

GOVERNMENT OF INDIA
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE
O/O CONTROLLER GENERAL OF ACCOUNTS,
GIFMIS – PFMS

Mahalekha Niyantarak Bhawan
GPO Complex, Block E, INA Colony, New Delhi

File No. I-104001/2/2022-ITD-CGA-Part(1)/E-16482/94

Date: 01-09-2026

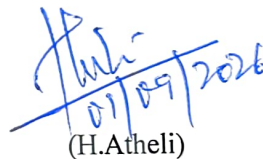
OFFICE MEMORANDUM

Sub: Standard Operating Procedure for Agency Program and Agency Project-wise monitoring of Scheme Fund Flow in TSA/TSA Hybrid – regarding

The undersigned is directed to forward herewith the Standard Operating Procedure for Agency Program and Agency Project-wise monitoring of Scheme Fund Flow in TSA/TSA Hybrid for information and necessary action by all concerned.

2. The functionality enables CNAs and mapped Agencies/Sub-Agencies to manage and monitor scheme fund flow, expenditure and utilisation at Agency Program and Agency Project levels. It also facilitates Program-wise/Project-wise assignment of limits and corresponding claim generation and approval under TSA/TSA Hybrid. The Limit Allocation interface has also been enhanced for ease of operation.

3. All concerned are requested to take necessary action for implementation of the functionality in accordance with the enclosed SOP.


(H. Atheli)

Joint CGA (GIFMIS)

Encl: As above.

To:

All Pr. CCAs/CCAs/CAS with independent charge with a request to get the OM circulated to Program Divisions and all concerned Agencies.

Copy to:

Sr.AO (GIFMIS) to upload a copy on CGA's website

Standard Operating procedure for Agency Program and Agency Project wise monitoring of Scheme Fund Flow in TSA/TSA Hybrid

Introduction

TSA/TSA Hybrid is an attempt for disbursement of funds under Central Sector Schemes for more effective cash management and with an aim of achieving the goal of “Just-in-time” fund flow from the Central Ministries/Departments/Central Nodal Agencies to Autonomous Bodies/Sub-Agencies and down the line agencies through an integrated network of PFMS, RBI and Scheduled Commercial Banks.

The new **Agency Program** and **Agency Project-wise Implementation** functionality in **TSA/TSA Hybrid** enables Ministries, CNAs, Agencies, and Sub-Agencies to monitor fund flow, expenditure, and utilization at the program and project levels under a scheme. Through this feature, the CNA can give assignments Agency Program-wise and Agency Project-wise to its mapped sub-agencies, with each Agency Project forming part of an Agency Program. To facilitate program/project-based fund management, parent agencies must map sub-agencies to the relevant Agency Programs and Agency Projects using the **Agency Program and Agency Project-wise Mapping** menu.

Steps of Agency Program and Agency Project wise monitoring of funds:

1. Creation and Managing of Agency Program and Agency Project at CNA level by Agency Admin.
2. Limit Allocation to sub agencies Agency Program-wise and Agency Project-wise
3. Expenditure by Child Agencies (Agency Program/Project wise Claim Generation and Submission to Funding Agencies)

A. Creation of Agency Program at CNA level by Agency Admin

- a) Agency Admin user will log in and follow the path: **TSA> TSA Hybrid>**

Manage Agency Program.

https://training.pfms.gov.in/Default.aspx

Public Financial Management System - PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome TSA TESTING GG

User Type : AGENCYADM
Agency : Agency Of TSA
Agency Unique Code : TSA00002022
Financial Year: 2026-2027

English [TSA00002022]

Adhoc Reports
BharatKosh Reports
Home
Reports
Scholarship Management
User Manuals
TSA
TSA Hybrid
Add Scheme Bank Account
TSA Manage Agency Program
Manage Account Flagging
TSA Account Flagging
Manage Scheme Bank Account
TSA Manage Agency Project
Approve Scheme Bank

Agency Type No. of Agency

Agency Type	No. of Agency
Pending Agency Approval	3
Approved Agency	19

shows the summary of Agency according to status and type. To find out what a particular
your mouse over the status name. To find the details of Agency in a status, Click on the

Policy Contact Us

2026 © Public Financial Management System. All Rights Reserved.

b) User will select the "Scheme" from drop down menu. Click on the "Add New Program" button

Public Financial Management System-PFMS
(Formerly CPMS)

Welcome:
User Type: AGENCYADM
Agency: TSA Hybrid
Agency Unique Code: UPGR000017488
Financial Year: 2026-2027

UPGR000017488 Logout
Change Password
Login History
English

Add TSA Agency Program

Scheme: * --Select Scheme--

Agency Program Name: *

Agency Program Code: *

Start Date: * dd/mm/yyyy End Date: * dd/mm/yyyy

Save Back

Adhoc Reports
BharatKosh Reports
Home
Reports
Scholarship Management
User Manuals
TSA
Bank Home Life - New KPI
SNA SPARSH HYBRID
Masters
E-Payment
Health Module
Agency
Pension
N.A.N.C.I.
My Details
Masters
My Schemes

c) User will add the name of the Agency Program manually.

d) User will select the "Program start date" and "Program end date".

