

E-16352
No. A-22013/1/2024-Group B-CGA/ 106
Ministry of Finance
Department of Expenditure
Controller General of Accounts

Mahalekha Niyantak Bhawan
E-Block, GPO Complex,
INA, New Delhi – 110023
Dated: 22nd May, 2024

OFFICE MEMORANDUM

Subject: Appointment of AAO(C) CBT 2022 passed officials as Assistant Accounts Officer in Departmentalized Accounting Organisations.

23 AAO (C) CBT 2022 passed officials working in **various Ministries** have been approved for appointment as Assistant Accounts Officer as detailed in **Annexure I**.

2. CCAs/CAs may like to view the transfer policy dated 12.02.2024 (available at www.cga.nic.in) and the official may be relieved from present office to join duties at new station/office at the earliest. Requests for change of station will not be entertained at this stage and hence need not be sent to this office.

3. Before issue of the appointment order, the concerned Ministry/Department is requested to do the following:

(i) The Ministry/Department where the concerned AAO(C) CBT 2022 passed official is currently posted, may immediately send a report to the Ministry/Department where the allocation has been made, as to:

- (a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A) dated 14-9-1992 and subsequent clarification vide OM No. 22012/1/99-Estt(D) dated 25-10-2004;
- (b) Whether the concerned AAO(C) exam. passed official is undergoing any penalty under Rule 11 of the CCS(CCA) Rules, 1965 due to which appointment cannot be given effect.

(ii) The above report is to be furnished within **five working days** from the date of publishing of this OM. If however for any reason, furnishing of the above mentioned report is expected to take longer than five working days, specific intimation to this effect may be given immediately to this office and Ministry/Department which is to make the appointment. The recipient Ministry will also pursue vigilance clearance with the other Ministry to get the clearance as soon as possible.

(iii) On receipt of the report, the Ministry/Department to which the AAO(C) CBT 2022 passed official is allocated, may proceed to issue the appointment order in the enclosed proforma. This appointment order is to be signed by the Appointing Authority i.e. by the Chief Controller of Accounts or the Joint Controller General of Accounts as the case may be. The appointment order must be issued within **five working days**.



(iv) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** and shall serve the appointment order and relieving order simultaneously. Copies of these orders may be sent to this office for records.

(v) Any delay in completion of the above process must be reported promptly to this office along with the reasons for the same.

(vi) Promotion of SC/ST category officers is provisional and is subject to verification of caste certificate by O/o CCA/the Appointing Authority concerned as per DoPT OM No. 36011/1/2012-Estt. (Res.) dated 8th October, 2015 failing which their promotion based on benefit of reservation can be withdrawn.

(vii) Pr. CCAs/CCAs/CAs is requested to relieve these AAOs latest by 21.06.2024 failing which these officers would be deemed to have been relieved w.e.f. 22.06.2024. However, it may be ensured that no official involved in the Election work in any capacity is relieved/dislocated till the process of General Elections 2024 is over.

No separate individual orders will be issued.



(Jyoti Vinod)

Senior Accounts Officer (HR-3)

1. All the Concerned Pr. CCAs/CCAs/Jt. CGAs/CAs./CC (Pension)/CFC, Civil Aviation/Director (INGAF)/ADG (Prasar Bharati)
2. Jt. CGA, PFMS (HQ)/Concerned SNOs.
3. All individual concerned
4. Sr. AO, ITD, O/o CGA, New Delhi for uploading.
5. Guard File.

PROFORMA FOR PROMOTION ORDER

**GOVERNMENT OF INDIA
MINISTRY OF
DEPARTMENT OF
NEW DELHI**

OFFICE ORDER NO /2024

In pursuance of O/o CGA OM No. dated Sh./Smt./Ms. _____, (Designation), AAO (C) CBT 2022 passed official of M/o _____, who has been allocated by the Controller General of Accounts, is hereby approved for promotion as Assistant Accounts Officer in the Level 8 (7th CPC) of Pay Matrix from the date he/she assumes charge of the post in Min/Deptt/of _____ at _____. The appointment shall be governed by the Central Civil Accounts Service (AAO) Recruitment Rules, 2000 and other rules and orders issued from time to time by the Government of India and the Controller General of Accounts as are applicable to the post of Assistant Accounts Officer.

Posting of Sh./Smt./Ms. _____ in _____ (Ministry\Station) has been decided by the M/o Finance, Department of Expenditure, Controller General of Accounts after taking into account his/her seniority, options exercised by the officer, availability of vacancies subject to the overriding consideration of administrative convenience as laid down in OM **No.A-32014/1/2002/MF.CGA/(A)/Gr.B/Vol.III/663 dated 30.10.2015** and subsequent amendments thereof (available at www.cga.nic.in). The posting is liable to change as and when warranted due to administrative reasons.

