

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE  
O/O CONTROLLER GENERAL OF ACCOUNTS,  
GIFMIS – PFMS

Mahalekha Niyantarak Bhawan  
GPO Complex, Block E, INA Colony, New Delhi

File No. I-104001/2/2022-ITD-CGA/160

Date: 03-02-2026

**OFFICE MEMORANDUM**

**Sub: Standard Operating Procedure for claim processing through "e-Print Payment Advice" Mode of Payment**

The undersigned is directed to refer to the OM No. 3/(06)/PFMS/2023 dated 21-05-2024 of the Department of Expenditure, Ministry of Finance containing the Master Circular for CNA Model outlining the procedure for release of funds under Central Sector Schemes and to forward the Standard Operating Procedure for processing of claims through e-sign authorization based PPA generation by Implementing Agency Users.

2. The aforementioned SOP is intended to facilitate agencies operating in remote locations or with limited technical infrastructure, where undertaking DSC-based e-Payments has been challenging due to constraints in accessing secure and reliable internet resources.

3. Therefore, it is requested that the enclosed SOP be circulated extensively to all Implementing Agency Users.

This is issued with the approval of the competent authority.

(Deepak Gupta)

Asstt. Controller General of Accounts

Encl: As above.

To:

All Pr. CCAs/CCAs/CAS with independent charge with a request to get the OM circulated to Program Divisions and all concerned Agencies.

Copy to:

Sr.AO (GIFMIS) to upload a copy on CGA's website

# **Public Financial Management System**

**(PFMS- GIFMIS)**

## **TSA HYBRID Module**

**Standard Operating Procedure for Claim  
Processing through e-PPA mode**

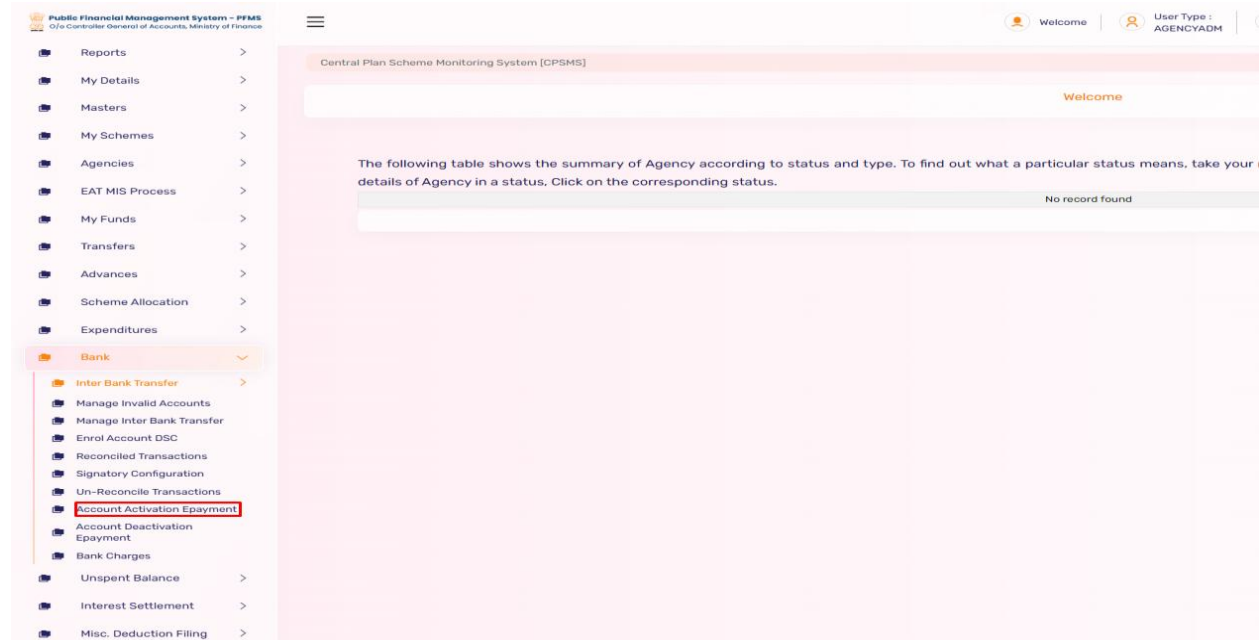
January 2026

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# 1 Activation of Account for authorizing “e-Print Payment Advice” mode of Payment

Agency Admin has to login into PFMS and follow the path: Bank → Account Activation Epayment



User has to select the “Scheme” and then search. The below page will appear.