Add TSA Agency Program

Scheme:*
Agency Program Name:*
Agency Program Code:*
Start Date:*

1261-Member of Parliament Local Area Development Scheme (MPLAD) ▼

Test new

01470

27/08/2026

📅

31/08/2026

📅

Save

Back

e) Click on "Save" button. The message will be displayed as "Program Details Saved Successfully."

Add TSA Agency Program

Agency Program Details saved Successfully.

Scheme:*
Agency Program Name:*
Agency Program Code:*
Start Date:*

1261-Member of Parliament Local Area Development Scheme (MPLAD) ▼

Test new

01470

27/08/2026

📅

31/08/2026

📅

Save

Back

B. Manage Program Details by CNA Agency Admin user

a) Agency Admin user will login and follow the path: **TSA> TSA Hybrid>**

Manage Agency Program.

b) User will select the "Scheme" from drop down menu.

c) To search the program, user will click on "Search" button.

Manage TSA Agency Program

Scheme:*
Agency Program Name:
Agency Program Code:

1261-Member of Parliament Local Area Development Scheme (MPLAD) ▼

Search

Add New Prog

Sr No.	Agency Program Name	Agency Program Code	Start Date	End Date	Created Date	Created By
1	Test new	01470	27/08/2026	31/08/2026	27/08/2026	UPGR00017488
2	230826/gayatri	230826	23/08/2026	23/08/2026	23/08/2026	UPGR00017488

d) User will click on "Agency Program Code" Hyperlink.

e) User can edit End Date.

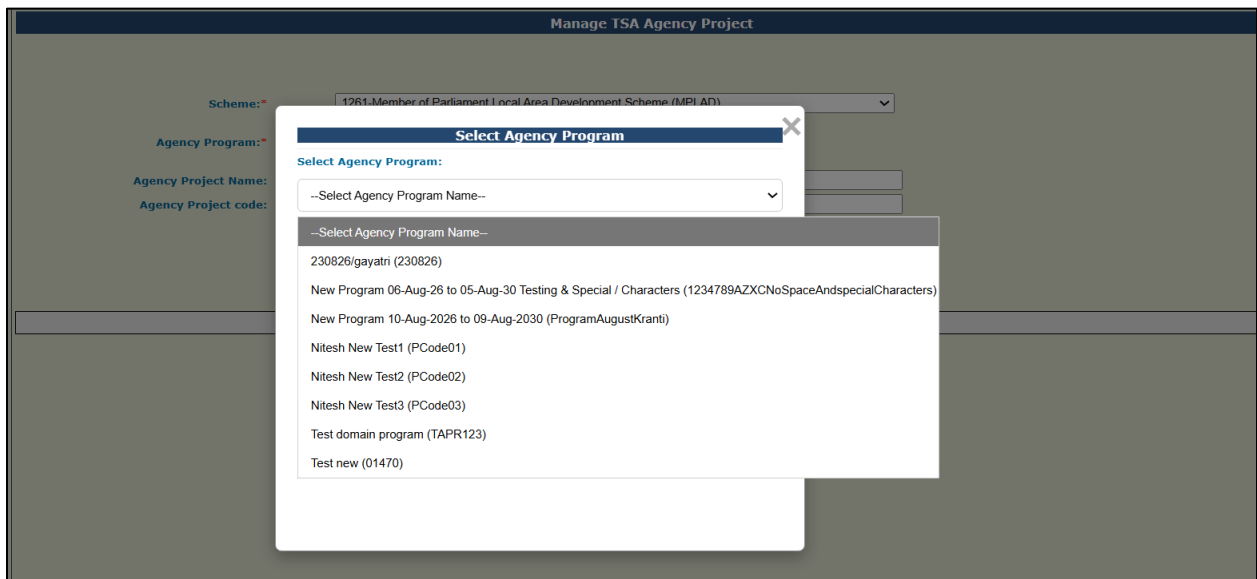
- f) After making changes user will click on "Update". The message will be displayed "Program Details Saved Successfully."

C. Creation of Agency Project at CNA level by Agency Admin

- a) Agency Admin user will login and follow the path: **TSA> TSA Hybrid> TSA Manage Agency Project.**



- b) User will select the "Scheme" from drop down menu. Then user will select the Program from drop down menu. **Project needs to be mapped under specific Project.** Click on the "Add New Project" button.



- c) User will add the name of the Agency project manually.
- d) User will select the "Project start date" and "Project end date".
- e) Click on "Save" button. The message will be displayed as "Project Details Saved Successfully."

