

**MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS,
GIFMIS – PFMS**

Mahalekha Nyantrak Bhawan
GPO Complex, Block E, INA Colony, New Delhi

File No. I-104001/3/2025-ITD-CGA /1

Date: 09/04/2025

OFFICE MEMORANDUM

Sub: Standard Operating Procedure for deposit of unspent balance by CNA user for onboarding of schemes from CNA Model-2 to CNA Model-1/1A

The undersigned is directed to refer to the Ministry of Finance Department of Expenditure O.M. of even no. dated 21.05.2024 containing Master Circular regarding revised procedure for flow of funds under Central sector Schemes, and to state that the unspent funds lying in the savings account of CNA under Model-2 are to be returned to the Consolidated Fund of India for those Central Sector Schemes which are onboarding from CNA Model-2 to CNA Model-1 through Bharatkosh.

2. It is to apprise that only after the deposit of unspent balances and interest accrued on unspent balances by concerned agencies, schemes can be marked as TSA in PFMS by the concerned team of the PFMS Division. Accordingly, a SOP for the deposit of unspent balance by CNA users for onboarding of schemes from CNA Model-2 to TSA/TSA Hybrid has been circulated vide this office OM No. I-104001/2/2022-ITD-CGA/149-152 dated 14.08.2024.

3. In light of the recent developments in the Bharatkosh utility after the introduction of CPIN 2.0, the Standard Operating Procedure for the deposit of unspent balances by concerned agencies for onboarding of schemes from CNA Model-2 to TSA/TSA Hybrid is reiterated herewith and forwarded with a request to get it circulated to concerned Agencies.

This issues with the approval of the Competent Authority.



(Anupam Raj)

Dy. Controller General of Accounts

To:

All Pr. CCAs/CCAs/CAS with independent charge with a request to get the OM circulated to Program Divisions and all concerned Agencies.

Copy to:

Sr.AO (GIFMIS) to upload a copy on CGA's website

STANDARD OPERATING PROCEDURE FOR DEPOSIT OF UNSPENT BALANCES BY AGENCIES FOR ONBOARDING OF SCHEMES FROM CNA MODEL-2 TO CNA MODEL-1/1A

1. Introduction : -

TSA/TSA Hybrid is an attempt for disbursement of funds under Central Sector Schemes for more effective cash management and with an aim of achieving the goal of "Just-in-time" fund flow from the Central Ministries/Departments/Central Nodal Agencies to Autonomous Bodies/Sub-Agencies and down the line agencies through an integrated network of PFMS, RBI and Scheduled Commercial Banks.

In compliance with Ministry of Finance Department of Expenditure O.M. of even no. dated 05.02.2024 and subsequent OM dated 21.05.2024 containing Master Circular regarding revised procedure for flow of funds under Central sector Schemes, the unspent funds lying in the savings account of CNA under Model-2 are to be returned to the Consolidated Fund of India for those Central Sector Schemes which are onboarding from CNA Model-2 to CNA Model-1 through Bharatkosh. Only after deposit of unspent balances and interest accrued on unspent balances by concerned agencies, schemes can be marked as TSA in PFMS by concerned team of PFMS Division.

2. Deposit of Interest accrued in CNA account: - Interest accrued on the unspent balances by CNA may be remitted and settled through PFMS as per the current procedure last notified in Ministry of Finance PFMS O.M. F. No. V-11/1/2020/PFMS (Part-3) dated 08.01.2024.

3. Deposit of unspent balance: - The principal amount of unspent balances will be deposited directly through Bharatkosh mandatorily as per the protocol being followed by concerned users for return of unspent balances of previous years as per the steps detailed in the SOP attached. For deposit of unspent funds released under CNA model-2 in the current financial year, separate purpose with distinct name for "Deposit of the unspent balances of current financial year" has to be created.

Program Division and PAO users can use Bharatkosh reports in PFMS to verify scheme-wise amount remitted by CNA. Ministry/Department should ensure that the unspent balance lying in the CNA bank account is remitted back to CFI through Bharatkosh only and as per the amount verified and accepted by the Ministry/Department.