Activation of bank account

Scheme:  [Select Scheme](#)

Account Number:

[Search](#)

Total no of records: 2

Account Activation for Epayment

Select	Account Number	Bank -Branch IFSCCode	UniqueCode-AgencyName-AgencyNameAsPerBankRecord	Effective Date	Account Activation Type
<input checked="" type="checkbox"/>	18877665544	SBI-NEW DELHI (NEHRU PLACE COMP) SBIN0060189	DLIN00002704-Test TSA2-test	13/01/2026	EPaymentUsingPrintAdvice
<input type="checkbox"/>	243601000588	IOICI-BANGALORE - KORAMANGALA IOICI0000047	DLIN00002704-Test TSA2-	13/01/2026	EPaymentUsingPrintAdvice

[Submit](#)

From the “Account Activation Type” dropdown, select “EPaymentUsingPrintAdvice” option and then click on “Submit”.

## User Guide – Maker and Checker Process - TSA Hybrid

Activation of bank account

Account has been successfully added for the selected mode

Scheme: \* CLIMATE RESILIENT AGRICUL [Select Scheme](#)

Account Number:

[Search](#)

Total no of records: 2

Account Activation for Epayment

Select	Account Number	Bank -Branch IFSCCode	UniqueCode-AgencyName-AgencyNameAsPerBankRecord	Effective Date	Account Activation Type
<input type="checkbox"/>	18877665544	SBI-NEW DELHI (NEHRU PLACE COMPLEX) SBIIN00060189	DLIN00002704-Test TSA2-test	13/01/2026	--Select--
<input type="checkbox"/>	243601000588	ICICI-BANGALORE - KORAMANGALA ICIC0000047	DLIN00002704-Test TSA2-	13/01/2026	--Select--

[Submit](#)

Account status for Activation Approval

Account Number	Scheme Code	Status	UniqueCode-AgencyName-AgencyNameAsPerBankRecord	Created On	Account Activation Type	Effective From
243601000588	1410	Activated	DLIN00002704-Test TSA2-	02/07/2024	EPaymentUsingPrintAdvice	02/07/2024
18877665544	1410	Pending for Activation Approval	DLIN00002704-Test TSA2-test	13/01/2026	EPaymentUsingPrintAdvice	13/01/2026

Account will be activated for disbursement of payments through e-sign based PPA generation mode of e-Payments.

### NOTE:

- Only one mode of e-Payment should be activated for one account at one point of time.
- Deactivation of any mode of e-Payment can only be done when no claims are in pipeline.
- There is no need for signatory configuration in e-sign based PPA generation mode of payment. Any Agency Data Approver (Checker user) who approves the claim will also e-sign the claim. Agency DA can only generate “Print Payment Advice”, once the funds are received from RBI to concerned savings Account.
- Once the PPA is generated, the Agency DA User has to submit the signed copy of Advice to concerned bank branch. Expiry of e-PPA is 15 days after approval of TSA Hybrid claim.

## 2 Creating a New Claim by Child Agency Maker

Following are the steps to be followed for making claims at Agency Maker Level:

### Step 1: Accessing the Dashboard

- Child Agency Maker must log in to the PFMS portal (<https://pfms.nic.in/>) and navigate to **TSA Hybrid Dashboard** by clicking on collapsed menu icon at the left side.



From the dashboard, select the **Create New Claim** option or click on **Create New Claim** tab from the Menu Bar. The **Create New Claim** interface consists of four main sections:

- i. Scheme Details
- ii. Claim Details
- iii. Vendor Details
- iv. Deduction Details

Upon selection, the following screen will appear.

The screenshot shows the 'Create New Claim' interface. At the top is a navigation bar with tabs: 'Create New Claim' (active), 'View Draft Claim', 'View Submitted Claim', 'View Approved Claim', and 'View Returned Claim'. Below the navigation bar is the 'Scheme Details' section, which is expanded. It contains four dropdown menus: 'Scheme Name\*' (with a placeholder '--Select Scheme--'), 'Project Name', 'Bank Account Number\*' (with a placeholder '--Select--'), and 'Assignment\*' (with a placeholder '--Select--'). Below the 'Scheme Details' section are three collapsed sections: 'Claim Details', 'Vendor Details', and 'Deduction Details'.