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: TSA TESTING GG
User Type: AGENCYADMIN
Agency: Agency of TSA
Agency Unique Code: TSA00002022
Financial Year: 2026-2027

1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE

Agency Program: Ayurvedic Biology Program (ATU) Select Agency Program

Agency Project Name: Test 432

Agency Project Code: 432

Start Date: 01/06/2026 End Date: 17/06/2026

Save Back

Agency Project Details saved Successfully...

D. Manage Project Details by CNA Agency Admin user

- Agency Admin user will login and follow the path: **TSA> TSA Hybrid> TSA Manage Agency Project.**
- User will select the "Scheme" from drop down menu. Then user will select the Program from drop down menu.
- To search the agency project, user will click on "Search" button.
- User will click on "Agency Project Code" Hyperlink.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: TSA TESTING GG
User Type: AGENCYADMIN
Agency: Agency of TSA
Agency Unique Code: TSA00002022
Financial Year: 2026-2027

1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE

Agency Program: Ayurvedic Biology Program (ATU) Select Agency Program

Agency Project Name: Test 432

Agency Project Code: 432

Search Add New Project

Sr No.	Agency Project Name	Agency Project Code	Start Date	End Date	Created Date	Created By
1	Test 432	432	01/06/2026	17/06/2026	17/06/2026	TSA00002022

- e) User can edit End Date.
- f) After making changes user will click on "Update". The message will be displayed "Project Details Saved Successfully."

E. Limit Allocation by Funding Agency/ CNA agency admin.

 In Limit Allocation Functionality, we have introduced an enhancement, **Limits - New Limit / Update Limit**, for user ease and better efficiency of the functionality.

The Agency Admin user will select **New Limit** when they wish to allocate a fresh limit to the agencies mapped with them. Once the limits are assigned to any agency, e.g. Agency A1, Agency A1 will disappear from the list. Only the agencies to whom limits have not yet been allocated will remain visible. Similarly, the user will select **Update Limit** when they wish to update(add/withdraw/delete) the already allocated limits.

Limit Allocation For:

- **Limit Allocation for Self** (Funding Agency acting as Recipient Agency)
The CNA will register the RBI Account to act as the Funding Agency and flag the Commercial Bank Savings Account as TSA Hybrid to act as the Recipient Agency. Thereafter, it can assign a drawing limit to itself from RBI Account to TSA Hybrid and further allocate limits from TSA Hybrid Account to its child agencies for raising claims. For limit allocation to self, the Agency Admin user must select the RBI Account as the bank account for limit allocation.
- **Limit Allocation to Child Agencies**
Once the self-allocation is carried out, Funding/Recipient Agency Admin User will select the select the Scheduled Commercial Bank Account Number when selecting the Bank Account Number. Then User can respectively allocate the limits to its child agencies mapped.
In case the savings accounts are operated by the child agencies, funding agency will directly allocate the limits from its RBI Account to the savings accounts of the child agencies.

- a) Agency Admin user will login on PFMS and go to menu: **TSA>TSA-Hybrid >TSA Limit Allocation.**

Financial Management System-PFMS
(formerly CPMS)

Ministry of Finance

Welcome:
User Type: AGENCYADM
Agency: TSA Hybrid
Agency Unique Code: UPGR00017488
Financial Year: 2026-2027

Add/Update Drawing Limits

Scheme : * --Select Scheme--
Bank Account : *
Agency Program : * Select Agency Program
(Enter minimum 3 characters to Agency Program)
Project : *
Received Sanction List : * Add

Hierarchy Level : *
State : * --Select--
Agency Project : * Select Agency Project
(Enter minimum 3 characters to Agency Project)
Limits : * ☒ New Limit ☐ Update Limit
Allocation Done For : * ☐ Self Allocation ☒ Child Agencies Allocation

Search Agency for Limit Allocation

Agency Name :
Agency Type : --All--

Unique Code :

- b) User will select Scheme, Hierarchy level, Bank Account No, State and Sanction No from the Sanction list.
- c) User will select the Agency Program and Agency Project (**if required, Agency Program and Agency Project are non-mandatory field**) appropriately from the pop-up box (can directly search by clicking on "Search" or searching by Agency Project/ Program Code/ Name) to allocate funds to its mapped agencies.

Add/Update Drawing Limits

Scheme : * 1261-Member of Parliament Local Area Development Scherr
Bank Account : * 1234567845 - RESERVE BANK OF INDIA
Agency Program : *
(Enter minimum 3 characters to Agency Program)
Project : * --Select--
Received Sanction List : * Add

Hierarchy Level : * Child agency
State : * CENTRAL
Agency Project : * Select Agency Project
(Enter minimum 3 characters to Agency Project)
Limits : * ☒ New Limit ☐ Update Limit
Allocation Done For : * ☐ Self Allocation ☒ Child Agencies Allocation

Search Agency Program

Agency Program Name:
Agency Program Code:

Search

Agency Program Code	Agency Program Name
01470	Test new
1234789AZXCNoSpaceAndSpecialCharacters	New Program 06
230826	230826/gayatri
PCode01	Nitesh New Test1
PCode02	Nitesh New Test2
PCode03	Nitesh New Test3
ProgramAugustKrantii	New Program 10
TAPR123	Test domain program

The screenshot shows the 'Add/Update Drawing Limits' form. A modal window titled 'Search Agency Project' is open in the center. The modal has input fields for 'Agency Project Name' and 'Agency Project Code', a 'Search' button, and a table of results.

