

No.: NGE-11004/1/2025-NGE-CGA/598

**Government of India  
Ministry of Finance  
Department of Expenditure  
Controller General of Accounts  
(HR-4 Section)**

**Mahalekha Niyantrak Bhawan  
GPO Complex, Block-E, INA  
New Delhi - 110023  
Email ID:- hr4section-cga@nic.in**

**Dated, the 30<sup>th</sup> December, 2025**

**Office Memorandum No. 301/25**

**Subject: Promotion of Lower Division Clerk to the post of Accountant on seniority-cum fitness basis (25% quota) for the vacancy year 2026 – regarding.**

***\* Congratulations to all officials approved for promotion as Accountant. \****

The undersigned is directed to refer to this office's O.M. No. NGE:-11004/1/2025-NGE-CGA/564 dated 09.12.2025 on the subject cited above wherein the Departmentalized Accounts Organizations (DAOs) in Ministries/Departments (Civil) were requested to prepare a select list of LDCs in respect of the concerned officials as circulated vide aforesaid O.M. dated 09.12.2025 along with their seniors in case name is not included in the aforesaid list, if any, for consideration of their promotion as Accountant under 25% seniority quota for the vacancy year 2026 and subject to fulfilment of the eligibility conditions mentioned in Rule 5(2) of relevant Central Civil Accounts Service (Accountant Group 'C' posts) Recruitment Rules, 2021 and availability of vacancies under 25% seniority quota for the vacancy year 2026.

2. On the basis of select list received from Ministries/Departments, a combined select list was prepared in respect of LDCs who have been found 'FIT' and recommended by DPC (Gr.'C') held in their respective Ministries/Departments for promotion to the post of Accountant and fulfilled all essential eligibility conditions as on 1<sup>st</sup> January of the vacancy year 2026 prescribed in Central Civil Accounts Service relevant recruitment rules of the post of Accountant, **the approval of the Competent Authority is hereby conveyed for promotion of total Forty Four (44) LDCs as Accountant on seniority-cum-fitness basis (25% quota) and allocation of Ministries/Departments and stations on their promotion as Accountant against the available vacancies for the vacancy year 2026. The List of Forty-Four (44) LDCs approved for promotion as Accountant, is enclosed as per ANNEXURE-I to this O.M.**

3. The Appointing Authorities of the Ministries/Departments are therefore, requested to issue promotion order in respect of LDCs approved for promotion as Accountant and allocated to Ministry/Department as per list annexed at Annexure-I. However, before issue of promotion order, the following may be ensured: -

- 3.1 the official fulfills all eligibility conditions as mentioned in Recruitment Rules of the post of Accountant including clearance of the probation period and correctness of service particulars of the official, etc.;
- 3.2 that none of the circumstances exist for adoption of sealed cover procedure in the concerned case, as per instructions issued by DOP&T vide OM dated 14.09.1992 and as amended from time to time;
- 3.3 that official is not undergoing any penalty under CCS(CCA) Rule, 1965; and
- 3.4 that disciplinary proceedings are either not pending or being contemplated against the official.

**4. The promotion of LDCs whose names approved as per list at Annexure-I, to the post of Accountant on seniority-cum-fitness basis (25% quota) shall be effective from date of assumption of charge to the post of Accountant on promotion, on or after 01<sup>st</sup> January 2026, as the case may be.**

- 4.1 The officials approved/promoted to post of Accountant shall require to pass the Departmental Confirmatory Examination for Accountants conducted by Controller General of Accounts in terms of the Central Civil Accounts Service (Accountant, Group-C post) Recruitment Rules, 2021 and the regulations of said examination.

