GOVERNMENT OF INDIA
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE
O/O CONTROLLER GENERAL OF ACCOUNTS,
GIFMIS – PFMS

Mahalekha Niyantrak Bhawan
GPO Complex, Block E, INA Colony, New Delhi

File No. **I/2/2025-ITD-CGA/386-87**   Date: /02/2025

OFFICE MEMORANDUM

Sub: Standard Operating Procedure for Migration of Agency Bank Accounts for the schemes migrating from CNA Model-2 To CNA Model-1/1A

The undersigned is directed to refer to the Ministry of Finance DoE OM of even no. dated 21st May 2024 regarding the revised procedure of fund flow under Central Sector Schemes and to forward the Standard Operating Procedure for Migration of Agency Bank Accounts for the schemes migrating from CNA Model-2 To CNA Model-1/1A.

2. A new system functionality has been made available for migration of existing agency bank accounts from Model -2 to CNA Model 1 / 1A in one go, in order to reduce the task of flagging the same account again by each agency user at all levels. This functionality enables the Programme Division user to mark the agency accounts migrated from CNA Model-2 to TSA Hybrid as TSA Hybrid/Holding Account in one go. This functionality is applicable for the Scheduled Commercial Bank Savings Accounts, Zero Balance Subsidiary Accounts and Holding Accounts once the scheme has been marked as TSA/TSA Hybrid. A detailed user manual is attached for reference of all stakeholders.

(Anupam Raj)

Dy. Controller General of Accounts

To:

All Pr. CCAs/CCAs/CAs with independent charge with a request to get the OM circulated to Program Divisions and all concerned Agencies.

Copy to:

Sr.AO (GIFMIS) to upload a copy on CGA's website

Digitally signed by
Anupam Raj
Date: 12-02-2025
16:14:50

Standard Operating Procedure for Migration of Agency Bank Accounts for the schemes migrating from CNA Model-2 To CNA Model-1/1A

Introduction:

TSA/TSA Hybrid is an attempt for disbursement of funds under Central Sector Schemes for more effective cash management and with an aim of achieving the goal of "Just–in–time" fund flow from the Central Ministries/Departments/Central Nodal Agencies to Autonomous Bodies/Sub-Agencies and down the line agencies through an integrated network of PFMS, RBI, and Scheduled Commercial Banks.

The new functionality for the migration of Agency bank Accounts has been designed to reduce the burden of Account flagging by Agency Users at all levels. Now, the Programme Division User can mark the Agency Accounts migrated from CNA Model-2 to TSA Hybrid as TSA Hybrid/Holding Account in one go.

Firstly, the ministry has to approach the PFMS Roll-out team to mark the scheme from TSA Model II to CNA Model I and get it flagged as TSA Hybrid from PD.

Steps to be followed in Account Migration:

The purpose of this screen is to migrate the Scheduled Commercial Bank Savings Accounts, Zero Balance Subsidiary Accounts, and Holding Accounts from Model II to TSA Hybrid Model 1A in one go. The responsibility of account migration has been provided to the PD User.

a) Programme Division User will log into PFMS and select the menu using this path below "TSA→TSA-Hybrid→Manage TSA Scheme."
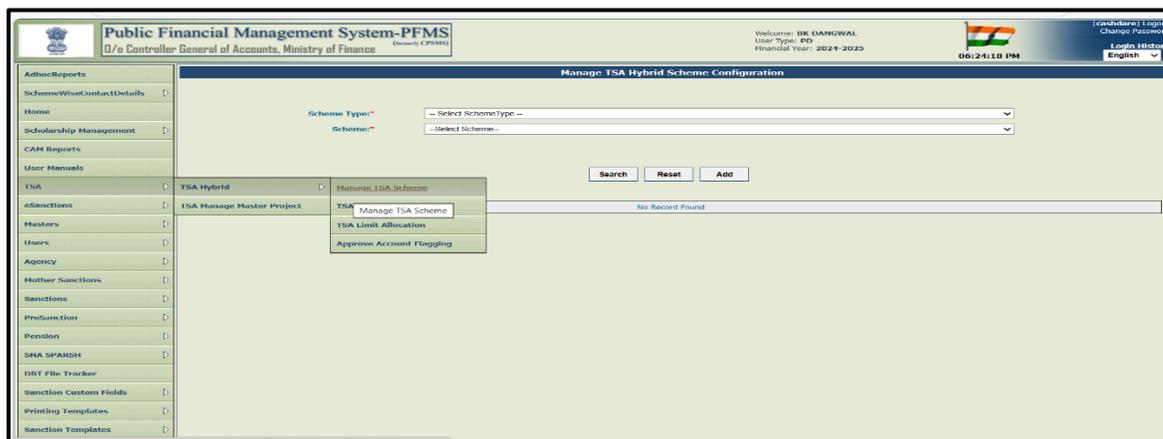
b) User will navigate to the following screen and click on the "Manage TSA Scheme" Menu. Manage TSA Hybrid Scheme Configuration page will open.

