

**Government of India**  
**Ministry of Finance, Department of Expenditure**  
**O/o Controller General of Accounts**  
**Room No.202, 2nd Floor, Mahalekha Niyantak Bhawan**  
**Block-E, G.P.O Complex, INA, New Delhi-110023**

Dated: 09.08.2024

**OFFICE MEMORANDUM**

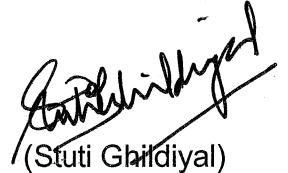
**Subject:** Nomination of ICAS Officers for Training Programme on Public Procurement at Administrative Staff College of India (ASCI), Hyderabad- regarding.

Certain instances of non-acceptance of nominations for the Training Programme on Public Procurement at Administrative Staff College of India, Hyderabad, due to non-availability of seats, have come to notice. From the instances, it has been observed that rejection of nominations appear due to delay in completion of registration process by the nominated officers.

2. In view of the above, all the concerned Ministries/Departments/Offices and the nominated officers are requested to ensure early and timely upload / sending of nomination forms to Administrative Staff College of India, Hyderabad, for the Training Programmes on Public Procurement for Government Officers, to avoid the situation of non-acceptance of nomination forms.

3. The practice of ensuring timely registration needs to be adhered to by all ICAS officers nominated for different training programmes.

This issues with the approval of Competent Authority.



(Stuti Ghildiyal)  
Assistant Controller General of Accounts (HR-1)

**To:**

1. All Ministries / Departments.
2. ICAS Officers nominated for different training programme.

**Copy to:**

- (i) Senior Accounts Officer, ITD, with the request to upload on the CGA's website.