

MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
LOK NAYAK BHAVAN  
KHAN MARKET, NEW DELHI-110 003

Dated: 23<sup>rd</sup> August, 2012

57h

OFFICE MEMORANDUM

Subject:- **Promotion of LDCs as Accountants on seniority basis under Rule 5 (2) of Central Civil Accounts Service ( Accountant and Senior Accountant Group 'C' posts ) Recruitment Rules, 2010.**

Attention is invited to Rule 5 (2) of Central Civil Accounts Service ( Accountant and Senior Accountant Group 'C' posts ) Recruitment Rules, 2010 regarding promotion of LDCs as Accountant on seniority basis under 25 % quota.

2. Pr. CCA/CCA/CA/Dy.CAs are to hold DPC in respect of LDCs those who will be completing 5 years of regular service as on 01.01.2013 (including those found 'unfit' in the previous occasion, those who have refused promotion and also those who were covered by the 'Range' as on 01.04.2012 and promoted but have not been relieved so far) and furnish the "Select List" of all those found 'Fit' in Proforma-I in the order of seniority as appearing in the Gradation List maintained at their end. The persons who have been offered promotion for the year 2012-13 but have so far not accepted the same are to be debarred in terms of DoPT OM No. 22011/8/87-Estt (D) dated 09/04/1996 and then considered afresh for 2013-2014.

3. As per Central Civil Accounts Service (Accountant and Senior Accountant Group 'C' posts) Recruitment Rules, 2010- 25% of Vacancies are to be filled up through promotion on the basis of seniority. The vacancy position under 25% quota may be furnished in Proforma-II. Break up of vacancies that have accrued upto

31.03.2013, and likely to accrue during April, 2013 - March, 2014 may be given in the respective columns.

4. The overall vacancy position with station wise break up in the grade of Accountant (excluding those kept in operational abeyance) may be given in Proforma-III.

5. The information complete in all respect in Proforma-I, II & III may be sent to this office positively by 15<sup>th</sup> January, 2013.

**Encl.:- As above**



( Ved Prakash )  
Accounts Officer

1. Pr. CCAs/CCAs/CAs/Dy. CAs  
All Min. / Deptt., New Delhi
2. ITD with the request that same may be posted on O/o CGA website

Proforma-I

Ministry/Department.....

Select List of LDCs found "Fit" by DPC held on .....

Sl. No.	Name	Gen/ SC/ST	Date of birth	Date of appt. as LDC in CCAS	Station of present posting	Station opted on promotion

- The information in respect of LDCs is to be furnished in the order of seniority as appearing in the Gradation List maintained by CCA/CAs.

Certified that the information furnished above have been duly verified from the records available and found to be in order.

Pay & Accounts Officer/Sr. Accounts Officer  
Ministry/Department

Proforma-II

Details of vacancies to be filled in the grade of Accountant on seniority basis 25% of vacancies.

	General	SC	ST	Total
Vacancies accrued up to 31-03-2013.				
Vacancies likely to accrue during 01-04.2013 to 31-03-2014 (month wise breakup may be given)				

Proforma-III

Details of overall vacancies in the grade of Accountant (excluding those kept in operational abeyance).

Station	General	OBC	SC	ST	Total

Certified that the above information is correct and verified as per the roster maintained of this end.

Pay & Accounts Officer/Sr. Accounts Officer  
Ministry/Department