

P-35004/1/2023-DAMA-CGA/E-13406/45

Government of India
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts

Mahalekha Niyantrak Bhawan,
E-Block, INA, New Delhi
Email: dama-cga@nic.in
Dated 14.05.2024

OFFICE MEMORANDUM

Subject:- Monthly reconciliation of expenditure by DDOs -reg

Attention is invited to this Office O.M. No. TA-2-03001(03)/1/2023-TA-CGA (e-12976)/857 dated 11.09.2023 issued to all Ministries/Departments on the subject cited above wherein all Pr.CCAs/CCAs/CAs (i/c) were directed to submit a monthly report on the reconciliation exercise in the prescribed format on every last working day of the following month to the DAMA Section of this office.

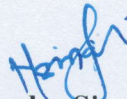
2. In this regard, it is stated that the monthly reconciliation report for **March 2024** is still not submitted by a few Ministries/Departments, as per the details given below:-

Sr.No.	Particulars	No. of controllers	Remarks
1	Monthly Reconciliation Exercise Report not Received	14	Details in Annexure A
2	Monthly Reconciliation Exercise partially complete	4	Details in Annexure B

3. Therefore, all Pr.CCAs/CCAs/CAs(ic) of Ministries/Departments are requested to carry out reconciliation exercise among their PAOs and all their respective DDOs and send a monthly report on reconciliation exercise in the **prescribed format** on every last working day of the following month. The pending monthly report on the reconciliation exercise till **March 2024** may be submitted to this office (DAMA section) by **22.05.2024**.

4. This issues with the approval of Addl. CGA (A&FR).

Encl: As above


(Narender Singh)
Asstt. Controller General of Accounts

To
Pr.CCAs/CCAs/CAs(i/c) of concerned Ministries/Departments

Copy to

1. Sr.AO, ITD for uploading on CGA's website

Annexure AList of Controllers who have **not submitted reconciliation exercise report**

Sr. No.	Name of Controller	Pending Report for the month
1	007-HIGHER EDUCATION	March 24
2	008-SCHOOL EDUCATION AND LITERACY	March 24
3	009-SOCIAL JUSTICE AND EMPOWERMENT	March 24
4	012-TRIBAL AFFAIRS	March 24
5	016-REVENUE	March 24
6	028-CULTURE	March 24
7	029-CIVIL AVIATION & TOURISM	March 24
8	032-INFORMATION TECHNOLOGY	March 24
9	037-SCIENCE AND TECHNOLOGY	March 24
10	044-YOUTH AFFAIRS & SPORTS	March 24
11	047-WOMEN AND CHILD DEVELOPMENT	March 24
12	090-DISINVESTMENTS	March 24
13	092-MINISTRY OF MINORITY AFFAIRS	March 24
14	116-DEPARTMENT OF FINANCIAL SERVICES	March 24

Annexure B

List of Controllers who have **partially submitted** the reconciliation exercise report

Sr.No.	Name of the Controller	No. of pending DDOs	Period
1.	018-HOME AFFAIRS	180	March 24
2.	019-INDUSTRY	1	March 24
3.	034-PERSONNEL, P.G. & P.	1	Sep 23 to March 24
4.	036-CBDT	1	March 24