Agency Project Code	Agency Project Name
250326ANRF	ANRF/CSIR

The background form includes fields for Scheme, Bank Account, Agency Program, Project, Received Sanction List, Agency Name, Agency Type, Hierarchy Level, State, and Agency Project. It also has radio buttons for 'New Limit' and 'Update Limit', and 'Self Allocation' and 'Child Agencies Allocation'.

- d) User needs to select the "Sanction" from the list of Issued Sanctions. User needs to select the correct Sanction No. and Click on "Add". Please don't move forward unless the grid appears of selected Sanction.

The screenshot shows the 'Add/Update Drawing Limits' form. A modal window titled 'Select' is open in the center. The modal has input fields for 'Sanction Number', 'Transaction ID', 'Amount From', 'Amount To', 'From Date', and 'To Date'. It also has a 'Search' button and a table of results.

Sanction Number	Transaction ID	Amount From	Amount To	From Date	To Date
[21192340]tsa21	[30000000.00 S082001070261 345100091130113 2343 30000000.00 4000.00 252 30000000.00 29931220.00 0 N.A.]				
[21189688]TEST & MPLAD	[50000000.00 S082001069311 205200090180101 2340 50000000.00 1000.00 257 50000000.00 49997735.00 0 N.A.]				

The background form includes fields for Scheme, Bank Account, Agency Program, Project, Received Sanction List, Agency Name, Agency Type, Hierarchy Level, State, and Agency Project. It also has radio buttons for 'New Limit' and 'Update Limit', and 'Self Allocation' and 'Child Agencies Allocation'.

- e) User will select the type of **Limit - New Limit/ Update the Limit.**
- f) User will select to whom the limit has to be allocated i.e. **Self-Allocation/ Child Agencies.**
- g) User then selects the agency for limit allocation. User then allocates the limit to the selected agency and saves.

Add/Update Drawing Limits

Scheme : * 1261-Member of Parliament Local Area Development Scheme (A)

Bank Account : * 1234567845 - RESERVE BANK OF INDIA

Agency Program: 230826 - 230826/gayatri Select Agency Program
(Enter minimum 3 characters to Agency Program)

Project : --Select--

Received Sanction List : * Select Sanction Number

Hierarchy Level : * Child agency

State : * CENTRAL

Agency Project: 250326ANRF - ANRF/CSIR Select Agency Project
(Enter minimum 3 characters to Agency Project)

Limits : * ☒ New Limit ☐ Update Limit

Allocation Done For : * ☐ Self Allocation ☒ Child Agencies Allocation

Transaction ID	Sanction Number	Function Head	Amount Received	Total Expenditure Limit	Balance Expenditure Limit	Total Limit	Balance Child Limit	Project Name	Remove
S082001070261	tsa21	345100091130113	30000000	4000	4000	30000000	29931220	N.A.	✖

Search Agency for Limit Allocation

Agency Name : Unique Code :

Agency Type : --All--

Agency Code	Parent Agency Name	Total Limit	Expenditure Limit	Limit for Child Agencies	Balance Expenditure Limit	Balance Child's Limit	Total Expenses	Is Consolidation Agency	Remarks	Action
UPGR00017488	TSA Hybrid [A/C-1234567845]	30000000	4000	29996000	4000	29931220	0	No		Save Delete

Agency Code	Child Agency Name	Total Limit	Expenditure Limit	Limit for Child Agencies	Balance Expenditure Limit	Balance Child's Limit	Total Expenses	Is Consolidation Agency	Remarks	Action
DLSD00002835	TSA Hybrid_7 [A/C-1277889900]	0		0	0	0	0	Yes		Save Delete
DLND00005825	TSA Hybrid_8 [A/C-1020304050]	0		0	0	0	0	Yes		Save Delete

h) Two grids will open having fields for Parent Agency and Child agency.

- Total Limit of Parent agency will be equal to the Assignment amount received under the selected sanction.
- Expenditure limit = Amount which Parent Agency intends to keep for their own expenditure.
- Limit for Child Agencies = Difference of Parent Agency total limit and Parent Agency expenditure limit
- Balance expenditure limit = Balance left after expenditure by Parent Agency
- Balance Child's Limit = Difference of child agency limit and allocated amount to child agency against the claim raised
- Total expenses- Total expenses are expenses done by parent agency /Child Agency.

