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Government of India
Ministry of Finance Department of Expenditure
Controller General of Accounts
PFMS Division (GIFMIS)

Mahalekha Niyantarak Bhawan
GPO Complex, INA, New Delhi
Dated: 27.05.2024

OFFICE MEMORANDUM

Subject: Roll out of the functionality developed in Pension module of PFMS to enable digital processing of arrears of pension/family pension and Fixed Medical Allowance in Pension module of PFMS.

The undersigned is directed to refer to the subject cited above and state that the functionality for digital processing of cases for payment of arrears of pension / Family pension and fixed medical allowance pertaining to 7th Pay Commission has been developed and deployed. Currently, these cases are being processed manually. Such cases arise when PAOs receive pension / family pension cases after a delay of more than one year due to some reasons and apart from pension disbursement, the arrears of pension and fixed medical allowance are required to be paid.

2. The functionality will enable the generation of separate Authorities for Arrears of Pension and FMA which will be pushed electronically to DDO by PAO in Pension module of PFMS for preparation of bills. The same shall be paid by PAO as per current process of bill payment in sanction module of PFMS. Description of the above payments will also be reflected in the digitally signed e-PPO.

3. A user manual containing the detailed process flow is enclosed for guidance of the users. Training sessions in batches are being scheduled shortly for all users. The communication in this regard shall be issued soon.

4. All Pr. CCAs/CCAs/CAs and heads of other accounting units dealing with Civil Pension are requested to circulate this OM and User manual to all Pension processing PAOs under their control.

This issues with the approval of Competent Authority.

Hemant
27/05/2024
(HEMANT GUPTA)
ACGA (GIFMIS)

To:

1. All Pr. CCAs /CCAs /CAs with independent charge.
2. Principal PAO, AG, Audit.
3. Principal PAO, Department of Space.
4. Principal PAO, Govt of NCT of Delhi.
5. Sr. AO (GIFMIS) for uploading on CGA's website.

Copy to:

1. PS to Additional CGA (PFMS)
2. PS to Additional CGA (A & FR)
3. CC (Pensions)

Pension Module

User Manual

For

***“Arrears of Pension & Fixed
Medical Allowance”***

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Introduction

PAO offices are receiving pension/family pension cases on a later date i.e. after end of service of an employee due to one or another reason. Where delay is more than one year, arrears of pension along with fixed medical allowance if any are required to be paid by PAO office.

Scope

Presently pension cases are being processed manually as a facility to handle payment of arrears of pension and fixed medical allowance, if any, is not available in Pension Module of PFMS and allotment of PPO number is done through CPAO physically.

Now, the facility to handle such types of pension cases has been provided in Pension Module of PFMS. Process flow to handle payment of arrears of pension/family pension and fixed medical allowance, if any **as per 7th Pay Commission** through PAO office is as follows: -

Pension case received at DH Login, DH, and AAO will process the case as usual and forward it to the next higher level. PAO user will process the case and at the time of passing the case, PAO user will have to decide whether arrears of pension and fixed medical allowance if any, are to be paid by PAO office or through CPAO, if the case is less than one year old and if the case is more than one year old, PAO user has to forward the case back to DH user for verification of amount of arrears of pension. For this purpose, PAO user will initiate through **Manage Pensioner>Select Pensioner**. PAO user has to verify the Pensioner details and select the applicability of arrears of pension if case is less than one year old/auto-selection will be available where case is more than one year old. After selection/auto selection, a new dialogue box will open and PAO user has to put the end date of grant of arrears of pension through PAO office. The dates will be available for only two months i.e., previous month's end date or the current month's end date. As and when PAO user selects end date, the case will land at DH login at **Pension =>Utilities=>Arrears details** for the processing of arrears of pension case with all validation. DH will verify the calculation and forward the same to AAO; AAO will verify the same and forward the same to PAO.

PFMS-Pension will allow the DH user to add and update the details of the FMA under Commutation and Fixed Medical Allowance section. Commutation and Fixed Medical Allowance details will be auto-filled in the Bhavishya case. In Manual cases, Commutation and Fixed Medical Allowance details need to be filled in by DH user and forwarded to AAO along with other details section through the case forwarding screen. AAO will process the case as usual and forward it to the next higher level. PAO will pass the case from **Pension>>Manage Pensioner** in pension module as usual. After passing pension case at PAO login, allotment of PPO number, and e-PPO verification at DH, AAO, and PAO level; PAO user will digitally sign e-PPO and submit case to CPAO after verification. After submission to CPAO, authorities of Gratuity, Commutation, Withheld Gratuity (subject to applicability), authority for arrears of pension and authority of Fixed Medical Allowance if any will be available under CAM report.