c) User will select Scheme Type and its corresponding Scheme from the dropdown. Following buttons are provided -

- Search button to Search Scheme.
- Reset button to reset the records.
- Add button to add the records.

d) After selecting Scheme type and Scheme, user needs to click on submit button. After successful submission, the following screen will appear.
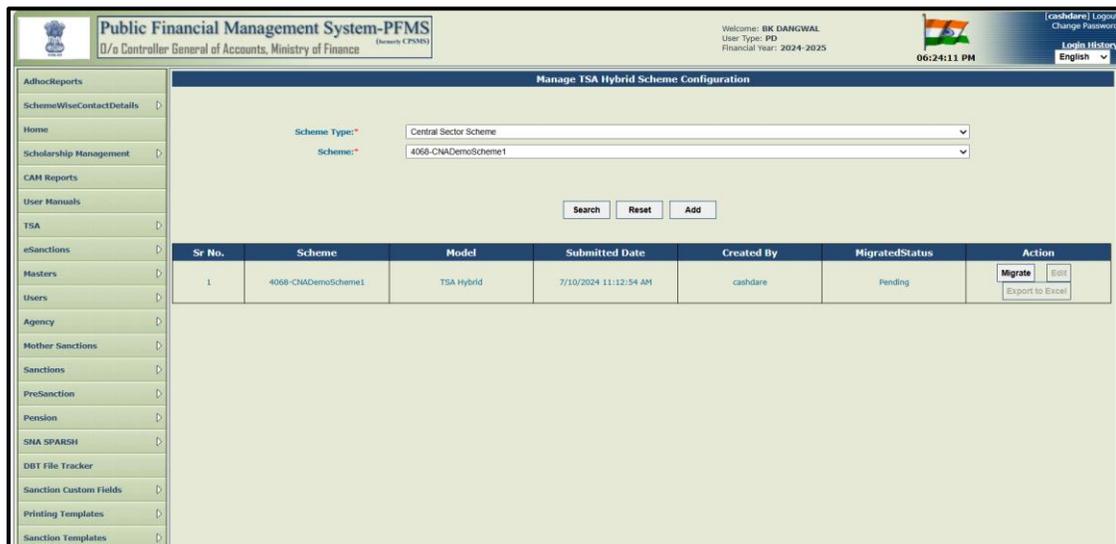
e) To migrate the bank accounts, user needs to click on Migrate button. After clicking Migrate button following message will appear.
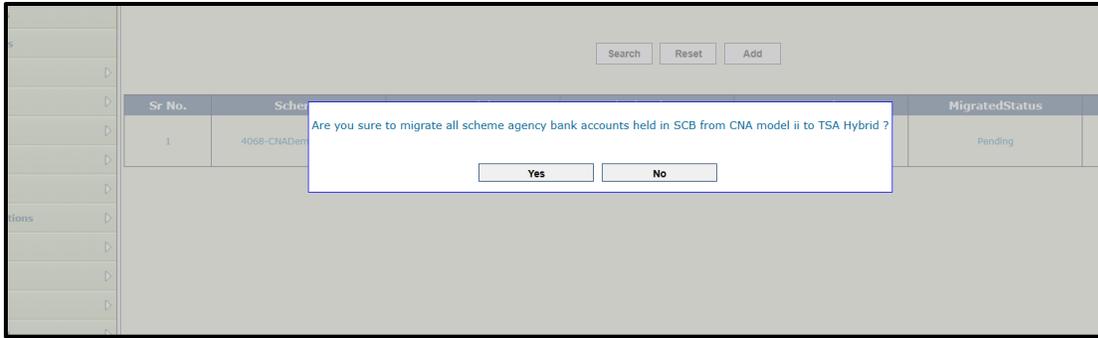
f) After clicking on Yes button, following message will appear.

