

(E-8027)

NGE-18007/4/2021-Group B-CGA | 344
Government of India
Ministry of Finance
Department of Expenditure
CONTROLLER GENERAL OF ACCOUNTS
(HR-4 Section)

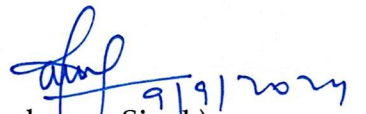
Mahalekha Niyantak Bhawan
GPO Complex, Block-E,
INA, New Delhi-110023.
Email:-hr4section-cga@gov.in

Dated: 9, September, 2024

CIRCULAR

Please find enclosed a copy of the Wildlife Institute of India, Dehradun, an autonomous organization under the Ministry of Environment, Forest and Climate Change, Government of India's letter (advertisement) no. **WII/ADM/2024/45 dated 13.08.2024** inviting applications to fill up vacancies on deputation basis. The last date for reaching applications is **17.09.2024**. It may be circulated amongst interested CCAS employees for wider publicity.

Encl: as above.


(Nirbhay kumar Singh)
Senior Accounts Officer

To,
The Pr.CCAs/CCAs/CAs
All Ministries/Departments

Copy to :- Sr. Ao. (ITD) of CGA for uploading on the
CGA's website.



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

File No. WII/ADM/2024/45

Dated: 13th Aug, 2024

सेवा में/To,

The Controller General of
Accounts Department of
Expenditure Ministry of Finance
Mahalekha Nyantrak
Bhawan E-Block, GPO
Complex- INA New Delhi-
110023

विषय /Subject: भारतीय वन्यजीव संस्थान, देहरादून में सहायक श्रेणी -1 के 02 पद, लेवल 6 (35400-112400) को प्रतिनियुक्ति पर भरने के संबंध में / Filling up of two (02) posts of Assistant Grade I in Level- 6 (35400-112400) on deputation basis in Wildlife Institute of India, Dehradun reg.

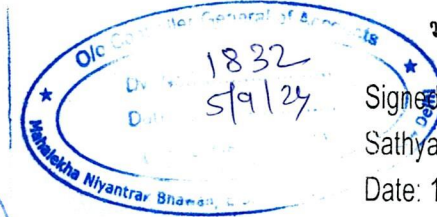
महोदय/Respected Sir,

Apropos to the subject it is to inform you that this institute is going to fill up 02 posts of Assistant Grade I in Level-6 [35400-112400] on deputation basis. An advertisement incorporating details viz. Eligibility Criteria, Age limit etc. has been published to this effect on the website of this Institute i.e., www.wii.gov.in and the same is enclosed for your ready reference.

In this regard you are requested to circulate the said advertisement in your organization and the applications in the Annexure enclosed of the willing officials who are eligible for the said post as per the requirements stated in the advertisement may be forwarded through proper channel to the undersigned along with the Vigilance Clearance Certificate and attested photocopies of Annual Confidential Reports for the last 05 (five) years. The last date of receipt of application is 17-09-2024.

This is for your kind information and necessary action.

संलग्नक/Encl: उपरोक्त / As stated above

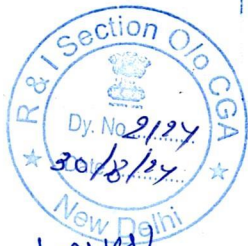


भवदीय/Yours faithfully

Signed by
Sathyakumar Sambandam
Date: 13-08-2024 20:07:46

(डॉ. एस. सत्यकुमार/ Dr. S. Sathyakumar)

वैज्ञानिक जी एवं कुलसचिव / Scientist- G & Registrar



MAO (m.k.s.)
5/9/24

Ms. Anand
5/9/24
1832
5/9/24

पत्रपेटी सं० 18, चन्द्रबनी, देहरादून - 248 001, उत्तराखण्ड, भारत
Post Box No. 18, Chandrabani, Dehradun - 248 001, Uttarakhand, INDIA
ई.पी.ए.बी.एक्स : +91-135-2640114, 2640115, 2646100 फैक्स : 0135-2640117
EPABX : +91-135-2640114, 2640115, 2646100 Fax : 0135-2640117
ई-मेल/E-mail : wii@wii.gov.in वेब/Website : www.wii.gov.in



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of the
Ministry of Environment, Forests and Climate Change, Government of India)
Chandrabani, Dehradun – 248001, INDIA
EPBAX: +91-135-2640111 TO 2640115, FAX: 2640117
Website: www.wii.gov.in, Email: registrar@wii.gov.in

ADVERTISEMENT NO. WII/ADM/2024/45

Subject: Filling up of 02 posts of Assistant Grade-I on deputation at Wildlife Institute of India, Dehradun.

