

**Government of India**  
**Ministry of Finance, Deptt. of Expenditure**  
**Office of Controller General of Accounts**  
**Block-E, G.P.O. Complex, INA, New Delhi-110023**  
**PFMS Division (GIFMIS)**

File No. I-95/I/2020-ITD-CGA/Part(1)/C-1247/ 431-475

Dated: 05/December, 2024

**Office Memorandum**

**Sub: Submission of Pension cases in Single Pension Application Form 6-A in respect of Central Government retiring officials through Bhavishya**

The undersigned is directed to refer to the O.M.No.55/13/2023-P&PW(C) (Part1) dated 15.10.2024 issued by DOPPW on the subject cited above (copy attached).

2. Necessary changes to implement the changes entailed by use of the Form 6-A have been made in the Pension Module of PFMS. Following are the details in this regard:

(i) **e-signed Form 6A-** The e-signed form 6A by Govt. Employee after counter signature from HOO will be forwarded to PAO (PFMS) and shall be available in Pensioner Bank details page. Digitally signed e-PPO with e-signed form 6A will be sent to CPAO.

(ii) **Ink-signed Form 6A-** The ink-signed form 6A by Govt. Employee after counter signature from HOO will be forwarded to PAO (PFMS) and shall be available in Pensioner Bank details page. Digitally signed e-PPO & scanned copy of the ink signed form 6A will be sent to CPAO.

(iii) **Bank Undertaking-** The ink-signed Bank Undertaking forwarded through HOO will be available in Pensioner Bank details page. Digitally signed e-PPO & scanned copy of the ink signed bank undertaking will be sent to CPAO.

3. All PAO users shall verify these forms to ensure compliance to above points prior to submission of case to the CPAO.

This issues with the approval of Competent Authority.

*Hemant*  
*05/12/2024*  
**(Hemant Gupta)**  
ACGA (GIFMIS)

To

1. All Pr. CCAs/CCAs/CAs (with independent charge) with a request to kindly circulate these instructions to pension processing PAOs under their control.
2. Principal PAO, AG, Audit with a request to circulate these instructions to all the pension processing PAOs under their control.
3. Principal PAO, Department of Space with a request to circulate these instructions to all the pension processing PAOs under their control.

4. Principal PAO, Govt. of NCT of Delhi with a request to circulate these instructions to all the pension processing PAOs under their control.

Copy to:

- a. PPS to CGA.
- b. Additional CGA (A & FR).
- c. CC (Pensions), O/o CPAO, Trikoot-2, Bhikaji Cama place, New Delhi-110066.
- d. Sr. AO (GIFMIS) for uploading on CGA's website.

फा. सं55/13/2023 .-P&PW(C)(Part1)

भारत सरकार

कार्मिक, लोक शिकायत और पेंशन मंत्रालय  
पेंशन और पेंशनभोगी कल्याण विभाग

लोक नायक भवन  
खान मार्केट नई दिल्ली  
दिनांक 15.10.2024

कार्यालय ज्ञापन

विषय:- Submission of Pension cases in Single Pension Application Form 6-A in respect of Central Government retiring officials through online mode (Bhavishya/e-HRMS)

Please refer to notification No. G.S.R. 410(E). dated 16.07.2024 in Gazette of India regarding introduction of new Single Pension Application Form 6-A that is required to be filled by the retiring Central Government employees. This new Form 6-A is scheduled to come into force after 120 days from the date of notification i.e. 16.11.2024.

2. However, the new Form 6-A has been incorporated in Bhavishya and e-HRMS and is going live for retiring central government employees w.e.f. 15.10.2024.

3. Thus, the retiring central government employees, henceforth, are requested to fill the new Single Pension Application Form 6-A through online mode (Bhavishya/e-HRMS).

4. All Ministries/Departments are requested to bring these instructions to the notice of all concerned for strict compliance.

निशाल

(विशाल कुमार)

अवर सचिव, भारत सरकार

सेवा में,

1. All Ministries/Departments of Government of India.
2. Department of Expenditure, Ministry of Finance, North Block, New Delhi.
3. C&AG, Bahadur Shah Zafar Marg, New Delhi.
4. CGA, Department of Expenditure, INA, New Delhi.
5. NIC for posting on the website of this Department.

