

O/o Controller General of Accounts
Department of Expenditure
M/o Finance
(GIFMIS-PFMS)

No.I-104/5/2024-ITD-CGA/E-17047/98-120 Dated 8th August 2024

Office Memorandum

Subject: Pre-requisites to be followed in implementation of Hybrid TSA System

The Undersigned is directed to refer to the Master Circular regarding Procedure for release of funds under Central Sector Schemes (CS) and monitoring utilization of the funds released issued vide OM No. F3/(06)/PFMS/2023 Dated 21st May 2024 and inform that the following additional pre-requisites may also be noted for compliance by all agencies and at all levels of hierarchy.

A. System Related:

- i. **Upgradation** of all Computers to **Windows 10 and above** operating System.
- ii. **Minimum 8 GB RAM and i3 processor**, AMD Ryzen 3 or similar.
- iii. **Microsoft Dot Net Framework 4.6.1** in every system where PFMS is operated.
- iv. **Windows DSC Utility** (to be downloaded from PFMS from the path mentioned at G Below and installed on all systems)

B . Protocol to be followed for using Existing Bank Account in Scheduled Commercial Bank or opening of new Savings Bank Account in SCBs

i. As per para 32 of Master Circular, Recipient SA or SAs may use existing Savings Bank Account already opened in a Scheduled Commercial Bank **subject to condition that funds in the existing bank accounts shall be deposited in Consolidated Fund of India, before onboarding.**

ii. It has been clarified by Department of Regulations, RBI that a **Private entity having CC Limit cannot open Saving Bank Account with Banks.**

iii. **The conversion of existing bank accounts opened under Model 2 to the savings or Zero Balance Subsidiary Accounts as required under model 1(A) will be required to ensure minimal disruption in the banking arrangement while shifting to Hybrid TSA.**

C. CNA-M1 Marking: CNA-M1 marking is must prior to onboarding of a central sector scheme on CNA-M1/ Hybrid. In case a Scheme is already onboarded to CNA-M2 is switching to CNA-M1, it should be taken care of that the balances in the Scheduled Commercial Bank of the CNA must have been remitted to CFI. Once a scheme is marked as CNA-M1, the Scheduled Commercial Bank account would be marked as "not in use". **Thereafter, processing of any transaction will not be possible in CNA-M2**

(ii) **Request for marking the scheme as CNA-M1 may be referred to the concerned Sr AO (PFMS Division) as per Annexure "A" attached.**

D. Scheme Flagging: Only those schemes will be available for Hybrid TSA flagging that are already **mapped by the Programme Division user and marked as CNA-M1 in PFMS.**

E. Hierarchy Mapping: Programme Division and the Concerned Parent Agency (Agency Admin) will Map the down the line Agency as its Child Agency in PFMS as follows:

Agencies>Agency Mapping

F. Hybrid TSA Account Flagging: Only approved Scheme and Bank Accounts will be available for Hybrid TSA account flagging. After Hybrid Account flagging it will be approved by concerned Parent i.e. (Programme Division/Agency Admin)

G. Digital Signatures:

i. To be procured from the Certifying Authority Authorized by the Controller of Certifying Authority of India- <https://cca.gov.in/>) for Data Approver who have been configured as Authorised Signatories in PFMS.

ii. Enrollment of DSC : The Agency Data Approver, to be configured as Authorized Signatory will enrol DSC token from the below mentioned path.

Masters>DSC Management> Enroll DSC Win App

iii. Approval of enrolled DSC- After the enrolment process, the concerned Agency Admin will approve the enrolled DSC in PFMS and thereafter

iv. Signatory Configuration: Agency Admin will configure/assign the hierarchy level as Signatory 1 and Signatory 2, the registered DA users on PFMS, for the purpose of DSC and whose DSC is already enrolled and approved as above.

Bank> Signatory Configuration

v. Enroll Account DSC Win APP: All the configured signatories (Authorised Data Approvers) will have to sign enrolment file in PFMS as shown below:

Bank> Enrol Account DSC Win App

This issues with the approval of the Competent Authority.

(Anupam Raj)
Dy CGA(GIFMIS)

To

All Pr. CCAs/CCAs/CAs/CAs(I/C) of the Ministries/Department administering the Autonomous Bodies/Implementing Agencies

Copy for information to:

1. PPS to AS (PFS), Department of Expenditure, Ministry of Finance.
2. PS to Additional CGA (PFMS)
3. Director (PFS), Department of Expenditure, Ministry of Finance
4. Sr. AO (GIFMIS) for putting on the website.

