

F.No. NGE-11006/1/2026-NGE-CGA/141

भारत सरकार / Government of India

वित्त मंत्रालय / Ministry of Finance

व्यय विभाग / Department of Expenditure

भारत के महालेखा नियंत्रक / Controller General of Accounts of India

(HR-4 अनुभाग / Section)

महालेखा नियंत्रक भवन / Mahalekha Niyantarak Bhawan

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ई-मेल / Email ID:- hr4section-cga@nic.in

दिनांक जुलाई, 2026

Dated, the 24th July, 2026**Office Memorandum No. 74 /26****Subject:-Promotion of Multi-tasking Staff to the post of Lower Division Clerk on seniority-cum-fitness basis (5% quota) for the vacancy year 2027 - reg.**

I am directed to invite reference to the provisions in Rule 5(2) of Central Civil Accounts Service (Lower Division Clerk Group 'C' post) Recruitment Rules, 2010 regarding promotion of MTS to the post of Lower Division Clerk on seniority-cum-fitness basis under 5% quota.

2. Vide this office's O.M. No. 52/26 dated 07.05.2026, the Ministries/Departments were requested to furnish information regarding (i) vacancy position in the post of Lower Division Clerk under seniority quota (5% quota) for the vacancy year 2027; and (ii) certified copy of the Departmental Gradation List of Multi-tasking Staff i.e. feeder grade post, prepared and maintained by the respective Ministry/Department.

3. In this regard, a list of MTS is attached vide Annexure-A containing names of MTS in order of their combined seniority prepared for the sole purpose of governing promotion of MTS as LDC on seniority-cum-fitness basis under 5% quota as per Rule 5 of the extant CCAS Recruitment Rules, 2010 for the post of LDC and on the basis of information provided by the Ministries/Departments for the vacancy year 2027.

4. The concerned Ministries/Departments are requested to hold a meeting of the DPC in respect of (i) MTS whose names are mentioned in the list attached at Annexure-A; and (ii) their seniors, if any, who are found eligible but not mentioned in the list referred above. The name(s) of eligible MTS recommended for promotion as LDC on seniority-cum-fitness basis shall be considered for approval subject to (a) fulfilling eligibility conditions provided in the extant Recruitment Rules, 2010 for post of LDC as on 01.01.2027 i.e. the crucial date of eligibility as per DoP&T O.M. No. 22011/4/2013-Estt(D) dated 8th May, 2017; and (b) availability of sufficient vacancies of LDC under seniority quota (5%) for the vacancy year 2027, as reported by the Ministries/Departments.

5. The officials mentioned in List at Annexure 'A' who were if found 'unfit' or deferred on previous occasion, may also be considered afresh by the DPC for the vacancy year 2027. The cases, if any, in which the promotion was not accepted by the official and consequently debarred for promotion for one year, the DPC may consider such cases afresh for the vacancy year 2027 on completion of debarment period in terms of DoP&T OM No. 22011/18/87-Estt (D) dated 09/04/1996, wherever applicable.

6. The name of eligible officials may be considered and placed in the select list (in prescribed proforma at Annexure 'B') in order of their inter-se-seniority in the Gradation List prepared and maintained by the respective Departmentalized Accounting Office, before forwarding to this office.

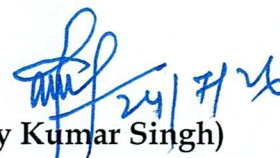
7. The following information may, therefore, be forwarded to this office:-

7.1 "Select List" of eligible officials mentioned in the List attached at Annexure 'A', who were considered and found 'FIT' and recommended by respective DPC for promotion as LDC on seniority-cum-fitness basis (under 5% quota) or declared 'UNFIT'/'DEFERRED', containing details of officials in prescribed proforma enclosed herewith at Annexure-'B', duly attested by the Sr.AO/ACA/Dy.CA/CA/CCA; and

7.2 Copy of minutes of DPC.

The above requisite information shall reach to this office by 14th August, 2026.

Encl.: As above.


