

No. 17001/1/2020-NGE-CGA/ 669
Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts
(HR-4 Section)

Mahalekha Niyantak Bhawan
E Block, GPO Complex
INA, New Delhi - 110023

Dated: 24 February, 2025.


OFFICE MEMORANDUM

Sub: Grant of financial upgradations under Modified Assured Career Progression Scheme.

Reference is invited to DoP&T O.M. dated 22.10.2019 on the subject mentioned above. Para 6 of the OM ibid "the Screening Committee shall follow a time schedule and meet twice in a financial year - preferably in the first week of January and July of year for advance processing of the cases maturing in that half."

2. Accordingly, the cases of those PS/AAOs, who are eligible for grant of financial upgradation upto 30.09.2025 is required to be placed before the Screening Committee.
3. In view of above, it is requested that all the Ministries/Departments may forward the cases of such PS/AAOs, in the enclosed proforma alongwith Service Book, complete CR Dossier upto 2023-24 and latest vigilance clearance certificate by positively 15.03.2025.

This issues with the approval of Competent Authority.


(Nirbhay kumar singh)
Senior Accounts Officer (HR-4)

To,

1. The Pr.CCAs/CCAs/CAs of Ministries/Departments.
2. Sr. A.O. (ITD) for uploading the OM on the CGA website.

Proforma for Current Vigilance status

Vigilance Clearance Certificate may be issued strictly according to DoPT's OM No. 22034/4/2012-Estt.(D) dated 2nd November, 2012.

1. Current Vigilance status of (Name of the PS/AAOs) Shri/Smt./Ms.	
2. Gradation List No.	
3. Present Ministry	
4. Present Office/Department	
5. Cases where charge sheet* has been issued and disciplinary proceedings are on	
6. Cases where prosecution for criminal charge is pending in Court of Law	
7. Whether under suspension. If yes, date from which suspended/suspension extended and copy of the suspension order /order for review of suspension.	
8. Major Penalty/Minor penalty imposed in the last ten (10) years if any, and currency of such penalty.	
9. Details of APARs not available in the APAR dossier alongwith the detailed reasons and efforts made.	
10. Details of adverse entries/grading AVERAGE/below Average, if any: i. Whether the same has been communicated. ii. Whether reply has been obtained iii. Whether the reply has been considered. iv. The final outcome of the adverse entries	
11. Whether requisite seen certificate has been enclosed alongwith the APARs.	

Dated:

**Sr.AO (Pr. Accounts Office)
(Signature with stamp)**

- If the charge sheet has been issued a copy of the same may be enclosed.
- NOTE: None of the columns above be left blank.