Manage TSA Hybrid Scheme Configuration						
Migration request has been generated. You can check the status in next 15 minutes.						
Scheme Type:*	Central Sector Scheme					
Scheme:*	4068-CNADemoScheme1					
Search Reset Add						
Sr No.	Scheme	Model	Submitted Date	Created By	MigratedStatus	Action
1	4068-CNADemoScheme1	TSA Hybrid	7/10/2024 11:12:54 AM	cashdare	Under Process	Migrate Edit Export to Excel
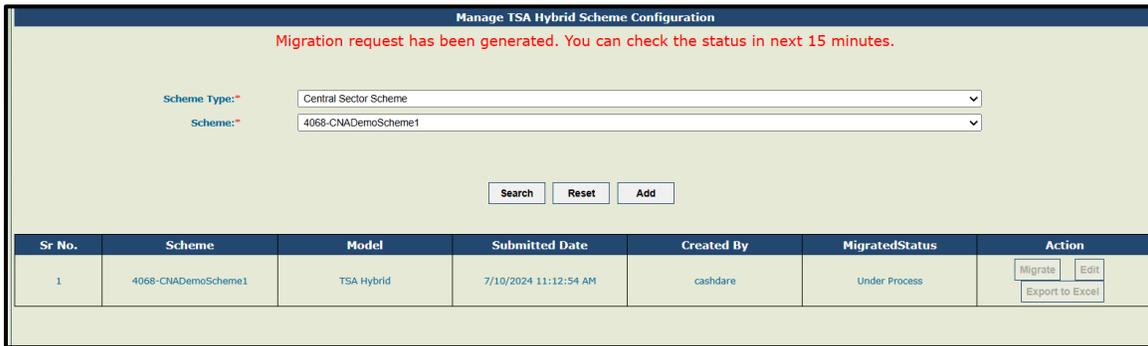
g) The migration request will be approved automatically in an hour.
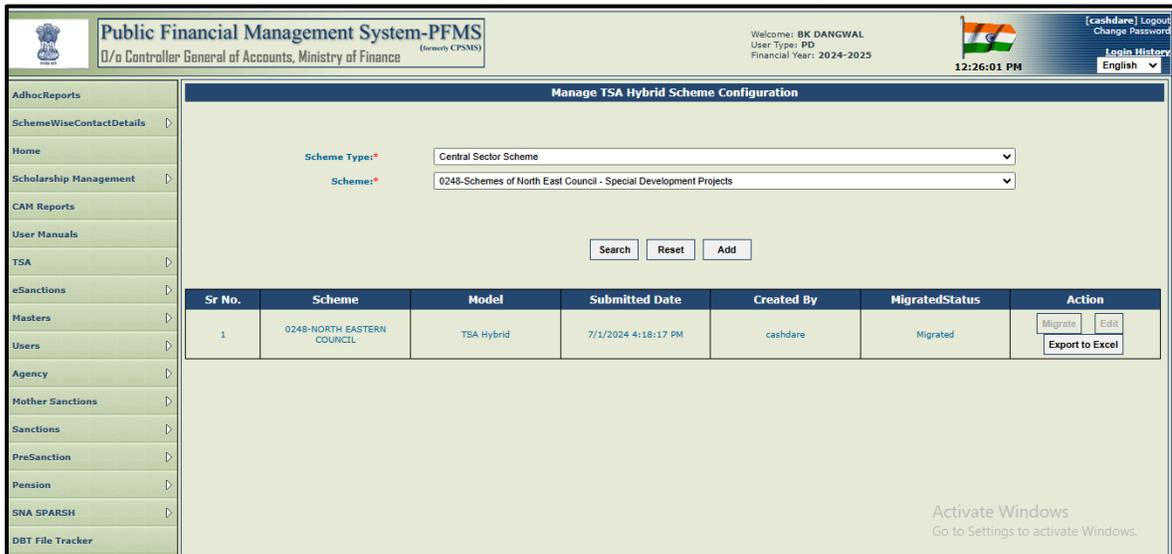
Removal of Account flagging in case any account has been incorrectly flagged as TSA Hybrid/Holding Account through migration functionality or otherwise