## Step 2: Entering Scheme Details

- a. Select the appropriate **Scheme**, **Project** (if applicable), and **Bank Account Number** from the dropdown menus.

The screenshot shows the 'Create New Claim' interface with the 'Scheme Details' section expanded. The 'Scheme Name\*' dropdown is now populated with '1261-Member of Parliament Local Area Development Scheme (MPLAD)'. The 'Project Name' dropdown is still '--Select--'. The 'Bank Account Number\*' dropdown is now populated with '1277889900'. The 'Assignment\*' dropdown is still '--Select--'. Below the 'Assignment\*' dropdown, a table is visible, showing a single row with the following data: 'S082001069311 | 500000.00 | 54177.00'.

- b. Based on your selection, the corresponding **Assignment List** will be displayed.
- c. Choose the desired **Assignment**. The **Assignment Grid** will then be shown, including:
  - Transaction ID
  - Limit Assigned
  - Available Balance

- d. Remove button (X) may be used to delete the assignment from the grid.

The screenshot shows the 'Scheme Details' form. It includes fields for Scheme Name (1261-Member of Parliament Local Area Development Scheme (MPLAD)), Project Name (--Select--), Bank Account Number (1277889900), and Assignment (S082001069311 | 500000.00 | 54177.00). Below these is a table with the following data:

Transaction ID	Limit Assigned	Available Balance	Remove
S082001069311	500000	54177	X

### Step 3: Entering Claim Details

- a. Manually enter the Claim Order Number. Once entered:
- A field to upload the **Claim Order Document** will appear.
  - Date** field will also be enabled. Upload the document and enter the appropriate date.
- b. Enter the **Claim Amount**.

The screenshot shows the 'Claim Details' form. It includes fields for Claim Order Number (Test Order), Date (17/07/2025), and Claim Amount (in INR) (1080). There is also a file upload section with a 'Choose File' button, a 'No file chosen' status, and 'Upload' and 'Remove' buttons. Below the upload section, it says 'File Uploaded: MAIL 2.pdf'.

### Step 4: Entering Vendor Details

- a. Input vendor details. You can add one or multiple vendors (vendors must already be mapped in the system).

The screenshot shows the 'Vendor Details' form. It has two radio buttons: 'Individual Payment' (selected) and 'Bulk Payment'. Below them is a 'Select Vendor' dropdown menu and an 'Add Vendor' button.

You may also upload vendor details using a pre-prepared Excel file (useful for bulk payments such as salary disbursements).

### For Single/Multiple Vendor Payments:

- Click on **Individual Payment**.
- Add one or more vendors by selecting them from the dropdown.

- iii. Click on **Search** Hyperlink. List of Vendors will appear with its vendor code. User can search the Vendors by Vendor Name or Vendor Account Number or Vendor Unique Code. Select the vendor.

- iv. Select the vendor.

- v. Click on **Add vendor**. A grid will display the vendor's auto-populated details:

- Vendor Name
- Account Number
- IFSC Code

Vendor Name	Account Number	IFSC Code	Components	Gross Amount	Remove
VENDORTSATEST2   V2443800000001	561561565545	UTIB0000863	Select		✖



vi. Select the Component from the Component list against which payment is to be made to vendors.

The screenshot shows the 'Vendor Details' section of a form. A dropdown menu for 'Scheme Components' is open, displaying a list of components including [1]Test, [01]Drinking Water Facility, [15]Administrative Expenses, [02]Education, [10]Sports, [11]Works relating to Animal Husbandry, Dairy and Fisheries, [03]Electricity Facility, [12]Works relating to Agriculture, [13]Works relating to Cluster Development for Handloom Weavers, [14]Works relating to urban development, [04]Health and Family welfare, [05]Irrigation Facilities, [06]Non-Conventional Energy Sources, [07]Other Public Facilities, [08]Railways, Roads, Pathways and Bridges, and [09]Sanitation and Public Health. The form also includes fields for Transaction ID, Limit Assigned, Available Balance, Claim Order Number, Claim Amount, and Vendor Name.

vii. Enter the Gross Amount.