PAO user will have to submit these authorities to DDO user for preparation of bills for payment under Pension =>Sanction=>Pension sanction generation at PAO login.

Arrears of Pension

PAO User

PAO User initiates Arrear of pension cases from PFMS-Pension module. The user will follow below link to verify Arrear case. User will get below screen after selecting of mentioned menu.

- PAO user will login to PFMS application >Select Pension from the menu>Select Manage Pensioner
- To select the Pensioner case, User has to select Pensioner name, it will show as hyperlink.
- User can also search the pensioner by DDO code, File no, PAN, First name, Case Type, Pension Class.

Search Pensioner

DDO Code: --Select--
 PAN:
 Last Name:
 Pension Class: --Select--

File No:
 First Name:
 Case Type: All

Pensioner Name	DDO Code	File No	PAN No	PPO No	PensionClass	RetirementDate	Is Case Frozen
A. B. TATKE	132197	6	AD8PK3840K	331951800314	Retiring Pension (R-1)	31/03/2018	Y
Bhakti Pal Trikha	233212	55	ACPT4500P	331951800677	Superannuation Pension (R-1)	31/08/2018	Y
Raj pal	233212	5	DXPS5464Q	134591900022	Superannuation Pension (R-1)	31/01/2019	Y
Guru Prada Mondal	233212	3	AE9M72478	31192200033	Superannuation Pension (R-1)	28/02/2019	Y
SHIV DEV	233212	2	APXQD7739P	277521900227	Superannuation Pension (O)	31/10/2017	Y
SHIV DEV	233212	2	APXQD7739P	331951700511	Superannuation Pension (O)	31/10/2017	Y
SHIV DEV	233212	2	APXQD7739P	331951800798	Superannuation Pension (O)	31/10/2017	Y
Ved Prakash	233212	44	B1PPF9739P		Family Pension (O)	03/03/2018	Y
S S CHAWY	233212	12	ANR94008E	041792300075	Superannuation Pension (O)	30/06/2018	Y
	233212	12	ANR94008E	331951800320	Superannuation Pension (O)	30/06/2018	Y

Legend: ■ Revision Case; ■ Case

- After selection of Pensioner below screen will be available. The user has to verify all Pensioner particulars then, a new option of Arrear payable by PAO will be enabled to process delayed pension cases.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: MANOL KUMAR SHARMA
User Type: PAO
Financial Year: 2024-2025

11:33:32 AM

Pensioner Case Forwarding

Pensioner Name: JAI KISHAN DDO Code: 233212 File No: 701 PAN: AMMPC1921T Pension Class: Family Pension (O) DOE: 10/02/2021

Page Name	Page Status	
PensionerDetails	Completed	<input type="checkbox"/>
PensionerContactDetails	Completed	<input type="checkbox"/>
ServiceDetails	Completed	<input type="checkbox"/>
PensionerFamilyDetails	Completed	<input type="checkbox"/>
PensionerFamilyContactDetails	Completed	<input type="checkbox"/>
NomineeDetails	Completed	<input type="checkbox"/>
PensionerBankDetails	Completed	<input type="checkbox"/>
NonQualifyingServiceDetails	Pending	<input type="checkbox"/>
AdditionalQualifyingServiceDetails	Pending	<input type="checkbox"/>
SalaryDetails	Completed	<input type="checkbox"/>
CommutationAndMedicalAllowanceDetails	Completed	<input type="checkbox"/>
Gallantry Award		<input type="checkbox"/>
GratuityWithheldAndRecoveryDetails	Completed	<input type="checkbox"/>
CalculationSheet	Completed	<input type="checkbox"/>

Arrear payable by PAO Yes No

DH Status: **ForwardedByDH**

AAO Status: **ForwardedByAAO**

Note-

- If Arrear case is more than one year, it is mandatory to select as Yes.
- If Arrear case is less than one year, PAO User can proceed without paying Arrear to Pensioner or with arrear of pension through Bank as mentioned in e-PPO.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: MANOL KUMAR SHARMA
User Type: PAO
Financial Year: 2024-2025

11:47:40 AM

Pensioner Case Forwarding

Pensioner Name: JAI KISHAN DDO Code: 233212 File No: 701 PAN: AMMPC1921T Pension Class: Family Pension (O) DOE: 10/02/2021

