

No. P-29001/3/2020-DAMA-CGA/E-4891/460
Ministry of Finance, Department of Expenditure
O/o Controller General of Accounts
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Dated 24th December, 2024

OFFICE MEMORANDUM

Subject: Allotment of New Account Codes for the Financial Year 2025-26.

Reference is invited to this Office OM No. P-29001/3/2020-DAMA-CGA/E-4891/386 dated 24th October, 2024 regarding allotment of New Account Codes for the Financial Year 2025-26. The Financial Year 2025-26 tab has already been activated in the **e-Lekha** for applying online requests for New Heads of Account for 2025-26. Account Code Directory of O/o CGA has been integrated with UBIS to share updated Head of Account. As per Budget Circular 2025-26, budget documents would be generated using the Detailed Demands for Grants prepared by the respective Ministries / Departments on the Union Budget Information System (UBIS).

2 The deadline for completing budget entries for DDG (both RE and BE 25-26) in UBIS is **27 December 2024, 6 PM**. All PrCCAs/CCAs/CA(Independent Charge) are requested to monitor the progress of the Demands handled by them. Proposals for opening new Heads of Account, with the necessary supporting documents, should be forwarded to this office by **26th December 2024**, to allow sufficient time for review and proper allotment of the appropriate account codes.

3 This issues with the approval of Competent Authority.



(Narender Singh)

(Asstt. Controller General of Accounts)

To

1. All Pr.CCAs/CCAs/CAs with independent charge,
2. Non Civil Ministries
3. All UTs (without Legislature)
4. SrAO(GIFMIS), O/o CGA for uploading the OM on website

Copy for kind information to:-

1. Addl. CGA(PFMS)/Addl. CGA(A&FR)
2. Additional Secretary(Budget), M/o Finance, D/o Economic Affairs
3. The Jt.CGA(GIFMIS), O/o CGA