

(E-1443)

No. 11002/1/2020-NGE-CGA/709
GOVERNMENT OF INDIA
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS
(HR-4 Section)

MAHALEKHA NIYANTRAK BHAWAN
E-BLOCK, GPO COMPLEX,
E-mail:- hr4section-cga@gov.in
Dated: 10 March, 2025.

OFFICE MEMORANDUM

Subject: Panel for promotion of Private Secretary to the post of Senior Private Secretary for the vacancy year 2025.

Reference is invited to this office OM of even no. 568 dated 07.01.2025 and reminder dated 13.02.2025, on the subject cited above and to state that the APAR/Vigilance Clearance Certificate is yet to be received from your office in respect of Private Secretary mentioned in Annexure to this OM.

2. It is, therefore, requested to send the APAR and vigilance Clearance Certificate latest by 15.03.2025, so that these cases may be placed before the DPC at the earliest.


(Nirbhay kumar Singh)
Senior Accounts Officer

To,

1. The Pr.CCAs/CCAs (Education, CBDT, CBIC, H&FW, CAPD).
2. Jt CGA(Admn.), O/o CGA, New Delhi.
3. Jt CGA(Admn.), PFMS, Shivaji Stadium, New Delhi.
4. Sr. A.O. (ITD) for uploading the OM on the CGA's website.
5. All Private Secretaries concerned.

Annexure

Sl. No.	Name	Ministry/Department	Required APARs	Vigilance Clearance
1	Ms Anu Mutreja	CBIC	APAR for the period of 18.10.2023 to 31.04.2024	Wanting
2	Ms Poonam Rani	CBDT	Complete APAR Dossier upto 2023-24	Wanting
3	Ms Anju Arora	Education	-	Wanting
4	Sh Vijay Mohan Bhatt	CGA	APAR for the period of 10.09.2022 to 31.03.2024	-
5	Ms Renu Kochhar	PFMS	APAR for the period of 01.04.2019 to 25.10.2019	-
6	Ms Jaishree (SC)	H&FW	APAR for the period of 01.04.2019 to 13.01.2021	-
7	Ms Uma Birdi (SC)	CAPD	Complete APAR Dossier upto 2023-24	Wanting

[Handwritten Signature]
15/3/2025
(Sr. Ao. - HR-14)