Page Name	Page Status	
PensionerDetails	Completed	<input checked="" type="checkbox"/>
PensionerContactDetails	Completed	<input checked="" type="checkbox"/>
ServiceDetails	Completed	<input checked="" type="checkbox"/>
PensionerFamilyDetails	Completed	<input checked="" type="checkbox"/>
PensionerFamilyContactDetails	Completed	<input checked="" type="checkbox"/>
NomineeDetails	Completed	<input checked="" type="checkbox"/>
PensionerBankDetails	Completed	<input checked="" type="checkbox"/>
NonQualifyingServiceDetails	Pending	<input checked="" type="checkbox"/>
AdditionalQualifyingServiceDetails	Pending	<input checked="" type="checkbox"/>
SalaryDetails	Completed	<input checked="" type="checkbox"/>
CommutationAndMedicalAllowanceDetails	Completed	<input checked="" type="checkbox"/>
Gallantry Award		<input checked="" type="checkbox"/>
GratuityWithheldAndRecoveryDetails	Completed	<input checked="" type="checkbox"/>
CalculationSheet	Completed	<input checked="" type="checkbox"/>

Arrear payable by PAO Yes No

DH Status: **ForwardedByDH**

AAO Status: **ForwardedByAAO**

- If PAO User selects Arrear option as **Yes**, below popup details will appear asking for Arrear from date (Start date) & To date(End date). After selection of dates, System will display a confirmation pop-up as **“Arrear is added, Case landed to DH”**. Pension Arrear case will be created and moved to DH User for further processing.

Page Name	Page Status	
PensionerDetails	Completed	<input checked="" type="checkbox"/>
PensionerContactDetails	Completed	<input checked="" type="checkbox"/>
ServiceDetails	Completed	<input checked="" type="checkbox"/>
Pa	Completed	<input checked="" type="checkbox"/>
N	Completed	<input checked="" type="checkbox"/>
Add	Completed	<input checked="" type="checkbox"/>
Commul	Completed	<input checked="" type="checkbox"/>
GratuityWithheldAndRecoveryDetails	Completed	<input checked="" type="checkbox"/>
CalculationSheet	Completed	<input checked="" type="checkbox"/>

Arrear Details	
From Date: 11/02/2021	To Date: 31/03/2024
<input type="button" value="Proceed"/>	<input type="button" value="Cancel"/>

View DH Case Forwarding Details	Arrear payable by PAO <input checked="" type="radio"/> Yes <input type="radio"/> No
View AAO Case Forwarding Details	DH Status: <i>ForwardedByDH</i>
Case Forwarding Decision	AAO Status: <i>ForwardedByAAO</i>

After Initiation through PAO, the Case has been forwarded to the DH-level

- The case will appear at DH User level. Users can view case details as per below menu selection.

Pension>Utilities>Pension Arrear

The screenshot shows the PFMS interface with the following elements:

- Header:** Public Financial Management System-PFMS, D/o Controller General of Accounts, Ministry of Finance. User: MAMTA SUBNANI, User Type: Assistant/Accounts Officer, Financial Year: 2023-2024. Time: 01:43:36 PM.
- Left Navigation Menu:** AdhocReports, BharatKosh Reports, Home, Scholarship Management, BharatKosh, Budget, CAN Reports, Finance Accounts, National Pension System, User Manuals, eSanctions, Masters, My Account, Pension (selected), Users, Failed Transaction, Sanctions, Transfer Entry, Bank Reconciliation, Monthly Accounts Processing, Employee Info. System, Reports, Masters.
- Sub-menu for Pension:** Manage Pensioner, EOP Manage Pension, Sanction, e-PPG, Utilities (selected), Gratuity Recovery head change, MIS Dashboard, DDO Change By pao, Pension Arrear (selected), Pension Cases Search.
- Main Content Area:** An Error has occurred in this page. Please contact administrator. Below this, a table titled "Agency Bank Account Validation Status" is visible but empty.
- Footer:** Activate Windows. Go to Settings to activate Windows.

