

E-1075
No. A-32014/8/2020-Group B-CGA/ 655
Govt. of India
Ministry of Finance
Department of Expenditure
O/o the Controller General of Accounts

Mahalekha Niyantak Bhawan
E-Block, GPO Complex,
INA, New Delhi – 110023

Dated: 31st December, 2024

OFFICE-MEMORANDUM

Sub: Appointment of AAO(C) Supplementary Examination, 2018 passed official as Assistant Accounts Officer in Departmentalized Accounting Organisations.

Sh. Vijay Kumar, AAO(C) Supplementary Examination, 2018 passed candidate working in M/o Personnel, Public Grievances & Pension, Delhi has been approved for appointment as Assistant Accounts Officer in M/o Commerce, Mumbai against the existing vacancy of AAO for the year 2024.

2. CA, M/o PPG&P may like to view the transfer policy dated 12.02.2024 (available at www.cga.nic.in) and the official may be relieved from present office to join duties at new station/office at the earliest. Request for change of station will not be entertained at this stage and hence need not be sent to this office.

3. Before issue of the appointment order, the concerned Ministry/Department is requested to do the following:

(i) The Ministry/Department where the concerned AAO(C) supplementary exam passed official is currently posted, may immediately send a report to the Ministry/Department where the allocation has been made, as to :

- (a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A) dated 14-9-1992 and subsequent clarification vide OM No. 22012/1/99-Estt(D) dated 25-10-2004;
- (b) Whether the concerned AAO(C) exam passed official is undergoing any penalty under Rule 11 of the CCS (CCA) Rules, 1965 due to which appointment cannot be given effect.

(ii) The above report is to be furnished within **five working days** from the date of publishing of this OM. If however for any reason, furnishing of the above mentioned report is expected to take longer than five working days, specific intimation to this effect may be given immediately to this office and Ministry/Department which is to make the appointment. The recipient ministry will also pursue vigilance clearance with the other ministry to get the clearance as soon as possible.

(iii) On receipt of the report, the Ministry/Department to which the AAO(C) exam passed official is allocated, may proceed to issue the appointment order in the enclosed proforma. This appointment order is to be signed by the Appointing Authority i.e. by the Chief Controller of Accounts or the Joint Controller General of Accounts as the case may be. The appointment order must be issued within **five working days**.

(iv) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** and shall serve the appointment order and relieving order simultaneously. Copies of these orders may be sent to this office for records.

(v) Any delay in completion of the above process must be reported promptly to this office along with the reasons for the same.



(Jyoti Vinod)

Sr. Accounts Officer (HR-3)

Copy to:

1. The Chief Controller of Accounts, M/o Commerce, New Delhi.
2. The Controller of Accounts, M/o PPG&P, New Delhi.
3. Individual concerned.
4. The Sr. AO, ITD, O/o CGA, New Delhi for uploading on the website.
5. Guard File.