

A-65061(55)/4/2025-Admin-CGA/3174-3176
Government of India
Department of Expenditure
Office of Controller General of Accounts
2nd Floor, Mahalekha Nyantrak Bhawan
GPOA Complex Block-E INA New Delhi-110023

14th February, 2025

OFFICE MEMORANDUM

Sub : Observance Civil Accounts Week in all outstation Pay and Accounts Offices by undertaking different activities during the 49th Civil Accounts Day week – reg.

It is a matter of pride that the Civil Accounts Organization is commemorating the 49th anniversary of its foundation on 1st March, 2025. This milestone reflects the organization's unwavering commitment to financial accountability, transparency, and excellence in public service.

This year, it has been decided to Celebrate Civil Accounts Week in from 1st to 07th March, 2025. The list of activities to be undertaken during the Civil Accounts Week from 01.03.2025 to 07.03.2025 is annexed.

Your kind support is solicited to ensure active participation of all members of the Civil Accounts cadre while organizing the Civil Accounts week in all the outstation Pay and Accounts Offices under your respective Ministry/ department. The PAOs may be appropriately advised to observe the Civil Accounts Week as per the activity scheduled for each day within the available resources.

A report in this regard may please be sent within 15 days after the conclusion of the celebration of Civil Accounts Week in the enclosed format which will help in assessment of the good work done by our Pay and Accounts Offices.

This issues with the approval of competent authority.



(Satish K Jadhav)

Joint Controller General of Accounts

To,

1. All Pr. CCAs & CCAs/CAs(IC)
2. All ICAS officers posted in CGA/PFMS/CPAO/INGAF

Copy to:

1. Sr AO, GIFMIS for uploading on CGA Website

Activities to be observed during the Civil Accounts Week, 2025

S.No.	Activity	Date
1.	Opening Ceremony : Highlighting the ICAO 's Journey, achievements and future vision; Interactive Activities	01.03.2025
2.	Facilitation of universalisation of e-bill coverage	02.03.2025
3.	<ul style="list-style-type: none"> • PAO DDO Troubleshooting • Pension Adalat including delay in processing of superannuation Pension cases 	03.03.2025
4.	Wedding out of old records, cleanliness drive	04.03.2025
5.	Tree plantation/Blood Donation Camp/Meditation/Yoga	05.03.2025
6.	Sensitization of IT and cybersecurity protocols for all stake holders and users of PFMS through workshops, trainings etc	06.03.2025
7.	Settlement of Audit paras	07.03.2025

Format of report for the activities undertaken

CIVIL ACCOUNTS WEEK CELEBRATION (1st -7th March 2025)

O/o.....

S.NO.	Tentative Date	Activity undertaken	Details of activity	Impact assessment
1.	01.03.2025	Opening Ceremony : Highlighting the ICAO 's Journey, achievements and future vision; Interactive Activities		
2.	02.03.2025	Exposure/workshop on e-bill process		
3.	03.03.2025	<ul style="list-style-type: none"> • PAO-DDO Troubleshooting • Pension Adalat including delay in processing of superannuation Pension cases 		
4.	04.03.2025	Wedding out of old records, cleanliness drive		
5.	05.03.2025	Tree plantation/Blood Donation Camp/Meditation/Yoga		
6.	06.03.2025	Sensitization of IT and cybersecurity protocols for all stake holders and users of PFMS through workshops, trainings etc		
7.	07.03.2025	Settlement of Audit paras		