- Select PAN No.
- DH User check amount of arrears of pension and FMA (forwarded from Head of Office through Bhavishya to PAO at PFMS.)
- **User needs to certify that whether calculation of Arrear of Pension is checked and found correct or incorrect by selecting the checkbox.**

Public Financial Management System-PFMS
 D/o Controller General of Accounts, Ministry of Finance

Welcome: LOKESH KASANA
 User Type: DealingHead
 Financial Year: 2024-2025

02:43:07 PM

Change Pass
 Login Help
 English

Pension Arrear Details

Pan No: AMHPC1921T(JAI KISHAN)

Search Reset

Pensioner Name: JAI KISHAN DOO Code: 233212 File No: 761 PAN: AMHPC1921T Pension Class: Family Pension (0)

FromDate : 11/02/2021 ToDate : 31/03/2024

S No.	From	Days	To	Pension Amount	DA Rate	DAAmount	FMAAmount	Amount
1	11/02/2021	18	28/02/2021	29300.00	28	8204.00	10000.00	32771.00
2	01/03/2021	31	31/03/2021	29300.00	28	8204.00	10000.00	37504.00
3	01/04/2021	30	30/04/2021	29300.00	28	8204.00	10000.00	37504.00
4	01/05/2021	31	31/05/2021	29300.00	28	8204.00	10000.00	37504.00
5	01/06/2021	30	30/06/2021	29300.00	28	8204.00	10000.00	37504.00
6	01/07/2021	31	31/07/2021	29300.00	28	8204.00	10000.00	37504.00
7	01/08/2021	31	31/08/2021	29300.00	28	8204.00	10000.00	37504.00
8	01/09/2021	30	30/09/2021	29300.00	28	8204.00	10000.00	37504.00
9	01/10/2021	31	31/10/2021	29300.00	28	8204.00	10000.00	37504.00
10	01/11/2021	30	30/11/2021	29300.00	28	8204.00	10000.00	37504.00

Progressive FMAAmount : 10000.00
 Sum of FMAAmount : 38000.00

Progressive Arrear Amount : 360307.00
 Sum of Arrear Amount : 1461401.00

Certify that calculation of Arrear of pension is checked and found correct Incorrect

Remarks:

Approve Reject

Arrear processing at AAO User

- After submission of Arrear case by DH User.

The screenshot shows the PFMS interface with the following elements:

- Header:** Public Financial Management System-PFMS (Down CPMS), D/o Controller General of Accounts, Ministry of Finance. Welcome: MAMTA SUBHANI, User Type: AssistantAccountsOfficer, Financial Year: 2023-2024. Time: 01:43:36 PM.
- Left Navigation Menu:** AdhocReports, BharatKosh Reports, Home, Scholarship Management, BharatKosh, Budget, CAN Reports, Finance Accounts, National Pension System, User Manuals, eSanctions, Masters, My Account, Pension (Manage Pensioner), Users (EOP Manage Pension), Failed Transaction (Sanction), Sanctions (e-PPD), Transfer Entry (Utilities, Gratuity Recovery head change), Bank Reconciliation (HIS Dashboard), Monthly Accounts Processing (DDO Change By pao), Employee Info. System (Pension Arrear), Reports (Pension Cases Search), Masters.
- Main Content Area:** An error message: "An Error has occurred in this page. Please contact administrator." Below it, a table header: "Agency Bank Account Validation Status".
- Footer:** Activate Windows. Go to Settings to activate Windows.

- User will select the case from dropdown. Case details will display on screen for further processing.

The screenshot shows the PFMS interface with the following elements:

- Header:** Public Financial Management System-PFMS (Down CPMS), D/o Controller General of Accounts, Ministry of Finance. Welcome: MAMTA SUBHANI, User Type: AssistantAccountsOfficer, Financial Year: 2024-2025. Time: 04:46:34 PM.
- Left Navigation Menu:** AdhocReports, BharatKosh Reports, Home, BharatKosh, Budget, CAN Reports, Finance Accounts, National Pension System, User Manuals, eSanctions, Masters, My Account, Users, Failed Transaction, Sanctions, Pension, Transfer Entry, Bank Reconciliation, Monthly Accounts Processing, Employee Info. System, Reports, Masters, Bank.
- Main Content Area:** Pension Arrear Details. A dropdown menu for "Pan No." is open, showing a list of PAN numbers and names: DOOPB477Q(MONALI BARUAN), AHMPC0209R(DANILAL HEDINA), AGP9S340K(A. BATAKE), AHMPC7897E(SHALENDRA KUMAR), AHMPC9383T(DINAKAR JHA), AHMPC1921T(JAI KISHAN).
- Footer:** About Us | Site Map | Privacy Policy | Contact Us | ©2024 Public Financial Management System. All Rights Reserved.

