

E-16352

No. A-22013/1/2024-Group B-CGA/ 460

Ministry of Finance  
Department of Expenditure  
Controller General of Accounts

Mahalekha Niyantak Bhawan  
E-Block, GPO Complex,  
INA, New Delhi – 110023  
Dated: 14<sup>th</sup> October, 2024

OFFICE MEMORANDUM

**Subject: Appointment of AAO(C) CBT 2022 passed officials as Assistant Accounts Officer in Departmentalized Accounting Organisations.**

33 AAO (C) CBT 2022 passed officials working in various Ministries have been approved for appointment as Assistant Accounts Officer as detailed in Annexure I.

2. CCAs/CAs may like to view the Transfer Policy dated 12.02.2024 (available at [www.cga.nic.in](http://www.cga.nic.in)) and the official may be relieved from present office to join duties at new station/office at the earliest. Requests for change of station will not be entertained at this stage and hence need not be sent to this office.

3. Before issue of the appointment order, the concerned Ministry/Department is requested to do the following:

(i) The Ministry/Department where the concerned AAO(C) CBT 2022 passed official is currently posted, may immediately send a report to the Ministry/Department where the allocation has been made, as to:

(a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A) dated 14-9-1992 and subsequent clarification vide OM No. 22012/1/99-Estt(D) dated 25-10-2004;

(b) Whether the concerned AAO(C) exam. passed official is undergoing any penalty under Rule 11 of the CCS(CCA) Rules, 1965 due to which appointment cannot be given effect.

(ii) The above report is to be furnished within **five working days** from the date of publishing of this OM. If however for any reason, furnishing of the above mentioned report is expected to take longer than five working days, specific intimation to this effect may be given immediately to this office and Ministry/Department which is to make the appointment. The recipient Ministry will also pursue vigilance clearance with the other Ministry to get the clearance as soon as possible.

(iii) On receipt of the report, the Ministry/Department to which the AAO(C) CBT 2022 passed official is allocated, may proceed to issue the appointment order in the enclosed proforma. This appointment order is to be signed by the Appointing Authority i.e. by the Chief Controller of Accounts or the Joint Controller General of Accounts as the case may be. The appointment order must be issued within **five working days**.



- (iv) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** and shall serve the appointment order and relieving order simultaneously. Copies of these orders may be sent to this office for records.
- (v) Any delay in completion of the above process must be reported promptly to this office along with the reasons for the same.
- (vi) Promotion of SC/ST category officers is provisional and is subject to verification of caste certificate by O/o CCA/the Appointing Authority concerned as per DoPT OM No. 36011/1/2012-Estt. (Res.) dated 8<sup>th</sup> October, 2015 failing which their promotion based on benefit of reservation can be withdrawn.
- (vii) **No separate individual orders will be issued.**



(Jyoti Vinod)

Senior Accounts Officer (HR-3)

**Copy to:**

1. All the Concerned Pr. CCAs/CCAs/Jt. CGAs/CAs./CC (Pension)/CFC, Civil Aviation/Director (INGAF)/ADG (Prasar Bharati)
2. Jt. CGA, PFMS (HQ)/Concerned SNOs.
3. All individual concerned
4. Sr. AO, ITD, O/o CGA, New Delhi for uploading.
5. Guard File.

PROFORMA FOR PROMOTION ORDER

GOVERNMENT OF INDIA  
MINISTRY OF .....  
DEPARTMENT OF .....  
NEW DELHI

OFFICE ORDER NO /2024

In pursuance of O/o CGA OM No. .... dated ..... Sh./Smt./Ms. \_\_\_\_\_, (Designation), AAO (C) CBT 2022 passed official of M/o \_\_\_\_\_, who has been allocated by the Controller General of Accounts, is hereby approved for promotion as Assistant Accounts Officer in the Level 8 ( 7<sup>th</sup> CPC) of Pay Matrix from the date he/she assumes charge of the post in Min/Deptt/of \_\_\_\_\_ at \_\_\_\_\_. The appointment shall be governed by the Central Civil Accounts Service (AAO) Recruitment Rules, 2000 and other rules and orders issued from time to time by the Government of India and the Controller General of Accounts as are applicable to the post of Assistant Accounts Officer.

Posting of Sh./Smt./Ms. \_\_\_\_\_ in \_\_\_\_\_ (Ministry\Station) has been decided by the M/o Finance, Department of Expenditure, Controller General of Accounts after taking into account his/her seniority, options exercised by the officer, availability of vacancies subject to the overriding consideration of administrative convenience as laid down in OM **No.A-32014/1/2002/MF.CGA/(A)/Gr.B/Vol.III/663 dated 30.10.2015** and subsequent amendments thereof (available at [www.cga.nic.in](http://www.cga.nic.in)). The posting is liable to change as and when warranted due to administrative reasons.