Annexure-A

Work allocation between the Sr.AOs of Rollout Vertical (w.e.f 18.07.2024)				
Sr. No.	Name of the Officer	Ministries for Central Sector Schemes (CNA implementation & related issues) and for CSS Schemes (SNA implementation)	States for CSS schemes (SNA implementation and other related issues)	All Sr.AO reported to (Dy.CGA/ACA)
1	Sh. Paresh Pandey, Sr. AO	1. CNA onboarding.		Ms. Karthika J. Kumar, Dy.CGA
	pareshpandey.17@gov.in	2. Testing of New Developments		
	Ph- 011-23343860 Ext:274	3. CNA related other mscellaneous work.		
		4. Developments in respect of CNA module.		
	Link Officer	5. Training to Ministries on CNA implementation.		
	Sh. Ajay Kumar, Sr. AO	Any other work assigned by the officers.		
2	Sh. Ajay Kumar, Sr. AO	Ministry of Law & justice	Nagaland	Ms. Karthika J. Kumar, Dy.CGA
	ajaykumar.pad@bsf.nic.in	Ministry of Home Affairs	Arunachal Pradesh	
	Ph- 011-23343860 Ext:263	Ministry of Electronics and Information Technology	Assam	
		Ministry of Science and Technology	Bihar	
	Link Officer	Ministry of Commerce and Textile		
	Sh. Paresh Pandey, Sr. AO	Ministry of Rural Development		
		EAT related work of concerned Ministries and States		
		Any other work assigned by the officers.		
3	Ms. Rekha Dahiya, Sr. AO	REAT Integration	Uttar Pradesh	Ms. Karthika J. Kumar, Dy.CGA
	rek.dah@gov.in	Ministry of Housing and Urban Affairs	Kerala	
	Ph- 011-23343860 Ext:270	Ministry of Consumer Affairs, Food and Public	Dadra & Nagar Haveli & Daman & Deew	
		Ministry of Food Processing Industries	Tripura	
	Link Officer	Ministry of Industry, Heavy Industry & Public Enterprises	Delhi	
	MS. Gurvinder Kaur, Sr.AO	B.E. entry and local admin issues.		
		EAT related work of concerned Ministries and States		

		Any other work assigned by the Officers		
4	Sh Rajeev Gera, Sr.AO	Ministry of Agriculture and Farmers Welfare	Mizoram	Ms. Karthika J. Kumar, Dy.CGA
	rajeevkumargera.17@gov.in	Ministry of Development of North Eastern Region	Meghalaya	
	Ph- 011-23343860 Ext:267	Ministry of Earth Sciences	Manipur	
		Ministry of Jal Shakti	Andaman & Nicobar	
	Link Officer	Ministry of Planning		
	Sh. Ajay Sood, Sr. AO	Ministry of Steel		
		Ministry of Co-operation		
		Co-ordination for RTIs pertaining to the Vertical.		
		EAT related work of concerned Ministries and States		
		Any other Work assigned by the officers		
5	Sh. Ajay Sood, Sr. AO	Ministry of Environment, Forests and Climate Change	Treasury Interface for all State Directorates	Ms. Nimishi Tripathi, ACA
	ajay.sood@nic.in	Ministry of Personnel, Public Grievances and Pension	Telangana	
	Ph- 011-23343860 Ext:259	Ministry of External Affairs	Karnataka	
		Ministry of Shipping Road Transport & Highways	Andhra Pradesh	
	Link Officer	Ministry of New and Renewable Energy	Puducherry	
	Sh. Rajeev Gera, Sr. AO	Ministry of Micro Small and Medium Enterprise		
		Ministry of Mines		
		EAT related work of concerned Ministries and States		
		Any other work assigned by the Officers.		
	6	Ms. Gurvinder Kaur, Sr.AO	Ministry of Culture	
g.kaur77@gov.in		Ministry of Power	Rajasthan	
Ph- 011-23343860 Ext:258		Ministry Civil Aviation	Gujarat	
		Ministry of Tourism	Goa	
		Ministry of Petroleum and Natural Gas	Himachal Pradesh	
		Ministry of Corporate Affairs	Haryana	

		Ministry of Atomic Energy and Space	Punjab	Ms. Nimishi Tripathi, ACA
		Ministry of Women and Child Development		
		Central Board of Direct Taxes		
Link Officer		Central Board of Indirect Taxes and Customs		
Ms. Rekha Dahiya, Sr. AO		EAT related work of concerned Ministries and States		
		Any other work assigned by the Officers		
7	Sh. G. Kalimuthu, Sr.AO	Ministry of Finance	Jharkhand	Ms. Nimishi Tripathi, ACA
	gkalimuthu.17@gov.in	Ministry of Skill Development and Entrepreneurship	West Bengal	
	Ph- 011-23343860 Ext:281	Ministry of Panchayati Raj	Orissa	
		Ministry of Tribal Affairs	Sikkim	
	Link Officer	Ministry of Coal		
	Sh. Raj Kumar Saini, Sr. AO	Ministry of Statistics & Program Implementation		
		EAT related work of concerned Ministries and States		
	Any other work assigned by the Officers			
8	Sh. Raj Kumar Saini, Sr.A.O	Ministry of Labour and Employment	Chhattisgarh	Ms. Nimishi Tripathi, ACA
	rajkumarsaini.17@gov.in	Ministry of Fisheries , Animal Husbandry and Dairying	Uttarakhand	
	Ph- 011-23343860 Ext: 299	Ministry of Health & Family Welfare	Madhya Pradesh	
		Ministry of Ayush	Ladakh	
	Link Officer	Ministry of Youth Affairs & Sports	Chandigarh	
		Ministry of Chemical & Fertilizers	Jammu & Kashmir	
	Sh. G. Kalimuthu, Sr.AO	Ministry of Social Justice & Empowerment	Lakshadweep	
		Ministry of Minority Affairs	Tamil Nadu	
		Ministry of Information & Broadcasting		
		Ministry of Human Resource Development		
		EAT related work of concerned Ministries and States		
		Any other work assigned by the Officers.		
<p>Note: The Issues pertaining to EAT/Agency, shall be taken up by concerned Senior Accounts Officers in charge of respective states in Rollout Vertical.</p>				