

E-19346  
No. K-18001/1/2023-Group B-CGA/99  
Government of India  
Ministry of Finance  
Department of Expenditure  
Office of Controller General of Accounts

Email : groupbsec-cga@gov.in  
Fax : 011-24655357/361

Mahalekha Niyantarak Bhawan,  
E Block, GPO Complex, INA,  
New Delhi-110023

Dated: 25.05.2026

**Office Memorandum**

**Subject:- Seeking option form for choice stations from the eligible AAOs under consideration for promotion to the grade of Senior Accounts Officer for Vacancy Year 2026 – regarding.**

Reference is invited to this office O.M dated 24.03.2026 vide which tentative vacancy position in the grade of Sr. Accounts Officer was uploaded on the website of O/o CGA for the vacancy year 2026.

2. This office is in the process of completing the preparatory work for promotion of AAOs to the grade of Sr. AOs for the vacancy year 2026. All eligible AAOs falling within the zone of consideration for promotion to the grade of Sr. Accounts Officer as detailed below are requested to exercise their options for choice stations in the prescribed proforma (enclosed herewith) against the tentative vacancies which uploaded on 24.03.2026.

Category	Option form to be called for up-to GL No. of Gradation list as on 01.01.2026
General	252-Umesh Kumar Sah
SC	506- Nisha, Ms.
ST	468- Vishito Kulnu
PwBD category	514- Rajesh Kumar K

3. The duly filled-in option forms may be sent directly to this office through email at [groupbsec-cga@gov.in](mailto:groupbsec-cga@gov.in) latest by **29th May, 2026** positively.

4. In case options for choice stations for promotion as Sr. AOs are not received from the AAOs mentioned above by 29<sup>th</sup> May 2026, these AAOs are likely to be posted to any of the available stations on promotion as Sr. AO against the existing vacancies.

5. This issues with the approval of competent authority.

  
(Jyoti Vinod)  
Sr. Accounts Officer

To,

1. All the concerned Pr.CCAs/CCAs/Jt. CGAs/CAs
2. All concerned (AAOs)
3. Sr. AO(ITD), O/o CGA, New Delhi for uploading on website.
4. Guard File.

OPTION FORM FOR POSTING ON PROMOTION AS SENIOR ACCOUNTS OFFICER

1. Full Name of the Officer :
2. Category : SC/ST/Gen
3. Date of Birth :
4. Present Designation :
5. Present Department/Ministry :
6. Present Posting Station :  
(With complete Address)
7. Gradation List Serial No. :  
(As on 01-01-2025)
8. Contact No. (Mobile) :
9. Option of Station on promotion :  
(Choose any five stations in order of preference from the station mentioned in the Vacancy Position uploaded on CGA's website as per Para 5.1 of the transfer policy dated 12.02.2024)

S.No.	Option of Station on Promotion
1.	
2.	
3.	
4.	
5.	

10. Any other particular:

UNDERTAKING

I am also willing to be posted to stations other than the stations indicated by me above if the request cannot be acceded to due to administrative exigencies or non-fulfilment of any conditions mentioned in the transfer policy

Station :  
Date :

(Signature of the employee)