Promotion of Sh./Smt./Ms. \_\_\_\_\_ is provisional and is subject to verification of caste certificate by O/o Chief Controller of Accounts/the Appointing Authority of the concerned Ministry /Department as per **DoPT OM No. 36011/1/2012-Estt.(Res.) dated 8<sup>th</sup> October, 2015** failing which his/her promotion based on benefit of reservation is liable to be withdrawn. **{Strike out this clause in r\o of General Category Officer}**

(Chief Controller of Accounts)/(Jt.CGA)

Sh./Smt./Ms. \_\_\_\_\_, (Designation)

M/o /D/o \_\_\_\_\_.

Copy to:

- 1.
- 2.

Allocation of AAO (Civil) CBT 2022 Passed officials							
Sl No.	Name	Category (SC/ST/Gen)	Date of Birth	Present Ministry	Present Station	Allocated Ministry	Allocated Station
1	NITANT WALIA	Gen	23-07-1986	CBDT	DEHRADUN	MHA	DELHI
2	ANUBHA SONI, MS.	GEN	21-12-1989	CBIC	AHMEDABAD	CBDT	MUMBAI
3	ANSHUL ARORA	Gen	24-03-1987	Sci & Tech	DEHRADUN	MHA	DELHI
4	SANKHADIP CHAKRABORTY	Gen	27-01-1991	Sci & Tech	Kolkata	MHA	SHILLONG
5	CHANDAN TREHAN	Gen	03-02-1987	H&UA	DELHI	SCI & TECH	DELHI
6	SEEMA, MS.	Gen	19-07-1989	Agriculture	DELHI	MHA	DELHI
7	PREETI CHAUHAN, MS.	GEN	19-10-1988	CBIC	DELHI	MHA	DELHI
8	MINAKSHI GARG, MS.	GEN	12-10-1989	Mines	Jaipur	MHA	DELHI
9	MRINALINI SRIVASTAVA	Gen	10-07-1989	MHA	DELHI	POWER	DELHI
10	NISHA SINGH, MS	Gen	11-01-1991	MHA	DELHI	EDUCATION	DELHI
11	POOJA GOSWAMI, MS.	Gen	02-08-1992	MHA	DELHI	CBIC	DELHI
12	POOJA TARK, MS.	SC	15-06-1989	MHA	DELHI	LABOUR	DELHI
13	KOMAL PAUL, MS.	SC	25-11-1988	CGA	DELHI	H&UA	DELHI
14	CHANDAN KUMAR	Gen	16-10-1991	H&UA	Kolkata	I&B	DELHI
15	HARDEEP	Gen	27-09-1993	MSDE	Mumbai	CGA	DELHI
16	MAYANK DAHIYA	Gen	18-12-1990	I&B	DELHI	JAL SHAKTI	SHIMLA
17	ANKUSH GARG	Gen	03-02-1992	Jal Shakti	Faridabad	H&UA	INDORE
18	ANKIT KUMAR	Gen	26-09-1992	I&B	Kolkata	MHA	DELHI
19	KAMAL	Gen	11-12-1992	EF&CC	DELHI	MHA	JAMMU
20	KAUSHAL KIRTI	Gen	15-09-1994	I&B	DELHI	I&B	NAGPUR
21	SHASHANK JAIN	Gen	13-07-1990	I&B	DELHI	CBIC	PUNE
22	ABHISHEK BIEN	Gen	11-05-1991	Jal Shakti	Faridabad	MHA	JAMMU
23	PALVI BANSAL, MS.	Gen	26-01-1989	CBDT	Patiala	PFMS	DAMAN
24	DEVENDRA KUMAR	Gen	25-10-1989	CGA	DELHI	MHA	JAMMU
25	BIPIN KUMAR	Gen	15-06-1992	Jal Shakti	DELHI	MHA	SRINAGAR
26	RAJ KUMAR GUPTA	Gen	17-02-1993	I&B	DELHI	CBDT	SURAT
27	ARPIT GUPTA	Gen	14-02-1994	CGA	DELHI	SRTTH	PANAJI (GOA)
28	SURYA PRAKASH SHARMA	Gen	20-04-1981	MHA	Guwahati	PFMS	BENGALURU
29	DEVINDER KUMAR THAKUR	Gen	17-12-1988	MHA	Chandigarh	PFMS	SRINAGAR
30	SYED ARIF ALAM	Gen	04-10-1989	EF&CC	DELHI	H&UA	MUMBAI
31	VIKRAMJEET	Gen	08-01-1993	Jal Shakti	DELHI	MHA	SRINAGAR
32	KRISHAN KADYAN	Gen	30-01-1993	Steel	DELHI	MHA	SRINAGAR
33	SARAD KUMAR SINGH	Gen	12-08-1993	I&B	DELHI	MHA	SRINAGAR