



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
INSTITUTE OF GOVERNMENT ACCOUNTS AND FINANCE
BLOCK NO. – IV. J.N.U. CAMPUS (OLD), NEW DELHI – 110067

No: INGAF-20001/2/2022-PAO SECTION/efile-9499/435-47 Dated: 08/07/2026

OFFICE MEMORANDUM

Subject: Quarterly Training Calendar (II Quarter) of RTC Chennai for FY 2026-27

The undersigned is directed to convey that RTC Chennai has prepared a Training Calendar for the II Quarter of FY 2026-27 from July to September, 2026. The said training calendar comprises of various specialized training programmes/capsules which shall be beneficial for the capacity building of the officers/officials of Indian Civil Account Organization. The training programmes in the said calendar have been curated to familiarize the participants with the topics which are a part of day to day routine work, apart from this, these trainings shall also touch the latest advancements and technological developments in the Government ecosystem. The detailed quarterly calendar for FY 2026-27 from July to September, 2026 is as per "Annexure-A" (enclosed).

2. In this regard, it is requested to kindly consider nominating the officers/officials for the said training programme from your respective offices please. It would be highly appreciated, if the nominations for the entire quarter are shared in one go so that it may enable us to facilitate the necessary arrangements well in time. Further, considering the seating capacity of the RTC Chennai classrooms, it is requested to restrict the nominations to 01-02 participant(s) per Ministry/Dept.

The nominations may kindly be furnished at rtcingafchennai@gmail.com

This issues with the approval of Director General, INGAF.

(Sanjay Datta)

Sr. Accounts Officer (Trg.)

To:

1. All the Pr. CCAs/ CCAs/ CAs with independent charge, Jt. CGA (Admn.) O/o CGA, Jt. CGA (PFMS), CC (Pension), CPAO, Jt. CGA (Accounts and TA)

Copy to:

1. Sr. AO, RTC Chennai
2. Sr. AO (GIFMIS, O/o CGA) – with a request to publish this OM on CGA website please.
3. PS to Director General (INGAF)

Quarterly Training Calendar (II Quarter – July to September, 2026)

RTC Chennai

Sl No	Training Module	Days	Date		Competency
			From	To	
1.	DFPR & GFR	01	17.07.2026	17.07.2026	Domain
2.	Procurement rules and Government e-Market Procedure (GeM)	01	20.07.2026	20.07.2026	Domain and Functional
3.	Administration & Establishment	01	23.07.2026	23.07.2026	Domain
4.	GPF Rules and GPF Module of PFMS	01	03.08.2026	03.08.2026	Domain and Functional
5.	Income Tax Rules, Calculations & e-filing	01	07.08.2026	07.08.2026	Functional
6.	Conduct Rules and Noting and drafting	01	10.08.2026	10.08.2026	Domain and Functional
7.	Receipts and Payment Rules and Civil Accounts Manual	02	12.08.2026	13.08.2026	Domain and Functional
8.	Deputation & Foreign Service	01	14.08.2026	14.08.2026	Domain
9.	Heartfulness at work towards Health & Excellence	01	17.08.2026	17.08.2026	Behavioral
10.	CGHS & CS(MA) Rules	02	20.08.2026	21.08.2026	Domain
11.	Communication skill, Personality Management, Leadership skills and Emotional intelligence	01	02.09.2026	02.09.2026	Behavioral
12.	PFMS and E-Bill- doubt clarifying session	01	04.09.2026	04.09.2026	Functional
13.	PFMS-Monthly Accounts and Suspense Clearance	01	07.09.2026	07.09.2026	Functional
14.	Pay Fixation & MACP – Basic Level	01	09.09.2026	09.09.2026	Domain and Functional
15.	Pay Fixation & MACP– Advanced Level	01	10.09.2026	10.09.2026	Domain and Functional
16.	Power BI (AI) – Advanced Level	01	17.09.2026	18.09.2026	Functional
17.	NTRP & National Pension Scheme (NPS) & Unified Pension Scheme (UPS)	01	21.09.2026	21.09.2026	Domain
18.	Recruitment Rules, Promotion, APAR & DPC related issues	01	23.09.2026	23.09.2026	Domain