4. Accounting entries by PAOs:

a. **For deposit of unspent balances pertaining to previous years.**

The refund of unspent balances of previous years shall be adjusted under distinct minor head 'Deduct Recoveries of Overpayments' (code '911') below the concerned major/sub-major head 'without affecting the gross expenditure under the functional Major/Sub-Major Head in the Appropriation Accounts'.

a. **For deposit of unspent balance pertaining to current financial year**

The refund of unspent balances for the current financial year shall be recorded as a reduction of expenditure under the concerned Grant-in-aid major/sub-major head which was debited at the time of release of funds.

5. The steps to be followed by Ministry/Department for creating the purpose for deposit of unspent balance through Bharatkosh are detailed as under:

The PAO user shall be responsible for creation and mapping of the purpose with the requisite function head and the DDO in whose books the amount will be adjusted. PAO has to create separate purposes for receiving unspent balances for the current financial year and for previous years, respectively as per the accounting procedure stated above.

1. PAO will navigate to "Manage Receipt Purpose" following the path : Home >> Bharakosh>> Manage receipt Purpose



2. To add a new Purpose, user shall click on 'Add New Purpose' link on right hand side under 'Purpose List'. User will be navigated to 'Add/Edit Purpose' screen.

Manage Bharatkosh Purpose/Account						
Purpose List						
Purpose Status: All		Enter Purpose keyword		Search	View All	Add New Purpose
Sr.No.	Purpose Description	Purpose Status	Payment Type Existed	Purpose Payment Mapping	Edit	
1.	Refund of Unspent Balance under SNA	Pending	False		Edit	
2.	hostel penalty fees	Pending	True	Add/View/Edit Payment Type Mapping	Edit	
3.	TEST UNSPEND	Pending	False		Edit	
4.	training150224	Approved	False		View	
5.	Test1 Bifurcation	Approved	True	Add/View/Edit Payment Type Mapping	View	
6.	Test Bifur	Approved	True	Add/View/Edit Payment Type Mapping	View	

- After clicking "Add New Purpose", following screen will appear wherein the Nature of Receipt (Purpose) should be unique and comprehensible by the depositor.
- PAO user will have to select the depositor category who would be eligible to do payments for the purpose created.

Add/Edit Purpose			
Nature of Receipt(Purpose): *	deposit of unspent balance for current fir		Characters left- 53
Depositor Category: *	<input type="checkbox"/> Individual	<input type="checkbox"/> Corporates/Commercial Undertakings	
	<input type="checkbox"/> NGO/Societies	<input type="checkbox"/> Ministry/Department	
	<input type="checkbox"/> Public Sector Undertaking	<input type="checkbox"/> Autonomous body	
Mode of Receipt: *	--Select--		
	<input type="checkbox"/> Is Login Required		
	<input type="checkbox"/> Is Payment Type Available		
	<input type="checkbox"/> Is this the LOBA Purpose		
	<input type="checkbox"/> Is this the POS Purpose		
Frequency of Receipt: *	--Select--		
(Window Limit if any) From Date:	dd/mm/yyyy		
To Date:	dd/mm/yyyy		
Currency Type	Lower Limit	Upper Limit	Whether INR Equivalent To be Received
<input type="checkbox"/> Euro Member Countries			
<input type="checkbox"/> Great British Pound			

- Online, Offline and Both options are available under the Mode of Receipt menu. If, online mode is mapped with a purpose, depositor will be allowed to make a payment through CC, DC, UPI and NB channels only for that particular purpose. For offline mode only NEFT/RTGS payment channels are allowed.

Add/Edit Purpose

Nature of Receipt(Purpose): *

Depositor Category: *

Individual Corporates/Commercial Undertakings
 NGO/Societies Ministry/Department
 Public Sector Undertaking Autonomous body

Mode of Receipt: * Both

Is this the LOBA Purpose
 Is this the POS Purpose

Update

6. User needs to capture the payment frequency and preferred currency. Separate mapping to be done for each payment type. User can add the Central Sector scheme names as payment type.

Add/Edit Purpose And Payment Type Mapping

Nature of Receipt(Purpose): *

Type Of Payment: * --Select--

Frequency of Receipt: *

(Window Limit if any) From Date:
 To Date:

Currency Type	Lower Limit	Upper Limit	Whether INR Equivalent To be Received
<input type="checkbox"/> Euro Member Countries	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/> Great British Pound	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/> Indian Rupees	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/> Japanese Yen	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/> U.S. Dollar	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Is Login Required
 Is Available to PAO

Payment Type	Frequency	From Date	To Date	Departments	Edit Mapping
9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601061013301	No Restriction				Edit
9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067963301-ST	No Restriction				Edit
9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC	No Restriction				Edit

7. The user will click on the "Ministry Purpose Mapping" hyperlink to map the function head and DDO with the newly created purpose.

