



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
INSTITUTE OF GOVERNMENT ACCOUNTS AND FINANCE
BLOCK NO. - IV. J.N.U. CAMPUS (OLD), NEW DELHI - 110067

No: INGAF-20001/2/2022-PAO SECTION/efile-9499/1455

Dated 07/01/2025

OFFICE MEMORANDUM

Subject: Quarterly Training Calendar (IV Quarter) of INGAF for FY 2024-25

The undersigned is directed to convey that INGAF has prepared a Training Calendar for the IV Quarter of FY 2024-25 from January to March, 2025. The said training calendar comprises of various specialized training programmes/capsules which shall be beneficial for the capacity building of the officers/officials of Indian Civil Account Organization. The training programmes in the said calendar have been curated to familiarize the participants with the topics which are a part of day to day routine work, apart from this, these trainings shall also touch the latest advancements and technological developments in the Government ecosystem. The detailed quarterly calendar for FY 2024-25 from January to March, 2025 is as per "Annexure-A" (enclosed).

2. In this regard, it is requested to kindly consider nominating the officers/officials for the said training programme from your respective offices please. It would be highly appreciated, if the nominations for the entire quarter are shared in one go so that it may enable us to facilitate the necessary arrangements well in time. Further, considering the seating capacity of the INGAF classrooms it is requested to restrict the nominations to 01-02 participant(s) per Ministry/Dept.

The nominations may kindly be furnished at facultywingingaf@gmail.com

This issues with the approval of Director General, INGAF.

(Sanjay Datta)

Sr. Accounts Officer (Trg.)

To:

1. All the Pr. CCAs/ CCAs/ CAs with independent charge, Jt. CGA (Admn.) O/o CGA, Jt. CGA (PFMS), CC (Pension), CPAO, Jt. CGA (Accounts and TA)

Copy to:

1. Jt. Director (INGAF)
2. Sr. AO (GIFMIS, O/o CGA) - with request to publish this OM on CGA website please.
3. PS to Director General (INGAF)

Annexure-A**Quarterly Training Calendar (IV Quarter – January to March, 2025)**

| Sl. No | Training Module | Days | Date | | Target Participants |
|--------|--|------|------------|------------|-------------------------------|
| | | | From | To | |
| 1. | Emotional Intelligence and Verbal & Non- Verbal Communication | 1 | 22.01.2025 | 22.01.2025 | Open to all officials of ICAO |
| 2. | Budget Monitoring in PFMS | 1 | 28.01.2025 | 28.01.2025 | Open to all officials of ICAO |
| 3. | Bhavishya Module: Overview | 1 | 30.01.2025 | 30.01.2025 | Open to all officials of ICAO |
| 4. | Appropriations and Re-Appropriations in PFMS | 1 | 05.02.2025 | 05.02.2025 | Open to all officials of ICAO |
| 5. | Introduction to Generative AI Tools, Big Data Analytics and Machine Learning | 1 | 12.02.2025 | 12.02.2025 | Open to all officials of ICAO |
| 6. | GPF Rules and EIS Module Integration | 1 | 18.02.2025 | 18.02.2025 | Open to all officials of ICAO |
| 7. | Yoga for Body, Mind and Soul Alignment (Theory and Practical) | 1 | 25.02.2025 | 25.02.2025 | Open to all officials of ICAO |
| 8. | NPS Rules: Contribution, Withdrawals and Superannuation | 1 | 04.03.2025 | 04.03.2025 | Open to all officials of ICAO |
| 9. | Essence of Internal Audit and Report Writing Skills | 1 | 06.03.2025 | 06.03.2025 | Open to all officials of ICAO |
| 10. | DG: DDG & UBIS in PFMS | 1 | 11.03.2025 | 11.03.2025 | Open to all officials of ICAO |