

Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
GIFMIS Vertical, PFMS (Division)

Dated: 30-03-2025

Office Memorandum

Subject: Reconciliation of TDS deducted by the PAO of civil Ministries and Departments-reg.

The undersigned is directed to refer to the subject above and state that reconciliation of TDS deducted and booked in the books of accounts by the PAOs of civil ministries / departments with the data of Income Tax authorities is underway. As all the PAOs and DDOs have been allotted TAN (Tax Deduction and Collection Account Number – 10 digit alpha numeric number) for deduction / collection of Tax at Source, AIN (Account Identification Number). It is mandatory for every Accounts Office to have an account identification number with jurisdictional TDS office for filing Form 24G. AIN is also a unique seven digit number allotted by NSDL, to the Pay and Accounts Office (PAO), District Treasury Office (DTO) or Cheque Drawing and Disbursing Office (CDDO). It is mandatory for the PAO / CDDO / DTO to have an AIN.

It is requested to provide following details in excel format to email ID **reports-itd-doe@gov.in** at the earliest.

Controller Code	Controller Name	PAO Code	PAO Name	AIN (7 digit)	DDO Code	DDO Name	TAN (10 digit)

It is requested to instruct the Pr. Accounts Office of your ministry / department to collect and furnish the data in "Excel" format at the earliest.

Digitally signed by
Anupam Raj
Date: 30-03-2025
12:41:48

ANUPAM RAJ
Dy. CGA
(GIFMIS- PFMS)