

E-16352

No. A-22013/1/2024-Group B-CGA/ 184

Ministry of Finance
Department of Expenditure
Controller General of Accounts

Mahalekha Niyantrak Bhawan
E-Block, GPO Complex,
INA, New Delhi – 110023
Dated: 24th June, 2025

OFFICE MEMORANDUM

Subject: Appointment of AAO(C) CBT 2022 passed officials as Assistant Accounts Officer in Departmentalized Accounting Organisations.

25 AAO (C) CBT 2022 passed officials working in **various Ministries** have been approved for appointment as Assistant Accounts Officer as detailed in **Annexure I**.

2. CCAs/CAs may like to view the Transfer Policy dated 12.02.2024 (available at www.cga.nic.in) and the official may be relieved from present office to join duties at new station/office at the earliest. Requests for change of station will not be entertained at this stage and hence need not be sent to this office.

3. Before issue of the appointment order, the concerned Ministry/Department is requested to do the following:

(i) The Ministry/Department where the concerned AAO(C) CBT 2022 passed official is currently posted, may immediately send a report to the Ministry/Department where the allocation has been made, as to:

(a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A) dated 14-9-1992 and subsequent clarification vide OM No. 22012/1/99-Estt(D) dated 25-10-2004;

(b) Whether the concerned AAO(C) exam. passed official is undergoing any penalty under Rule 11 of the CCS(CCA) Rules, 1965 due to which appointment cannot be given effect.

(ii) The above report is to be furnished within **five working days** from the date of publishing of this OM. If however for any reason, furnishing of the above mentioned report is expected to take longer than five working days, specific intimation to this effect may be given immediately to this office and Ministry/Department which is to make the appointment. The recipient Ministry will also pursue vigilance clearance with the other Ministry to get the clearance as soon as possible.

Contd..



- (iii) On receipt of the report, the Ministry/Department to which the AAO(C) CBT 2022 passed official is allocated, may proceed to issue the appointment order in the enclosed proforma. This appointment order is to be signed by the Appointing Authority i.e. by the Chief Controller of Accounts or the Joint Controller General of Accounts as the case may be. The appointment order must be issued within **five working days**.
- (iv) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** and shall serve the appointment order and relieving order simultaneously. Copies of these orders may be sent to this office for records.
- (v) Any delay in completion of the above process must be reported promptly to this office along with the reasons for the same.
- (vi) **No separate individual orders will be issued.**



(Jyoti Vinod)

Senior Accounts Officer (HR-3)

Copy to:

1. All the Concerned Pr. CCAs/CCAs/Jt. CGAs/CAs./CC (Pension)/CFC, Civil Aviation/Director (INGAF)/ADG (Prasar Bharati)
2. Jt. CGA, PFMS (HQ)/Concerned SNOs.
3. All individual concerned
4. Sr. AO, ITD, O/o CGA, New Delhi for uploading.
5. Guard File.

PROFORMA FOR PROMOTION ORDER

**GOVERNMENT OF INDIA
MINISTRY OF
DEPARTMENT OF
NEW DELHI**

OFFICE ORDER NO /2025

In pursuance of O/o CGA OM No. dated
Sh./Smt./Ms., (Designation), AAO (C) CBT 2022 passed official of
M/o, who has been allocated by the Controller General of Accounts, is
hereby approved for promotion as Assistant Accounts Officer in the Level 8 (7th CPC) of
Pay Matrix from the date he/she assumes charge of the post in Min/Deptt/of
at The appointment shall be governed by the Central Civil Accounts Service
(AAO) Recruitment Rules, 2000 and other rules and orders issued from time to time by
the Government of India and the Controller General of Accounts as are applicable to the
post of Assistant Accounts Officer.

Posting of Sh./Smt./Ms. in
(Ministry\Station) has been decided by the M/o Finance, Department of Expenditure,
Controller General of Accounts after taking into account his/her seniority, options
exercised by the officer, availability of vacancies subject to the overriding consideration of
administrative convenience as laid down in OM **No.A-
32014/1/2002/MF.CGA/(A)/Gr.B/Vol.III/663 dated 30.10.2015** and subsequent
amendments thereof (available at www.cga.nic.in). The posting is liable to change as and
when warranted due to administrative reasons.