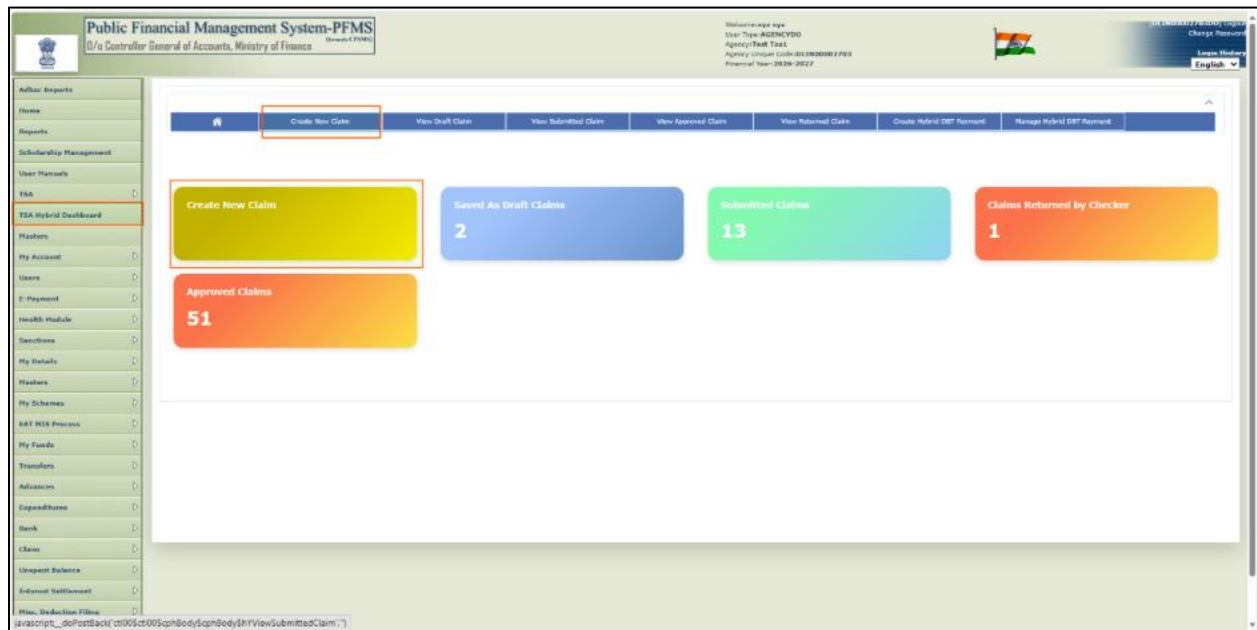
i) User will enter the expenditure limit manually of Parent Agency. Click on "Save".

j) User will then manually enter the Expenditure Amount for the Child Agencies. And save them.

k) In case the user needs to update (add/ withdraw/delete) the allocated limit, then user needs to click on "Update Limit".

F. Creating TSA Hybrid Claim

- a) Child Agency Maker must log in and navigate to **TSA Hybrid Dashboard** by clicking on collapsed menu icon at the left side. User need to click on "Add New Claim".