The screenshot shows the 'Vendor Details' section of a form. The 'Gross Amount' field is highlighted, and the value '1000' is entered. The form also includes fields for Vendor Name, Account Number, IFSC Code, and Components.

To add multiple vendors, user can select the vendors from the dropdown and add them. Remove button (X) may be used to delete the vendor from the list.

The screenshot shows the 'Vendor Details' section of a form. The 'Add Vendor' button is highlighted. Below the button, a table lists two vendors: VIKASH JHA and VIKAS19. Each vendor entry includes fields for Vendor Name, Account Number, IFSC Code, Components, Gross Amount, and a Remove button (X).

**Note:** The total gross amount of all vendors must be equal to the overall Claim Amount.

**For Bulk Payments:** If user want to add many vendors at once:

i. Select **Bulk Payment** radio button option.

Vendor Details

☐ Individual Payment
 ☒ Bulk Payment

Customization Name

FY 2025-26 Excel payment[Self]

ii. A list of pre-uploaded Excel sheets (excel based bulk customization file) will be displayed.

Note: Maker has to create Excel Based Bulk Customization file by following Path:  
**Masters>Bulk Customization>Bulk Customization Using Excel**

Vendor Details

☐ Individual Payment
 ☒ Bulk Payment

Customization Name

FY 2025-26 Excel payment[Self]

Report Details

1 of 1

Find | Next

Vendor Details for Bulk Upload : "FY 2025-26 Excel payment[Self]"

S. No.	Vendor Name	Vendor Code	Bank Name	IFSC Code	Bank Account No.	S. No.	Deduction Code	Deduction Description	Component Code	Component Name	Transaction Amount (In Rs.)	Net Payable (In Rs.)
1	VendorTSAtest2	V2443800000001	AXIS BANK	UTIB0000863	561561565545	1	TDS	TDS			40.00	
						2	IT	IncomeTax			50.00	
						3	GP	Gross Payment	1	Test	200.00	110.00
2	Vikas19	VABRGA00058003	HDFC BANK LTD	HDFC0005523	660977539	1	TDS	TDS			20.00	
						2	IT	IncomeTax			30.00	
						3	GP	Gross Payment	1	Test	200.00	150.00

iii. Choose the required excel sheet (excel based bulk customization file) to auto-populate prefilled vendor details in a grid.

**Note:** Deduction details are automatically populated from the uploaded Excel file and displayed under the **Report Details** section. This replaces the manual **Deduction** section.

### Step 5: Submitting the Claim

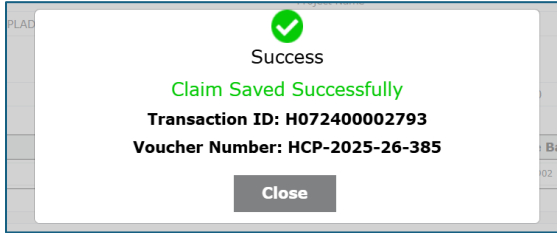
- In case of Individual Payment, the Deduction Details section will auto-populate based on the vendors selected. User can add the required deductions in the table and can select more than one category of deduction by clicking on “+” button.

Deduction Details

☒ Yes
 ☐ No

Vendor Name	Gross Amount	Deductions			Net Amount	Remove
		Category	Amount	Add		
VIKASH JHA   VABRBU00017841	1000	Contributory Pension Scheme	10	+	990	✖
VIKAS19   VABRGA00058003	80	Accommodation Recovery	8	+	72	✖

- Click **Save as Draft** if you wish to save the claim for submission at a later time. A confirmation popup will confirm the claim is saved as draft.



- c. To submit the claim, click **Submit**. A confirmation popup will appear—click **OK** to proceed.
- d. Upon successful submission, a final confirmation popup will be displayed. The claim will then be available for the Agency Checker to approve.

Claim Amount (in INR)\*

**training.pfms.gov.in says**

Do you want to submit the claim for Rs. 1080.