Promotion of Sh./Smt./Ms. is provisional and is subject to
verification of caste certificate by O/o Chief Controller of Accounts/the Appointing
Authority of the concerned Ministry /Department as per **DoPT OM No. 36011/1/2012-
Estt.(Res.) dated 8th October, 2015** failing which his/her promotion based on benefit of
reservation is liable to be withdrawn. **{Strike out this clause in r/o of General Category
Officer}**

(Chief Controller of Accounts)/(Jt.CGA)

Sh./Smt./Ms., (Designation)

M/o /D/o

Copy to:

- 1.
- 2.

Allocation of AAO (Civil) CBT 2022 Passed officials							
Sl No.	Name	Category (SC/ST/Gen)	Date of Birth	Present Ministry	Present Station	Allocated Ministry	Allocated Station
1	SHINEY AHUJA, MS.	Gen	01-10-1987	Mines	Lucknow	CBDT	MORADABAD
2	NITIN KUMAR	Gen	13-09-1996	MHA	Delhi	CBDT	JAMMU
3	VIVEK RAJ	GEN	19-02-1995	Mines	Kolkata	FINANCE	DELHI
4	RAKESH KUMAR	Gen	22-01-1989	EF&CC	Delhi	CBDT	SHILLONG
5	KUNJAL KUMAR	Gen	12-01-1990	MHA	Shillong	CBIC	BHAVNAGAR
6	VENUS, MS.	Gen	03-12-1990	MHA	Delhi	H&UA	BENGALURU
7	RACHARLA ANIL KUMAR	Gen	04-08-1991	Mines	Hyderabad	H&UA	TIRUPATI
8	ASHOK	Gen	08-03-1992	MHA	Delhi	CBIC	MUMBAI
9	ANJU YADAV, MS.	Gen	18-08-1995	CGA	Delhi	CBDT	MUMBAI
10	SAMANWIKI MAJI, MS.	GEN	20-05-1990	CBIC	MUMBAI	FINANCE	MUMBAI
11	JITENDRA MAURYA	GEN	01-07-1989	CBIC	MUMBAI	H&UA	MUMBAI
12	RHITAM BANDYOPADHYAY	Gen	06-04-1992	Commerce	Kolkata	CBIC	MYSORE
13	ANJALI GOYAL, MS.	Gen	03-07-1993	Agriculture	Delhi	CBIC	MUMBAI
14	ABHISHEK RANA	Gen	24-07-1994	Industry	Delhi	SRTH	Campbel Bay
15	GADHIRAJU KALYAN VARMA	Gen	21-12-1989	MHA	Hyderabad	CBIC	CHENNAI
16	VIKRAM SINGH CHANDEL	Gen	05-07-1992	H&UA	Delhi	CBIC	AURANGABAD
17	NIPUN CHANDRA	GEN	09-07-1988	CBIC	VADODARA	I&B	DELHI
18	DIVYA ARORA, MS.	Gen	12-09-1992	Civil Aviation	Delhi	CBDT	MUMBAI
19	PUJA KUMARI, MS.	Gen	08-11-1994	Industry	Delhi	PFMS	MUMBAI
20	VED PRAKASH	Gen	19-02-1990	MHA	Delhi	SCI & TECH	Hyderabad
21	LOHIT GUPTA	GEN	09-09-1990	CBIC	CHANDIGARH	H&UA	KINNAUR
22	SNEHA SINGH, MS.	GEN	07-07-1989	CBIC	BANGALORE	CPAO	DELHI
23	VIKAS SINGH	Gen	30-07-1989	Jal Shakti	Delhi	H&UA	JAMMU
24	REETESH KUMAR	Gen	24-11-1995	Mines	Kolkata	FINANCE	DELHI
25	SHIV KUMAR	Gen	20-11-1993	Law & Justice	Delhi	HEALTH	MUMBAI


(Jyoti Vinod)

Senior Accounts Officer (HR-3)