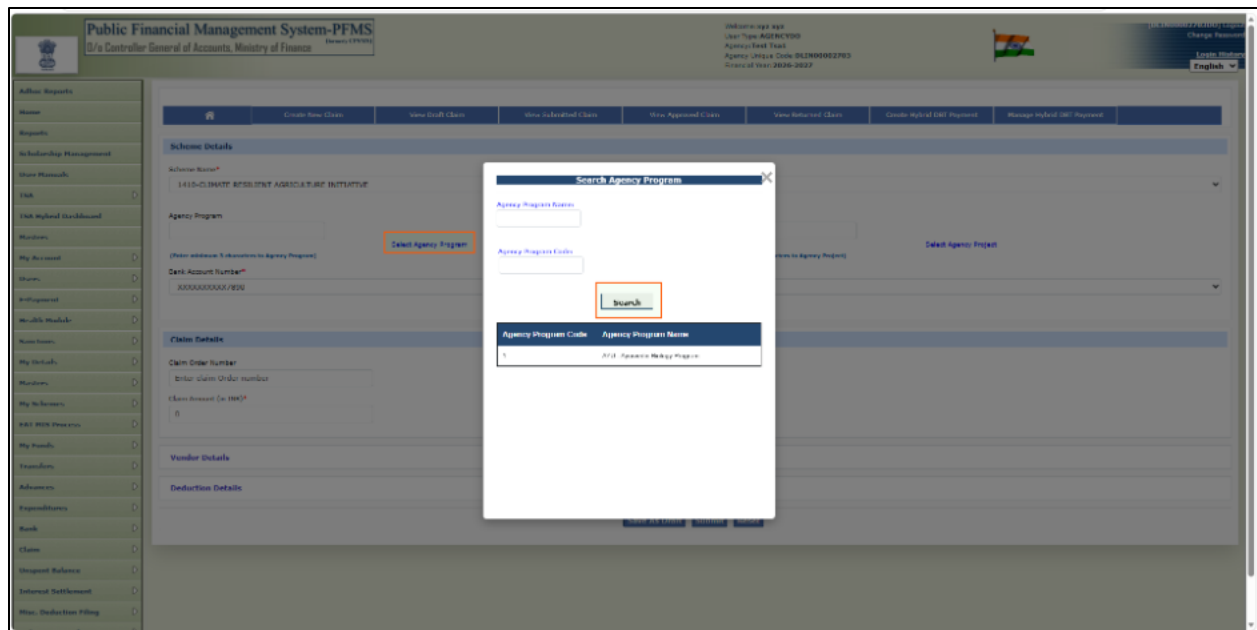


Step 1: Entering Scheme Details

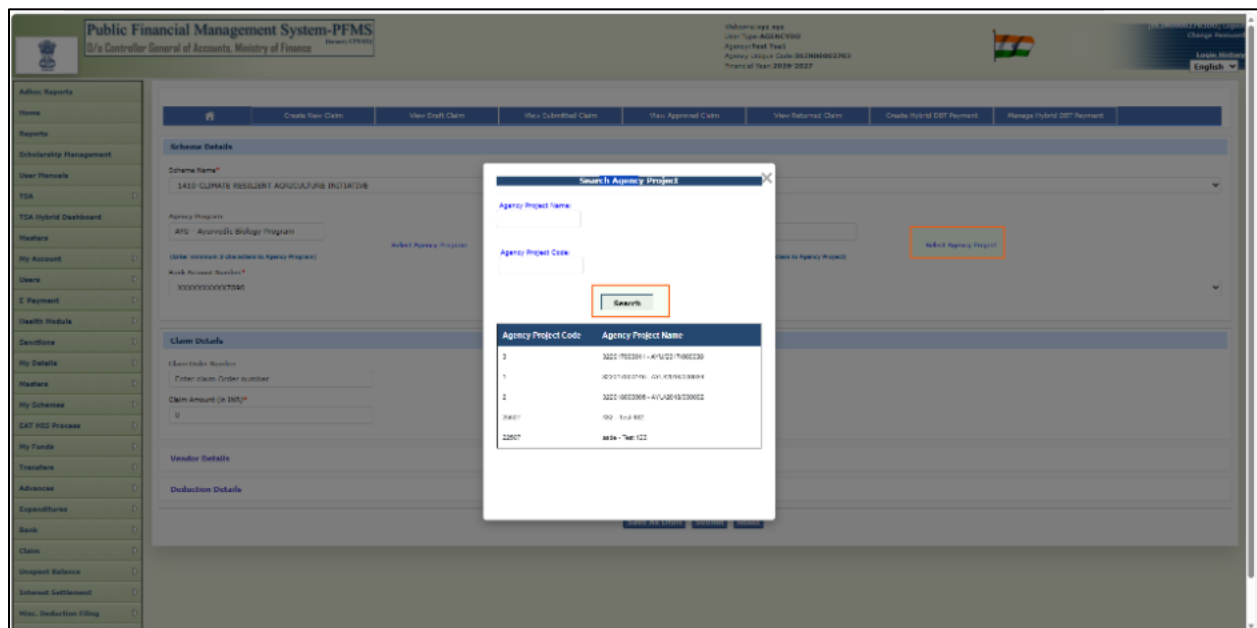
- a) Select the appropriate Scheme Name and Bank Account Number from the dropdown menus.

Scheme Details	
Scheme Name*	Project Name
1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE	--Select--
Agency Program	Agency Project
(Enter minimum 3 characters to Agency Program)	(Enter minimum 3 characters to Agency Project)
Bank Account Number*	Assignment*
XXXXXXXXXX7890	--Select--

- b) Users need to select the Agency Program appropriately from the pop up box (can directly search by clicking on "Search" or searching by Agency Program Code/ Name).



- c) Users need to select the Agency Project appropriately from the pop up box (can directly search by clicking on "Search" or searching by Agency Project Code/ Name).



- d) Based on your selection, the corresponding Assignment List will be displayed.
- e) Choose the desired Assignment. The Assignment Grid will then be shown, including:

- Sanction Number
- Transaction ID

- Limit Assigned
- Available Balance

Scheme Details				
Scheme Name* 1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE		Project Name --Select--		
Agency Program AYU - Ayurvedic Biology Program (Enter minimum 3 characters to Agency Program)		Agency Project 322017000011 - AYU/2017/000036 (Enter minimum 3 characters to Agency Project)		
Bank Account Number* XXXXXXXXXX7890		Assignment* New Assignment: 2026-27 5082001069402 650000.00 577107.00		
Sanction Number	Transaction ID	Limit Assigned	Available Balance	Remove
New Assignment 2026-27	5082001069402	650000	577107	

f) Remove button (X) may be used to delete the assignment from the grid.