a) Agency Admin will log in on PFMS and go to menu: **TSA> TSA Hybrid> Manage Account Flagging.**
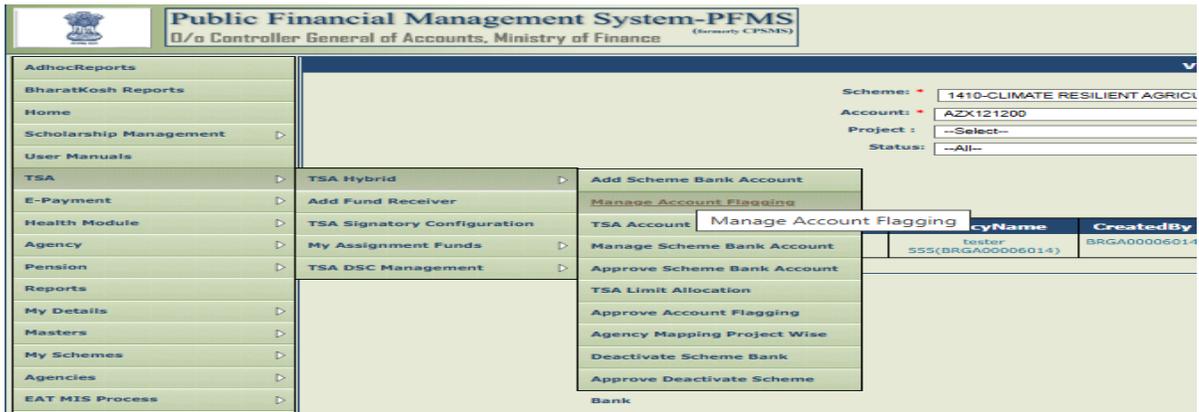
b) User will select the "Scheme" from drop-down menu.
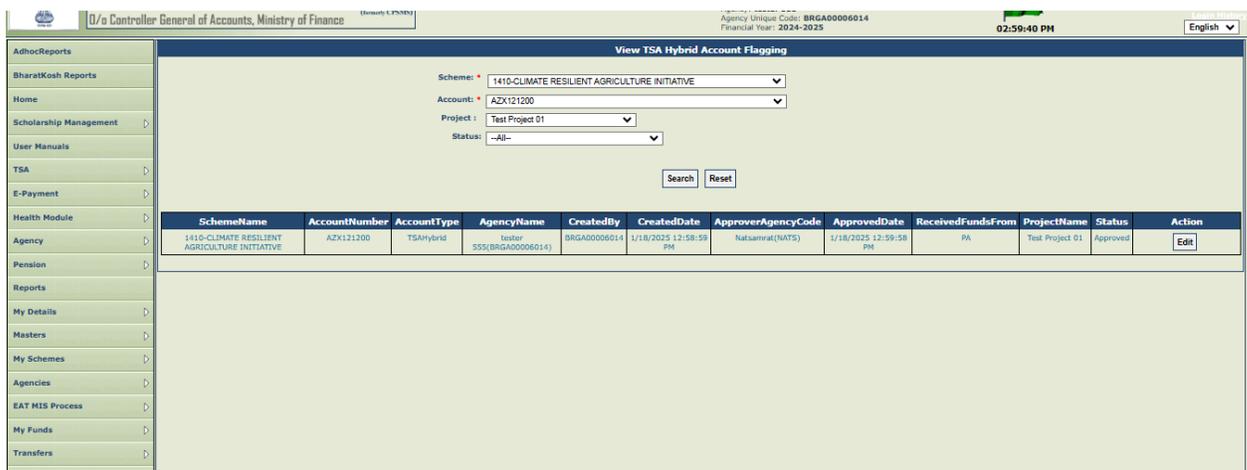
c) The user will select "Bank Account Number" and "Project Name" if existing.

