

F.No. TA-2-03001(03)/1/2021-TA-II (E-5450)/425
Government of India
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts
Mahalekha Niyantrak Bhawan,
GPO Complex, E-Block, INA, New Delhi-110023

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Dated, the 26th Dec, 2024.

OFFICE MEMORANDUM

Subject: Adherence to MEP/QEP and cash management guidelines -reg.

Attention is invited to para 18.3.10.8 of CAM, 2024 which stipulates that "Non-adherence to MEP/QEP and cash management guidelines would seriously disturb borrowing plan of the Government. Therefore, Head of Accounting Organization i.e. Pr. CCAs/CCAs/CAs (i/c) as the case may be, should help not only in projecting accurate MEP/QEPs but also in adhering to them. They should bring to the notice of administrative Secretary about any abnormal variations in expenditure patterns during the financial year".

2. All Pr. CCAs/CCAs/CAs(ic) are, therefore, requested to coordinate with Ministries/Departments for compliance to the Cash Management guidelines issued by Budget Division, Department of Economic Affairs, M/o Finance (Monthly Expenditure Plan [MEP]/Quarterly Expenditure Plan (QEP) limits and also ensure speedy settlement of available and fit bills to avoid last minute rush of expenditure in the 3rd and 4th quarters.

This issues with the approval of Addl. CGA (A&FR).

(Narender Singh)

Asst. Controller General of Accounts (TA)

To,

All Pr. CCAs/ CCAs/ CAs (I/C) of Ministries/ Departments.