Applications are invited for filling up of the posts of Assistant Grade-I on deputation basis at Wildlife Institute of India, Dehradun (An Autonomous Organization under the "Ministry of Environment, Forests and Climate Change", Govt. of India). The pay of the selected candidate will be regulated under the provisions contained in the DoPT O.M No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 as amended time to time.

Name of Post	No. of Vacancy	Pay Level in the Pay Matrix	Eligibility Criteria
Assistant Grade-I	02	Level – 6	(i) Holding analogous post on regular basis in the parent cadre or department. (ii) With 05 years of service in the grade rendered after appointment thereto on regular basis in Level-04 or above of Pay Matrix or equivalent in the parent cadre of department.

AGE LIMIT: The maximum age limit for appointment on deputation basis shall not be exceeding 56 years as on the closing date of receipt of applications.

PERIOD OF DEPUTATION: The period of deputation will be initially for a period of three years, which will be extendable for a further period of two years.

HOW TO APPLY:

- (1) Application should be forwarded in the prescribed proforma as in Annexure-I, sent by Registered Post/Speed Post/By Hand so as to reach the Office of the **REGISTRAR, WILDLIFE INSTITUTE OF INDIA, POST BOX NO.18, CHANDRABANI, DEHRADUN - 248 001, UTTARAKHAND** on or before **17th Sep, 2024**. The envelope should be superscribed "APPLICATION FOR THE POST OF ASSISTANT GRADE-I ON DEPUTATION".

GENERAL INSTRUCTIONS: (a) Only certified copies of documents need to be attached; (b) Applicants under employment with Central/State Government Autonomous Bodies should route their application through proper channel. Candidacy of all such applicants under regular employment is subject to forwarding of their applications by their employer. However, they may send an advance copy of their application; (c) While forwarding the application the employer must send (i) Annual Confidential Reports (ACRs)/ Annual Performance Assessment Reports (APARs) for the last 05 years; (ii) Latest Vigilance Clearance Certificate certifying that no disciplinary case is either pending or contemplated against him/ her and certifying that the officer selected for deputation assignment at WII would be released for the deputation appointment immediately (d) Shortlisted applicants may be called for interview at this Institute and no travel expenses will be paid on account of attending the interview. (e) Canvassing in any form and/ or bringing any influence (Political or otherwise), will disqualify a candidate; (f) WII reserves the right not to fill up the post advertised if the circumstances so warrant in public interest.

Signed by
Sathyakumar Sambandam
Date: 07-08-2024 14:58:37
Registrar
Wildlife Institute of India
Dehradun

**PROFORMA FOR APPLICATION FOR THE POST OF ASSISTANT GRADE I ON
DEPUTATION AT WII**

1. Name (In Capital Letters) _____
2. Name of Present Office _____
3. Current Post _____
4. Correspondence Address _____
5. Date of Birth _____
6. Mobile No. _____ *Alternate Mobile No.* _____
7. Email Id _____
8. Date of Retirement _____
9. Educational Qualifications: _____

(a) (Starting from highest qualification to lowest. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

S. No.	Educational Qualification	Name of Education Board/University

(b) Details of Training Programme attended:

S. No	Details of Training Programme	Year of participation

10. Nature of present employment i.e., ad-hoc or Temporary or quasi- permanent or permanent.
11. Details of employment, in chronological order

(Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)

Ministry/ Department	Post held		Level in the Pay Matrix	Nature of duties
	From	To		

Signature of Candidate

Address _____

Service Particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority