

REMINDER

F. No. efile no. 18498/ I-01001/1/2025-ITD-CGA /TDS-Recon/05

Govt. of India  
Ministry of Finance  
Department of Expenditure  
PFMS (Division), O/o CGA  
GIFMIS Vertical

Dated: ~~09-04-2025~~  
16-04-2025

Office Memorandum

**Subject: Reconciliation of TDS deducted by the PAO of civil Ministries and Departments-reg.**

Reference is invited to the OM no. 207 of even number dated 30-03-2025 requesting Pr. Accounts Offices of your ministry / department to collect and furnish the data in "Excel" file to email ID **reports-itd-doe@gov.in** at the earliest.

In this connection, it is intimated that in spite of compiling the data in Pr.AO, PAOs are directing sending the data to the referred email ID. Further, data is also not in the "Excel" file, some of them are sending it in PDF format.

It is once again requested to issue instructions to the Pr. Accounts Office to first collect the data at their end and then compile it in "Excel" file. After compilation, Pr. AO should also ensure that they have received and compiled the data of all their PAOs and their respective DDOs. Format of the data is again given below:

Controller Code	Controller Name	PAO Code	PAO Name	AIN (7 digit)	DDO Code	DDO Name	TAN (10 digit)

This issues with the approval of Competent Authority.



**B. Gopala Krishnakanth Raju**  
Asst. Controller General of Accounts (GIFMIS)

To,

All Pr. CCA/CCA/CA (Independent Charge) of Ministries Departments, Government of India.