Controller General of Accounts  
Lok Nayak Bhavan, Khan Market  
New Delhi

OFFICE MEMORANDUM

Dated: 16-12-2010

Sub:-Report for tracking progress of Revision of Pension/Family Pension-  
Implementation of Government's decision on the recommendations of the Sixth  
Central Pay Commission.

Attention is invited to this office O.M. No. 1(7)(1)/2008/TA/297 dated 19-9-2008 on the subject mentioned above wherein all Pr. CCAs/ CCAs/ CAs were requested to issue instructions on revision cases of pension/ family pension, to their field units and also monitor at their level the progress of the settlement of those cases. Pr. CCAs/ CCAs/ CAs were also requested to furnish to this office a monthly report on the receipt and settlement of cases in the format prescribed in the annexure thereto.

2. Subsequent to the issue of the above said O.M., Dept. of Pension & Pensioners' Welfare have issued a number of orders on the revision of pension/ family pension to facilitate revision of cases. Keeping in view those orders and also to have an effective monitoring system, the existing proforma in which the information on revision of pension/ family pension cases has to be furnished to this office has been revised by this office. The revised format is sent herewith.

3. All Pr. CCAs/ CCAs/ CAs are requested to ensure that the first report in the revised format, beginning with the report for the month of January 2011, is furnished to this office by 15<sup>th</sup> February 2011. Subsequently, monthly status report should reach this office by 15<sup>th</sup> of the month following the month of report.

The status of revision cases in respect of Post-2006 retirees may continue to be sent in the format forwarded by this office O.M. dated 19-9-2008.

Encl: as above.



(Vibha Pandey)  
Jt. Controller General of Accounts

21/12  
Pr. Chief Controller of Accounts/  
Chief Controller of Accounts/  
Controller of Accounts  
Ministry / Dept. of .....

Report for tracking progress of revision of PPOs pertaining to Pre-2006 retirees based on VI CPC related orders

Name of Ministry/ Department <sup>1</sup> Month of Report .....(to be submitted on the 15<sup>th</sup> of the following month)

Sl. No.	Name of PAO and PAO Code	Number of PPOs <sup>2</sup> requiring revision (as per master list <sup>3</sup> of pensioner/ family pensioners) (as at the end of .....(Month preceding the month of report)	Number of PPOs <sup>2</sup> wherein PAO has issued Revision authorities out of those mentioned in Col (3) upto the end of..... (Month preceding the month of report)	Number of PPOs <sup>2</sup> due for first time revision <sup>2</sup> as on 1- - 201... (month of Report)	Number of PPOs <sup>2</sup> revised authorities returned by CPAO (out of those referred in Col (4)	Number of PPOs <sup>2</sup> wherein revised authorities have been issued by PAO for first time revision during the month of Report	Number of PPOs <sup>2</sup> pending at the end of the month of Report	Break up of cases pending at the close of the month by reason (shown under Col (8)			Remarks
								Pending for want of information from Dept	Pending with PAO	Any other reason (Life Time Arrears. etc.)	
1	2	3	4	5(3-4)	6	7	8=(5+6-7)	9	10	11	12
Total											

Note: Only revision cases pertaining to VI CPC related orders should be taken into account

1. It is required that this Report is compiled and sent by Pr. A.O to O/o CGA for which similar format will need to be prescribed for the PAOs.
2. The words PPO and first time revision are being used in this format to refer one PPO even if a pension case is revised more than once .
3. This master-list could be reduced if the information about the death of the pensioner / family pensioner etc. is intimated causing the cancellation of the PPO –any such change should be clearly annotated in that month’s returns with list of Names, PPO Numbers and reasons..
4. Class of pension, i.e. pension, family pension has been omitted; there may be several instances of pensioners having expired and family pensioner being the recipient.

Report for tracking status of annexure III received from bank

Ministry / Department : .....Month of Report .....(to be submitted on the 15<sup>th</sup> of the following month)

Sl. No.	Name of PAO	PAO Code	No. of pensioners as per Master List	Out of those mentioned in Col (4), No. of cases in which Annexure III has been received from the Pension Disbursing banks upto the end of the previous month	No. of cases wherein Annexure III complete in all respects is awaited.	Remarks, if any
1.	2.	3.	4.	5.	6.	7.
1.						
2.						
3.						
4.						
Total						

Report showing the information on the meetings held by the Nodal Officers of the Ministry/ Department

Ministry / Department : .....Month of Report .....(to be submitted on the 15<sup>th</sup> of the following month)

Total No. of meetings held by the Nodal Officer of the Ministry with the Nodal Officer(s) of the Pension Disbursing bank(s) during the month of Report: .....(Details may be furnished in the format given below)

Name of the Pension Disbursing bank and the nodal officer with whom the meeting was held	Date of meeting(s) held during the month of Report

Report<sup>1</sup> for tracking intimation from banks regarding payment of additional pension ( after attaining the age of 80 years of age)

Ministry/ Department:.....Month of Report .....(to be submitted on the 15<sup>th</sup> of the following month):

Sl. No.	Name of PAO & PAO code	No. of references <sup>3</sup> received from banks upto the end of ..... (Month preceding the month of report)	No. of cases wherein additional Pension <sup>2</sup> has been authorized by PAOs against the references referred to in col.(3) upto the end of ..... (Month preceding the month of Report)	No. of cases pending at the beginning of .....(the month of report)	No. of new references received from the banks during the month of report where revised authorities are required to be issued by PAOs	No. of cases wherein additional pension <sup>2</sup> authorized during .....(the month of report)	No. of cases pending revision at the end of .....(the month of report)	Break up of cases pending mentioned in col.(8) by reason			Remarks, if any
								No. of cases that were referred to Dept for sanction of additional pension <sup>2</sup> by HOO/ Ministry / dept and pending with them	Sanction of HOO received but pending in PAO	Other reasons, if any	
1	2	3	4	5(3-4)	6	7	8(5+6-7)	9	10	11	12
1											
2											
Total											

Note:

1. This format would serve as an MIS to track cases referred to PAOs by banks for formal authorization of additional pension / family pension on as per DPPW's O.M. dated 21-5-2009,11-8-2009, 25-6-2010 and 28-9-2010.
2. The term 'pension' also includes family pension.
3. The term 'References' used in this report would refer to intimations sent by the Pension Disbursing banks with regard to payments of additional pension / family pension (on the pensioner's attaining the age of 80 years) made by them on provisional basis wherein proof of age/ date of birth has been forwarded by banks to PAO for issuing formal authorization of the additional pension/ family pension.
4. This report may be compiled by PAOs, with PPO-wise details, where necessary and consolidated by Pr. A.Os and sent to O/o CGA.