

E-17514
No. K-1902/1/2024/MF-CGA (A)/HR-II/ 338
Government of India
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts

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Mahalekha Niyantarak Bhawan,
E Block, GPO Complex, INA,
New Delhi-110 023

Dated: 15.10.2024

OFFICE MEMORANDUM

Subject:- APAR Dossier of AAOs for holding DPC for promotion as Sr.AOs for the Vacancy Year 2024/2025-regarding

A DPC for drawing up panel of AAOs for promotion in the grade of Senior Accounts Officers for the **Vacancy year 2024 & 2025** shall be conducted after finalization of the Recruitment Rules of Sr. Accounts Officers.

All the offices of Pr.CCAs/CCAs/CAs (I/C) of the Ministry/Department concerned are hereby requested to send the ACR/APAR Dossiers of AAOs of **General Category upto Sl. No. 474 (Ms. R. V. Padma), SC Category upto 477 (Shri Ranojit Bala), ST Category upto 742 (Shri Vishito Kulno) and PH Category upto 788 (Shri Rajesh Kumar K (PH))** of the draft Gradation list of AAOs as on **01-01-2024** (available at cga.nic.in), to this office by **05.11.2024**.

While forwarding the dossiers to this office, it may please be ensured that the dossiers are complete upto 2022-2023 and necessary action in respect of adverse entries/Average/Below Average grading, if any, has also been taken as per DoPT guidelines on the subject. In cases where dossiers have already been sent to this office for earlier DPC/Review DPC, the remaining APARs upto 2022-2023 along with necessary 'seen certificate' from the concerned officers may also be sent to this office. In case APARs are pending with previous Ministry of the AAO concerned, the present office of Pr.CCA\CCA\CA may call for the same from that Ministry and send to this office.

Further, the Vigilance Clearance Certificates and requisite Certificates of Disability of the concerned officers will be called for separately in due course.


(Vikal Raj)
Sr. Accounts Officer

To

- 1) All Pr.CCA/CCA/CA of Ministry/Department concerned.
- 2) Sr.AO (ITD), O/o CGA, New Delhi for uploading on the CGA's website.
- 3) Guard File