OK
Cancel

---

**Vendor Details**

☒ Individual Payment ☐ Bulk Payment

Select Vendor\*

Add Vendor

Vendor Name	Account Number	IFSC Code	Components	Gross Amount	Remove
VIKASH JHA   VABRBU00017841	215487896	HDFC0000937	[1]Test <span style="color: #0070c0; font-size: small;">Select</span>	1000	✕
VIKAS19   VABRGA00058003	660977559	HDFC0005523	[15]Administrative Expens <span style="color: #0070c0; font-size: small;">Select</span>	80	✕

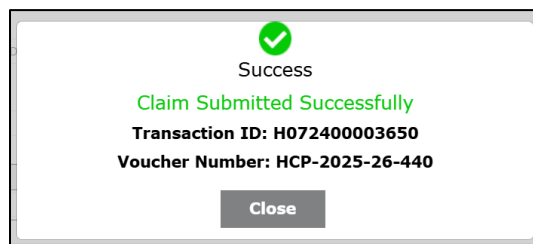
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**Deduction Details**

☒ Yes ☐ No

Vendor Name	Gross Amount	Deductions			Net Amount	Remove
		Category	Amount	Add		
VIKASH JHA   VABRBU00017841	1000				990	✕
		Contributory Pension Scheme	10	+		
VIKAS19   VABRGA00058003	80				72	✕
		Accomodation Recovery	8	+		

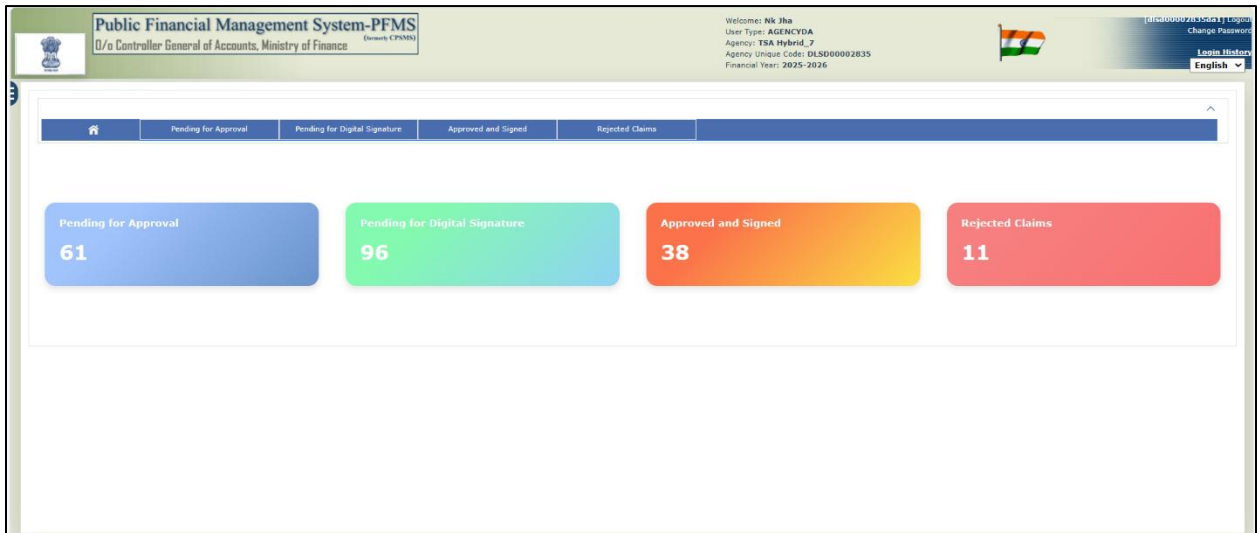
Save As Draft
Submit
Reset



### 3 Claim Approval Process at Child Agency Checker Level

#### 1. Accessing the Dashboard

- a. Child Agency Checker must log in to the PFMS portal (<https://pfms.nic.in/>) and navigate to **TSA Hybrid Dashboard** by clicking on collapsed menu icon at the left side.



#### 2. Approving/Returning Claim by Agency Checker

- a. Navigate to the **Pending for Approval** option on dashboard or click on **Pending for Approval** tab from the Menu Bar.
- b. The table containing the list of all pending for approval claims will be appeared on the screen automatically.