**5. For timely promotion of LDC approved for promotion as Accountant, the following course of action may be ensured on immediate basis: -**

- 5.1 The Ministry/Department where the concerned official is currently posted may send vigilance clearance report (in prescribed proforma enclosed herewith) immediately to Ministry/Department where the allocation has been made.
- 5.2 Appointment order is to be issued by the Ministry/Department allocated on promotion after receipt of vigilance clearance from the parent Ministries/Departments.
- 5.3 The Ministry/Department where the concerned official is currently posted, shall serve the promotion order and relieving order simultaneously to the official concerned so as to enable the official to assume charge of the promoted post of Accountant on or after 1st January 2026, as the case may be.
- 5.4 In case of allocation on promotion as Accountant in same Ministry/Department, the process as mentioned at Para 3.1, 3.2 & 3.3 for promotion of the official shall be completed well within due course of time.
- 5.5 **A copy of relieving and joining order shall be forwarded to this office invariably.**

**6. Also, a report in the following format as on 01<sup>st</sup> January 2026 and 16th January 2026, shall be furnished to O/o the CGA immediately after due dates: -**

Ministry / Department							
S.No.	Name of official	Present Ministry & Station	Allocated Ministry & Station on promotion as Accountant for V.Y. 2026	Date of issue of Vigilance and Vigilance Status	Office Order No. and date of promotion to the post of Accountant	Office Order No. and date of relieving by present Ministry	Office Order No. and date of joining by allocated Ministry
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

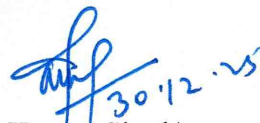
7. **The representations, if any**, submitted by any official approved for promotion vide this O.M. may be forwarded to this office, if required, strictly as per procedure mentioned in **O.M. No. NGE-12002/1/2020-NGE-CGA/217 dated 26.10.2021**, by the Pr. Accounts Office of respective Ministry/Department **well within five (05) days from the date of issue of this O.M.**

8. **Any forgo request** shall also be forwarded by the Pr. Accounts Office of respective Ministry/Department **well within five (05) days from the date of issue of this O.M.**

9. **The representations for change of allocation or the forego requests**, received in this office - (i) **without following the procedure prescribed in this office's ibid O.M. dated 26.10.2021** and (ii) **after due dates mentioned in Para 7 & 8 above**, shall not be entertained in any case.

This issues with approval of the Competent Authority.

**Encl.: As above.**

  
 (Nirbhay Kumar Singh)  
**Sr. Accounts Officer**

**To**

1. **The Pr.CCAs/CCAs/CAs concerned.**
2. **Officials concerned through their respective Pr. Accounts Offices.**

**Copy to: -**

The Sr.AO (ITD), O/o the CGA with request to upload this O.M. on CGA's website.



**List of LDCs approved for promotion to the post of Accountant (CCAS)**

S. No.	Name of Official (Shri/Ms)	Category (SC/ST)	Present Ministry/ Department	Station of present posting	Allocated Ministry/ Department	Allocated Station
1	Swapnil Ramteke	SC	CBDT	Nagpur	Mines	Nagpur
2	Manoj Kumar		Home Affairs	Delhi	C.P.A.O.	Delhi
3	Krishan Pal Singh		Home Affairs	Delhi	Consumer Affairs, Food & PD	Delhi
4	Samir Saha	SC (VH)	Education	Kolkata	Mines	Kolkata
5	Anjali Mishra		CBIC	Patna	Health & Family Welfare	Kolkata
6	Anuj Sharma		Home Affairs	Delhi	Mines	Jaipur
7	Pankaj Garg		INGAF	Delhi	Consumer Affairs, Food & PD	Delhi
8	Nekhita Talwar		Industry	Delhi	Health & Family	Delhi
9	Pradeep Chandra		Industry	Delhi	Health & Family	Delhi
10	Vineet Kumar		Information & Broadcasting	Delhi	Health & Family Welfare	Delhi
11	Ritu		Information & Broadcasting	Delhi	Jal Shakti	Delhi
12	Kanika Kumar		Information & Broadcasting	Delhi	Jal Shakti	Delhi
13	Shovik Maitra		Consumer Affairs, Food	Kolkata	Housing & Urban Affairs	Kolkata
14	Nisha		Agriculture	Faridabad	Mines	Delhi
15	Shovan Kumar Sil		Agriculture	Kolkata	S.R.T.H.	Kolkata
16	Biplab Basak		Commerce & Textiles	Kolkata	Mines	Nagpur
17	Abhishek Kumar		Mines	Delhi	C.B.I.C.	Ludhiana
18	Vandakathil		CBIC	Rajkot	C.B.I.C.	Rajkot
19	Yogesh Dalal		Steel	Delhi	C.B.I.C.	Vadodara
20	Saket Chandrakar		S.R.T.H.	Raipur	Planning, Statistics & PI	Nagpur
21	Hemant Kumar		Mines	Jaipur	C.B.D.T.	Ahmedabad
22	Sumit Kumar		Home Affairs	Delhi	Agriculture	Mumbai
23	Pardeep Kumar		Home Affairs	Delhi	Commerce & Textile	Mumbai
24	Aditya Kumar		Information & Broadcasting	Delhi	Consumer Affairs, Food & PD	Mumbai

