

P-34003/1/2024-DAMA-CGA/E-15742/130

O/o Controller General of Accounts
Ministry of Finance, Department, Department of Expenditure
(Data Analytics & Monthly Accounts Section)
Mahalekha Niyantarak Bhawan
New Delhi

Dated:- 31st July, 2024

OFFICE MEMORANDUM

Subject:- Timeline for March (Sy-II) accounts for the year 2023-24 -reg.

Reference is invited to this office OM No. P-23001/1/2021-DAMA-CGA/E-15742/612 dated 21.02.2024 through which timelines for submission of March (Pre.), Sy-I and Sy-II accounts were intimated.

The due date for submission for Sy-II accounts is **6th September 2024**. All the JEs which have been approved by the Finance Accounts Section will be automatically included in Sy-II Accounts of e-Lekha after consolidation of accounts by the concerned PAO in PFMS. Any other corrections, which do not constitute JEs, like corrections at Sub-head, Detailed head and Object head level (if the same was reported incorrectly upto Sy-I accounts, etc.) can also be incorporated in Sy-II accounts.

Pr. Accounts Offices before submission of accounts in e-lekha should verify the data of Pay & Accounts Offices (PAOs) for correctness and ensure that the JE data is incorporated in the Accounts of the concerned PAO. In case of any mismatch in data, support of DAMA Section / GIFMIS Section of this office may be taken.

It is requested to **ensure adherence to this timeline** so that the final accounts for 2023-24 incorporating all the approved JEs and data of any other rectifications carried out, are consolidated and forwarded to C&AG office for clearance in time.

(Parul Gupta)

Dy. Controller General of Accounts

To

1. All Pr.CCAs/CCAs/CAs (with independent Charge) of Civil Ministries
2. The Accountant General (A&E), UT Chandigarh, Sector 17, Chandigarh – 160017.
3. The Joint CGDA (Accounts & Budget), M/o Defence, Ulan Batar Road, Palam, New Delhi.
4. The Secretary (Finance), UT of Ladakh & Treasuries, Finance Department, UT Ladakh
5. The Secretary (Pay & Accounts), Administration of Union Territory of Lakshadweep, Kavaratti -682555.

6. The Sr. DAG, Accountant General (Audit), Delhi, AGCR Building, I.P. Estate, New Delhi-110002
7. The Director (PA-II) Department of Posts, Dak Bhawan, Sardar Patel Chowk, Parliament Street, New Delhi
8. The Director Accounts, Department of Telecommunication, Sanchar Bhawan, New Delhi.
9. The Director Finance (Accounts), M/o Railways, Railway Board, Rail Bhawan, New Delhi.
10. The Director of Accounts, UT Daman & Diu and Dadra & Nagar Haveli.
11. The Director of Accounts & Budget, O/o the Chief Pay & Accounts Officer, Andaman & Nicobar Islands Administration, Port Blair.
12. The Controller of Accounts, National Capital Territory of Delhi, A Block Vikas Bhawan, I.P. Estate, New Delhi.
13. The Pay & Accounts Officer, Lok Sabha Secretariat, Room No 302, Parliament House Annexe, New Delhi.
14. The Pay & Accounts Officer, Rajya Sabha Secretariat, Room No 201, Parliament House Annexe, New Delhi.
15. The Pr. Accounts Officer-cum Pay & Accounts Officer, President Secretariat, Rashtrapathi Bhawan, New Delhi.
16. The Pay & Accounts Officer, Election Commission of India, Nirvachan Sadan, Ashoka Road, New Delhi.
17. Sr. AO, Finance Accounts Section /Appropriation Accounts Section, O/o CGA, Mahalekha Niyantak Bhawan, for information.
18. Sr. AO, GIFMIS, O/o CGA with the request to upload OM on CGA's website.



(Signature)

Dr. Controller General of Accounts