Step 2: Entering Claim Details

- Manually enter the Claim Order Number
- Enter the Claim Amount.

Claim Details
Claim Order Number Enter claim Order number
Claim Amount (in INR)* 125

Step 3: Entering Beneficiary Details

Input Beneficiary details. User can add single vendor through UI or multiple vendors in bulk via excel sheet pre-uploaded by the Agency DO.

A. Individual Payments

Vendor Details
☒ Individual Payment ☐ Bulk Payment
Select Vendor* Select Vendor Add Vendor

- Click on the radio button
- Click on the hyperlink Select Vendor
- This action opens a Vendor Search popup window
- Once the popup opens, three search criteria is provided to the user:
 - Vendor Name
 - Vendor Unique Code
 - Vendor Account Number

Scheme Details

Scheme Name* 1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE Project Name --Select--

Agency Program AYU - Ayurvedic Biology Program
(Enter minimum 3 characters to Agency Program)

Bank Account Number* XXXXXXXXXX7890

Sanction Number New Assignment 2026-27

Claim Details

Claim Order Number Enter claim Order number

Claim Amount (in INR)* 100

Vendor Details

☒ Individual Payment ☐ Bulk Payment

Select Vendor*

Vendor Name : Vendor Account Number :
Vendor Unique Code : Search

Select

[15566656]VEN001 [VADLND00047473]
[15569125]VIKAS [VCD0340397]

Available Balance 577107 Remove

e) Select the Correct Vendor and click on "Add" button.

Vendor Details

☒ Individual Payment ☐ Bulk Payment

Select Vendor*

Select Vendor Add Vendor

Vendor Name	Account Number	IFSC Code	Components	Gross Amount	Remove
VEN001 VADLND00047473	125874589658	ICIC0000412	Select		✖

f) Select the "Component" from the component list against the payment is to be made

Scheme Details

Scheme Name* 1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE Project Name --Select--

Agency Program AYU - Ayurvedic Biology Program
(Enter minimum 3 characters to Agency Program)

Bank Account Number* XXXXXXXXXX7890

Sanction Number New Assignment 2026-27

Claim Details

Claim Order Number Enter claim Order number

Claim Amount (in INR)* 100

Vendor Details

☒ Individual Payment ☐ Bulk Payment

Select Vendor*

Vendor Name : Vendor Account Number :
Vendor Unique Code : Search

Select

[1]text
[1.1]salary
[2]TA

Available Balance 577107 Remove

Vendor Name	Account Number	IFSC Code	Components	Gross Amount	Remove
VEN001 VADLND00047473	125874589658	ICIC0000412	[2]TA Select		✖

g) Enter the Gross amount.

Vendor Details

☒ Individual Payment ☐ Bulk Payment

Select Vendor*

Select Vendor Add Vendor

Vendor Name	Account Number	IFSC Code	Components	Gross Amount	Remove
VEN001 VADLND00047473	125874589658	ICIC0000412	[2]TA Select	50	✖
VIKAS VCD0340397	04011234	IBKL0000040	[1.1]salary Select	50	✖

- h) To add deductions, user can add the required deductions in the table and select more than one category of deductions by clicking on + button.

Deduction Details					
☒ Yes ☐ No					
Vendor Name	Gross Amount	Deductions		Net Amount	Remove
VEN001 VADLND00047473	50	Category	Amount	+	
		House Building Advance (HBA)	10	+	
VSKAS VC00340397	50	IncomeTax	20	+	

Save As Draft Submit Reset

- i) Click on Save as draft, if you wish to save the claim for submission later.
 j) Click on Submit. Upon successful submission, a final popup will be displayed. The claim will be available for the Agency Checker to approve.

training.pfms.gov.in

Do you want to submit the claim for Rs. 100.

OK Cancel

1BKL0000040

Success

Claim Submitted Successfully

Transaction ID: H072400007387

Voucher Number: HCP-2026-27-127

Close

B. Bulk Payment

- a) Select Bulk Payment radio button option.

