

**E-18281**  
**No. A-990105/1/2025-Group-B CGA/206**  
**Government of India**  
**Ministry of Finance, Department of Expenditure**  
**O/O The Controller General of Accounts**

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Dated : 26<sup>th</sup> June, 2025

**OFFICE MEMORANDUM**

**Subject: Implementation of e-Service Book in all Ministries/  
Departments— Reg.**

Please find enclosed herewith DoPT OM No. Z-20025/02/2023-Estt.(AL) dated 17.06.2025 regarding implementation of e-Service Book in all Ministries Departments. DoPT has requested all Ministries to maintain e-Service Books on e-HRMS 2.0 only and phase out physical service books, after ensuring the completeness & accuracy of data in the e-Service books on e-HRMS 2.0, as the same will be treated legally tenable for all purposes.

It is further informed that eHRMS has assigned the role "Cadre Controlling Authority" and "MDO-Admn" on eHRMS portal to Ms.Tripti Patra Ghosh, Jt. CGA and Ms.Abirami S P, ACGA respectively.

It is therefore stated that all requests for creation of nodal officer in eHRMS 2.0 may henceforth be mailed to new MDO Ms. Abirami S P, ACGA on mail id [abirami.sp@gov.in](mailto:abirami.sp@gov.in) for necessary action at this end.

This issues with the approval of competent authority.

  
(Nirbhay Kumar Singh)  
Sr. Accounts Officer

To,

All Pr.CCAs / CCAs /Jt.CGAs/ DG(INGAF) / CC Pension/ CA(I/c)

Copy for kind information to:

1. PPS to CGA, O/O CGA.
2. PS to Addl.CGA/Jt.CGA
3. Dy.CGA/ACGA O/o CGA
4. Sr. AO(Admn), O/O CGA.