(Nirbhay Kumar Singh)
Sr. Accounts Officer

To,

The Pr. CCAs/CCAs/CAs (I/c)

1. Agriculture
2. CBIC
3. Consumer Affairs, Food & P.D.
4. FPI
5. Home Affairs
6. Housing & UA
7. I&B
8. Industry
9. INGAF
10. Jal Shakti
11. Law & Justice
12. Mines
13. Planning
14. PPG&P
15. Science & Technology

Copy to:-

The Sr.AO, ITD Section with the request to upload this O.M. on website of the CGA.

S. No.	Name of the Official (S/Shri/Smt./Ms.)	Cat. (If SC/ST)	Ministry / Department
1	Naresh Balmiki	SC	Home Affairs
2	Sanjoy Sankhari	SC	I&B
3	R.K. Das	SC	Housing & UA
4	M. M. Kuyeskar		CBIC
5	G. Narsing Rao	SC	CBIC
6	Rajinder Singh Rana		Home Affairs
7	Subhash Chand		Law & Justice
8	Jaipal Singh	SC	Industry
9	S. Ranjan	SC	Consumer Affairs, Food & P.D.
10	Om Prakash Paswan	SC	Industry
11	Goutam Hela	SC	Mines
12	Vinod Kumar	SC	Agriculture
13	Umesh Chandra Jena		I&B
14	Joginder Kumar	SC	INGAF
15	Om Prakash Mourya	SC	Science & Technology
16	Mukesh D. Tarale		Planning
17	S. Shiva Kumar	SC	Mines
18	Jagdish	SC	Jal Shakti
19	Jadunath Dalabehera	ST	CBIC
20	Vinod Kumar		FPI
21	Rishi Prakash	SC	PPG&P
22	Amit Kumar Marick		Mines

NAME OF MINISTRY/DEPARTMENT: _____

1. List of MTS(s) found "FIT" by the DPC for promotion to the post of LDC under seniority quota (5%) for the vacancy year 2027.

S. No.	Name of the official (See (*) Note Below)	Sr.No. of the official in Departmental Gradation List maintained by the Ministry / Department	Date of Birth (dd/mm/yyyy)	Cat. (#)	Date & Post of initial appointment in Govt. Service (dd/mm/yyyy, Post)	Date of appointment as MTS in CCAS (dd/mm/yyyy)	Mode of Appointment (DR/ Promotion/ Exam./ Compassionate Ground)	SSC Rank & Year of Exam., if appointed as MTS on DR basis	Date of clearance of Probation Period (dd/mm/yyyy)	Date from which found 'FIT' for promotion	Station of present posting	Station preference (All 3 preferences to be filled, in order of priority)
1	2	3	4	5	6	7	8	9	10	11	12	13
												1)
												2)
												3)
												1)
												2)
												3)
												1)
												2)
												3)

Note:- (*) The information in respect of MTS is to be furnished in order of seniority as appearing in the Departmental Gradation List maintained by the respective Departmentalized Accounts Office in Ministry/ Department.

(#) PH/PwBD may also be indicated.

2. List of MTS(s) found "UNFIT"/"DEFERRED" by the DPC for promotion to the post of LDC under seniority quota (5%) for the vacancy year 2027.

S. No.	Name of the official	Date of Birth (dd/mm/yyyy)	Cat.	Date & Post of initial appointment in Govt. Service (dd/mm/yyyy, Post)	Date of appointment as MTS in CCAS (dd/mm/yyyy)	Mode of Appointment (DR/ Promotion/ Exam/ Compassionate Ground)	SSC Rank & Year of Exam., if appointed as MTS on DR basis	Date of clearance of Probation Period (dd/mm/yyyy)	Whether considered by the DPC or Not	Whether recommended by the DPC as "UNFIT" or "Deferred"	Reason(s) for "UNFIT"/ Deferment
1	2	3	4	5	6	7	8	9	10	11	12

It is certified that (i) the information furnished above has been duly verified from the relevant records viz. service record, gradation list maintained in this office and found in order and (ii) the reservation policies including maintenance & updation of reservation rosters have been followed in this office as per existing instructions of the Govt. of India/DoPT on the subject matter.

ACA/Dy.CA/CA/CCA