- AAO User will verify the calculation and update the remark in Remarks column.
- User would have two options – Approve & Reject.
- User can click and proceed by choosing either option approve or Reject. In both the selection, Case will be forwarded to PAO User for their review and further processing.
- User can view the remarks updated by DH User on screen.
- **User needs to certify that whether calculation of Arrear of Pension is checked and found correct or incorrect by selecting the checkbox.**

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: NAMITA SUBRANI
User Type: AssistantAccountsOfficer
Financial Year: 2024-2025

04-06-27 PM

Language: English

Pension Arrear Details

Pan No: AMMPIC1921T(JAI KISHAN)

Search Reset

Pensioner Name: JAI KISHAN DDO Code: 233212 File No: 761 PAN: AMMPIC1921T Pension Class: Family Pension (O)

FromDate : 11/02/2021 ToDate : 31/03/2024

S No.	From	Days	To	Pension Amount	DA Rate	DAAmount	FMAAmount	Amount
1	11/02/2021	18	28/02/2021	29300.00	28	8204.00	1000.00	22771.00
2	01/03/2021	31	31/03/2021	29300.00	28	8204.00	1000.00	37504.00
3	01/04/2021	30	30/04/2021	29300.00	28	8204.00	1000.00	37504.00
4	01/05/2021	25	26/05/2021	29300.00	28	8204.00	1000.00	37504.00
5	01/06/2021	30	30/06/2021	29300.00	28	8204.00	1000.00	37504.00
6	01/07/2021	31	31/07/2021	29300.00	28	8204.00	1000.00	37504.00
7	01/08/2021	31	31/08/2021	29300.00	28	8204.00	1000.00	37504.00
8	01/09/2021	30	30/09/2021	29300.00	28	8204.00	1000.00	37504.00
9	01/10/2021	21	21/10/2021	29300.00	28	8204.00	1000.00	37504.00
10	01/11/2021	30	30/11/2021	29300.00	28	8204.00	1000.00	37504.00

Progressive FMAAmount :10000.00
Sum of FMAAmount :38000.00

Progressive Arrear Amount :360307.00
Sum of Arrear Amount : 1461401.00

Certify that calculation of Arrear of pension is checked and found correct Incorrect

Remarks: Arrear details checked

Status Of Dit: Approved Remarks Of Dit: Arrear details verified

Approve Reject

- Once case is submitted to PAO User, AAO User will get popup message as “Case forwarded to PAO”.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Pension Arrears forwarded to PAO.

OK

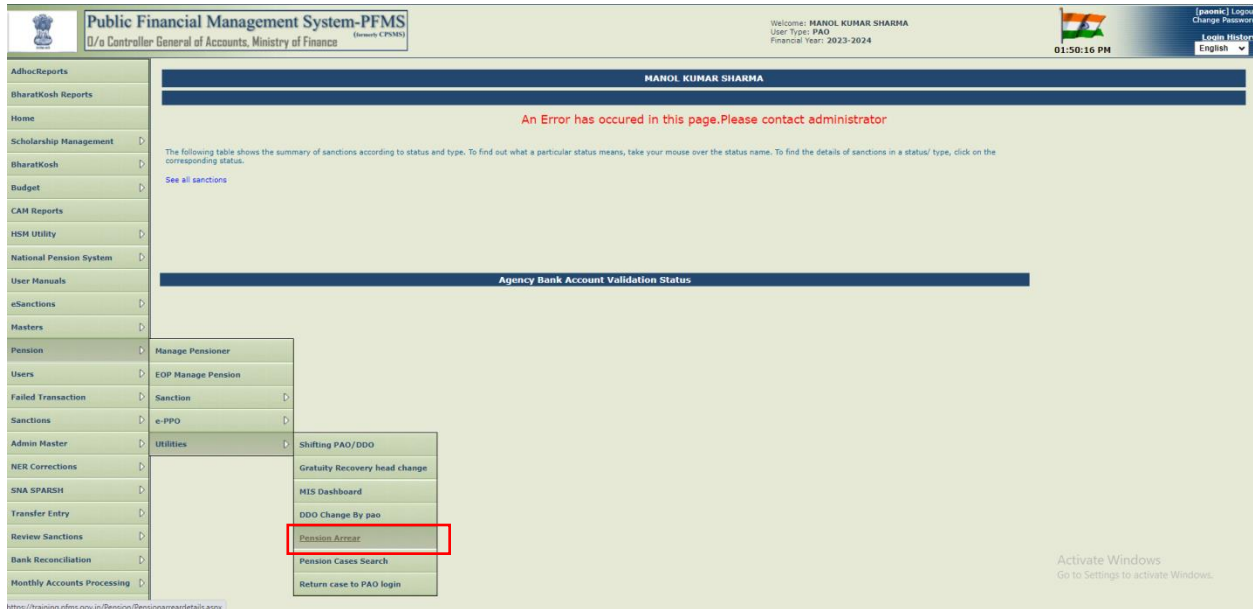
Welcome: NAMITA SUBRANI
User Type: AssistantAccountsOfficer
Financial Year: 2024-2025