Sr.No.	CPSMS Transaction Id	Amount	Date	Submitted By
1	H072400002831	1995	16/07/2025	Nk
2	H072400002812	1980	16/07/2025	Nk
3	H072400002808	1400	16/07/2025	Nk
4	H072400002799	1000	16/07/2025	Test
5	H072400002729	1250	16/07/2025	Test
6	H072400002694	400	15/07/2025	Nk
7	H072400002690	300	15/07/2025	Nk
8	H072400002683	200	15/07/2025	Nk

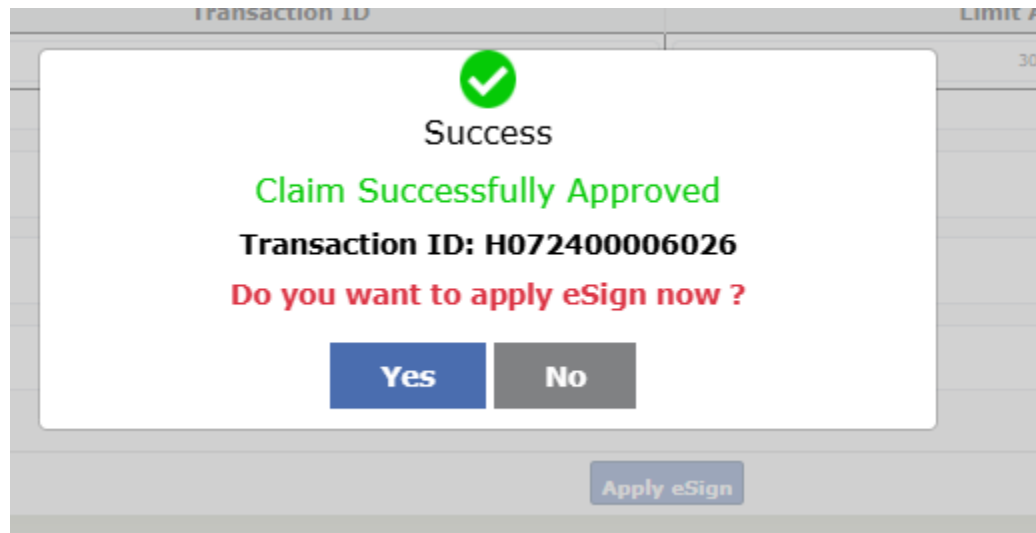
- c. In case, there is a requirement to check the pending for approval claim against specific scheme, user can select **Scheme Name** and **Project Name** if applicable. The Status field will be pre-set to **Pending for Approval**. Click on **Search** button. A table will appear displaying all pending for approval claims, including the Transaction Id, Claim Amount, Date and Submitted By.

Transaction ID	Limit Assigned	Available Balance
S082001069311	500000	56501

Below the table, there are expandable sections for 'Claim Details', 'Vendor Details', 'Deduction Details', and 'Transaction Details (For Office Record)'. At the bottom, there are 'Approve' and 'Return' buttons.

- d. Details of claim will appear after clicking on the **Transaction ID** hyperlink. The four pre-filled standard sections of the claims will appear along with addition section **Transaction Details (For Office Record)**, displaying the Submitted Claim Transaction ID and Voucher Number.
- e. Agency Checker user verifies all details and selects either
- Approve** button - A confirmation message will appear. To proceed with Digital Signature right away, user will click on **Yes** button and will automatically

User Guide – Maker and Checker Process - TSA Hybrid  
 redirect to the apply e-Sign page. On clicking **No** button user can keep the claim for later e-signing.



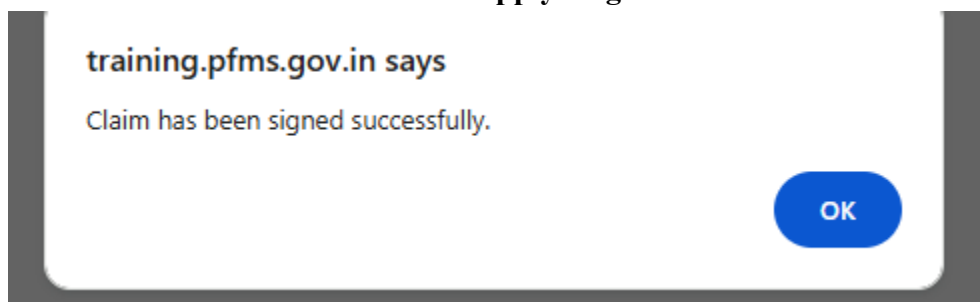
- ii. **Return** Button - The claim will be sent back to the Agency Maker for editing and resubmission.

