

No.E.17505/A.65/2024-Group B-CGA/ 128
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
HR-2 Section

Mahalekha Niyantarak Bhavan,
GPO Complex, I.N.A., New Delhi

Dated : 05.06.2025


OFFICE MEMORANDUM

Sub: Training Programmes for SrAO/AAOs of CCAS Cadre.

In pursuance of the recommendations of the Committee for Development of Capacity Building Plan for Indian Civil Accounts Organization to address the training needs in order to align with the vision and mission of the organization, this office has identified certain training programmes spanning core areas of Budget & Accounting, Data Analytics, and Administration & Establishment at MDI, ASCI and ISTM for the SrAOs and AAOs of the CCAS Cadre (List attached).

2. The exact venue/schedule and other relevant details may be directly obtained from the concerned Institutes.
3. Offices of Pr.CCAs/CCAs/CAs of Ministries/Departments are encouraged to nominate their officers for these training programmes directly to the Institutes subject to administrative/financial approval of the competent authority in their respective Ministries.

This issues with the approval of the Competent Authority.


(Stuti Ghildiyal)

Deputy Controller General of Accounts

Encls.: As above

To

- All Pr.CCAs, CCAs, CAs (I/C) of Ministry/Department
- DG(INGAF); Jt.CGA(Admn.), PFMS; Jt.CGA(Admn), O/o CGA; CC(Pensions), ADG(PB); CFC(M/o Civil Aviation)
- Senior Accounts Officer (ITD) for uploading on CGA's website.

ANNEXURE

Sr.No.	Training Course	Institution	Duration	Fee
1.	Fraud Risk Mgt. & Governance	MDI, Gurugram	22-24 Sept. 2025	Rs.42500
2.	Fraud Risk Mgt. & Forensic Safeguards : Mitigating Modern Threats in Financial Operations	ASCI, Hyderabad	14-18 July, 2025	69500+18% GST
3.	Government e-marketplace	-do-	23-25 June, 2025	43500+18%GST
4.	Public Procurement Principles	-do-	2025-26	69500+18% GST
5.	Workshop on Financial Management in Government	ISTM, New Delhi	2025-26	Free of cost
6.	Budget Formulation - Utilization and Expenditure Management	-do-	2025-26	-do-
7.	Workshop on Unified Pension Scheme/NPS	-do-	2025-26	-do-
8.	Handling RTI Matters	-do-	2025-26	-do-
9.	Prevention, Prohibition & Redressal of Sexual Harassment of Women at Work Place	-do-	2025-26	-do-
10.	Conduct of Inquiry on Complaints relating to Sexual Harassment of Women at Work Place	-do-	2025-26	-do-
11.	Data Analytics using MS-Excel	-do-	2025-26	-do-
12.	Big Data Analytics in Government-Basic	-do-	2025-26	-do-
13.	Introduction to AI	-do-	2025-26	-do-
14.	Workshop on Emerging Technology and Dashboard	-do-	2025-26	-do-
15.	Reservation in Service for SC/ST/OBC etc.	-do-	2025-26	-do-
16.	Capacity Building of the Head of the Office in Administrative, Vigilance and Financial Matters	-do-	2025-26	-do-