Vendor Details	
☐ Individual Payment ☒ Bulk Payment	
Customization Name	
FY 2025-26 Excel payment[Self]	

- b) A list of pre-uploaded Excel sheets (excel based bulk customization file) will be displayed. Note: Maker has to create Excel Based Bulk Customization file by following Path: Masters>Bulk Customization>Bulk Customization Using Excel

Vendor Details

☐ Individual Payment ☒ Bulk Payment

Customization Name

FY 2025-26 Excel payment[Self]

Report Details

1 of 1 Find | Next

Vendor Details for Bulk Upload : "FY 2025-26 Excel payment[Self]"

S. No.	Vendor Name	Vendor Code	Bank Name	IFSC Code	Bank Account No.	S. No.	Deduction Code	Deduction Description	Component Code	Component Name	Transaction Amount (In Rs.)	Net Payable (In Rs.)
1	VendorTSAtest2	V2443800000001	AXIS BANK	UTIB0000863	561561565545	1	TDS	TDS			40.00	
						2	IT	IncomeTax			50.00	
						3	GP	Gross Payment	1	Test	200.00	110.00
2	Vikas19	VABRGA00058003	HDFC BANK LTD	HDFC0005523	660977559	1	TDS	TDS			20.00	
						2	IT	IncomeTax			30.00	
						3	GP	Gross Payment	1	Test	200.00	150.00

- c) Choose the required excel sheet (excel based bulk customization file) to auto-populate prefilled vendor details in a grid. Note: Deduction details are automatically populated from the uploaded Excel file and displayed under the Report Details section. This replaces the manual Deduction section.

G. Approval of Submitted Claim by Agency Approver

- a) Child Agency Checker must log in and navigate to TSA Hybrid Dashboard by clicking on collapsed menu icon at the left side. Click on "Pending for Approval" tab from the Menu Bar.

Financial Management System-PFMS
General of Accounts, Ministry of Finance

Welcome: abc cba
User Type: AGENCYDA
Agency: Test Tsa1
Agency Unique Code: DLIN00002703
Financial Year: 2026-2027

[DLIN00002703DA] Log Out
Change Passw
Login His
English

Pending for Approval
15

Pending for Digital Signature
47

Approved and Signed
16

Rejected Claims
1

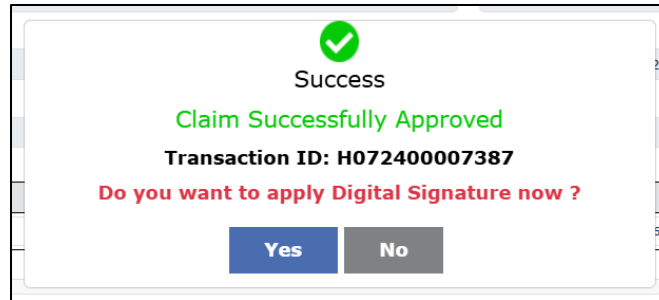
- b) User will select Scheme Name and Project Name if applicable. The Status field will be pre-set to Pending for Approval. Click on Search button. A table will appear displaying all pending for approval claims, including the Transaction Id, Claim Amount, Date and Submitted By.

Pending for Approval					Pending for Digital Signature		Approved and Signed		Rejected Claims		Manage Hybrid DBT Payment		Hybrid DBT DSc	
Scheme Name* 1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE					Project Name --Select--									
Status Pending for Approval														
Search														
Sr.No.	Transaction Id	Amount	Date	Submitted By										
1	H072400007387	100	18/08/2026	xyz										
2	H072400007383	50	18/08/2026	xyz										
3	H072400007332	50	11/08/2026	xyz										
4	H072400007319	30	03/08/2026	xyz										
5	H072400007317	20	03/08/2026	xyz										
6	H072400007315	30	31/07/2026	xyz										

- c) Details of claim will appear after clicking on the Transaction ID hyperlink. The four pre-filled standard sections of the claims will appear along with addition section Transaction Details (For Office Record), displaying the Submitted Claim Transaction ID and Voucher Number.

Pending for Approval				Pending for Digital Signature		Approved and Signed		Rejected Claims		Manage Hybrid DBT Payment		Hybrid DBT DSc	
Scheme Details													
Scheme Name CLIMATE RESILIENT AGRICULTURE INITIATIVE[1410]						Project Name --Select--							
Agency Program AYU - Ayurvedic Biology Program						Agency Project 322017000011 - AYU/2017/000038							
Bank Account Number 22750100027890						Assignment --Select--							
Sanction Number	Transaction ID	Limit Assigned	Available Balance										
New Assignment 2026-27	S082001069402	650000	577107										
Claim Details													
Vendor Details													
Deduction Details													
Transaction Details (For Office Record)													
Transaction ID: H072400007387						Voucher No.: HCP-2026-27-127							
Submitted By: xyz xyz						Date: 18/08/2026							
Approve Return													

- d) User will verify all details and select Approve button. To proceed with Digital Signature right away, user will click on Yes button and will automatically redirect to the apply Digital Signature page. On clicking No button user can keep the claim for later DSC application.



- e) Navigate to the Pending for Digital Signature option on dashboard or click on Pending for Digital Signature tab from the Menu Bar.
- f) The table containing the list of all claims pending for digital signature will be appeared on the screen automatically.
- g) Select one or more claims and click Apply DSC button.
- h) If the Agency Checker chooses to reject a transaction at this stage, the claim's transaction lifecycle will not be restored, and the assignment limit will be restored. A valid reason for rejection must be selected using dropdown.