*[Signature]*  
30.12.25

S. No.	Name of Official (Shri/Ms)	Category (SC/ST)	Present Ministry/ Department	Station of present posting	Allocated Ministry/ Department	Allocated Station
25	Praveen Kanth		Education	Delhi	Housing & Urban Affairs	Mumbai
26	Devendra Singh		Home Affairs	Delhi	C.B.I.C.	Panaji
27	Atul Verma		Home Affairs	Delhi	C.B.I.C.	Tirupati
28	S. Pranesh Chawan	ST	SRTH	Hyderabad	S.R.T.H.	Mumbai
29	C Rahul Kumar	SC	Mines	Hyderabad	C.B.I.C.	Belgaum
30	Kanak Singh	SC	CBIC	Lucknow	Housing & Urban Affairs	Delhi
31	Surender Kumar	SC	Housing & Urban Affairs	Delhi	Agriculture	Faridabad
32	Pratiksha	SC	SRTH	Delhi	Jal Shakti	Delhi
33	Manish	SC	Science & Technology	Delhi	Health & Family Welfare	Mumbai
34	Preeti Rani	SC	Information & Broadcasting	Delhi	C.B.D.T.	Thane
35	Pausuanlian	ST	SRTH	Guwahati	C.B.I.C.	Tuticorin
36	Bharat Raj	ST	Housing & Urban Affairs	Delhi	Jal Shakti	Delhi
37	Shyam Lal	SC	Jal Shakti	Delhi	C.B.I.C.	Mangalore
38	Komal		Planning & statistics	Delhi	Commerce & Textiles	Chennai
39	Kamleshwar Prasad	SC	Consumer Affairs, Food & PD	Delhi	Housing & Urban Affairs	Chennai
40	Pramod Paswan	SC	Agriculture	Delhi	C.B.D.T.	Coimbatore
41	Bandana Murmu	ST	Mines	Kolkata	C.B.I.C.	Trichy
42	Pramod Kumar	SC	SRTH	Delhi	C.B.I.C.	Madurai
43	Sarjeet Singh		Jal Shakti	Delhi	C.B.I.C.	Cochin
44	Puran Ram	SC	Education	Delhi	C.B.I.C.	Trivandrum

  
 30.12.25  
 Sr. Accounts Officer

### **PROFORMA FOR CURRENT VIGILANCE STATUS**

Vigilance Clearance Certificate may be issued strictly according to DoPT OM No. 22034/4/2012-Estt. (D) dated 2<sup>nd</sup> November, 2012.

1	Current Vigilance status of (Name of the Official)	
2	Present Ministry	
3	Present Office/Department	
4	Cases where charge sheet(*) has been issued and disciplinary proceedings are on	
5	Cases where prosecution for criminal charge is pending in Court of Law	
6	Whether under suspension. If yes, date from which suspended/ suspension extended and copy of the suspension order / order for review of suspension.	
7	Major Penalty/Minor penalty imposed in the last ten (10) years if any, and currency of such penalty.	
8	Details of APARs not available in the APAR dossier alongwith the detailed reasons and efforts made.	
9	Details of adverse entries/ grading AVERAGE/below Average, if any:  i. Whether the same are communicated. ii. Whether reply has been obtained iii. Whether the reply has been considered. iv. The final outcome of the adverse entries.	
10	Whether requisite seen certificate has been enclosed alongwith the APARs.	

Dated:

Sr. Accounts Officer  
(Signature with Stamp)

(\*) If a charge sheet has been issued a copy of the same may be enclosed.

**Note: - NONE OF THE COLUMNS ABOVE BE LEFT BLANK.**