Language: English

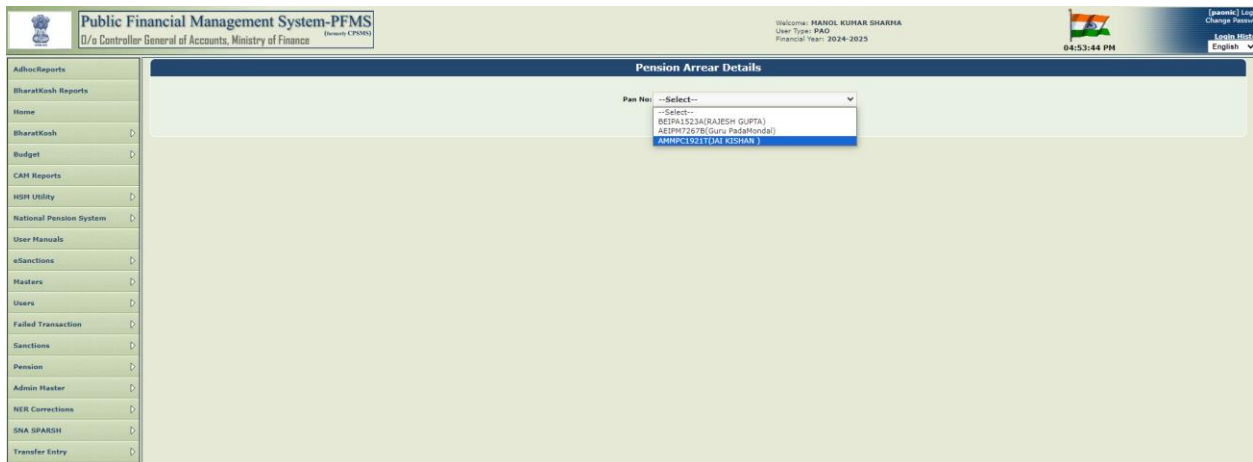
Arrear approval by PAO

Once case submitted to PAO User, below screen will be available for PAO User.

- User needs to login using this path-Pension> Utilities>Pension Arrear.



- User will select the PAN number from dropdown & details will be available on screen.



- PAO User will verify the calculation and update the remark in Remarks column. User would have three options as below.
 - View Calculation sheet
 - Approve
 - Reject
- User can view the calculation sheet by selecting button **View Calculation sheet**. Below screen will appear.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: MANOJ KUMAR SHARMA
User Type: PAO
Financial Year: 2024-2025

04:54:15 PM

Pension Arrear Details

Pan No: AHMPC1921T(JAI KISHAN)

Pensioner Name: JAI KISHAN DDO Code: 233212 File No: 761 PAN: AHMPC1921T Pension Class: Family Pension (O)

FromDate : 11/02/2021 ToDate : 31/03/2024

S No.	From	Days	To	Pension Amount	DA Rate	DAAmount	FMAAmount	Amount
1	11/02/2021	24	28/02/2021	29300.00	28	8204.00	1000.00	32775.00
2	01/03/2021	31	31/03/2021	29300.00	28	8204.00	1000.00	37904.00
3	01/04/2021	26	30/04/2021	29300.00	28	8204.00	1000.00	37904.00
4	01/05/2021	31	31/05/2021	29300.00	28	8204.00	1000.00	37904.00
5	01/06/2021	30	30/06/2021	29300.00	28	8204.00	1000.00	37904.00
6	01/07/2021	31	31/07/2021	29300.00	28	8204.00	1000.00	37904.00
7	01/08/2021	31	31/08/2021	29300.00	28	8204.00	1000.00	37904.00
8	01/09/2021	30	30/09/2021	29300.00	28	8204.00	1000.00	37904.00
9	01/10/2021	31	31/10/2021	29300.00	28	8204.00	1000.00	37904.00
10	01/11/2021	30	30/11/2021	29300.00	28	8204.00	1000.00	37904.00

Progressive FMAAmount : 10000.00
Sum of FMAAmount : 38000.00

Progressive Arrear Amount : 360307.00
Sum of Arrear Amount : 1461401.00

Remarks: Arrear details verified and correct

View CalculationSheet Approve Reject

Status Of DH: Approved Remarks Of DH: Arrear details verified
Status Of AAO: Approved Remarks Of AAO: Arrear details checked

