

C-30018/2/2025-Vigilance-CGA/3326

भारत सरकार/ Government of India

वित्त मंत्रालय, व्यय विभाग/ Ministry of Finance, Department of Expenditure

लेखा नियंत्रक महालेखाकार कार्यालय/ Office of Controller General of Accounts

महालेखा नियंत्रक भवन/ Mahalekha Niyantrak Bhawan

जीपीओ कॉम्प्लेक्स, ई-ब्लॉक, आईएनए, नई दिल्ली-110023/ GPO Complex, E- Block, INA,
New Delhi-110023

(सतर्कता अनुभाग/ Vigilance Section)

Dated: 29.08.2025

OFFICE MEMORANDUM

Subject: Completion of 15 Training Courses on iGOT Platform during Vigilance Awareness Programme-2025— reg.

The Central Vigilance Commission observes Vigilance Awareness Week every year during the week in which the birthday of Sardar Vallabhbhai Patel falls. This year, the Commission has decided that Vigilance Awareness Week – 2025 will be observed from 27th October, 2025 to 2nd November, 2025 on the following theme: **“Vigilance: Our Shared Responsibility”**. This year, CVC has advised that all organizations may undertake a three-month campaign on Preventive Vigilance from 18th August, 2025 to 17th November, 2025.

2. For the Controller General of Accounts, Vigilance Awareness Week is not a mere ritual but a strategic tool to strengthen integrity, efficiency, and transparency in the handling of public funds. It safeguards not only the reputation of the organization but also the trust of citizens in the financial governance of the country.

3. Further, there is a constant need to create awareness about vigilance matters amongst the employees of the organisation, as they are entrusted with handling sensitive financial transactions and maintaining accountability of public funds.

4. On the occasion of Vigilance Awareness Programme-2025, it has been decided that all officers/officials of CGA organization shall complete the 15 *Training Courses* on the iGOT platform relating to Vigilance Awareness Programme within the stipulated period i.e. from 18.08.2025 to 17.11.2025 **as mentioned in Annexure-A**.

5. Process of registration/login on iGOT platform can be viewed from Youtube from the link <https://www.youtube.com/watch?v=MH12AkVBs3k>.

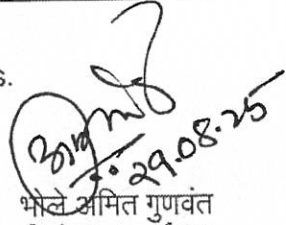
5. In this regard, all Pr. CCAs/CCAs/CAs (Independent) are requested to kindly ensure that the officers/officials working under their administrative control complete the said training courses within the prescribed time frame. It is also advised to issue appreciation certificates to those officers/officials who have completed all the courses within time frame.

6. Further, a consolidated report in the enclosed tabular format (enumerating the name of each officer/official and the number of courses completed by them out of the 15 courses) may kindly be furnished to this office by 17.11.2025 positively, to enable submission of the compiled status to the Central Vigilance Commission.

| Sl. No. | Name of Officer/Official | Designation | Total Courses Completed (out of 15) | Whether verification of certificate is done (Yes/No) | No. of appreciation letters issued |
|---------|--------------------------|-------------|-------------------------------------|--|------------------------------------|
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7. This issues with the approval of the Controller General of Accounts.

Encl: As above.


 भोले अमित गुणवंत
 उप. लेखा महानियंत्रक (सतर्कता)
 (e-19334)

To

Principal CCAs/CCAs/CAs(I/C)/Jt.CGA (Admn.), O/o CGA

Copy to:-

1. Sr.PPS to CGA,
2. PS to all Addl. CGAs,
3. CC (Pension),
4. Director (INGAF),
5. Sr.AO (ITD) for uploading the same on the website of O/o CGA

ANNEXURE A

| Sr.No. | Name of Course | Course Duration | Prepared on IGotPlatform by |
|--------|--|---------------------|--|
| 1 | Handling of Complaints | 1 Hr. | By Institute of Secretariat Training and Management |
| 2 | Vigilance Clearance | 40 Mins. | By Institute of Secretariat Training and Management |
| 3 | Conduct of Enquiry in Disciplinary Matters | 42 Mins. 47 Sec. | By Institute of Secretariat Training and Management |
| 4 | Consultation with UPSC in disciplinary cases | 44 Mins. | By Institute of Secretariat Training and Management |
| 5 | Consultation with CVC in Disciplinary Cases | 45 Mins. | By Institute of Secretariat Training and Management |
| 6 | CCS (CCA) Rules part 1- CCS CCA Rules - An Overview and Suspension | 1 Hr. | By Institute of Secretariat Training and Management |
| 7 | CCS and CCA Rules Part - II | 1 Hr. 10 Mins. | By Institute of Secretariat Training and Management |
| 8 | Chargesheet under CCS(CCA) Rules 1965 | 23 Mins. | By Institute of Secretariat Training and Management |
| 9 | Financial Effects of Penalties | 22 Mins. | By Institute of Secretariat Training and Management |
| 10 | Conduct Rules | 1 Hr. 22 Mins. | By Institute of Secretariat Training and Management |
| 11 | Code of Conduct for Government Employees | 35 Mins. | By Institute of Secretariat Training and Management |
| 12 | Public Procurement of Goods | 1 Hr. 7 Mins. | By Department of Expenditure |
| 13 | Evidence in Public Policy | 4 Hr. 56 Mins. | By Indian School of Business |
| 14 | Prevention of Sexual Harassment of Women at Workplace | 1 Hr. 51 Mins. | By Institute of Secretariat Training and Management |
| 15 | Data Protection and Application Security by Sandeep Mudalkar | 1 Hr. 22 Mins. | By National E-Governance Division (NEGD) MeitY Govt of India |

