

(E-10998)

NGE-20001/1/2022-NGE-CGA/571  
Government of India  
Ministry of Finance  
Department of Expenditure  
Controller General of Accounts  
(HR-4 Section)

MahalekhaNiyantakBhawan  
GPO Complex, Block-E, INA  
New Delhi - 110023  
Email ID:- hr4section-cga@gov.in

Dated, the 07<sup>th</sup> January, 2025

Office Memorandum No. 153/25

**Subject: - Induction Training for Accountants – reg.**

An Induction Training Programme for Accountants has been scheduled in phase-wise manner at INGAF (Hqtr.) and its regional training centres at Mumbai, Kolkata and Chennai.

2. In this regard, it is requested to forward the following information to this office **latest by 17.01.2025**: -

- (i) List of Accountants for Induction Training Programme in the format enclosed herewith; and
- (ii) a copy of above list in excel format through email – [hr4section-cga@gov.in](mailto:hr4section-cga@gov.in) (excel format being shared to each Ministry/Department through email).

This issues with approval of the Competent Authority.

Encl: as above.

  
(Nirbhay Kumar Singh)  
Sr. Accounts Officer

To

All Pr. CCAs/CCAs/CAs


Copy to:-

1. Director, INGAF, Ministry of Finance, Department of Expenditure, Block No. I, JNU Campus, New Delhi – 110067 for information.
2. Sr. AO (ITD), O/o CGA – for uploading on CGA's website.

**FORMAT**

**LIST OF ACCOUNTANTS FOR INDUCTION TRAINING PROGRAMME**

Sr. No.	Name	Date of Joining as Accountant	Mode of recruitment (DR/Promotee/ Absorption/ Compassionate appointment)	In case of DR, Year of SSC CGLE Batch	Station of Posting	Nearest INGAF Training Centre for Induction Training  (INGAF (Hqr.) -Delhi / RTC INGAF, Mumbai / RTC INGAF, Kolkata / RTC INGAF, Chennai)
1	2	3	4	5	6	7

  
7/11/25  
(Sr AO - HR - 4)