Approve Reject

Pension Calculation Sheet

Pensioner Name: JAI KISHAN DDO Code: 233212 File No: 761 PAN: AHMPC1921T Pension Class: Family Pension (O)

Provisional Pension: N

PEMS Calculation

1 : Qualifying Service(Q.S.)	
i) Gross Q.S. (YY,MM,DD) :	23,08,28
ii) Non Q.S. (YY,MM,DD) :	00,00,00
iii) Additional Q.S. (YY,MM,DD) :	00,00,00
iv) Net Q.S. (YY,MM,DD) :	23,08,28
v) Q.S. in Half Years :	47
2 : Emolument for Pension	58600.00
3 : Emolument for Family Pension	58600.00
4 : Emolument for Gratuity	75008.00 DA@28
5 : Average Emoluments	58600.00
6 : Pension Amount	29300.00
7 : Enhanced Family Pension Amount	29300.00
8 : Normal Family Pension Amount	17580.00
9 : Service Gratuity	0.00
10 : Gratuity	
i) Admissible:	1762688.00
ii) Withheld:	0.00
iii) Recovery:	0.00
iv) Payable:	1762688.00
11 : Commutation	
i) Pension Commuted (Rs.) :	0.00
ii) Commutation Date :	
iii) Pension after Commutation (Rs.) :	29300.00
iv) Commutation Value (Rs.) :	0.00
12 : Arrear	
i) Arrear FromDate:	11/02/2021
ii) Arrear ToDate:	31/03/2024
iii) Arrear Total:	1461401.00
13 : FMA Arrear	
i) FMA Arrear FromDate:	11/02/2021
ii) FMA Arrear ToDate:	31/03/2024
iii) FMA Arrear Total:	38000.00

is Penalty Back

- User can select and proceed by selecting either option approve or Reject.
- PAO user needs to view the calculation sheet otherwise Approve and Reject button will be disabled.
- PAO user will add remarks for the arrear pension case once checked the case and status and remarks by DH and AAO.

- User needs to certify that whether calculation of Arrear of Pension is checked and found correct or incorrect by selecting the checkbox.

Note- User need to only review the PFMS calculation for Arrear of Pension and FMA. There is no need to match the Bhavishya calculation with PFMS calculation for arrear of Pension and FMA.

Public Financial Management System-PFMS
 Controller General of Accounts, Ministry of Finance

Employee: **RANOL KUMAR SHARMA**
 User Type: **PAO**
 Financial Year: **2024-2025**

Pension Arrear Details

Pen No: **ARHPC1921(JAI KISHAN)**

Pensioner Name: **JAI KISHAN** MGN Code: **232212** File No: **741** PAN: **ARHPC1921T** Pension Class: **Family Pension (O)**

FromDate: **11/03/2021** ToDate: **31/03/2024**

S No.	From	Days	To	Pension Amount	DA Rate	DA Amount	FMA Amount	Amount
1	01/04/2021	31	30/04/2021	2000.00	35	699.99	1000.00	3700.00
2	01/05/2021	31	31/05/2021	2000.00	35	699.99	1000.00	3700.00
3	01/06/2021	30	30/06/2021	2000.00	35	699.99	1000.00	3700.00
4	01/07/2021	31	31/07/2021	2000.00	35	699.99	1000.00	3700.00
5	01/08/2021	31	31/08/2021	2000.00	35	699.99	1000.00	3700.00
6	01/09/2021	30	30/09/2021	2000.00	35	699.99	1000.00	3700.00
7	01/10/2021	31	31/10/2021	2000.00	35	699.99	1000.00	3700.00
8	01/11/2021	30	30/11/2021	2000.00	35	699.99	1000.00	3700.00
9	01/12/2021	31	31/12/2021	2000.00	35	699.99	1000.00	3700.00
10	01/01/2022	30	30/01/2022	2000.00	35	699.99	1000.00	3700.00

Certify that calculation of Arrear of pension is checked and found correct Incorrect

Remarks:

Progressive FMA Amount : 10000.00
 Sum of FMA Amount : 38000.00
 Progressive Arrear Amount : 360307.00
 Sum of Arrear Amount : 1461401.00

Buttons: **Home** **Calculation/Check** **Approval** **Report**

Status Of DR: **Approved** Remarks Of DR: **Arrear details verified**
 Status Of AAR: **Approved** Remarks Of AAR: **Arrear details checked**

- If PAO user approves case then it can be viewed in Pension Sanction Generation. Successful message will popup “Arrear case landed to manage pensioner details”.

training.pfms.gov.in says
 Pension Arrears landed to Manage Pensioner details.