PAO Account List

Enter PAO,AccountNo keyword [Add New PAO Account](#)

Sr.No.	PAO	Bank	Account No.	IFSC Code	EFPB Account No.	EFPB IFSC Code	RBI Account No.	RBI IFSC Code	Ministry Purpose Mapping	Edit
1.	PrAO cum PAO(External Affairs), N. Delhi	STATE BANK OF INDIA	11084278820	SBIN0000691	35267873132	SBIN0004266	10596701002	RBIS0MBA04	Ministry Purpose Mapping	Edit

8. On clicking the hyperlink, the following screen will open

Add/Edit Purpose Ministry Account Mapping

PAO : * 011751 - PAO (Secondary Educatio

Nature of Receipt(Purpose):* --Select--

Select/UnSelect All DDO

<input type="checkbox"/> 211768 - SR.A O, PR.A O, MINISTRY OF H.R.D	<input type="checkbox"/> 111760 - PRINCIPAL, URDU TEACHING & RESEARCH CENTRE,(CIIL)
<input type="checkbox"/> 111761 - PRINCIPAL, WESTERN REGIONAL LANGUAGE CENTRE	<input type="checkbox"/> 311772 - PRINCIPAL, URDU TEACHER & RESEARCH CENTRE
<input type="checkbox"/> 200950 - PAO, Ministry of H.R.D, Deptt. of Higher Education	<input type="checkbox"/> 111756 - DV.DIR,(L),CENTRAL HINDI DIRECTORATE
<input type="checkbox"/> 111759 - PRINCIPAL, EASTERN REGIONAL LANGUAGE CENTRE	<input type="checkbox"/> 211765 - SR.ACCTS OFFICER, SCHOLARSHIP
<input type="checkbox"/> 211767 - ACCOUNTS OFFICER, DEPPT. OF EDUCATION	<input type="checkbox"/> 211764 - DDO,COMMISSION FOR SCIENTIFIC & TECH.TERMINOLOGY
<input type="checkbox"/> 111753 - PRINCIPAL, SOUTHERN REGIONAL LANGUAGE CENTRE	<input type="checkbox"/> 211766 - JR.ADMN.OFFICER,CENTRAL HINDI DIRECTORATE
<input type="checkbox"/> 111755 - REGIONAL OFFICER,CENTRAL HINDI DIRECTORATE	<input type="checkbox"/> 111758 - ASSTT.DIR.,CENTRAL HINDI DIRECTORATE
<input type="checkbox"/> 211763 - UNDER SECRETARY(CASH)	<input type="checkbox"/> 311771 - ASSTT.DIR.,NORTH EASTERN REGIONAL LANGUAGE CENTRE
<input type="checkbox"/> 111754 - PRINCIPAL,NORTHERN REGIONAL LANGUAGE CENTRE	<input type="checkbox"/> 111752 - ASSTT. DIR.,(ADMN.)CENTRAL INSTT. OF INDIAN LANGUAGES

DDO :*

Type Of Payment:* -- Select --

Grant No:* --Select--

Category:* --Select--

Head Of Account:* --Select--

Object Head:* --Select--

Additional Charges:

GST

IGSTRKTNETWORKSERVICESS

9. The PAO will select the newly created purpose to map the desired DDO and Head of Account.

Add/Edit Purpose Ministry Account Mapping

PAO : * 013455 - PAO(Sectt.), Ministry of P

Nature of Receipt(Purpose):* deposit of unspent balance for curr

DDO :*

Type Of Payment:

Grant No:*

Category:*

Head Of Account:*

Object Head:*

Additional Charges:

this is demo

10. The PAO will select the desired payment type, their budgetary grant and map the requisite function head and DDO against the selected payment type. After filling in the details, PAO will click on "Add Purpose Ministry Account Mapping" to add the mapping.

Add/Edit Purpose Ministry Account Mapping

PAO : * 013455 - PAO(Sectt.), Ministry of P. ▾

Nature of Receipt(Purpose):* deposit of unspent balance for curr ▾

Select/UnSelect All DDO

DDO : * 213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI 213456 - SECTION OFFICER,MINISTRY OF ENERGY.DEPTT. OF POWER, SHRAM SHAKTIBHAWAN,NEW DELHI.

