

F.No. NGE-11006/1/2025-NGE-CGA/379  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
(HR-4 SECTION)

MAHALEKHA NIYANTRAK BHAWAN  
GPO COMPLEX, BLOCK-E, INA  
NEW DELHI - 110023  
Email ID:- hr4section-cga@gov.in

Dated: the 17 September, 2025.

Office Memorandum No. 956/25

**Subject:-Promotion of Multi-tasking Staff to the post of Lower Division Clerk on seniority-cum-fitness basis (5% quota) and Limited Qualifying Examination (10% Quota) for the Vacancy Year 2026 - regarding.**

Please refer to O/o CGA's O.M. of even no. (269) dated 01.08.2025 and reminder dated 03.09.2025 on the subject cited above.

2. The last date for submission of information to this office has expired on 15.09.2025. However, the requisite information is still awaited from the Ministries/Departments listed as per Annexure-'A' enclosed herewith.

3. It is therefore, requested to forward the requisite information to this office by 23.09.2025 positively.

Encl.: As above.

  
(Nirbhay Kumar Singh)  
Senior Accounts Officer

To,  
The Pr. CCAs/CCAs/CAs(I/c) concerned.

Copy to:-

The Sr.AO, ITD Section with the request to upload this O.M. on website of the CGA.

Annexure-'A' to O.M. No. NGE-11006/1/2025-NGE-CGA/ dated .09.2025

S. No.	Ministry/ Department
1.	CGA
2.	DoNER
3.	Housing & Urban Affairs
4.	New & Renewable Energy
5.	Power
6.	Shipping, Road Transport & Highways