

REMINDER

**E-20309**  
**K-15001/1/2026-Group B-CGA/793**  
**Government of India**  
**Ministry of Finance**  
**Department of Expenditure**  
**Controller General of Accounts of India**

**Tele No.: 011-24665362**  
**Email: groupbsec-cga@gov.in**

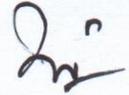
**Mahalekha Nyantrak Bhawan**  
**E-Block, GPO Complex**  
**INA, New Delhi-110023**

**Dated: 17<sup>th</sup> March, 2026**

**OFFICE MEMORANDUM**

Reference is invited to this office O.M. No. K-15001/1/2026/Group B/CGA/732 dated 24/02/2026 regarding the updating of gradation lists and Sanctioned Strength/ vacancy position in respect of AAOs as on 01/01/2026. The requisite information sought in **Proforma I** has still not been received from various Ministries/ Departments.

Concerned Pr. CCAs/ CCAs/ Jt. CGAs/ CAs (I/c) are requested to look into the matter and direct their Pr. Accounts Offices to furnish the information in the prescribed **Proforma I** along with the orders of creation/ diversion/ encadrement/ closure of posts to this office without any further delay.



**(Jyoti Vinod)**  
**Senior Accounts Officer**

To

1. Concerned Pr. CCAs/ CCAs/CAs
2. Sr. AO, ITD, O/o CGA, Delhi for uploading on the O/o CGA's website.
3. Guard File.