Type Of Payment: --Select-- ▾

Grant No:* 079 ▾

Category:* 5 - VOTED ▾

Head Of Account:* 2801019110000- DEDUCT RECOV ▾

Object Head:* 01 - SALARIES ▾

Additional Charges: dfg5456,5 this is demo

[Add Purpose Ministry Account Mapping](#) [Back](#)

Activate Windows

11. Once the function head and DDO has been mapped, the purpose and its functional head mapping shall be approved by the Principal Accounts Office. The user will navigate to "Manage Receipt Purpose" following the path: Home >> Bharakosh >> Manage Purpose

BharatKosh	▶	Manage Receipt Purpose
Budget	▶	Manage Purpose
CAM Reports		Manage Payment Type
Finance Accounts		Bifurcation Rule Master
User Manuals		Manage Additional Charges

☐ Demo121222	Individual	Online	N	Approved	paopower	12/12/2022 12:44:24 PM	Return	
Function Head	PAO Name	DDO Name	Payment Type	Frequency	Currency	Login Required	Current Status	Mapping Action Item
004903118010000-HOUSE BUILDING ADVANCES	PAO(Sectt.), Ministry of Power, New Delhi	APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI-SECTION OFFICER,MINISTRY OF ENERGY.DEPTT. OF POWER, SHRAM SHAKTIBHAWAN,NEW DELHI.	None	No Restriction	INR	N	Approved	Return

(6) The steps to be followed by Agencies for depositing the unspent balance through Bharatkosh are detailed as under:

a. The CNA user shall go to <https://bharatkosh.gov.in/NTRPHome/Index> and go to the menu – Login/Register.



b. If the user has a registered Bharatkosh account, they will enter the username and password and click on “submit” button to login

Login

User Name

Password

JDzjWH Get a new Captcha
Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

New User
Forgot Password

c. If the user does not have a registered Bharatkosh login ID, they will have to create one using the "New User" hyperlink. The detailed guidelines for creation of new account is detailed in annexure A.

Login

User Name

Password

JDzjWH Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

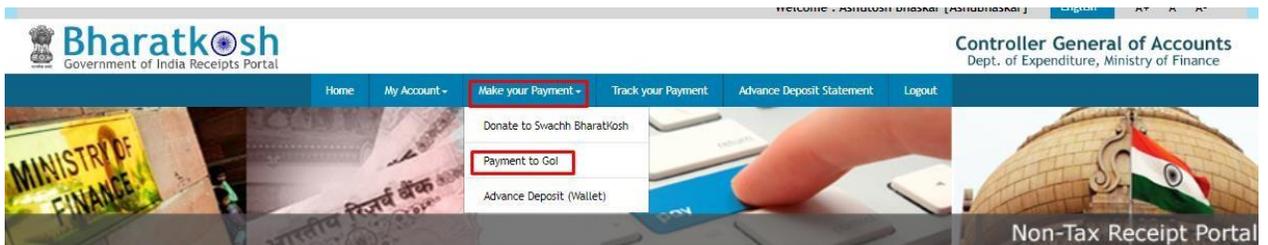
New User

Forgot Password

d. On successful login on Bharatkosh, the following screen will open



e. The user will click on the "Make Payment" dropdown and select "Payment to GoI"



f. On clicking, the following screen will open

1 Payment Purpose 2 Depositor's Details 3 Confirm Info 4 Pay

Payment Purpose

Depositor's category: Individual

Purpose:

Amount: INR 0

Payment Frequency /Period: 2023-2024

Remarks: Remark

[Get a new Captcha](#)
Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

g. The user will click on the highlighted icon to select the Ministry/ Department and the purpose

1 Payment Purpose 2 Depositor's Details 3 Confirm Info 4 Pay

Payment Purpose

Depositor's category: Individual

Purpose:

h. On clicking the icon, the following pop-up will open

Search Purpose ×

Ministry: Administration of UT of Ladakh

Purpose:

Please select the appropriate Ministry from the drop down menu, to search the Purpose of your choice

Search Clear

i. The user will select the Ministry/ Department from the dropdown to whom the unspent balance is to be returned and search for the purpose for deposit of unspent balance or interest earned on unspent balance **as created/approved by his concerned PAO/Pr.AO.**

j. The name of the purpose will appear in form of a hyperlink. The user will select the purpose for payment by clicking on the hyperlink. On selecting the purpose, the following form will open where the purpose, payment type, PAO and DDO will be pre-filled based on the purpose selected.

