

E-13479  
No. A-32014/2/2023-Group B-CGA/ 242  
Ministry of Finance  
Department of Expenditure  
Controller General of Accounts

Mahalekha Niyantak Bhawan  
E-Block, GPO Complex,  
INA, New Delhi - 110023  
Dated: 19<sup>th</sup> July, 2024


OFFICE MEMORANDUM

**Subject: Transfer/ Posting of AAOs & Sr. AOs of CCAS- reg.**

Reference is invited to this OM No. A-32014/4/2021/MF.CGA (A)/Group 'B'/Policy/HR-III/1463 dated 12.02.2024 regarding Revised Transfer/ Posting Policy of AAOs & Sr. AOs of CCAS and OM No. A-32014/2/2023-Group B-CGA/1570 dated 28.03.2024 seeking options for station postings.

2. As per the provisions of para 9 of the Transfer policy dated 12.02.2024, all Sr. AOs/ AAOs who want to change their present place of posting after completing the prescribed tenure or before completion of the prescribed tenure can exercise their option indicating upto 05 preferences and forward their representation for change of place of posting along with all supporting documents.
3. However, it has been observed that the officials usually do not submit their applications with all supporting documents and the same is forwarded after the issue of transfer orders with the request to change their allocated place of posting.
4. The Competent Authority has viewed the matter seriously. It is reiterated that all the Sr. AOs/ AAOs who are likely to be in zone of consideration for transfer from their existing station as per the provisions of the Transfer policy dated 12.02.2024 may also exercise their option and forward their representations with all supporting documents as stipulated in the Transfer Policy.
5. All Sr. AOs/ AAOs are directed to strictly adhere to the guidelines of the revised Transfer Policy and submit all supporting documents before finalization of the transfer orders failing which no request for change of place of posting will be considered after issue of orders by this section.

This issues with the approval of the Competent Authority.

  
(Jyoti Vinod)  
Sr. Accounts Officer (HR-3)

To

1. All Pr.CCA/ CCA/ CA, New Delhi.
2. Sr. AO, ITD, O/o CGA, Delhi for uploading on the website.
3. Guard File.