

E-9236
No. A-32014/1/2021-Group B-CGA-Part(1)/HR-II/951
Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts of India

Email : groupbsec-cga@gov.in
Tel. no : 011-24665357

Mahalekha Niyantak Bhawan
E Block, GPO Complex, INA
New Delhi-110023
Dated: 25th August, 2026

OFFICE MEMORANDUM

Subject: Arrangement of link officer in respect of Senior Accounts Officers - Reg.

Reference is invited to this office O.M. No. A-32014/1/2021/Misc./MF.CGA(A)/HR-III/Part(1)/780 dated 21.04.2023 and O.M. No. A-32014/1/2021/Misc./MF.CGA(A)/HR-III/324 dated 16.08.2024, making arrangements for link officers for the various offices.

2. However, it has now been brought to the notice of this office that the prescribed link officer arrangement for Senior Accounts Officers at various stations is not being adhered to by certain officers who are interpreting the link officer orders as per their convenience. This has been viewed seriously by the Competent Authority.

3. Therefore, it is reiterated that link-officers are supposed to look after the work of the regular officer(s) during their absence on leave, tour, training, etc. Further, in the event of a post being vacant due to the relieving of the regular officer or non-joining of the transferred officer, the designated link officer will perform the duties of the link charge along with their own duties and responsibilities until the joining of the regular officer or till any other suitable arrangements are made.

4. In the event of a link officer not performing the assigned duties, then such an act of insubordination will lead to initiation of administrative/disciplinary proceedings action under the relevant Central Civil Services (Conduct) Rules.

This issues with the approval of the Competent Authority.


(Arvind Kumar Bahukhandi)
Sr. Accounts Officer (HR-II)

To,

1. All Additional CGAs
2. All Pr. CCAs
3. All Jt. CGAs/CCAs/CAs (with independent charge).
4. Sr. AO ITD, O/o CGA for uploading on the website.
5. Guard file