The screenshot shows a web form titled "Payment Purpose" with a progress bar at the top indicating four steps: 1. Payment Purpose, 2. Depositor's Details, 3. Confirm Info, and 4. Pay. The form fields are as follows:

- Depositor's category: Individual
- Purpose: Refund of unspent balance of TIES Grant
- Pay & Account Office (PAO): 006953 - CPAO(Commerce), New Delhi
- Drawing & Disbursing Office(DDO): 206958 - DIRECTOR/DY.SECRETARY-IN-CHARGE, STATE CELL, MIN. OF COMMERCEUDYOG BHAW
- Amount: INR 0
- Payment Frequency /Period: 2024-2025
- Remarks: Remark

At the bottom, there is a captcha image showing "xZbcfk" and a text input field with "Captcha" entered. A "Get a new Captcha" link is also present.

k. The user will fill the amount to be remitted, enter the linked scheme name and code in the 'remarks' field to enable the Ministry/Department to identify the Scheme under which the CNA has remitted the unspent balance. After filling in the details, the user will click on the "Add" button.

This screenshot shows the same "Payment Purpose" form with updated information:

- Depositor's category: Autonomous body
- Purpose: Refund of unspent balance of TIES Grant
- Pay & Account Office (PAO): 006953 - CPAO(Commerce), New Delhi
- Drawing & Disbursing Office(DDO): 206958 - DIRECTOR/DY.SECRETARY-IN-CHARGE, STATE CELL, MIN. OF COMMERCEUDYOG BHAW
- Amount: INR 1000 (RUPEES ONE THOUSAND ONLY)
- Payment Frequency /Period: 2024-2025
- Remarks: MDA xxxxx (52 Character Left)

The captcha image shows "xZbcfk" and the text input field contains "xZbcfk". The "Add" button at the bottom right is highlighted with a red box.

l. On clicking "Add", the following table will be displayed. If the user is satisfied with the details, they will click on "Next". If they wish to change the details, they may click on the "delete" icon and make fresh selection.

Ministry	Purpose	PAO	DDO	Amount	Payment Period / Frequency	Delete
COMMERCE	Deposit of Interest on unspent balances on TIES Grant	006953 - CPAO(Commerce), New Delhi	206958 - DIRECTOR/DY.SECRETARY-IN-CHARGE, STATE CELL, MIN. OF COMMERCEUDYOG BHAWAN, NEW DELHI	1000.00	No Restriction	

Add

Next →

m. On clicking "Next", the following page will open where the user will fill in the depositor details and select the mode through which they wish to return the unspent balance.

Depositor's Details

Name:* Mr.

Address Line 1:*

Address Line 2:

Country:* INDIA ▼

State:* --Select-- ▼

District:* --Select-- ▼

City: *

Pincode/ Zipcode:

TAN

TIN

Mobile Number:* INDIA(+91) ▼

Email: *

Online payment
 SWIFT/NEFT/RTGS

← Back
Next →

n. Name, email ID and mobile number will be pre-filled based on the details entered while creating the Bharatkosh ID. The user will fill in the address and select the desired mode of payment and click on "Next".

o. On clicking "Next" the user will reach the confirmation page on Bharatkosh. If the details are found to be satisfactory, the user will click on the "confirm" button. If the user wishes to edit the details, they will click on the "Back" button to make changes.

Payment Mode Online

Depositor's Details

Name	demo da		
Address 1	8	Address 2	Central
City	Central	District	
State	DELHI	Country	INDIA
Pincode/Zipcode	110001	Email	healthmodule3-pfms@nic.in
Mobile No. (+91)	7542896353		
TAN		TIN	

Purpose Details

Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	POWER	PAO(Sectt.), Ministry of Power, New Delhi[013455]	APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI[213459]	Deposit of Interest earned on unspent balance(POWER),3970-MA[Central Nodal Agency	One Time	1500
						Total: 1500

← Back Confirm →

p. If the selected mode of payment is offline (NEFT/RTGS): on clicking the "confirm" button, a deposit slip will be available for download.

