

(E-1577)

NGE-24001/1/2020-NGE-CGA/47
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS
(HR-4 Section)

MAHALEKHA NIYANTRAK BHAWAN
E-BLOCK, GPO COMPLEX,
INA, NEW DELHI-110023.

Dated: 17th April, 2025.

OFFICE MEMORANDUM

**Sub:-Updation of Gradation List of Senior Private Secretary/Private Secretary/
Stenographer I/Stenographer Grade II.**

Reference is invited to this office's O.M. No. 24001/1/2020-NGE-CGA/630 dated 31.01.2025 vide which information was requested from Principal Accounts Offices of the Ministries/Departments in the prescribed format for updating the Gradation List of Senior Private Secretary/Private Secretary/Stenographer I/Stenographer Grade II of CCAS as on 01.01.2025.

The requisite information is still awaited from Ministries/Departments listed as per Annexure 'A' enclosed herewith. Offices are requested that requisite information in the prescribed format may be sent to this office latest by 27.04.2025. In case of 'NIL' information, the same may also be furnished to this office.


(Nirbhay Kumar Singh)
Senior Accounts Officer

To,

1. All Pr. CCAs/CCAs/CAs
All Ministries/Departments (listed as per Annexure 'A')
2. Jt. CGA (Admn.), PFMS/O/o CGA.
3. Sr.AO, IT Division for uploading the OM on the CGA website.

Annexure - A

S. No.	Ministries/Departments
1.	CBIC
2.	CGA
3.	Cooperation
4.	DoNER
5.	Earth Sciences
6.	Electronics
7.	INGAF
8.	Law & Justice
9.	New & Renewable Energy
10.	PFMS
11.	Planning
12.	Science & Technology
13.	Steel

Ans
#13/4/25
(for HR-Y)