

F.No. TA-2-01002/2/2024-TA-CGA(e-16565)/11 REMINDER-II

**Ministry of Finance**  
**Department of Expenditure**  
**Controller General of Accounts**  
**(TA-II Section)**  
**New Delhi**

...

**Dated 09.01.2026**

**OFFICE MEMORANDUM**

**Subject: Maintenance of registers by PAOs/CDDOs as prescribed in Civil Accounts Manual, 2024– reg.**

Reference is invited to this Office OM No. TA-2-01002/2/2024-TA-CGA(e-16565)/402 dated 07.11.2025 (copy enclosed) and subsequent reminder dated 09-12-2025 wherein all the Pr.CCAs/CCAs/CAs(i/c) were requested to furnish a consolidated report on the maintenance of registers prescribed in CAM,2024 by PAOs/CDDOs under their control. However, the information is still awaited from many of the Ministries/Departments.

2. All Pr. CCAs/CCAs/CAs(ic) are, therefore, once again requested to furnish the requisite information latest by 30th January 2026.

This issues with the approval of the competent authority.

Encl: As Above

  
(Samya Bhushan)  
Asstt. Controller General of Accounts (TA)

To,

All Pr. CCAs/CCAs/CAs(ic) of Ministries/ Departments

F. No. TA-2-01002/2/2024-TA-CGA (e-16565)/449

REMINDER

Ministry of Finance  
Department of Expenditure  
Controller General of Accounts  
(TA-II Section)  
New Delhi

Dated:09.12.2025

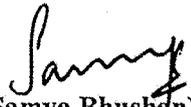
OFFICE MEMORANDUM

**Subject: Maintenance of registers by PAOs/CDDOs as prescribed in Civil Accounts Manual, 2024- reg.**

Reference is invited to this Office OM No. TA-2-01002/2/2024-TA-CGA(e-16565)/402 dated 07.11.2025(copy enclosed) wherein all the Pr.CCAs/CCAs/CAs(i/c) were requested to furnish a consolidated report on the maintenance of registers prescribed in CAM,2024 by PAOs/CDDOs under their control by 28<sup>th</sup> Nov 2025. However, the information is still awaited.

2. All Pr. CCAs/CCAs/CAs(ic) are, therefore, once again requested to furnish the requisite information latest by 24<sup>th</sup> December 2025.
3. This issues with the approval of the competent authority.

Encl: As Above

  
(Samya Bhushan)  
Asstt. Controller General of Accounts (TA)

To,  
All Pr. CCAs/CCAs/CAs(ic) of Ministries/ Departments

F. No. TA-2-01002/2/2024-TA-CGA (e-16565)/ 402  
Government of India  
Ministry of Finance  
Department of Expenditure  
Office of Controller General of Accounts  
Mahalekha Niyantarak Bhawan,  
GPO Complex, E-Block, INA, New Delhi-110023  
TA-II Section  
...

Dated, the 07<sup>th</sup> Nov, 2025

**OFFICE MEMORANDUM**

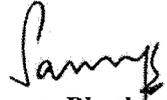
**Subject: Maintenance of registers by PAOs/CDDOs as prescribed in Civil Accounts Manual, 2024 -reg.**

In CAM, 2024 various registers have been prescribed which are to be maintained by PAOs/CDDOs in manual form, in electronic form and both in manual and electronic form. The provisions under which these registers are to be maintained are also stated in these forms. These registers are to be maintained for accounting and reconciliation of receipts and payments. The list of various registers (Index of Forms as available in CAM,2024) to be maintained by PAOs/CDDOs is annexed at Annexure I.

2. All Pr. CCAs/CCAs/CAs(ic) are, therefore, requested to furnish a consolidated report on the maintenance of various registers prescribed in CAM, 2024 by PAOs/CDDOs under their control in the format provided as Annexure -II through mail on email id: - ta2-cga@gov.in.

This issues with the approval of the competent authority.

Encl: As above.

  
(Samya Bhushan)  
Asstt. Controller General of Accounts (TA)

To,

All Pr. CCAs/ CCAs/ CAs (I/C) of Ministries/ Departments.