Bharatkosh
Government of India Receipts Portal

Controller General of Accounts
Dept. of Expenditure, Ministry of Finance

Home About Us User Guide Contact Us FAQs Terms And Conditions Charge-back and Refund Policy

Response Status Offline

Challan No: 20042530082200003548
Amount: 3000
Payment Mode: OffLine

[Download Depositor Slip](#) [Quit](#)

Note:-
Please enter the UTR no. at the track your payment page ->Enter UTR no pop up, as soon as you complete the NEFT payment and receive a UTR no. from your Bank. If you fail to do so, you won't receive the transaction receipt.
UTR No. related info:-
If the amount is paid through NEFT then the UTR will be a alpha numeric 12 / 16 digit no. and if done through RTGS then it will be a 22 length alpha-numeric character with first four characters denoting your bank name like HDFC and fifth character being the English alphabet 'R'.

Sample deposit slip:

Bharat Kosh (Toll free No.1800 118 111)

Bharat Kosh (Toll free No.1800 118 111)			Deposit / Pay-in-slip - NEFT / RTGS			
URN No. (for Departmental Use)			20042530082200003548			
<small>Note: Please provide this URN No. at the Remarks column at the NEFT/RTGS slip. Officials at Bank's counter himself/herself need to ensure that the remitter Bank A/c no & the depositor being used for the NEFT/RTGS instruction is same as what is printed on this deposit slip. Any error in entry of this A/c no. will lead to non-delivery of services expected in lieu of this payment to Government of India.</small>			Beneficiary (PAO) A/C No. : 1960991004 Beneficiary (PAO) IFSC Code : RBIS0MBPA04 Beneficiary (PAO) Account Type : Current Account Remitter's Bank Name : HDFC BANK LTD Remitter's Bank A/C No. : 1522002100037667 Remitter's Bank IFSC Code : HDFC0000003 Payment Period/ Frequency : One Time			
Remitter Name	Department / office from whose books the demand emanated	Full particulars of the nature of remittance and/or authority (if any)	Amount	Head of Account	Beneficiary Name (PAO) Code	Remarks
demo d	NATIONAL RAINFED AREA AUTHORITY (200425)	Deposit of Interest Earned on Unspent balance(AGRICULTURE),UK242-pragrai goi corresponding to state schemes	3000.00	002900800000000-OTHER RECEIPTS	PAO(Sectt)-I (000001)	
Total			3000.00 (In words) Rupees : Three Thousand			
For Bank's Usage						
NEFT Request Received Date						
Transaction Amount						
NEFT Charges						
NEFT UTR No						
Deposit Slip Created Date: 8/30/2022 3:43:21 PM						
<small>Note: Please enter the UTR Number at the Track your Payment / Payment history link available at NTRP, as soon as you complete the NEFT/RTGS payment and receive a UTR Number from your Bank. If you fail to do so, the system will not be able to generate the transaction receipt.</small>						
<small>Remark :This Deposit slip is valid for 15 days from the date of creation of deposit slip at NTRP, please make sure to do the NEFT/RTGS within 15 days, else the NEFT will not be accepted and treated as invalid.</small>						
<small>Courtesy:- Public Financial Management System</small>						

Each Deposit slip will have a unique CPIN. The payee can add the CPIN as a beneficiary in their internet banking credentials and make payment OR may visit the branch. A sample of the new CPIN deposit slip is annexed. The payee will not update the UTR on Bharatkosh. It will be auto-updated on successful verification with RBI.

[Show My Transaction](#)

Disclaimer: If your Account has been debited and the transaction is not showing successful status, Please wait for some time before making another transaction for the same purpose, the system may take some time to update the status for your debited Amount.

Transaction Ref. Number	ChallanNo	Bank Transaction Number	Transaction Date	Payee Name	Total Amount	Status	UTRN No
1108183000272	20515511081600000275		8/11/2016 12:50:34 PM	Ranjit Nair	3000 (INR)	Offline-Deposit Slip Created	Enter UTRN No.
			7/5/2016 12:18:57			Offline-Deposit	

q. If the selected mode of payment is **online** (Net Banking/ Debit Card/ Credit Card/ UPI): on clicking the “confirm” button, the user will be redirected to the payment gateway page. The user will select the desired mode and make payment

Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway

Payment through RuPay Credit Card and UPI mode is available through Kotak Bank, HDFC Bank, SBlePay and Bank of Bar