d) After clicking on search, a grid showing the flagged account with all details will appear. User has to click on "Edit".
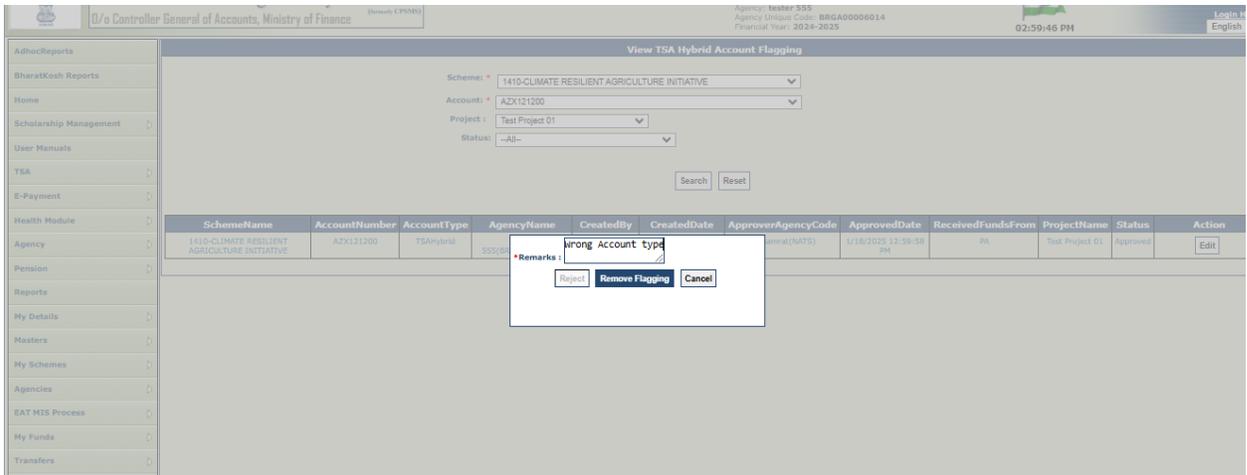
e) A popup will appear for keying in the remarks. After the remarks have been provided, the User can remove the flagging.

f) If the limit has already been allocated to the account by the parent Agency, the User cannot remove the Hybrid Account flagging and an error will be given as shown in the screen below:
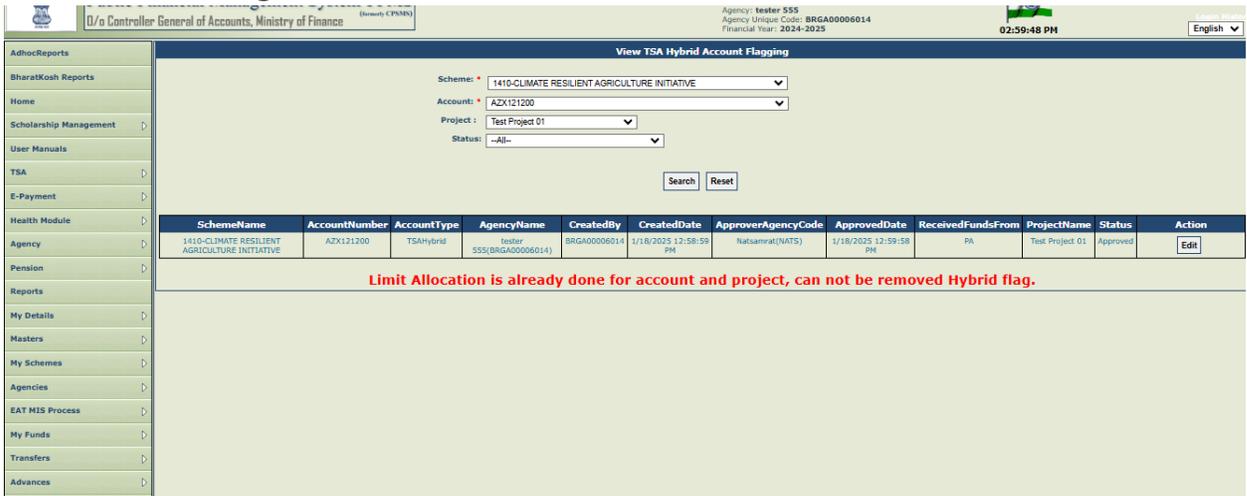
If the limit has not been allocated for that account and there are no transactions in the pipeline, the account flagging can be removed successfully.