Promotion of Sh./Smt./Ms. _____ is provisional and is subject to verification of caste certificate by O/o Chief Controller of Accounts/the Appointing Authority of the concerned Ministry /Department as per **DoPT OM No. 36011/1/2012-Estt.(Res.) dated 8th October, 2015** failing which his/her promotion based on benefit of reservation is liable to be withdrawn. **{Strike out this clause in r\o of General Category Officer}**

(Chief Controller of Accounts)/(Jt.CGA)

Sh./Smt./Ms. _____, (Designation)

M/o /D/o _____.

Copy to:

- 1.
- 2.

Annexure - I

Allocation of AAO (Civil) CBT 2022 Passed officials

Sl. No.	Name (Shri/Smt./Ms.)	Date Of Birth	Present Ministry	Present Station	Allocated Ministry	Allocated Station	Vice
1	AMIT KUMAR	26-06-1981	Mines	Kolkata	H&UA	Bhubaneswar	Existing Vacancy
2	SUNDEEP KUMAR	10-02-1988	H&UA	Kolkata	PFMS	IMPHAL	Existing Vacancy
3	MUKESH KUMAR	18-09-1989	CPAO	Delhi	JAL SHAKTI	Ahmedabad	Trf. Of Sh. HEMENDRA SINGH
4	CHANDAN KUMAR SAH	02-01-1986	MHA	Shillong	H&UA	SILCHAR	TRF. OF MS. NANDITA BISWAS
5	PRADEEP KUMAR YADAV	05-05-1991	MHA	Allahabad	H&UA	Madhopur	Existing Vacancy
6	PANKAJ ROHILLA	23-08-1991	MHA	Delhi	CBIC	MUMBAI	Trf. Of Sh. RAJ KUMAR
7	MANIT KUMAR	12-10-1987	I&B	Delhi	CBIC	Rohtak	Trf. Of Ms. INDU.
8	NITU, MS.	16-03-1994	MHA	Delhi	JAL SHAKTI	SHIMLA	Trf. Of Sh. NITIN JAIN
9	MOHAMMAD DANISH	04-07-1995	CBIC	Delhi	CBDT	BHATINDA	Trf. Of Sh. NARENDER KUMAR
10	SUMIT KUMAR	05-01-1984	Health & FW	Delhi	MHA	JAMMU	Trf. Of ABHISHEK SHUKLA
11	PRIYANKA, MS.	17-11-1992	CBIC	Chandigarh	CBDT	HISAR	Trf. Of Ms. RITU DEVI
12	KISHAN BARNWAL	13-02-1993	H&UA	Nashik	CBIC	MUMBAI	Existing Vacancy
13	SUSHIL KUMAR PRASAD	01-01-1988	CBDT	Kanpur	H&UA	DELHI	Trf. Of Sh. Abhay Singh
14	SHAMBHOO NARAYAN UPADHYAY	15-01-1985	CBIC	Kolkata	CBIC	TIRUPATI	Trf. Of Sh. G H V PRASAD
15	VEER CHANDRA SINGH	01-03-1982	CBDT	Mumbai	I&B	Mumbai	Existing Vacancy
16	DIKSHA SHARMA, MS.	26-06-1995	CBIC	MEERUT	CBDT	Mumbai	Existing Vacancy
17	RITESH AGARWAL	29-09-1988	I&B	Mumbai	H&UA	Mumbai	Existing Vacancy
18	JITENDRA NATH GUPTA	09-10-1989	MHA	Kolkata	I&B	CHENNAI	TRF. OF MS. SANCHARI GUHA
19	DEBJYOTI PAUL	03-01-1988	CBDT	Kolkata	PFMS	Port Blair	Existing Vacancy
20	KUNDA VINAY BABU	14-06-1994	Mines	Hyderabad	CBDT	Hyderabad	Trf. Of Sh. R GANESH
21	JITA BANCHHOR	05-07-1983	CBIC	Bhubaneswar	CBDT	MYSORE	Trf. Of Sh. AMIT SINGH RATHORE
22	DEEP SHIKHA MS.	11-10-1986	CA&PD	Delhi	MHA	JAMMU	Trf. Of Sh. NITIN KANUJIA
23	NAGARJUNA PESALA	21-01-1989	MHA	Hyderabad	CBIC	Hyderabad	Trf. Of Sh. T V KOTESWARA RAO