### 3. Applying e-sign by Agency Checker

- a. Navigate to the **Pending for Digital Signature** option on dashboard or click on **Pending for Digital Signature** tab from the Menu Bar.
- b. The table containing the list of all claims pending for e-signing will be appeared on the screen automatically.

Scheme Name: 1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE Account Number: 243601000588 Payment Transaction ID: <input type="text"/>				
<input type="button" value="Search"/> <input type="button" value="Reset"/>				
Select All	Scheme Name	Transaction ID	Amount	
<input checked="" type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006026	7	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006108	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006106	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006104	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006102	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006082	4	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006078	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006074	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006072	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006070	3	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006068	4	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006066	4	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006064	4	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006062	5	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006060	3	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006058	4	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006056	3	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006054	2	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006052	3	
<input type="checkbox"/>	CLIMATE RESILIENT AGRICULTURE INITIATIVE	H072400006050	3	
<input type="button" value="Apply eSign"/>				

- c. In case, there is a requirement to check the claims pending for DSC against specific scheme, user can select **Scheme Name** and **Project Name** if applicable. User may also enter Payment Transaction ID to search specific claim file. Click on **Search** button. A table will appear displaying all claims pending for DSC, including the Scheme Name, Transaction ID, Amount and Action.
- d. Select one or more claims and click **Apply eSign** button.



- e. The above message will appear after necessary Aadhar authentication through OTP.
- f. If the Agency Checker chooses to reject a transaction at this stage, the claim's transaction lifecycle will not be restored, and the assignment limit will be restored. A **valid reason** for rejection must be selected using dropdown

#### 4. Viewing Approved and Digitally Signed Claims

- a. Navigate to the **Approved and Signed** option on dashboard or click on **Approved and Signed** tab from the Menu Bar.
- b. The table containing the list of all claims approved and digitally signed will be appeared on the screen automatically to view all digitally signed transactions.
- c. In case, there is a requirement to check the claims approved and signed against specific scheme, user can select **Scheme Name** and **Project Name** if applicable. User may also enter Payment Transaction ID to search specific claim file. Click on **Search** button. A table will appear displaying all approved and digitally signed claims, including the Scheme Name, Transaction ID, Amount and Date.
- d. User can also generate **PPA (Print Payment Advice)** by clicking on the Hyperlink provided on the Transaction ID. An error will popup if the funds against the selected claim has not been received from RBI in the Savings Account of the Recipient Agency.

The amount is still pending from RBI. Hence, printing of the PPA is not possible at this stage.

Scheme Name: 1410-CLIMATE RESILIENT AGRICULTURE INITIATIVE

Payment Transaction ID:

Scheme Name	Transaction ID	Amount	Date
CLIMATE RESILIENT AGRICULTURE INITIATIVE	<a href="#">H072400006026</a>	7	13/01/2026
CLIMATE RESILIENT AGRICULTURE INITIATIVE	<a href="#">H072400006076</a>	3	20/12/2025

## 4 Fund Transfer Approval – Funding Agency Level

### Steps:

- a. Funding Agency Checker must log in to the PFMS portal (<https://pfms.nic.in/>) and navigate to TSA Hybrid Fund Transfer Menu by clicking on collapsed menu icon at the left side. The interface displays two tabs:

- i. **Pending for DSC** – Transactions awaiting digital signature.
- ii. **Already Signed** – Transactions already signed.

1. **Pending for DSC at Funding Agency Checker Level:** The table containing the list of all the transactions pending for DSC will be appeared on the screen automatically under Pending for DSC tab.

**Public Financial Management System-PFMS**  
(formerly CPMS)

0/a Controller General of Accounts, Ministry of Finance

Welcome: Rachita Gupta  
User Type: AGENCYDA  
Agency: TSA Hybrid  
Agency Unique Code: UPGR00017488  
Financial Year: 2025-2026

**Fund Transfer**

Scheme Name: 1261-Member of Parliament Local Area Developr  
Bank Account Number: 1234567845

[View Assignment](#)

[Search](#)

Pending for DSC | [Already Signed](#)