OK

Employee: **RANOL KUMAR SHARMA**
 User Type: **PAO**
 Financial Year: **2024-2025**

Arrear Sanctions Generation by PAO User

After completion of Arrear processing, if it gets approved at all three levels, Sanction will be granted accordingly. To proceed with the Sanction below is the path at PAO User.

- User need to login using this path Pension>Sanction >Pension Sanction Generation

The screenshot shows the PFMS interface with the following elements:

- Header:** Public Financial Management System-PFMS (D/s Controller General of Accounts, Ministry of Finance). User: MANOL KUMAR SHARMA, User Type: PAO, Financial Year: 2024-2025. Time: 04:23:16 PM.
- Left Menu:** A vertical list of menu items including Adhoc Reports, BharatKash Reports, Home, BharatKash, Budget, CAM Reports, HSH Utility, National Pension System, User Manuals, sSanctions, Masters, Users, Failed Transaction, Sanctions, Pension, Admin Master, NER Corrections, SNA SPARSH, Transfer Entry, Review Sanctions, Bank Reconciliation, Monthly Accounts Processing, Employee Info. System, Reports, Masters, and Bank.
- Main Content Area:** Displays an error message: "An Error has occurred in this page. Please contact administrator." Below the error, there is a link "See all sanctions".
- Navigation Path:** The menu path Pension > Sanction > Pension Sanction Generation is highlighted.
- Footer:** "Activate Windows Go to Settings to activate Windows."

- Below screen will appear at PAO level. User will select all the below mandatory field
 - DDO Code from dropdown
 - Case type from dropdown
 - Pensioner name from dropdown
- Then click on Submit button.

The screenshot shows the "Sanction Generation" form with the following elements:

- Header:** Public Financial Management System-PFMS (D/s Controller General of Accounts, Ministry of Finance). User: MANOL KUMAR SHARMA, User Type: PAO, Financial Year: 2024-2025. Time: 04:24:28 PM.
- Form Fields:** DDO Code (dropdown menu), Case Type (dropdown menu), Pensioner Name (text input field).
- Buttons:** Submit and Reset buttons.
- Status Details:** A section with a Status dropdown menu.
- Footer:** "Activate Windows Go to Settings to activate Windows."

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: HANUL KUMAR SHARMA
User Type: PAO
Financial Year: 2024-2025

04:24:14 PM

Sanction Generation

DDO Code: 233212-DDO, NIC,(H) Case Type: Original Pensioner Name: --Select--

Reset

Status: --Select--

Activate Windows
Go to Settings to activate Windows.

- Total Arrear amount will be displayed which will be payable to Pensioner. User need to select the checkbox & select “Submit” button to proceed with the sanction.
- Payment history can be viewed by selecting Status.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: HANUL KUMAR SHARMA
User Type: PAO
Financial Year: 2024-2025

04:24:39 PM

Sanction Generation

DDO Code: 233212-DDO, NIC,(H) Case Type: Original Pensioner Name: JAI KISHAN (331952)

Gratuity: Rs. 1762688.00
Arrear: Rs. 1461401.00
Arrear FMA: Rs. 38000.00

Recovery Amt / Rs. 0.00 Payable Amt: Rs. 1762688.00
Not Payable Before: 03/05/2024 Not Payable Before: 03/05/2024

Submit Reset

Pensioner Name	Nominee Name	Share % / Equal Distribution	Amount	Payable Amount
JAI KISHAN	LEKHA (S)	100	1762688.00	1762688.00

Status: Pending

Pensioner Name	PPO Number	BI Type	Status	Sanction Amount	Error Description
KAMALGUPTA	331952200074	Arrear: Gratuity	Pending	5214399	Duplicate Unique Identifier supplied.
KAMALGUPTA	331952200074	Commutation	Pending	725162	Duplicate Unique Identifier supplied.
KAMALGUPTA	331952200074	Gratuity	Pending	455616	Duplicate Unique Identifier supplied.
RAJLALMEENA	331952200075	Commutation	Pending	993113	Duplicate Unique Identifier supplied.
RAJLALMEENA	331952200075	Gratuity	Pending	1064540	Duplicate Unique Identifier supplied.
SOMNATHRAOHAV	331952200076	Commutation	Pending	784658	Duplicate Unique Identifier supplied.

Activate Windows
Go to Settings to activate Windows.

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