FEDERAL BANK
Success Rate 100 %

AXIS BANK
Success Rate 86 %

kotak
Success Rate 3 %

for after sbli
Success Rate 0 %

SOUTH INDIAN BANK
Success Rate 0 %

ICICI Bank
Success Rate 0 %

HDFC BANK
Success Rate 0 %

Pay Gov India
Success Rate 0 %

Pay Gov India Bank
Success Rate 0 %

Note: Success Rate - No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

Net banking
 Debit card
 Credit card
 UPI

Enter the letter shown
 [Get a new Captcha](#)

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back

Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

Disclaimer In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the " track your payment " link on Bharatkosh home page. If the status of your transaction is shown as FailRef, then proceed to reinitiate a transaction for same purpose again. In case the amount is debited from your account for the FailRef case, then you can expect the refund to be credited to your account in 3-5 working days.

I acknowledge and confirm that I have read and agree to the [Terms And condition](#).

Creation of new registered ID on Bharatkosh

1. If the user does not have a registered Bharatkosh login ID, they will have to create one using the "New User" hyperlink.

Login

User Name

Password

JDzjWH Get a new Captcha
Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

New User

Forgot Password

2. On clicking "New User" hyperlink, a form will open where the user will enter the mobile number, email ID and captcha and click on "Send OTP" button

User Registration

Mobile No : INDIA(+91)

Email Id :*

nKCPq7 Get a new Captcha

Enter security code :*

(Text shown in Captcha is case-sensitive)

Send OTP

3. On clicking "Send OTP", the following screen shall open where the user will key-in the OTP received on the entered email ID and mobile number and click on "verify" button

User Registration

Mobile No : INDIA(+91) [Redacted]

Email Id :* [Redacted]

ydCaEK [Get a new Captcha](#)

Enter security code :* [Redacted]
(Text shown in Captcha is case-sensitive)

OTP expires in :9 Minutes ,55 Seconds

You will receive an OTP on your mobile no. After receiving OTP and verifying it here, please create a Username and password

Enter OTP Code:* [Redacted] Verify Total allowed Attempt:3

4. On successful verification, the following form will open wherein the user will have to fill in the details

User Registration

Mobile No : INDIA(+91) [Redacted]

Email Id :* [Redacted]

NEFT Based Transaction

Depositor's category:* --Select--

Select Controller* A.G. (AUDIT) DELHI

First Name :*

Last Name :

User Name:*

Password:* Password
(Password must contain minimum 8 characters and maximum 15 characters. Password should contain atleast one lower case alphabet, one upper case alphabet, one numeral and one special character like [@\$%*^&*])

Confirm Password:* ConfirmPasswrd

Organization Name

Company Identification No.

TAN

Submit Reset

5. If the user wishes to make payment through NEFT/RTGS mode, they will have to click on the checkbox and fill the details of the account from which the amount will be debited.

6. The user will select the depositor category from dropdown at their discretion.

The screenshot shows the 'User Registration' form. The 'Mobile No' field is set to 'INDIA(+91)'. The 'Email Id' field is filled with a redacted email address. The 'NEFT Based Transaction' checkbox is unchecked. The 'Depositor's category' dropdown menu is open, showing options: Individual, Corporates/Commercial Undertakings, NGO/Societies, Ministry/Department, Public Sector Undertaking, and Autonomous body. The 'Autonomous body' option is highlighted. The 'Select Controller' field is empty. The 'First Name' and 'Last Name' fields are empty. The 'User Name' field is empty.

7. After filling in the details, the user will click on the "Submit" button

The screenshot shows the 'User Registration' form after successful submission. The 'Mobile No' field is set to 'INDIA(+91)'. The 'Email Id' field is filled with a redacted email address. The 'NEFT Based Transaction' checkbox is unchecked. The 'Depositor's category' dropdown menu is set to 'Individual'. The 'Select Controller' dropdown menu is set to 'CIVIL AVIATION & TOURISM'. The 'First Name' and 'Last Name' fields are filled with redacted names. The 'User Name' field is filled with a redacted username, and a green message 'User is available' is displayed next to it. The 'Password' and 'Confirm Password' fields are filled with redacted passwords. The 'Organization Name', 'Company Identification No.', and 'TAN' fields are empty. The 'Submit' button is highlighted with a red box, and the 'Reset' button is also visible.

8. On successful submission, the following message will be displayed

Success! User has been registered successfully



User Registration

mobile No :

Email id : *

 [Get a new Captcha](#)

Enter security code : *

(Text shown in Captcha is case-sensitive)

Send OTP