Select All	Fund Transfer ID	Number of Recipient Agencies	Amount
<input type="checkbox"/>	C092021300240	2	1011
<input type="checkbox"/>	C092021300203	1	1000
<input type="checkbox"/>	C092021300191	1	2100
<input type="checkbox"/>	C092021300195	1	10
<input type="checkbox"/>	C092021300181	1	1000
<input type="checkbox"/>	C092021300177	1	1000
<input type="checkbox"/>	C092021300168	1	90
<input type="checkbox"/>	C092021300166	1	100
<input type="checkbox"/>	C042500000354	1	70
<input type="checkbox"/>	C042500000352	1	400
<b>Total Amount (Rs:)</b>			<b>6781</b>

[Apply DSC](#)

- b. In case, there is a requirement to check transaction against specific scheme, user can select **Scheme Name** and **Project Name** if applicable.
- c. The **RBI Account Number** field will be auto populated.
- d. Click on **Search** button.
- e. Click on the **View Assignment** hyperlink to view related assignments based on the selected **Scheme** and **Bank Account Number**.
- f. A table will appear displaying all transactions pending for DSC, including the Amount Fund Transfer ID and Number of Recipients agencies



- g. Select one or more transactions and click **Apply DSC or Apply**. The digital signature process will proceed, and the transaction will be forwarded to the RBI for payment processing.

Search				
List of Assignments				
Transaction ID	Sanction Number	Sanction Date	Total Amount	Balance Amount
S082001069311	TEST MPLAD	28/04/2025	50000000	4990939
Grand Total (Rs:)			50000000	4990939
Close				
C092021300195 1 10				

- h. Click on the **No. of Recipient Agencies** hyperlink to view the files that have been consolidated for processing at the Funding Agency level.

Search				
List of Recipient Agencies of Fund Transfer Id : C092021300240				
Consolidation ID.	Recipient Agency Name	Bank Account Number	Consolidated Amount	Consolidation Date & Time
PCC11362	TSA Hybrid[UPGR00017488]	1277889900	1000	03/07/2025 11:10:55
PCC11370	TSA Hybrid[UPGR00017488]	1277889900	11	14/07/2025 15:22:20
Grand Total (Rs:)			1011	
Close				
C092021300195 1 10				

- i. Click on the **Consolidation ID** hyperlink to view how many files have been grouped for visibility at the **Recipient Agency** level.

Search			
List of Claim for Consolidation ID: PCC11362			
Transaction ID.	Child Agency Name	Bank Account Number	Claim Amount
H072400002318	TSA Hybrid_7 [DLS000002835]	1277889900	1000
Grand Total (Rs:)			1000
Close			
C092021300195 1 10			

## 2. Viewing Fund Transfers Already Approved by Funding Agency Checker

- a. Go to the **Already Signed** tab to view all transactions that have been approved and signed by the Checker at the Funding Agency level.
- b. The table containing the list of all the transactions already approved and signed will be appeared on the screen automatically under Already Signed tab.
- c. In case, there is a requirement to check transaction against specific scheme, user can select **Scheme Name** and **Project Name** if applicable.
- d. The **Bank Account Number** field will be auto populated. Click on **Search** button.



**Public Financial Management System-PFMS**  
(formerly CPMS)  
 D/o Controller General of Accounts, Ministry of Finance

Welcome: Rachita Gupta  
 User Type: AGENCYDA  
 Agency: TSA Hybrid  
 Agency Unique Code: UPGR00017488  
 Financial Year: 2025-2026


 [UPGR00017488DA1] Logged  
 Change Password  
 Login History  
 English

### Fund Transfer

Scheme Name: 1261-Member of Parliament Local Area Developn

Bank Account Number: 1234567845

[View Assignment](#)

Search

Pending for DSC
 Already Signed

Fund Transfer ID	Number of Recipient Agencies	Amount
CD42500000277	1	460
CD42500000321	1	100
Total Amount (Rs:)		560

- e. User will be able to view all the signed Fund Transfer IDs.

**NOTE:**

- E-PPA mode of payment **cannot** be used by Funding Agencies for fund transfer process as RBI will not accept the physical PPA for disbursement of funds from Assignment Accounts.
- As the e-PPA expiry date is 15 days from generation of advice at PFMS, Funding Agencies are advised to approve the fund transfer as earlier as possible so that the signed PPA can be submitted to concerned banks by the Implementing agencies well within the stipulated time.