

**TIME BOUND**  
**IMPORTANT**

No.: NGE-11004/1/2025-NGE-CGA/403

**Government of India**  
**Ministry of Finance**  
**Department of Expenditure**  
**Controller General of Accounts**  
**(HR-4 Section)**

**Mahalekha Niyantarak Bhawan**  
**GPO Complex, Block-E, INA**  
**New Delhi - 110023**

**Email ID: - hr4section-cga@gov.in**

**Dated, the 01<sup>st</sup> October, 2025**

**OFFICE MEMORANDUM No. 264/25**

**Subject: - Promotion of Lower Division Clerk to the post of Accountant for the Vacancy Year 2026 - regarding.**

I am directed to invite reference to the provision contained in Rule 5(2) & (3) of the Central Civil Accounts Service (Accountant Group 'C' post) Recruitment Rules, 2021. In this regard, it is requested to **provide the following information to this office by hand/through E-mail (hr4section-cga@gov.in) latest by 15.10.2025: -**

- (i) The station-wise and category-wise vacancy position in the grade of Accountant for the vacancy year 2026, **strictly as per proforma attached herewith;** and
- (ii) The **attested copy of Departmental Gradation List of Lower Division Clerk**, as on date, as maintained and updated by each Departmentalized Accounts Organization in Ministries/Departments (Civil).

**Encl.: As above.**

  
(Nirbhay Kumar Singh)  
Sr. Accounts Officer

**To**

1. The Pr. CCAs/CCAs/CAs(I/c)
2. The Jt.CGA (Admn.), O/o the CGA
3. The Jt. CGA (Admn.), PFMS
4. The CFC, Civil Aviation & Tourism / CC (Pensions) / DG (INGAF)

**Copy to: -**

**The Sr.AO, ITD Section with the request to upload this O.M. on website of the CGA.**

# **SELECT LIST OF LDCs FOR PROMOTION AS ACCOUNTANT FOR THE VACANCY YEAR 2026**

**NAME OF MINISTRY/DEPARTMENT.....**

## **1. Sanctioned strength of Accountant as on 01.01.2026**

(i)	Sanctioned Strength as revised vide CGA's O.M. No. NGE-18007/5/2024-NGE-CGA/354 dated 08.09.2025	
(ii)	Creation/Abolition of post after CGA's O.M. No. NGE-18007/5/2024-NGE-CGA/354 dated 08.09.2025	
(iii)	<b>Total sanctioned strength (i) + (ii)</b>	
(iv)	Order(s) No. & date of creation/abolition of the post (copy of order to be enclosed)	

## **2. Overall Vacancy Position of Accountant as on 01.01.2026**

S. No	Particulars	UR	SC	ST	OBC	EWS	Total (3+4+5+6+7)	Ex. Servicemen (See (*) Note Below)	PwD (See (*) Note Below)			
									OH	VH	HH	Others
1	2	3	4	5	6	7	8	9	10	11	12	13
(i)	Sanctioned Strength (after cadre review)											
(ii)	Working Strength											
(iii)	<b>Vacancy position (i) - (ii)</b>											

(\*) NOTE: - As per posts earmarked in reservation rosters maintained & updated by the concerned Appointing Authority in DAO, Ministries/Departments in respect of posts of Accountant in accordance with GoI policies on reservation & concessions. The No. of posts reserved for Ex-servicemen & PwD shall be amongst No. of posts shown in Col. 3 to 7 above and not to be added separately in Total at Col 8.

**3. Station-wise break-up of Vacancies of Accountant as on 01.01.2026 (Under 25% Seniority Quota)**

S. No.	Name of STATION	SC	ST	Others	Total
1	2	3	4	5	6 (3+4+5)
Total					

((@) The station-wise vacancies reported to this office shall not be utilized for filling up through any other mode without prior intimation to O/o the CGA.

**4. Station-wise break-up of Vacancies of Accountant as on 01.01.2026 (Under 5% LDCE Quota)**

S. No.	Name of STATION	SC	ST	Others	Total
1	2	3	4	5	6 (3+4+5)
Total					

((@) The station-wise vacancies reported to this office shall not be utilized for filling up through any other mode without prior intimation to O/o the CGA.

It is certified that (i) the information furnished above has been duly verified from the relevant records viz. service record, gradation list maintained in this office and found in order and (ii) the reservation policies including maintenance & updation of reservation rosters have been followed in this office as per existing instructions of the Govt. of India/DoPT on the subject matter.

Sr.AO/ACA/CA/CCA